

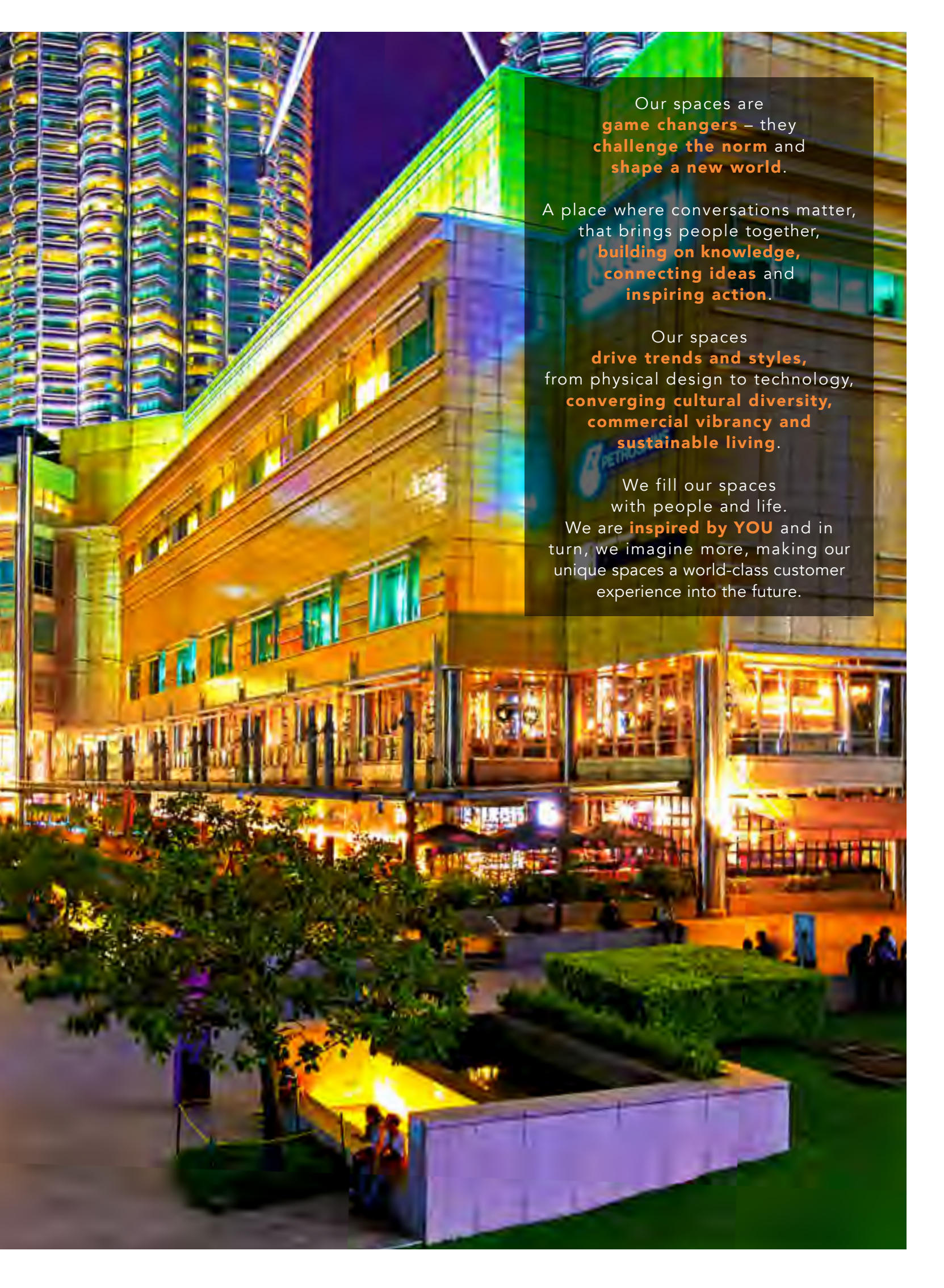
# THE PLACE

SPACES INSPIRED FOR THE PEOPLE



# SPACES INSPIRED FOR THE PEOPLE





Our spaces are **game changers** – they **challenge the norm** and **shape a new world**.

A place where conversations matter, that brings people together, **building on knowledge, connecting ideas** and **inspiring action**.

Our spaces **drive trends and styles**, from physical design to technology, **converging cultural diversity, commercial vibrancy** and **sustainable living**.

We fill our spaces with people and life.

We are **inspired by YOU** and in turn, we imagine more, making our unique spaces a world-class customer experience into the future.

# ABOUT THIS REPORT

THE KLCCP  
STAPLED  
GROUP'S  
INTEGRATED  
ANNUAL  
REPORT AIMS  
TO PROVIDE  
STAKEHOLDERS  
WITH A  
BALANCED  
ASSESSMENT OF  
THE GROUP'S  
ABILITY TO  
CREATE AND  
SUSTAIN VALUE  
TO ENSURE  
SHORT, MEDIUM  
AND LONG-TERM  
VIABILITY

## OUR INTEGRATED JOURNEY

As part of our on-going efforts to improve corporate reporting standards and adoption of best practices, KLCCP Stapled Group embarked on a journey to integrated corporate reporting, explaining how the organisation's strategy, governance, performance and prospects, in the context of economy, social as well as environment, lead to the creation of stakeholder value over the short, medium and long-term.

This annual report enhances our disclosure of the relationship between our resources, actions and the value we create as well as draws closer links between our financial and non-financial risks and opportunities.

## REPORTING PRINCIPLES AND FRAMEWORKS

The Integrated Annual Report has been prepared in accordance with the concepts and guiding principles of the International Integrated Reporting (<IR>) Framework issued by the International Integrated Reporting Council (IIRC), including disclosures based on the six identified capitals. KLCCP Stapled Group has also applied the principles of Malaysian Code on Corporate Governance (MCCG), Main Market Listing Requirements (MMLR) of Bursa Malaysia Securities Berhad (Bursa Malaysia), Guidelines on Listed Real Estate Investment Trusts (Listed REITs Guidelines) of Securities Commission Malaysia, Bursa Malaysia's Management Discussion and Analysis Disclosure Guide (MD&A), as well as Companies Act 2016 (CA 2016). In preparing the Sustainability Report, KLCCP Stapled Group is guided by Bursa Malaysia's Sustainability Reporting Guide.

Disclosures are guided by the material economic, environmental and social issues which the directors believe have the potential to substantially impact the Group's ability to create and sustain value for its stakeholders. Due consideration is given to appropriate internal and external factors, including the operating environment, stakeholder expectations, the Group's strategies, risks and opportunities.

Additionally, the financial statements of KLCC Property Holdings Berhad (KLCCP) and KLCC Real Estate Investment Trust (KLCC REIT) are prepared in accordance with the Malaysian Financial Reporting Standards (MFRS), International Financial Reporting Standards and the requirements of CA 2016.



## FORWARD-LOOKING STATEMENTS

This report contains forward-looking statements characterised by the use of words and phrases such as "might", "forecast", "anticipate", "project", "may", "believe", "predict", "expect", "continue", "will", "estimate", "target", and other similar expressions. As our business operates in a changing environment, it is subject to uncertainties that could cause actual results to differ from those reflected in any forward-looking statements.

# ABOUT THIS REPORT

## REPORTING STRUCTURE AND NAVIGATION ICONS

The Integrated Annual Report 2019 is a key document in the suite, and should be read in conjunction with the Sustainability Report. The suite comprises:

		
<b>REPORTING SUITE</b>	<b>INTEGRATED ANNUAL REPORT 2019</b>	<b>SUSTAINABILITY REPORT 2019</b>
<b>REPORTING FRAMEWORK</b>	<ul style="list-style-type: none"> <li>• MCGG</li> <li>• Bursa Malaysia's MD&amp;A</li> <li>• MMLR</li> <li>• MFRS</li> <li>• &lt;IR&gt; Framework</li> <li>• CA 2016</li> <li>• Listed REITs Guidelines</li> </ul>	<ul style="list-style-type: none"> <li>• Bursa Malaysia's Sustainability Reporting Guide</li> <li>• FTSE4Good Themes and Indicators for Real Estate Holdings and Development Sector</li> <li>• &lt;IR&gt; Framework</li> </ul> <p><i>Our full fledged Sustainability Report 2019 is available at <a href="http://www.klcc.com.my/sustainability.php">www.klcc.com.my/sustainability.php</a></i></p>

## NAVIGATION ICONS

The following navigation icons are used throughout this Integrated Annual Report to link our strategies, material matters, risks and key performance indicators:



This icon tells you where you can find related information in this report.

### SIX CAPITALS



Strong Financial Position



Portfolio of Diverse, Iconic Assets and Management Services



Deep Knowledge and Strong Capabilities



Engaged and Inspired Employees



Natural Resources



Trusted Relationships with Stakeholders

### STRATEGIC PILLARS



Maximising Value of Investments



Resilience in Soft Market Conditions



Creating Value Through Sustainability



Embracing Digital For Business Enhancement

### STRATEGIC PRIORITIES



Leverage industry-leading capabilities and relationships to drive growth and opportunities



Customer-led provision of vibrant spaces which inspire



Active management of capital and risks






Pursue organic and inorganic growth



For a more bitesized version of our report, please scan the QR code or log on to [www.klcc.com.my/investor-relations/annual\\_report.html](http://www.klcc.com.my/investor-relations/annual_report.html)



# INSIDE THIS REPORT

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- KLCC PROPERTY HOLDINGS BERHAD** 
- KLCC REAL ESTATE INVESTMENT TRUST (KLCC REIT)** 

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# AT A GLANCE

7

Properties

11.9

million Gross Floor Area (sq. ft.)

RM15.9

billion Portfolio Value

**Diversified**  
office-focused REIT

6 MENARA MAXIS

4 SURIA KLCC

1 PETRONAS TWIN TOWERS

● OFFICE AND RETAIL ● OFFICE ● RETAIL ● HOTEL

**1 PETRONAS TWIN TOWERS**  
An iconic landmark, the world's tallest twin towers

**2 MENARA 3 PETRONAS**  
Premium office and retail space seamlessly connected to Suria KLCC

**3 MENARA EXXONMOBIL**  
Office tower currently tenanted by major oil and gas corporations

**4 SURIA KLCC**  
The premier shopping destination in the heart of Kuala Lumpur



**NATION BUILDING**  
A progressive symbol of Malaysia – Malaysia's iconic belt, point of business as the oil and gas hub and centre of MICE activities



**SOCIAL DEVELOPMENT**  
An inclusive space that bridges people together and builds a stronger sense of community – Place to Work, Shop, Stay, Dine and Play



**CATALYST FOR SURROUNDING DEVELOPMENT**  
A game-changer spurring the growth of millions of sq. ft. of commercial build-up, creating significant value enhancements



**CUSTOMER EXPERIENCE**  
A must-visit destination where there is a perfect experience for everyone – Malaysia's Iconic Experience in Kuala Lumpur (MIEKL)





**3** MENARA EXXONMOBIL

**5** MANDARIN ORIENTAL, KUALA LUMPUR

**2** MENARA 3 PETRONAS

**5** **MANDARIN ORIENTAL, KUALA LUMPUR**  
A 5-star award winning luxury hotel

**6** **MENARA MAXIS**  
Home to one of the leading communications service provider in Malaysia

**7** **KOMPLEKS DAYABUMI**  
An integrated office and retail development  
*(located outside the KLCC Precinct)*



**CONNECTIVITY**

Excellent urban connectivity within and surrounding the KLCC Precinct – connected with various city centre roads, integrated with LRT station and pedestrian walkways



**SUSTAINABLE DEVELOPMENT**

A balanced ecosystem between commercial, public space and natural greenery

**OUR PURPOSE**

**WE CREATE PLACES PEOPLE LOOK FORWARD TO, PROGRESSING LIFESTYLE FOR A SUSTAINABLE FUTURE**

**WHO WE ARE**

Malaysia’s largest REIT and only Stapled Security in the country, comprising KLCCP and KLCC REIT. KLCC REIT focuses on active asset management and acquisition growth strategies, whilst KLCCP is the development arm of the Stapled Group. At the forefront of Malaysia’s real estate industry, our unique structure allows us to maximise the value we create for all our stakeholders.



*To read more, refer to KLCCP Stapled Group and KLCC REIT Structure on pages 18 to 19*

**WHAT WE DO**

We own, manage, develop and invest in a portfolio of premium assets comprising office, retail and hotel properties in the heart of Kuala Lumpur. This is complemented by our award winning asset management services provided by KLCC Urusharta Sdn Bhd and KLCC Parking Management Sdn Bhd. This synergy of property investment and asset management strengthens the earning potential of our stable of iconic properties.



*To read more, refer to Management Discussion and Analysis on pages 92 to 107*

**HOW WE DO IT**

We are committed to creating a progressive lifestyle experience within the KLCC Precinct while enhancing the value of our property portfolio. We are focused on optimising sustainable value creation through a strategic approach that capitalises on our unique Stapled Group structure and our competitive differentiators, well positioned for the future.

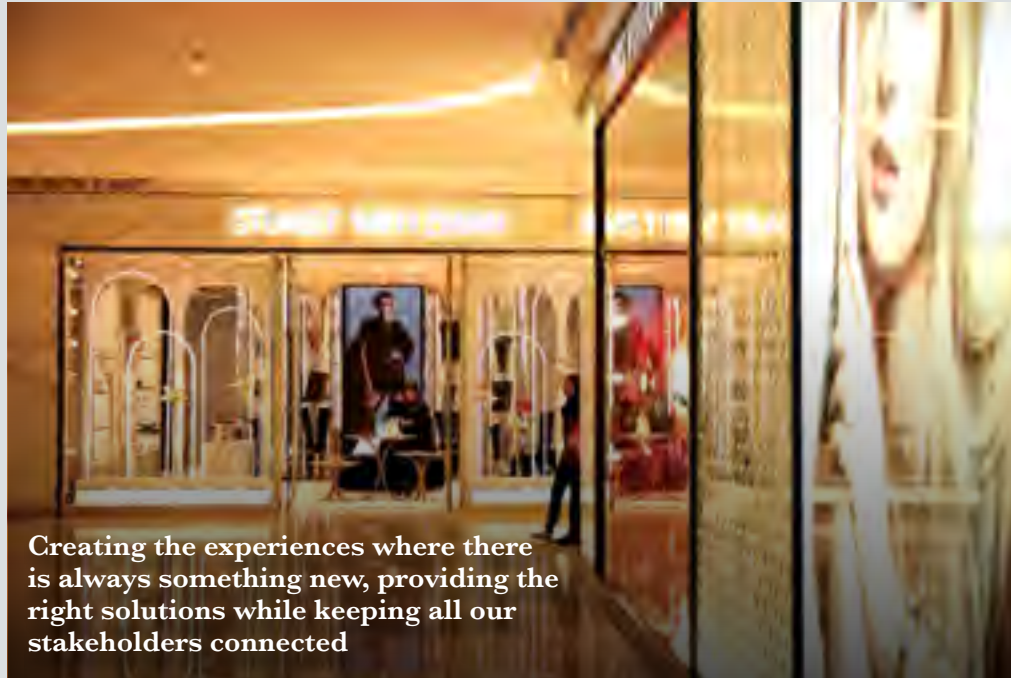


*To read more, refer to Value Creating Business Model on pages 74 to 77*

# 2019 KEY H

KLCCP STAPLED GROUP

KLCC



RM **591.4** mil  
Revenue

(2018: RM588.5 mil)

**25.00** sen  
Distribution Per Unit

(2018: 23.35 sen)

RM **1.4** bil  
Revenue

(2018: RM1.4 bil)

RM **0.9** bil  
Profit for  
the year

(2018: RM0.8 bil)



**38.00** sen  
Distribution Per  
Stapled Security

(2018: 37.00 sen)

RM **15.9** bil  
Property  
Value

(2018: RM15.7 bil)

RM **7.32**  
Net Asset Value per  
Stapled Security

(2018: RM7.25)

# HIGHLIGHTS

## REIT

## SUSTAINABILITY

RM **561.6** mil  
Net Property  
Income

(2018: RM558.4 mil)

**15.8**%  
Reduction in  
GHG Emission

(2018: 5.0%)

**4.6**%  
Reduction in  
Water Use

(2018: 6.7%)

RM **9.2** bil  
Property  
Value

(2018: RM9.2 bil)



Harnessing key strengths to keep employees inspired through our corporate culture

RM **4.47**  
Net Asset Value  
per Unit

(2018: RM4.48)

**18.9**%  
Reduction in Energy Consumption

(2018: Increase by 3.6%)



Endeavour to drive sustainability in broader perspectives for a future-proof sustainable business

RM **1.8** mil  
Staff Learning and  
Development

(2018: 1.4 mil)

RM **2.0** mil  
Community  
Investment

(2018: RM2.0 mil)

# PROPERTY PORTFOLIO



**TENURE**  
FREEHOLD

**AGE OF BUILDING**  
22 YEARS

**LOCATION**  
KUALA LUMPUR CITY CENTRE,  
50088 KUALA LUMPUR

**DATE OF ACQUISITION**  
10 APRIL 2013

**ACQUISITION PRICE**  
RM6,500,000,000



An iconic landmark and the world's tallest twin towers. The corporate headquarters of PETRONAS, the national petroleum company

**Title**  
GRN 43697, Lot 169, Seksyen 58, Bandar Kuala Lumpur, Daerah Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur

**Encumbrances**  
Nil

**Lease/Tenancy Profile**  
Leased to a single lessee, Petroliam Nasional Berhad vide a Triple Net Lease Agreement for a term of 15 years, expiring 30 September 2027

**Net Book Value as at 31 December 2019**  
RM6,680,631,826

**Appraised Value**  
RM7,014,000,000

**Date of Valuation**  
22 November 2019

**Independent Valuer**  
Cheston International (KL) Sdn Bhd

**234,007**  
Land Area (sq. ft.)

**5,499,468**  
Gross Floor Area  
– office and car park (sq. ft.)

**3,195,544**  
Net Lettable Area (sq. ft.)

**5,053<sup>1</sup>**  
Car Park bays

**100**  
Occupancy as at  
31 December 2019 (%)

<sup>1</sup> North West Development (NWD) Car Park, shared by PETRONAS Twin Towers, Suria KLCC and Menara Maxis

## PROPERTY PORTFOLIO

**A Premium Grade-A  
59-storey office tower  
with exclusive retail  
and sky dining**

### Title

GRN 43699, Lot 171 Seksyen 58,  
Bandar Kuala Lumpur,  
Daerah Kuala Lumpur,  
Wilayah Persekutuan Kuala Lumpur

### Encumbrances

Nil

### Lease/Tenancy Profile

Leased to a single lessee, Petroliam Nasional Berhad vide a Triple Net Lease Agreement for a term of 15 years, expiring 14 December 2026. Retail Podium, Menara 3 PETRONAS is tenanted to various retailers on a 3 to 5-year term tenancy

### Net Book Value as at 31 December 2019

RM1,976,558,785

### Appraised Value

RM2,053,100,000

### Date of Valuation

12 November 2019

### Independent Valuer

Cheston International (KL) Sdn Bhd

**46,306**

Land Area (sq. ft.)

**1,500,814**

Gross Floor Area (sq. ft.)

**170,782**

Gross Floor Area  
– car park (sq. ft.)

**812,806** (Office)

**133,312** (Retail)

Net Lettable Area (sq. ft.)

**193**

Car Park bays

**100** (Office) **95** (Retail)

Occupancy as at  
31 December 2019 (%)

### TENURE FREEHOLD

### AGE OF BUILDING 8 YEARS

### LOCATION KUALA LUMPUR CITY CENTRE, 50088 KUALA LUMPUR

### DATE OF ACQUISITION 10 APRIL 2013

### ACQUISITION PRICE RM1,790,000,000



Petronas



Retail Podium



Upper Level

**MENARA 3  
PETRONAS**

# PROPERTY PORTFOLIO

29-storey office building strategically located at the south-eastern portion of the KLCC Development and home to major oil and gas corporations



**TENURE**  
FREEHOLD

**AGE OF BUILDING**  
23 YEARS

**LOCATION**  
KUALA LUMPUR CITY CENTRE,  
50088 KUALA LUMPUR

**DATE OF ACQUISITION**  
10 APRIL 2013

**ACQUISITION PRICE**  
RM450,000,000



Facade



Lobby



Ground Level

**Title**  
GRN 43685, Lot 157 Seksyen 58,  
Bandar Kuala Lumpur,  
Daerah Kuala Lumpur,  
Wilayah Persekutuan Kuala Lumpur

**Encumbrances**  
Nil

**Lease/Tenancy Profile**  
Leased to two lessees, ExxonMobil Exploration and Production Malaysia Inc for an initial period of 9 years with an option to renew for 3 successive terms of 3 years each; and another with PETRONAS for initial period of 3 years with an option to renew for 5 successive terms of 3 years each

**Net Book Value as at 31 December 2019**  
RM536,799,267

**Appraised Value**  
RM536,800,000

**Date of Valuation**  
16 October 2019

**Independent Valuer**  
Cheston International (KL) Sdn Bhd

**43,045**  
Land Area (sq. ft.)

**559,520**  
Gross Floor Area (sq. ft.)

**240,981**  
Gross Floor Area  
– car park (sq. ft.)

**408,105**  
Net Lettable Area (sq. ft.)

**528**  
Car Park bays

**100**  
Occupancy as at  
31 December 2019 (%)

## PROPERTY PORTFOLIO

An integrated office  
development with  
retail podium located  
within the former  
city centre of  
Kuala Lumpur

### Title

PN 2395, PN 4073, PN 33471,  
PN 32233, Lot 38, 39, 45 & 51  
Seksyen 70, Bandar Kuala Lumpur,  
Daerah Kuala Lumpur,  
Wilayah Persekutuan Kuala Lumpur

### Encumbrances

Nil

### Lease/Tenancy Profile

Leased to a single lessee, Petroleum Nasional Berhad vide a Triple Net Lease Agreement for a term of 6 years, expiring 31 December 2031, with option to extend the lease for further 2 successive terms of 6 years each

### Net Book Value as at 31 December 2019

RM790,000,000

### Appraised Value

RM790,000,000

### Date of Valuation

11 November 2019

### Independent Valuer

Cheston International (KL) Sdn Bhd

**315,802**

Land Area (sq. ft.)

**1,059,783**

Gross Floor Area (sq. ft.)

**316,018**

Gross Floor Area  
– car park (sq. ft.)

**650,297**

Net Lettable Area (sq. ft.)

**677**

Car Park bays

**100**

Occupancy as at  
31 December 2019 (%)

### TENURE

99 YEARS LEASEHOLD INTEREST  
EXPIRING ON 27 JAN 2079  
(LOT 38 & LOT 45), 9 NOV 2081  
(LOT 39) AND 98 YEARS  
LEASEHOLD INTEREST EXPIRING  
ON 21 JAN 2079 (LOT 51)

### AGE OF BUILDING

37 YEARS

### LOCATION

KUALA LUMPUR CITY CENTRE,  
50050 KUALA LUMPUR

### DATE OF ACQUISITION

31 MAY 2004



**KOMPLEKS  
DAYABUMI**

# PROPERTY PORTFOLIO



**TENURE**  
FREEHOLD

**AGE OF BUILDING**  
21 YEARS

**LOCATION**  
KUALA LUMPUR CITY CENTRE,  
50088 KUALA LUMPUR

**DATE OF ACQUISITION**  
31 MAY 2004

Premier shopping destination in Malaysia with over 400 specialty stores making it the best place for shopping, dining and entertainment

**Title**  
GRN 43698 Lot 170, Seksyen 58, Bandar Kuala Lumpur, Daerah Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur

**Encumbrances**  
Nil

**Lease/Tenancy Profile**  
Tenanted to various retailers on a 3 to 5-year term tenancy

**Net Book Value as at 31 December 2019**  
RM5,598,422,383

**Appraised Value**  
RM5,615,000,000

**Date of Valuation**  
15 November 2019

**Independent Valuer**  
Cheston International (KL) Sdn Bhd

**303,112**  
Land Area (sq. ft.)

**1,545,361**  
Gross Floor Area (sq. ft.)

**948,908**  
Net Lettable Area (sq. ft.)

**99**  
Occupancy as at 31 December 2019 (%)





## PROPERTY PORTFOLIO

A five-star  
luxury hotel in the heart  
of Kuala Lumpur offering  
impressive views with  
elegant interiors, spacious  
rooms, fabulous facilities  
and a wealth of dining  
options

### Title

GRN 43700 Lot 172, Seksyen 58,  
Bandar Kuala Lumpur,  
Daerah Kuala Lumpur,  
Wilayah Persekutuan Kuala Lumpur

### Encumbrances

Charged by Asas Klasik Sdn Bhd to  
Public Bank Berhad registered on  
12 June 2008

### Net Book Value as at 31 December 2019

RM623,865,249

### Appraised Value

RM865,000,000

### Date of Valuation

14 November 2019

### Independent Valuer

Cheston International (KL) Sdn Bhd

---

**87,123**

Land Area (sq. ft.)

**998,706**

Gross Floor Area (sq. ft.)

**170,317**

Gross Floor Area  
– car park (sq. ft.)

**629**

No. of rooms

**544**

Car Park bays

**64**

Occupancy as at  
31 December 2019 (%)

**TENURE**  
FREEHOLD

**AGE OF BUILDING**  
21 YEARS

**LOCATION**  
KUALA LUMPUR CITY CENTRE,  
50088 KUALA LUMPUR

**DATE OF ACQUISITION**  
31 MAY 2004



Level 0



Level 2



Level 1



# MANDARIN ORIENTAL, KUALA LUMPUR

PROPERTY PORTFOLIO



**TENURE**  
FREEHOLD

**AGE OF BUILDING**  
21 YEARS

**LOCATION**  
KUALA LUMPUR CITY CENTRE,  
50088 KUALA LUMPUR

**DATE OF ACQUISITION**  
31 MAY 2004



Facade



Lobby



Upper Level

49-storey office tower with unique and distinctive architecture. Houses one of the leading communications service provider in Malaysia and its associate companies

**Title**  
GRN 43696 Lot 168, Seksyen 58, Bandar Kuala Lumpur, Daerah Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur

**Encumbrances**  
Nil

**Lease/Tenancy Profile**  
Leased between Impian Klasik Sdn Bhd and Tanjung City Centre Property Management Sdn Bhd vide a Triple Net Lease Agreement for a term of 15 years, expiring 31 May 2028

**46,597**  
Land Area (sq. ft.)

**814,741**  
Gross Floor Area (sq. ft.)

**537,085**  
Net Lettable Area (sq. ft.)

**100**  
Occupancy as at 31 December 2019 (%)

Note: KLCCP owns a 33% stake in Menara Maxis

# CORPORATE INFORMATION

**KLCC PROPERTY HOLDINGS BERHAD ("KLCCP") 200401003073 (641576-U)**

**KLCC REAL ESTATE INVESTMENT TRUST ("KLCC REIT")**

**MANAGER FOR KLCC REIT ("THE MANAGER")**

**KLCC REIT MANAGEMENT SDN BHD ("KLCCRM") 201201042293 (1026769-H)**

## BOARDS OF DIRECTORS OF KLCCP AND THE MANAGER

**Datuk Ahmad Nizam bin Salleh**  
(Chairman/Non-Independent  
Non-Executive Director)

**Datuk Hashim bin Wahir**  
(Chief Executive Officer)

**Tengku Muhammad Taufik**  
(Non-Independent Non-Executive  
Director)

**Datuk Pragasa Moorthi a/  
Krishnasamy**  
(Non-Independent Non-Executive  
Director)

**Cik Habibah binti Abdul**  
(Senior Independent Non-Executive  
Director)

**Pn. Farina binti Farikhullah Khan**  
(Independent Non-Executive  
Director)

**Dato' Jamaludin bin Osman**  
(Independent Non-Executive  
Director)  
Appointed w.e.f. 1 January 2020

## BOARD AUDIT COMMITTEES OF KLCCP AND THE MANAGER

**Pn. Farina binti Farikhullah Khan**  
(Chairperson)  
**Tengku Muhammad Taufik**  
**Cik Habibah binti Abdul**

## NOMINATION AND REMUNERATION COMMITTEES OF KLCCP AND THE MANAGER

**Cik Habibah binti Abdul**  
(Chairperson)  
**Tengku Muhammad Taufik**  
**Pn. Farina binti Farikhullah Khan**

## COMPANY SECRETARIES OF KLCCP AND THE MANAGER

**En. Abd Aziz bin Abd Kadir (LS0001718)**  
Levels 33 & 34, Menara Dayabumi  
Jalan Sultan Hishamuddin  
50050 Kuala Lumpur

Telephone No. : 03-2783 6000  
Facsimile No. : 03-2783 7810

**Mr. Yeap Kok Leong (MAICSA 0862549)**  
c/o Tricor Corporate Services Sdn Bhd  
Unit 30-01, Level 30, Tower A  
Vertical Business Suite  
Avenue 3, Bangsar South  
No. 8, Jalan Kerinchi  
59200 Kuala Lumpur

Telephone No. : 03-2783 9191  
Facsimile No. : 03-2783 9111

## REGISTERED OFFICE OF KLCCP AND THE MANAGER

Level 54, Tower 2  
PETRONAS Twin Towers  
Kuala Lumpur City Centre  
50088 Kuala Lumpur

Telephone No. : 03-2783 6000  
Facsimile No. : 03-2783 7231

## CORPORATE OFFICE OF KLCCP AND THE MANAGER

Levels 33 & 34, Menara Dayabumi  
Jalan Sultan Hishamuddin  
50050 Kuala Lumpur

Telephone No. : 03-2783 6000  
Facsimile No. : 03-2783 7810

## SHARE REGISTRAR FOR KLCCP AND KLCC REIT

Tricor Investor & Issuing House  
Services Sdn Bhd  
Unit 32-01, Level 32, Tower A  
Vertical Business Suite  
Avenue 3, Bangsar South  
No. 8, Jalan Kerinchi  
59200 Kuala Lumpur

Telephone No. : 03-2783 9299  
Facsimile No. : 03-2783 9222

## TRUSTEE FOR KLCC REIT

Maybank Trustees Berhad  
8<sup>th</sup> Floor, Menara Maybank  
100, Jalan Tun Perak  
50050 Kuala Lumpur

Telephone No. : 03-2070 8833  
Facsimile No. : 03-2070 9387

## PROPERTY MANAGER FOR KLCC REIT

Rahim & Co International Sdn Bhd  
Level 17, Menara Liberty  
1008, Jalan Sultan Ismail  
50250 Kuala Lumpur

Telephone No. : 03-2691 9922  
Facsimile No. : 03-2691 9992

## SHARIAH ADVISER FOR KLCC REIT

CIMB Islamic Bank Berhad  
13<sup>th</sup> Floor, Menara CIMB  
Jalan Stesen Sentral 2  
Kuala Lumpur Sentral  
50470 Kuala Lumpur

Telephone No. : 03-2261 8888  
Facsimile No. : Nil

## AUDITORS

Ernst & Young (Firm No. AF 0039)  
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Jalan Damanlela  
Pusat Bandar Damansara  
50490 Kuala Lumpur

Telephone No. : 03-7495 8000  
Facsimile No. : 03-2095 9076/78

## INTERNAL AUDITOR

Group Internal Audit Division  
KLCC (Holdings) Sdn Bhd  
Levels 33 & 34, Menara Dayabumi  
Jalan Sultan Hishamuddin  
50050 Kuala Lumpur

Telephone No. : 03-2783 6000  
Facsimile No. : 03-2783 7810

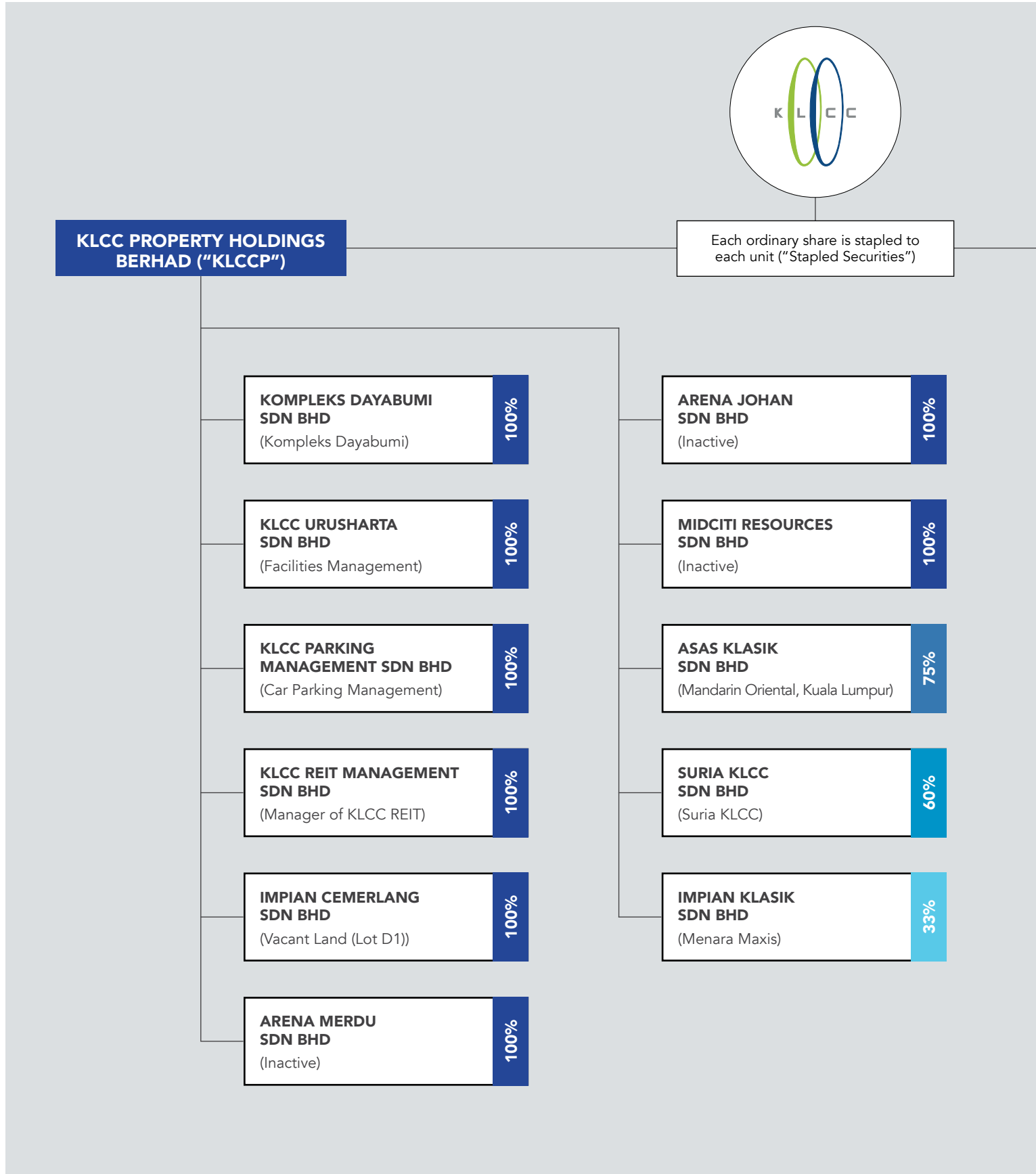
## PRINCIPAL BANKERS FOR KLCCP AND KLCC REIT

CIMB Islamic Bank Berhad  
CIMB Bank Berhad  
Maybank Islamic Berhad

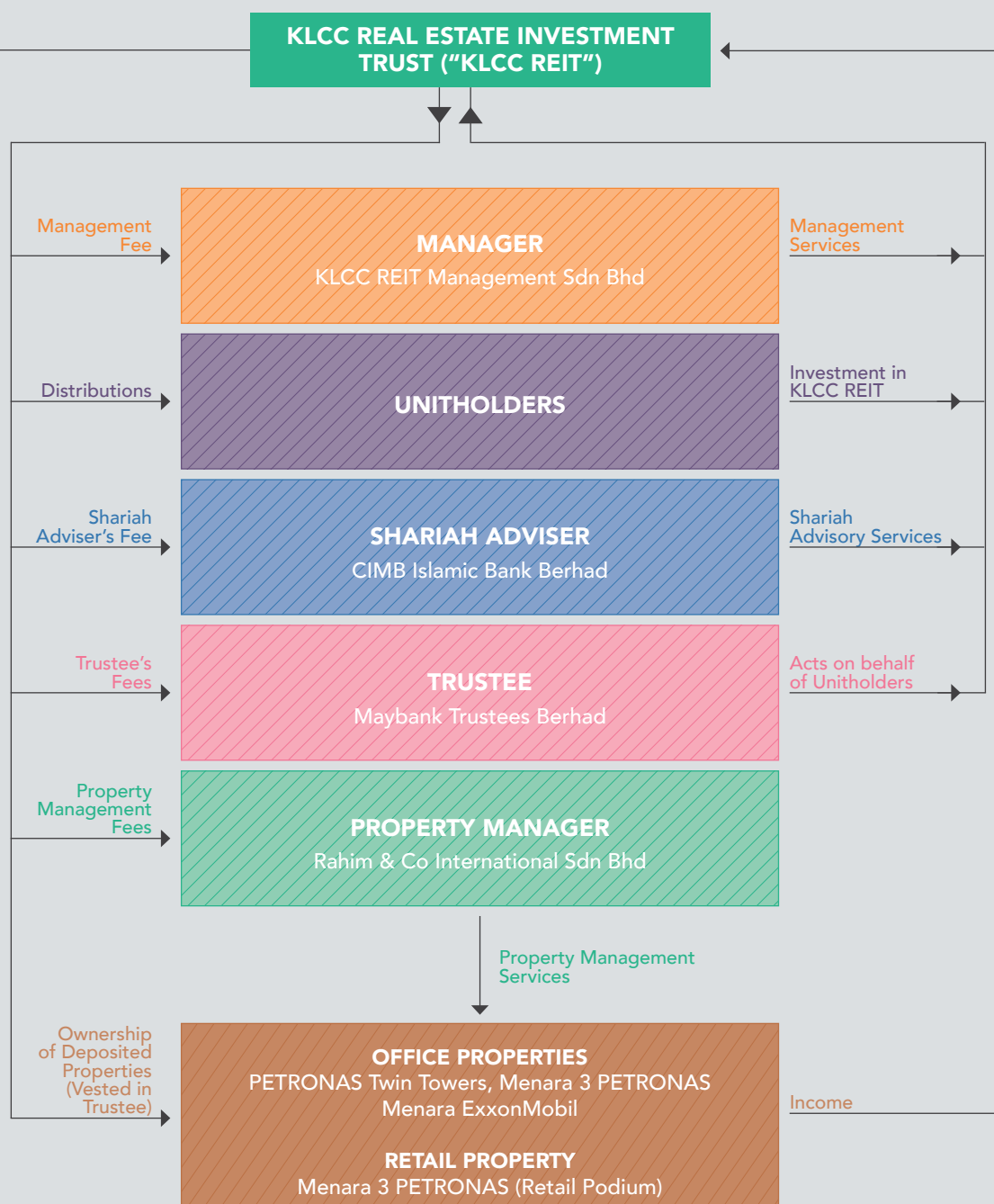
## STOCK EXCHANGE LISTING

Listed on Main Market of Bursa Malaysia  
Securities Berhad on 9 May 2013  
Stock Code : 5235SS  
Stock Name : KLCC

# KLCCP STAPLED GROUP AND KLCC REIT STRUCTURE



## KLCCP STAPLED GROUP AND KLCC REIT STRUCTURE





LANCÔME



ALWAYS  
SOMETHING  
NEW



With a focus on creating the definitive lifestyle in Malaysia, Suria KLCC has continued to reinvent and reimagine the shopping experience.

**Our retail space sets the bar for on-trend fashion with a wide mix of brands and collaborations, cementing Suria KLCC as the lifestyle trendsetter in Kuala Lumpur.**

- Unlocking value through the anchor-to-specialty space reconfiguration of approximately 120,000 sq. ft. to broaden the retail offer and introduce a diverse mix of brands
- Infusion of approximately 80 exclusive sought-after brands to satisfy the most fashion-savvy and style-conscious shoppers
- Empowering our retailers' omnichannel marketing strategies through interactive digital signages for a holistic experience across the customer touchpoints

## EXPERIENCING SOMETHING NEW THROUGH STRATEGIC BRAND COLLABORATIONS

We constantly create fresh and unique experiences. Through uniquely curated collaborations with renowned brands, customers experience something new with every visit



**Exclusive Louis Vuitton Time Capsule Exhibition** in partnership with Suria KLCC



**Malaysia's first Men's Fashion Gallery**



**Le Labo** - A luxury perfume brand based in New York, makes its first foray into the Malaysian market



**Babel** - Ultra-luxurious gym with state-of-the-art gym equipment



**Gucci Beauty** - First standalone boutique in Malaysia



THE **PREMIUM** SHOPPING EXPERIENCE



THE LEADER IN **MODERN** AND ORIGINAL RETAIL CONCEPTS



THE LIFESTYLE **TRENDSETTER** IN KUALA LUMPUR

THIS IS THE PLACE WHERE THERE IS ALWAYS SOMETHING NEW

A modern, brightly lit office lounge area. The ceiling features a large, circular recessed light fixture. The floor is covered in a patterned carpet. In the foreground, there is a small white round table on a metal stand, surrounded by colorful beanbag chairs in red, blue, and yellow. In the background, there is a bar area with red stools and a large screen. The overall atmosphere is bright and contemporary.

# THE RIGHT SOLUTIONS





In today's fast paced world, businesses need to be agile, connected and efficient. We are hard at work creating a conducive and flexible environment to help our tenants work smarter through an ecosystem that facilitates collaboration, promotes productivity and drives efficiency.

- Supporting our tenant initiative of the "Workplace for Tomorrow", realising the improved tenant experience
- Collaborating with our tenants and meeting their needs with our award-winning facilities and asset management services to optimise the performance of our property portfolio
- Maintaining the GBI accreditation status of the office buildings leading to long-term cost savings for our tenants

## OFFERING RELIABLE PROFESSIONAL SERVICES AS A SOLUTIONS PARTNER

We add value to our tenants by providing them with the right services and solutions that help create a better office experience



**Collaborative workspaces** as a strategic lever for innovation and idea generation



**Award-winning** facilities management services which keep our buildings in pristine condition

### AWARDS

The EdgeProp Malaysia's Best Managed Property Awards

- |                                   |        |
|-----------------------------------|--------|
| <b>2019:</b> Menara Dayabumi      | BRONZE |
| Menara ExxonMobil                 |        |
| <b>2018:</b> Menara 3 PETRONAS    | GOLD   |
| <b>2017:</b> PETRONAS Twin Towers | GOLD   |

### 2019 Green Building Index (GBI) Certification

- |                      |        |
|----------------------|--------|
| PETRONAS Twin Towers | GOLD   |
| Menara 3 PETRONAS    | SILVER |

### 2019 Malaysia Green Building Council

- PETRONAS Twin Towers  
**TOP 10** Green Buildings of the Decade



SUPPORTING THE **EVOLVING** NEEDS OF OUR TENANTS



CREATING THE **RIGHT SPACE** FOR OUR TENANTS TO THRIVE



**REDEFINING** THE WORKPLACE EXPERIENCE

THIS IS THE PLACE THAT PROVIDES THE RIGHT SOLUTIONS



**KEEPING  
YOU  
CONNECTED**



In a world connected by modern technology with the customer at its heart, we are embracing the digital transformation in line with national efforts to develop Kuala Lumpur into a smart city.

We are committed to initiatives that are aligned with our core tenets of safety, security, connectivity, convenience, and seamlessness. We are taking a fresh and innovative approach to enhancing the physical and digital space across our portfolio.

- Development and enhancement of digital capabilities to improve customers' digital lifestyle
- Digital infrastructure through provision of Wi-Fi networks to complement the physical connectivity within the KLCC Precinct
- A seamless digital experience across all devices and channels, keeping customers engaged and connected at all times

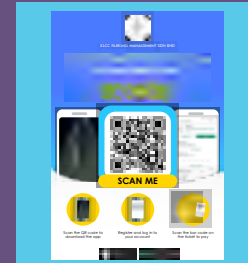
## ENHANCING PHYSICAL AND DIGITAL SPACES

We understand the importance of designing experiences that cross the physical and digital space and have embarked on innovative solutions to keep our customers engaged



MALAYSIA'S **ICONIC EXPERIENCE** IN KUALA LUMPUR

**Brand new digital hub** that enables tourists to explore, discover and seek their own adventure within the KLCC Precinct



**The Iconik parking app** provides customers the cashless payment experience at the North West Development car park



**World's largest rotating LED screen** providing an all-encompassing digital advertising in Suria KLCC



**License Plate Recognition** – using cameras powered by AI, to ensure safety and a frictionless parking experience



EXPANDING AND **ENHANCING** DIGITAL INFRASTRUCTURE



PRODUCING A **SEAMLESS** DIGITAL EXPERIENCE



ACCELERATING THE JOURNEY TOWARDS A **KLCC SMART PRECINCT**

**THIS IS THE PLACE WHERE WE KEEP YOU CONNECTED ALWAYS**

# LETTER FROM THE CHAIRMAN

**THIS REPORT IS KLCCP STAPLED GROUP'S FIRST INTEGRATED REPORT, PREPARED IN ACCORDANCE WITH THE INTERNATIONAL INTEGRATED REPORTING FRAMEWORK**

comprehensive overview of KLCCP Stapled Group's performance in 2019, in both financial and non-financial dimensions.

**DRIVING SUSTAINABLE VALUE**

The year 2019 saw the weakening of global economic growth with the continued external headwinds of the US-China trade war weighing down Malaysia's export sector. As a result, the Malaysian economy grew moderately at 4.3%, the slowest pace of growth since 2009.



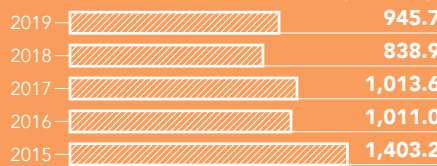
**DEAR SHAREHOLDERS,**

On behalf of the Boards of Directors of KLCC Property Holdings Berhad (KLCCP) and KLCC REIT Management Sdn Bhd (KLCCRM), it is my pleasure to present the Integrated Annual Report of KLCCP Stapled Group for the financial year ended 31 December 2019.

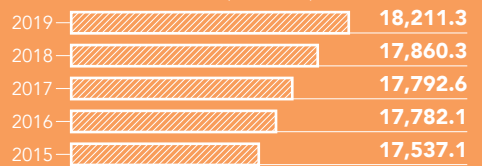
This report is KLCCP Stapled Group's first Integrated Report, prepared in accordance with the International Integrated Reporting Framework. It provides a

## SUSTAINING CREDIBLE PERFORMANCE

**PROFIT FOR THE YEAR (RM'mil)**



**TOTAL ASSETS (RM'mil)**



**SUSTAINING OPERATIONAL EXCELLENCE**

We have progressed to enhance the physical and digital spaces, aligned to our core tenets of safety, security, connectivity and convenience towards a seamless experience

**CULTURE OF INTEGRITY AND TRUST**

We have committed to undertake anti-corruption measures and have given our full support in the Group's journey to implement the Anti-Bribery Management Systems towards ISO37001:2016 certification



## LETTER FROM THE CHAIRMAN



**DATUK AHMAD NIZAM BIN SALLEH**  
Chairman

### BOARD CHANGES

In accordance with the Malaysian Code on Corporate Governance, we are planning to increase the number of independent directors and will endeavour to have a more balanced gender representation in the Board membership by 2021

### LOOKING AHEAD - 2020

We will continue to embark on realising our digital journey across our operations and capture value from new opportunities in the market

## LETTER FROM THE CHAIRMAN

Amidst the challenging environment, KLCCP Stapled Group delivered a commendable performance for the financial year ended 31 December 2019. I am pleased to report that KLCCP Stapled Group achieved profit attributable to the holders of Stapled Securities of RM732.8 million (excluding fair value gain), representing a RM6.1 million increase from the previous year.

In upholding our continued commitment to a stable dividend payout to the holders of Stapled Securities, the Boards of KLCCP and KLCCRM have approved four interim dividends totaling 38.00 sen per Stapled Security, amounting to a declared dividend payment of RM686.0 million for financial year 2019. This represents an increase of RM18.0 million from the preceding year, a testimony of the Group's commitment to creating value for our holders of Stapled Securities.

### SUSTAINING OPERATIONAL EXCELLENCE

Living up to its tagline of "Always Something New", Suria KLCC undertook an "anchor-to-specialty" space reconfiguration to further enhance Suria KLCC's value proposition. The reconfiguration exercise spanning a space of approximately 120,000 sq. ft., will house approximately 80 specialty stores, offering a diverse mix of fashion, food and beverage and cosmetics outlets, further strengthening Suria KLCC's position as the premier retail spot in Kuala Lumpur.

In the office segment, we added value to our tenants by providing them with the right solutions to create a renewed office experience through the PETRONAS'



"Workplace for Tomorrow" effort. This exercise which covered 151 floors across our four office buildings, was fully completed by the end of 2019. The Group has also made further strides in the sustainability space when PETRONAS Twin Towers was named one of the winners at the Top 10 Green Buildings of the

Decade Awards organised by the Malaysia Green Building Council in June 2019. Later in October, the PETRONAS Twin Towers was also ranked among the Top 50 Most Influential Tall Buildings for the past 50 Years by the Council of Tall Building and Urban Habitat (CTBUH) based in Chicago. This esteemed accolade is testament to the PETRONAS Twin Towers' great influence and impact to the society and skyscrapers industry at large, creating social and economic values to the people and the nation.



**We delivered a credible performance for the financial year ended 31 December 2019, achieving profit attributable to the holders of Stapled Securities (excluding fair value gain) of RM732.8 million, representing a RM6.1 million increase from 2018.**

## LETTER FROM THE CHAIRMAN



**INSTITUTIONALISING  
INTEGRITY AND PROMOTING  
HIGH STANDARDS OF  
LEADERSHIP GOVERNANCE  
CONTINUE TO BE OUR  
PRIORITY. AT THE SAME TIME,  
WE BELIEVE THAT BUILDING  
TRUST IS PARAMOUNT TO  
GROWING A SUSTAINABLE  
BUSINESS**

As we embrace the digital wave and keep our customers connected, we have progressed to enhance the physical and digital spaces, aligned to our core tenets of safety, security, connectivity and convenience towards a seamless experience. This has seen an increase in customer satisfaction to 76% from 73% in 2018, based on the Group's internal survey. With a four-year Digital Transformation Roadmap in place, we aim to be a digitally competent organisation by 2023.

### TALENT DEVELOPMENT

I would also like to take this opportunity to commend our dedicated employees who share our passion in creating vibrant and inspiring spaces for customers to look forward to. The skills and experience they bring, together with a unifying KLCC culture enabled us to preserve and continue to create value for the Group. In recognition of KLCC's people-centric approach, KLCCP Stapled Group won the Top Workplace in Asia at the Asia Corporate Excellence and Sustainability (ACES) 2019 awards. The Group was also awarded the Best Workforce at the Sustainable Business Awards Malaysia 2019 for the second consecutive year.

During the year, the Nomination and Remuneration Committee enhanced the criteria of succession management to develop a pool of quality and competent employees for leadership roles and responsibilities. The Group has also realigned the salary structure of employees to retain and attract the best talents as well as to enhance the Group's competitive advantage.

### CULTURE OF INTEGRITY AND TRUST

At KLCCP Stapled Group, we strongly believe that the right culture must encourage sound decision-making by managing risks and upholding

business ethics. Institutionalising integrity and promoting high standards of leadership governance continue to be our priority. The Board of KLCCP executed the Corporate Integrity Pledge in November 2019 in collaboration with the Malaysian Anti-Corruption Commission (MACC). In the pledge, our Boards of Directors have committed to undertake anti-corruption measures in all aspects of business operations. The Boards have also given their full support in the Group's journey to implement the Anti-Bribery Management Systems, towards attaining the Malaysian Standard ISO37001:2016 certification.

During the year, the Malaysian Institute of Corporate Governance (MICG) assessed top 100 Public Listed Companies on their anti-corruption programmes and the state of readiness for corporate liability when the law becomes effective in June 2020. In the assessment, KLCCP Stapled Group was ranked second in the overall ranking of corporate reporting and transparency category.

At the same time, we believe that building trust is paramount to growing a sustainable business. In a climate of diminishing trust, the Group is also focusing on efforts to make trust building a priority across every aspect of the business. KLCCP Stapled Group was a Top 20 finalist in PwC's Building Trust Awards 2019 upon appraisal of its significant efforts to build trust through communications and interactions with stakeholders.



*Our people are our greatest asset. To read more on our people, refer to our Sustainability Statement on pages 140 to 143*

## LETTER FROM THE CHAIRMAN

### BOARD CHANGES

The year 2019 is also a year we say thank you and bid farewell to our directors namely Dato' Halipah Esa and Datuk Ishak Imam Abas, both of whom retired from the Boards. Both directors have been our long serving members and have contributed immensely to the Board and the business growth of the Group. On behalf of the Board, I would like to express my sincere appreciation for their contributions, and I would like to wish them all the very best in their future endeavors.

While we bid farewell to Dato' Halipah Esa and Datuk Ishak Imam Abas, I am also delighted to welcome Dato' Jamaludin Osman, who was appointed to the Boards of KLCCP and KLCCRM, effective from 1 January 2020.

Dato' Jamaludin has wide experience in the real estate industry, including township development and infrastructure management. I am confident that he would make an excellent addition to our team and we look forward to his valuable contribution to the Board.

In accordance with the Malaysian Code on Corporate Governance, we are planning to increase the number of independent directors and will endeavour to have a more balanced gender representation in the Board membership by 2021.

### LOOKING AHEAD - 2020

As we look ahead to 2020, we remain focused on providing solutions to our customers and stakeholders. We will continue to embark on realising our digital journey across our operations and capture value from new opportunities in the market.



*We hold good governance very close to our hearts. To read more, refer to Corporate Governance Overview Statement on pages 169 to 176*



## LETTER FROM THE CHAIRMAN

**I TRUST THAT  
THE STRONG  
FUNDAMENTALS WE  
HAVE ESTABLISHED  
WILL ENABLE US TO  
FACE THE CHALLENGES  
AND SUSTAIN OUR  
GROWTH IN 2020**



It is expected that the macroeconomic environment will remain challenging as global growth across most regions remain relatively subdued amidst slowing global trade. The recent COVID-19 outbreak will add another level of uncertainty especially in the tourism, retail and hospitality sectors. Nonetheless, the potential economic stimulus package and the eventual discovery of antidote would help to cushion the negative impact arising from the outbreak.

In view of the challenging business environment, KLCCP Stapled Group remains steadfast in leveraging on its core competencies in key market segments to ensure its business remains agile amid volatile business conditions.

We expect our office segment to remain stable on the back of the long-term profile of office leases and high-quality tenants. The full opening of the reconfigured space by mid-2020 at Suria KLCC is expected to sustain the retail segment's performance, while the hotel segment will focus on intensifying its digital marketing to broaden its network and personalise its guest service to capture market share.

With the clear and ongoing focus to deliver long-term value for our holders of Stapled Securities, I trust that the strong fundamentals we have established will enable us to face the challenges and sustain our growth in 2020.

### APPRECIATION

2019 has been a year of many milestones. The passion and commitment of our employees and the Leadership Management Team have supported our many achievements over the past years. Accordingly, I would like to thank the entire KLCC family for their hard work, perseverance, commitment and dedication in delivering creditable performance amid the challenging market dynamic.

I would also like to express my heartfelt appreciation to all our stakeholders, including our holders of Stapled Securities, business partners, associates, customers and tenants who have jointly contributed to our accomplishments.

Finally, I would like to thank my fellow Board members for their continuing counsel, commitment and efforts to guide KLCCP Stapled Group realise its long-term strategy for success.

**DATUK AHMAD NIZAM BIN  
SALLEH**  
Chairman

# CEO'S YEAR IN REVIEW

## Q WITH THE CHIEF EXECUTIVE OFFICER

### A

**Datuk Hashim Wahir answers questions on KLCCP Stapled Group's performance for the year, the initiatives during the year, the realignment of the business and longer-term challenges and focus**

#### HOW DID KLCCP STAPLED GROUP PERFORM THIS YEAR GIVEN THE CONTEXT OF THE OPERATING ENVIRONMENT AND MARKET LANDSCAPE? WHAT WERE THE KEY DRIVERS?

2019 was a year marked by uncertainties, volatility and challenges in the market – market volatility muting overall sector growth, incoming supply of office, retail and hotels outstripping demand, rapidly evolving consumer preferences coupled with the wave of the digital revolution reshaping markets and societies. The silver lining was the easing interest rate environment which came as a reprieve for the REIT sector, amplifying its attractiveness as a defensive play.

Our performance was anchored by the stable office segment and improved performance in the retail and hotel segments, which contributed to the overall top-line growth of 1.2% whilst Profit Before Tax (PBT) excluding fair value gain saw a RM8.3 million increase. KLCCP Stapled Group delivered sustained value despite the headwinds in the market. Testament to our commitment in delivering value to our holders of Stapled Securities, we distributed a distribution per Stapled Security of 38.00 sen, an increase of 2.7% from the prior year. This achievement demonstrates our track record of delivering consistent distribution growth, resulting in a 4.6% compounded annual growth rate since FY2013.



*We strongly believe our numbers are due to the efforts and trust of the KLCC team and our customers. To read more about the results of the Group, refer to Financial Review in the Management Discussion and Analysis on pages 88 to 91*

**DURING THE YEAR, WE SOLIDIFIED OUR STRATEGIES AND CONTINUED TO FOCUS ON OUR EXISTING ASSETS AND IN FUTURE-PROOFING OUR POSITION TO BECOME THE SOLUTIONS PARTNER TO ALL OUR STAKEHOLDERS**

## CEO'S YEAR IN REVIEW

**TODAY'S MARKET IS EVER MORE CHALLENGING TO NAVIGATE. HOW DO YOU ENSURE THE APPEAL OF KLCC AS "THE PLACE" EVOLVES TO MEET CUSTOMERS CHANGING BEHAVIOUR PATTERNS AND HOW IS KLCC RESPONDING TO THESE CHALLENGES?**

Aligned with this year's theme, it is our customers who continue to inspire us to create a progressive lifestyle experience within the KLCC Precinct. Thus, "Spaces Inspired for the People". During the year, we solidified our strategies and continued to focus on our existing assets

# DELIVERING VALUE AND GROWTH

Testament to our commitment in delivering value to our holders of Stapled Securities, we distributed a distribution per Stapled Security of 38.00 sen, an increase of 2.7% from the prior year. This achievement demonstrates our track record of delivering consistent distribution growth, resulting in a 4.6% compounded annual growth rate since FY2013.



2.7  
%

**DATUK HASHIM BIN WAHIR**  
Chief Executive Officer

and in future-proofing our position to become the solutions partner to all our stakeholders. This involved us strategising and collaborating with our strategic brand retailers and business alliance partners on solutions to embed resilience for the longer-term and create sustainable value, leveraging opportunities and technology.

At our offices, we progressed in supporting the evolving needs of our tenants in providing the right solution to create a renewed office experience through the PETRONAS' "Workplace for Tomorrow" – collaborative workspaces designed to encourage a new way of

## CEO'S YEAR IN REVIEW

**THE RECONFIGURATION EXERCISE SPANNING A SPACE OF APPROXIMATELY 120,000 SQ. FT. OF NLA HAS BEEN EXCLUSIVELY FITTED OUT WITH APPROXIMATELY 80 SPECIALTY STORES INCLUDING FASHION, FOOD AND BEVERAGE AND COSMETICS.**

working, shifting from a linear mode to a more dynamic, digital one. Our facility management team worked together with our tenant to transform 151 floors across 2.5 mil sq. ft. of net lettable area (NLA) within our four office buildings into the office of tomorrow, which saw full completion as at 31 December 2019.

Our retail, Suria KLCC, following the lease expiration of one of its anchor tenant in March 2019, embarked on a strategic anchor-to-specialty reconfiguration exercise to broaden the retail offer and introduce a diverse mix of prominent local and international brands. The reconfiguration exercise spanning a space of approximately 120,000 sq. ft. of NLA has been exclusively fitted out with approximately 80 specialty stores including fashion, food and beverage and cosmetics. The first phase of the reconfigured space saw its opening on 24 January 2020 with the second phase expected to open in mid-2020.

The luxury men's precinct was successfully launched in April 2019, following the entry of the final two major brands during the year to fully complete the men's precinct. This men's precinct is touted to be the first of its kind in a shopping mall in the country and has seen increased foot traffic and double-digit sales growth in its tenant sales compared to the prior year since the launch. During the

year, the retail podium of Menara 3 PETRONAS also saw renewed vibrancy with 16,000 sq. ft. over two floors being taken up by an ultra-luxurious gym with state-of-the-art equipment, making it one of Malaysia's iconic wellness club.

Living up to its tagline of "Always Something New", Suria KLCC has continued to differentiate itself providing its customers quality and convenience alongside a diverse blend of experiences with 33 new tenants during the year. To-date the mall has a total of nine first-to-market stores in Malaysia, exclusive to Suria KLCC. Despite the cautious consumer sentiment during the year, Suria KLCC together with the retail podium of Menara 3 PETRONAS sustained and surpassed its Moving Annual Turnover – tenant sales, hitting the RM2.67 billion mark with customer footfall in excess of 48 million, retaining its position as the highest grossing sales per sq. ft. mall in the country.

With the full completion of the guestroom renovation in June 2018, Mandarin Oriental, Kuala Lumpur (MOKL Hotel) enthralled its guests with a refreshed product and together with the hotel's luxury spa, swimming pool and recreational facilities continued to receive a high satisfaction score of 92% from its guests. The robust growth in 'Fans of MO', MOKL Hotel's global guest recognition program, continued to boost



## CEO'S YEAR IN REVIEW

the hotel's loyal guests following. In June 2019, the hotel completed the refurbishment of its Mandarin Grill restaurant. The newly renovated restaurant boasts a contemporary modern Italian grill concept, offering guests the best in dining experience.

Thus, by understanding our customers' needs, and the people and community who use our spaces every day, we can then be responsive to the trends that impact them by providing real estate services and solutions at each customer touchpoint. In doing so, we create a myriad of experiences to tantalise, engage and connect with our customers and community seamlessly. This enables our spaces to meet the evolving needs and aspirations and keep our customers coming back to the KLCC Precinct for more. As a forward-thinking organisation, we keep challenging ourselves to drive incremental value for the Group and our stakeholders and continue to evolve to stay relevant.



*We understand that trends are ever changing. To see how we respond to them, refer to Operations Review in the Management Discussion and Analysis on pages 92 to 107*

# ALWAYS SOMETHING NEW

Suria KLCC has continued to differentiate itself providing its customers quality and convenience alongside a diverse blend of experiences with 33 new tenants during the year. To-date the mall has a total of nine first-to-market stores in Malaysia, exclusive to Suria KLCC.

**33**  
New  
Tenants

## CEO'S YEAR IN REVIEW

### **CULTURE COMMITMENT SETS THE TONE FOR DESIRED VALUES AND TRANSFORMATION OF AN ORGANISATION. HOW HAS THE GROUP EMBEDDED CULTURE AND ASSESSED THE ORGANISATIONAL CULTURE IN RESPONSE TO THE CHANGING BUSINESS NEEDS AND MARKET ENVIRONMENT?**

At KLCCP Stapled Group, we have a culture that values our people, offers mutual support, promotes trust, rewards employees' efforts, contributing to a unique social environment that gives meaning to employees' work. Our business culture transformation started way back in 2010 with the 1KLCC Agenda, which streamlined our objectives and aligned all business units through initiatives - inculcating the right mindset and behaviour, providing access to one common platform and institutionalising core business capabilities through structured capability development plans.

Making quality our pride, 5QPs, was another initiative in elevating the level of quality adoption within respective business units and divisions which ultimately heightened the quality spirit throughout the Group. This fortified KLCC's employees with the highest standard of quality practice and with the right quality mindset in propelling the Group in achieving its vision. We have also over the years, strengthened our HSE culture and capabilities through the strict adherence of our ZeTo Rules, achieving a "Proactive" culture in our aim towards a HSSE "Generative" culture.

In our focus to sustain competitive edge and elevate performance to the next level, the Group rolled out a cultural development programme for management and all employees in 2016, adopting the PETRONAS Cultural Beliefs (PCB) to instill a high performance culture in delivering results. We developed the KLCC Group desired culture and embraced the principles in inculcating a culture of accountability to drive result-oriented performance through focused execution, aimed at encouraging synergistic collaboration and shared success within the KLCC Group.



**AT KLCCP  
STAPLED GROUP, WE  
HAVE A CULTURE THAT  
VALUES OUR PEOPLE,  
OFFERS MUTUAL SUPPORT,  
PROMOTES TRUST,  
REWARDS EMPLOYEES'  
EFFORTS, CONTRIBUTING  
TO A UNIQUE SOCIAL  
ENVIRONMENT THAT  
GIVES MEANING TO  
EMPLOYEES'  
WORK**

We measure the progress on culture clarity and alignment across the KLCC Group via the PETRONAS Organisational Culture Survey which was rolled out to the KLCC Group in 2011. This survey is conducted every 2 years and is measured in respect to mission, consistency, involvement and adaptability. The Employee Engagement score has seen a huge improvement, from 70% in 2014 to 85% in 2018 reflecting employees' adoption and alignment to our Cultural Beliefs.

## CEO'S YEAR IN REVIEW



This year, the Strategy team revamped our organisational survey, adopting the PETRONAS survey methodology (using a 4-point Likert scale) and also made improvements on the survey questions and simplified the layout after taking into consideration employee feedback from the roadshows conducted. This led to a high survey participation of 85% with a 62% satisfaction score.

In assessing the PCB values in our leaders, the Peer Review Survey demonstrated that our leaders walk the talk with a satisfaction score of 70%.

To-date, through the building blocks we have put in place, we are proud to have a culture that embodies high performance, integrity, HSE, innovation, rewards and recognition. It is this that shapes our people towards achieving performance excellence. Our people are the heart of our business, and we continue to invest in them, broadening and developing their skills and capabilities with the right skillsets to future-proof our talents in facing the ever-changing global landscape. We aim to always provide an ecosystem where personal growth and professional development thrives.

### HOW HAS KLCCP STAPLED GROUP CREATED VALUE THROUGH ITS SUSTAINABILITY INITIATIVES?

I believe that to create, capture and deliver value, we need to be future ready and be part of a sustainable society. Year-on-year, we have built upon our strength to demonstrate growth and how our responsible approach to business creates a powerful business model for the long-term. This year, with our journey towards Integrated Reporting, we reviewed our business model, re-identified our key resources and through our clear operational activities and business practices, we have delivered value across our business - through nation building, spurring social development, enhancing customer experiences, providing building-to building connectivity, being the catalyst for surrounding development and providing the balance between commercial, public space and greenery through sustainable development.

We are also proud that our sustainability efforts have been clearly recognised by the industry, with the numerous awards and recognition received during the year including, improving our ranking to within the top 11 percentile among our supersector peers in the FTSE4Good Index series.

With the conclusion of our 3-Year (2016-2018) Sustainability Roadmap, during the year, we established a 5-Year (2019-2023) Sustainability Roadmap going forward covering three main goals – Building a Smart, Safe and Sustainable KLCC Precinct; Building an Agile, Inclusive and Sustainable Workforce; Combating Climate Change and Reducing Environmental Impact. Aligned to our 5 chosen UNSDGs, we aim to monitor our progress year-on-year across the organisation against the targets we have set.



*We are always endeavouring to do more, delivering value beyond numbers. To know more on our initiatives, refer to Sustainability Statement on pages 114 to 149*

### COULD YOU SHARE WITH US THE GROUP'S DIGITALISATION JOURNEY THUS FAR AND THE SIGNIFICANT INITIATIVES EMBARKED UPON?

Digital transformation is forcing companies to change their business models to adapt to the new market reality. However, in actual fact, it is not the companies that are driving this change but it is being driven by the customers. Today, customers expect relevant content in relation to what they are doing anytime, anywhere and in the format and on the device of their choosing. It is their journey that is dictating our strategies.

## CEO'S YEAR IN REVIEW

This year, we set up a new department – Digital Strategy & Collaboration to spearhead the digital transformation within the KLCC Group. With a four-year Digital Transformation Roadmap in place, we aim to be a digitally competent organisation by 2023. To us, the digital transformation embodies the integration of digital technology into all areas of a business, fundamentally changing how we operate and deliver value to our users and customers. It is actually a cultural change that requires us to continually challenge the status quo, experiment, and get comfortable with a new way of working.

Safety and security of our customers and community within the KLCC Precinct is of utmost importance to us and as such, this year, we invested in a smart security and surveillance system – CCTV, Automatic Number Plate Recognition and Network Video Recording with video analytics, alarm handling systems and virtual fencing. This enables an enhanced security monitoring with live video surveillance that leverages on high data speeds, allowing real-time monitoring and high definition picture quality, transforming The Place into a more secure destination for our people.

In delighting our customers to improve the efficiency and comfort of the car parking experience at our North West Development, (NWD) car park, KLCC Parking Management Sdn Bhd, (KPM) our car parking company actively pursued cashless initiatives whilst keeping pace with the advancement in technology. KPM implemented the License Plate Recognition which leverages on AI solution, installed the first in Malaysia integrated payment reader at the entries and exits of our car parks as well as launched the ICONIK mobile app which enables cashless parking payments. To-date, 45% of our customers are utilising the cashless payment mode.

At our retail mall, we have been reinventing the store experience for the connected customers. Our largest double-sided rotating LED screen in the world, together with the media advertising screens and panels allow our retail malls to engage with the broader community and simultaneously evolve to stay relevant. These digital exertions which provide great opportunity for branding and a highly effective advertising tool has resulted in a new revenue stream for Suria KLCC increasing their casual mall revenues from retailers' advertising by double-digit growth.

By expanding and enhancing the digital infrastructure and producing a seamless digital experience, we aim to keep our customers and community always connected, to deliver an unmatched customer experience.

### **IN AN ENVIRONMENT OF UNCERTAINTY AND DISRUPTIONS, WHAT IS KLCCP STAPLED GROUP DOING TO STAY ON TRACK OF ITS GROWTH TRAJECTORY? WHAT CAN INVESTORS EXPECT IN THE NEXT THREE TO FIVE YEARS?**

The uncertainties surrounding the global and domestic economy will continue to pose challenges. We will continue to be responsive to mitigate disruptions in the market such as the Coronavirus (COVID-19) outbreak and normalise the situation, leveraging on our core competencies in key market segments, technology and taking advantage of opportunities. We will focus on creating value from KLCC as a destination brand and enhance the progressive lifestyle experience within the KLCC Precinct for our customers and community – personalising tenant experience that engage the "Connected Tenant" in our office properties; delivering

bespoke and engaging retail experiences that meet lifestyle needs of our customers; intensifying digital marketing in our hotel to broaden network and capture market share; elevating quality and convenience of our car parking services and operational efficiency of our assets.

**BY EXPANDING AND ENHANCING THE DIGITAL INFRASTRUCTURE AND PRODUCING A SEAMLESS DIGITAL EXPERIENCE, WE AIM TO KEEP OUR CUSTOMERS AND COMMUNITY ALWAYS CONNECTED, TO DELIVER AN UNMATCHED CUSTOMER EXPERIENCE**

With our aim of creating a KLCC Smart Precinct, we are working towards inculcating a digital-first mindset where our leaders will be equipped to maintain a forward focus and inspire ongoing innovation and improvement within the Group as it transitions into a digital future. Building upon our initiatives in 2019, we intend to focus on creating a delightful customer experience at our KLCC Smart Precinct by using the full potential of technology advancement as an enabler.

Our car parks will be transformed to fully cashless and with total digital surveillance, ensuring our customers feel secure through their handheld devices. Our facilities management will leverage on Industrial Revolution 4.0 technologies, namely Internet of Things (IoT), Cloud and Big Data and evolve to take the lead in real-time solutions for sustainable energy and facility management, needed for critical building and utility operations. The advanced analytics will provide insights on the facilities' performance enabling



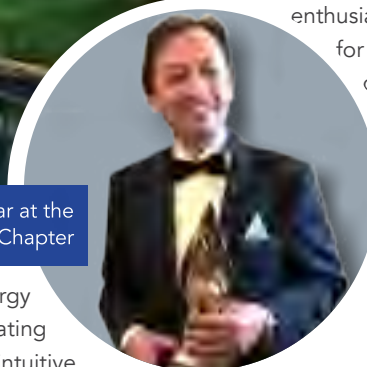
Your safety is our priority. To read more, refer to Operations Review in the Management Discussion and Analysis on pages 106 to 107



## CEO'S YEAR IN REVIEW



Datuk Hashim Wahir was awarded Property CEO of the Year at the Malaysia Property Award 2019 by FIABCI Malaysian Chapter



### IN APPRECIATION

I would like to express my appreciation to Dato' Halipah Esa and Datuk Ishak Imam Abas, who retired from both the KLCCP and KLCCRM Boards with effect from 3 April 2019 and 1 January 2020 respectively. They have been our long serving Board members and have contributed immensely to the stewardship of the Group. On behalf of the Management Leadership Team, we wish Dato' Halipah and Datuk Ishak the very best in their future endeavours.

I would like to express my deepest gratitude to the Boards for their ongoing guidance and invaluable contribution in steering the organisation to exceed excellence. My sincere appreciation to the holders of Stapled Securities for your continued trust and investment in KLCCP Stapled Group. We look forward to many more years of your valued support in us.

The success and achievements of the Group would not have been possible without our most treasured employees. Your hardwork, enthusiasm and passion in striving for greater heights keeps the organisation moving towards operational excellence, stretching its targets and delivering value to the stakeholders. My utmost appreciation to the whole KLCC team.

us to better manage energy consumption, reduce operating costs and make smarter intuitive decisions.

I am confident that KLCCP Stapled Group with its future potential will continue to deliver on its strategies and build on its capabilities to provide incremental value to the holders of Stapled Securities and make a real difference to the people in the community in which it operates.

**DATUK HASHIM BIN WAHIR**  
Chief Executive Officer

**WE WILL FOCUS ON  
CREATING VALUE  
FROM KLCC AS A  
DESTINATION BRAND  
AND ENHANCING  
THE PROGRESSIVE  
LIFESTYLE  
EXPERIENCE WITHIN  
THE KLCC PRECINCT  
FOR OUR CUSTOMERS  
AND COMMUNITY**

CAFÉ AURORA

# THE PLACE TO WORK

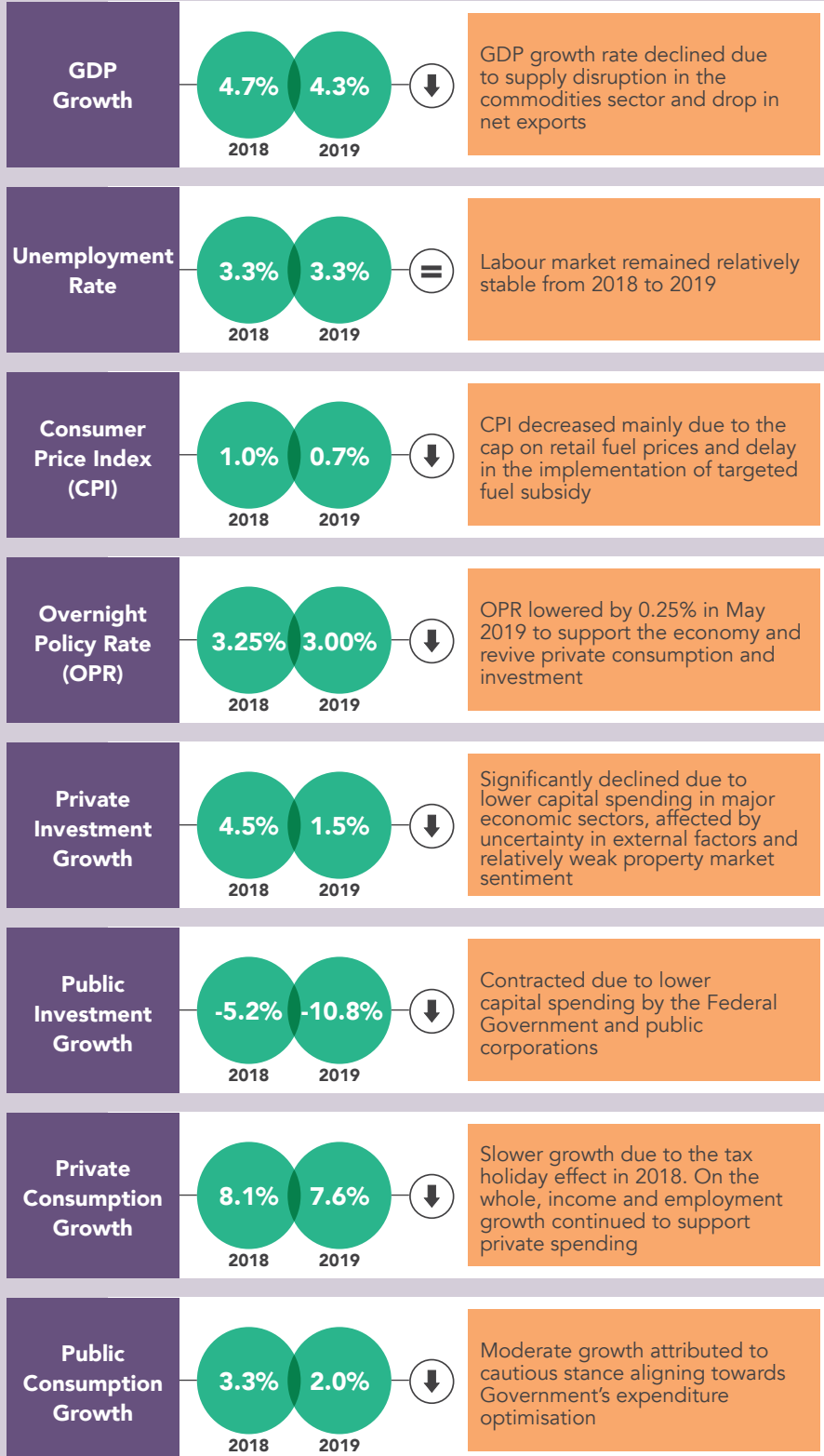
At KLCC, we create a workplace that connects and empowers every individual. We support tenants' needs and transform them into reality, thus the creation of "Workplace For Tomorrow", which promotes greater collaboration, interaction and enhances productivity

**THIS IS THE PLACE THAT INSPIRES  
CREATIVITY AND PASSION**



# MARKET REPORT

## ECONOMIC OVERVIEW



(Source: Central Bank of Malaysia, Department of Statistics Malaysia & Ministry of Finance Malaysia)

## EXECUTIVE SUMMARY



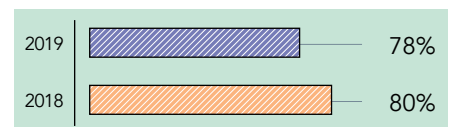
### OFFICE MARKET OVERVIEW

Incoming supply of new office space continued to be a major concern in the market. The office sector will continue to be a tenant-led market which will see downward rental pressure and opportunistic tenant movements.



**98.5 million sq. ft.**  
Total purpose-built office supply in Kuala Lumpur

### Kuala Lumpur Office Occupancy



(Source: Valuation and Property Services Department)

# MARKET REPORT



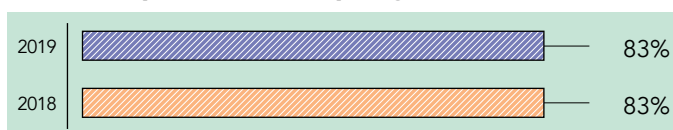
## RETAIL MARKET OVERVIEW

Despite the ongoing concern of oversupply, overall occupancy rate held up above 80%. The high occupancy rates for prime retail malls compensated the lacklustre performance of other malls and retained their popularity amongst both local and international visitors.



**33.7** million sq. ft.  
Total retail space in Kuala Lumpur

### Kuala Lumpur Retail Occupancy



(Source: Valuation and Property Services Department)

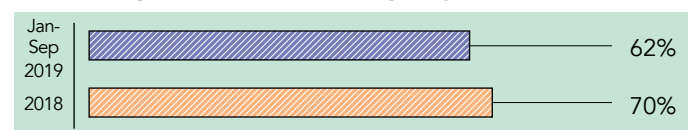
## HOTEL MARKET OVERVIEW

Occupancy rate for 5-star hotels in Kuala Lumpur declined from 70% in 2018 to 62% in the first 9 months of 2019. This was attributed to the increase in room supply and continuing popularity of alternative accommodations like Airbnb and private homestays.



**226** hotels  
with 41,841 rooms in Kuala Lumpur

### Kuala Lumpur 5-Star Hotel Occupancy



(Source: Malaysia Tourism Promotion Board)

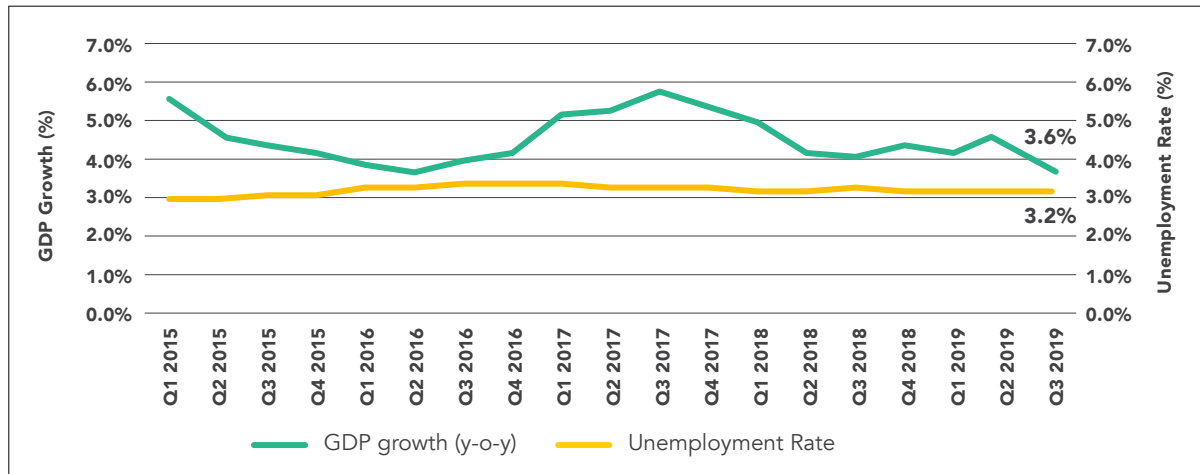
# MARKET REPORT

## ECONOMY

Malaysia's economic growth continued its modest momentum in line with the global economy which continued its moderate pace amidst geopolitical tensions, political uncertainty and the unresolved US-China trade war. Malaysia's GDP growth in 4Q 2019 slowed down to 3.6%, weighing down the overall growth for the year to 4.3% (Figure 1.1). Resilient private sector spending and sustained growth in services and manufacturing components underpinned the overall growth momentum in spite of the slow down seen in the last quarter that was due to supply disruption in the commodities sector and contraction in public investment activity.

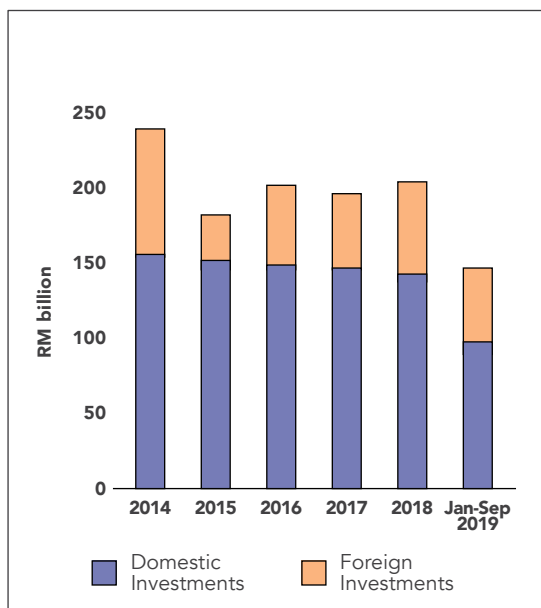
The labour market has remained relatively stable since 2018 with an unemployment rate of 3.3%. The employment market is expected to see an improvement in 2020 with the Government's effort of introducing Malaysians@Work or #MalaysiaKerja initiative which is aimed at creating more job opportunities for youths and women. The stable labour market is supportive of the general consumers' spending behaviour despite showing signs of increased cautiousness among consumers.

**FIGURE 1.1**  
**GDP GROWTH AND UNEMPLOYMENT RATE**



(Source: Central Bank of Malaysia, Department of Statistics Malaysia)

**FIGURE 1.2**  
**APPROVED INVESTMENTS**



(Source: Central Bank of Malaysia, Department of Statistics Malaysia)

Between January and September 2019, Malaysia recorded a total of RM149 billion approved investments in services, manufacturing and primary sectors (Figure 1.2). This translates to an increase of 4.4% compared to the corresponding period last year, out of which 56% or RM82.7 billion were from domestic sources and the remaining 44% or RM66.3 billion were foreign direct investments (FDI).

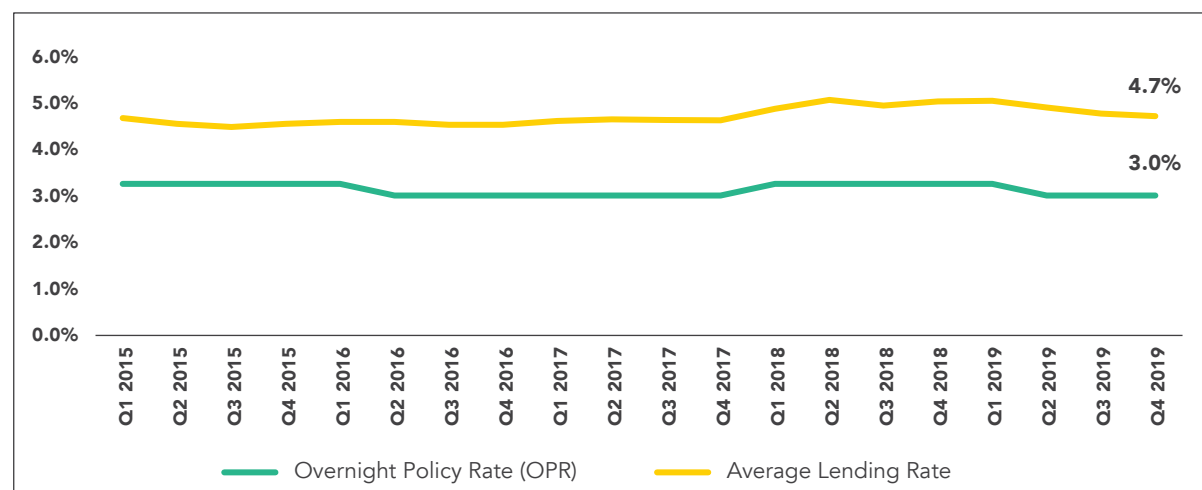
Acknowledging Malaysia's attractiveness on the global investors' radar, the World Economic Forum ranked Malaysia as the 27<sup>th</sup> most competitive economy in the world in its "Global Competitiveness Report 2019", placing Malaysia 2<sup>nd</sup> after Singapore amongst ASEAN countries. The World Bank has also ranked Malaysia 12<sup>th</sup> in its "Ease of Doing Business Ranking 2020 Report", showing an improvement from 15<sup>th</sup> place in the previous year.

Malaysia's headline inflation rate, as measured by the annual percentage change in Consumer Price Index (CPI), had increased by a marginal 0.7% in 2019 compared to 1.0% in 2018. This was mainly driven by the cap on retail fuel prices which moderated growth in general transportation costs, and the removal of consumption tax. Looking forward, the headline inflation rate is expected to increase in the range of 1.5% to 2.0%, lifted by weakening base factors, the implementation of the country's departure levy which started in September 2019 and the introduction of the country's targeted fuel subsidies.

## MARKET REPORT

The Overnight Policy Rate (OPR) was lowered by 25 basis points to 3.00% in May 2019 by Central Bank of Malaysia with the aim of preserving the degree of monetary accommodativeness (Figure 1.3). This is to stimulate investment, private consumption and support the economy amid continued headwinds from global risks. In January 2020, Central Bank of Malaysia announced a further rate cut of 25 basis points as a pre-emptive measure to secure the nation's improving economic growth trajectory amid price stability.

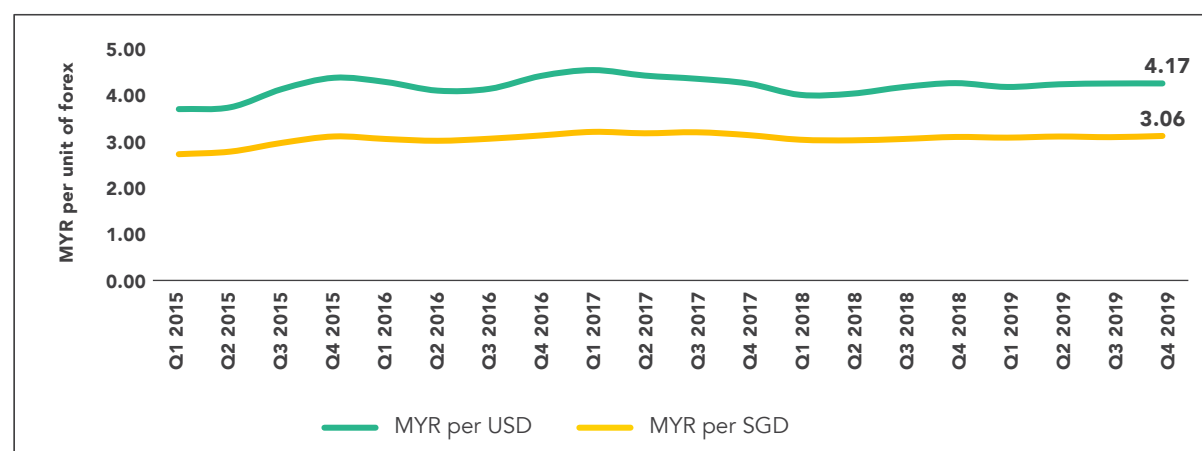
**FIGURE 1.3**  
**OVERNIGHT POLICY RATE (OPR)**



(Source: Central Bank of Malaysia)

The Ringgit appreciated in Q1 2019 but weakened in the last two quarters against the US Dollar. This trend was in line with most of the regional currencies attributed by geopolitical instability, trade war tension, policy as well as political uncertainties and volatility in commodities' prices. Analysts are expecting the Ringgit to strengthen in 2020 between RM4.00 to RM4.10 against the greenback, but may be adversely affected by the recent Coronavirus (COVID-19) outbreak. The outbreak could potentially dampen Malaysia's growth trajectory by 0.1% to 0.3% though it could be alleviated with the Government's consideration to inject special economic stimulus packages.

**FIGURE 1.4**  
**EXCHANGE RATE**



(Source: Central Bank of Malaysia)

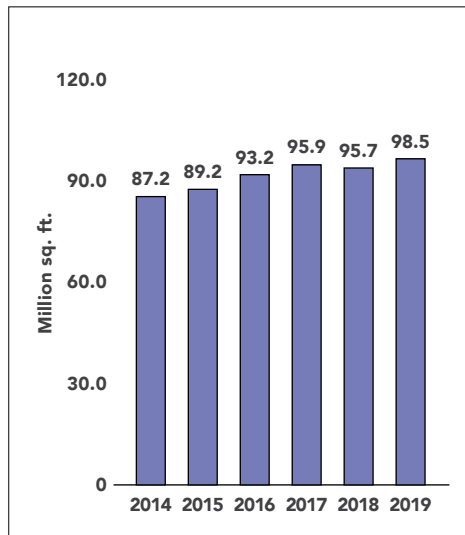
# MARKET REPORT

## OFFICE

The office market in Kuala Lumpur continued to be challenging with looming spaces and lacklustre leasing activities during the year. As at 2019, office space supply was at 98.5 million sq. ft. (Figure 2.1), out of which 76.5 million sq. ft. are located within the city centre. The occupancy rate stood at 78.4% recording a slight drop from 2018 (Figure 2.2). Notwithstanding the drop in occupancy rate, a better absorption rate of office space was observed in 2019 at 5.5% compared to a contraction of 2.2% in 2018.

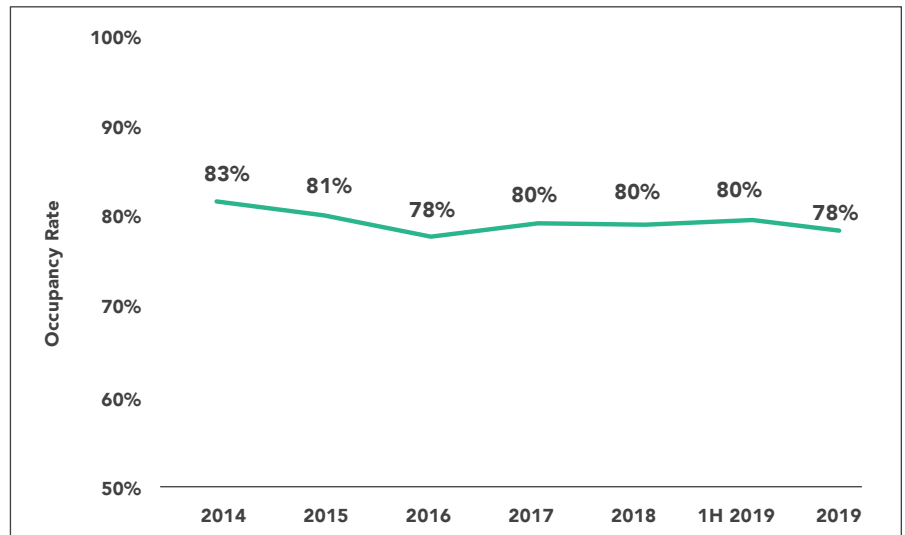
To date, there is a total of 21.3 million sq. ft. of vacant spaces in the market with another 8.6 million sq. ft. in the pipeline for completion over the next 3 years (Table 2.6). With this huge incoming supply, office sector occupancy is expected to remain under pressure.

**FIGURE 2.1**  
**OFFICE SUPPLY IN KUALA LUMPUR**



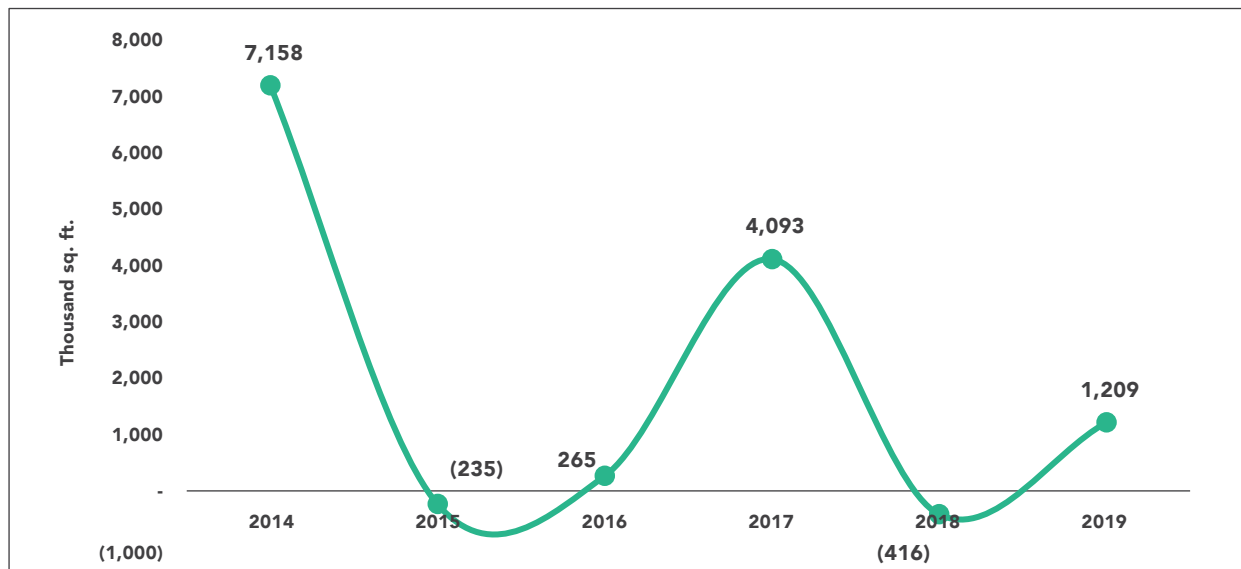
(Source: Valuation and Property Services Department)

**FIGURE 2.2**  
**OFFICE OCCUPANCY RATE IN KUALA LUMPUR**



(Source: Valuation and Property Services Department)

**FIGURE 2.3**  
**NET ABSORPTION OF OFFICE SPACE IN KUALA LUMPUR**

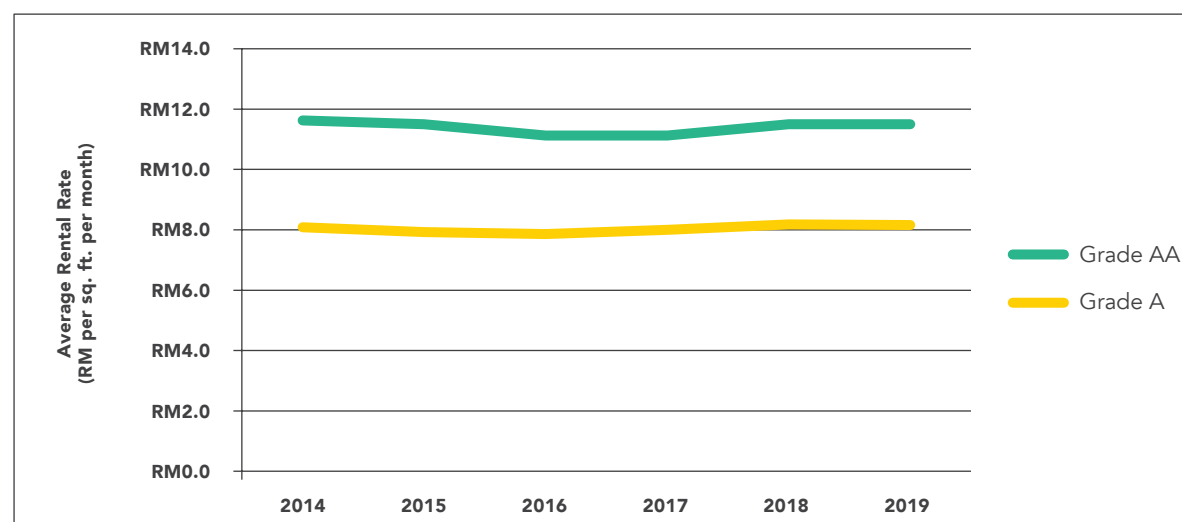


(Source: Valuation and Property Services Department)



## MARKET REPORT

**FIGURE 2.4**  
**AVERAGE RENTAL RATE FOR OFFICE SPACE IN KUALA LUMPUR**



(Source: Rahim & Co Research)

In terms of rental trends, rates for Grade A office buildings in Kuala Lumpur range between RM7.00 and RM8.80 per sq. ft. per month whereas Grade AA buildings command higher rentals of between RM11.00 and RM12.00 per sq. ft. per month (Figure 2.4). Most of these Grade AA office buildings are located around the KLCC area which are favoured by the oil and gas sector's tenants. Although at first glance rental rates may look stable, the effective rental rates will remain under pressure as more incentive packages and longer rent free periods are offered by landlords to tenants.

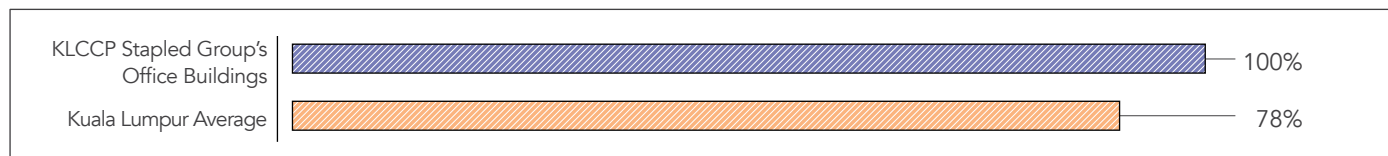
**TABLE 2.6**  
**SELECTED NEW OFFICE DEVELOPMENTS IN KUALA LUMPUR**

Development	Location	Expected Completion	Estimated Net Lettable Area (sq. ft.)
HSBC Malaysia @ TRX	Tun Razak Exchange	2020	3,155,000
Affin Bank HQ @ TRX	Tun Razak Exchange		
Lot 91 KLCC	KLCC area		
The Stride @ BBCC	Bukit Bintang		
TCM Tower	Jalan Tun Razak		
Merdeka 118 Tower	Jalan Hang Jebat	2021	4,210,000
UOB Tower 2	Jalan Raja Laut		
The Met Corporate Towers	Mont Kiara		
Pavilion Damansara Heights	Bukit Damansara		
PNB 1194	Jalan Sultan Ismail		
Aspire Tower KL Ecocity	Jalan Bangsar	2022	1,200,000
Pavilion Embassy	Jalan Ampang		
Bangsar 61	Jalan Bangsar	2023 onwards	2,925,000
CitiTower	KLCC area		
Oxley Tower	Jalan Ampang		

(Source: Rahim & Co Research)

# MARKET REPORT

**FIGURE 2.5**  
**OFFICE OCCUPANCY RATES: KUALA LUMPUR AVERAGE VS KLCCP STAPLED GROUP'S OFFICE BUILDINGS (2019)**



(Source: Valuation and Property Services Department, Rahim & Co Research)

Nevertheless, the office market did see some activities in 2019. Tun Razak Exchange (TRX) saw two of its office buildings completed, the Exchange 106 and Menara Prudential, contributing a total of 3.0 million sq. ft.. Menara Prudential is 80% occupied, while Exchange 106 is expecting its tenants to move in within the first quarter of 2020 to take up 20% of its space with a further expectation to increase the number to 50% by the end of the year.

Two significant office building transactions were also noted: Wisma MPL on Jalan Raja Chulan, purchased by Asia New Venture Capital Holdings Sdn Bhd at RM189 million, and Wisma KFC on Jalan Sultan Ismail, purchased by Singapore-based property developer and manager, Royal Group, for RM130 million. Other office buildings that had been put up for sale include Menara Weld by Great Eastern Life Assurance (M) Bhd and Menara MIDF by Permodalan Nasional Bhd (PNB). The KL33 office building will also be on the market for sale after the completion of its substantial upgrading works.

The demand for co-working and technology savvy spaces remains high with new providers such as Space@Platinum Sentral by IWG, Singapore-based Found8@KL Sentral and Australia-based Wotso@Mercu Summer Suites entering the market. As part of their strategy to keep up with current times, Tower REIT had also transformed its Menara HLA into a co-working and co-living space. As the contemporary concept of co-working spaces becoming highly in demand, older office buildings are at a threat of losing out, which forces them to undertake asset enhancement initiatives to ensure

their survivability. Some building owners have also converted their out-dated office towers into hotels to maximise income and yields such as WOLO Hotel in Bukit Bintang (formerly Menara KLH), Holiday Inn Express (formerly Menara ING) and Sky Express Hotel (formerly Magnum Plaza).

Looking ahead, Kuala Lumpur's office market will remain under pressure as the gap between supply and demand persists especially with the impending supply of new office spaces expected to enter the market. The market is seen to be in favour of tenants who have the advantage of choosing from an array of newer and better equipped offices with good connectivity at competitive rental rates. Notwithstanding such situation, strategic city centre locations with prestigious addresses remain a strong attraction to major tenants and multinational corporations (MNCs).

Notwithstanding the difficult market condition, KLCCP Stapled Group's office portfolio remains on a very strong footing, given the full occupancy and long-term leases with their high-quality tenants. The Triple Net Lease agreement for PETRONAS Twin Towers, Menara 3 PETRONAS and Menara Dayabumi shield them from the soft market conditions, with minimal impact to earnings.



To read more on KLCCP Stapled Group's office segment, refer to Operations Review on pages 92 to 95

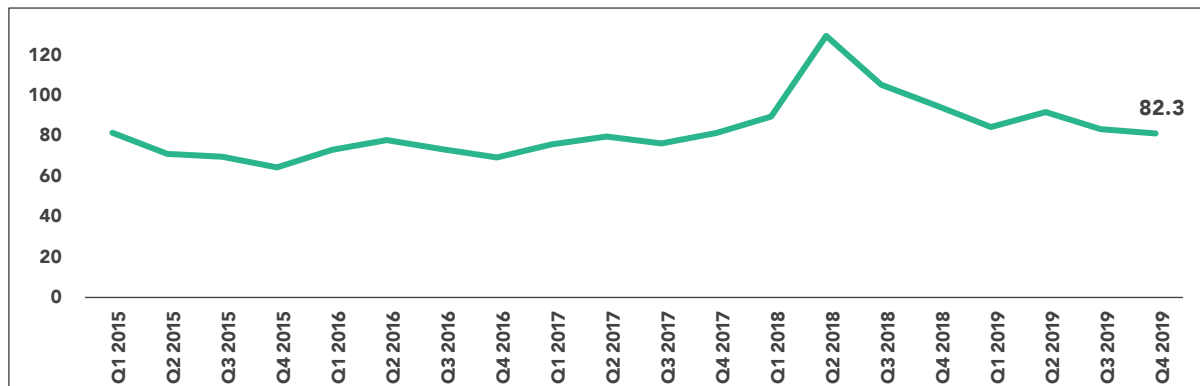
## RETAIL

With the uncertain economic situation and growth of salaries lagging behind rising cost of living, the Consumer Sentiment Index (CSI) declined to 82.3 points in 4Q 2019, remaining below the 100-point threshold (Figure 3.1). The index is at its lowest point since 2Q 2017 and with the declining trend, Malaysian consumers are expected to remain prudent in their spending. Retail Group Malaysia (RGM) revised its sales growth projection for the third time in 2019 from an initial 4.4% to 3.7% pursuant to a lower-than-expected performance for 2019 (Figure 3.2).

Nevertheless, RGM forecasted an improved growth of 4.6% for 2020 representing RM112.4 billion in sales value. The forecast, made in December 2019 before the Coronavirus (COVID-19) outbreak early this year, was in light of the projected tourist arrivals in conjunction with Visit Malaysia Year 2020 (VM2020) campaign and the Government's initiative to encourage the use of e-wallet as announced in Budget 2020. However, with the virus outbreak causing a drop of Chinese tourists which is Malaysia's third largest source of international visitors, the projected growth in spending is expected to be more modest.

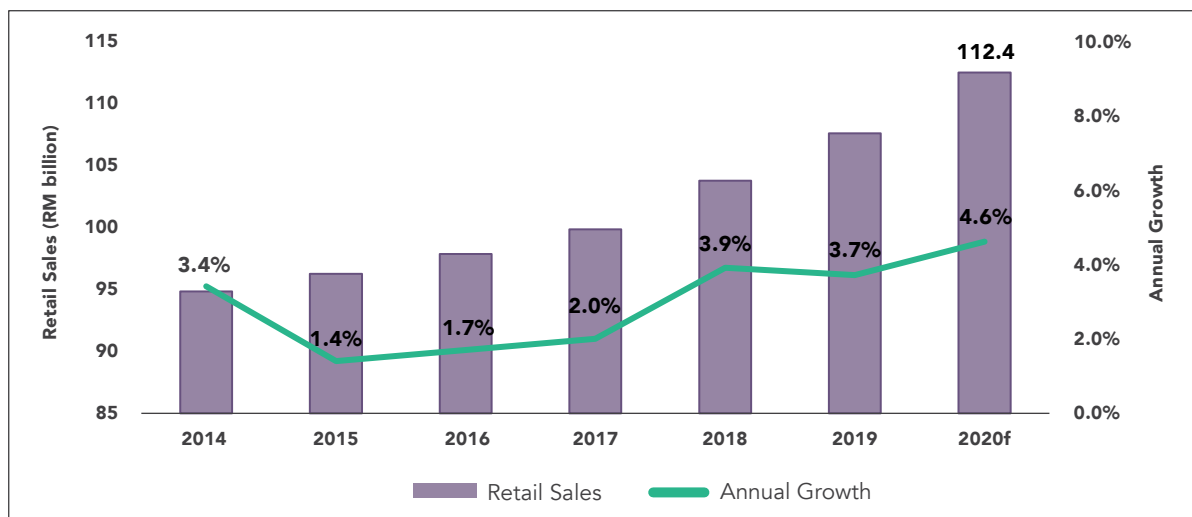
# MARKET REPORT

**FIGURE 3.1  
CONSUMER SENTIMENT INDEX**



(Source: Malaysian Institute of Economic Research)

**FIGURE 3.2  
MALAYSIA ANNUAL RETAIL SALES**

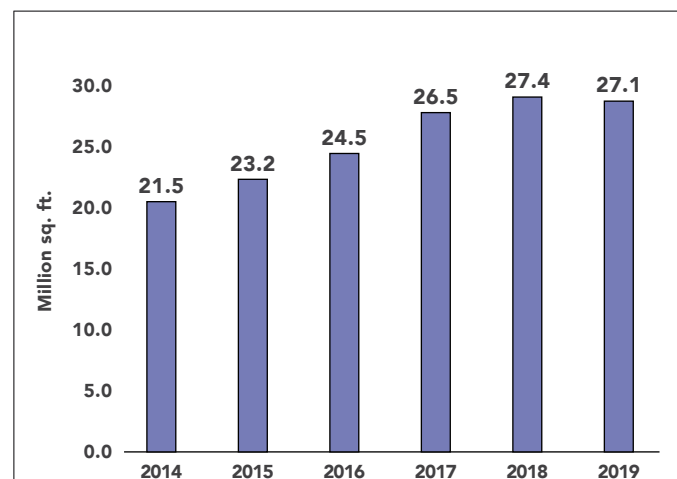


(Source: Retail Group Malaysia)

There are currently a total of 69 retail malls in Kuala Lumpur offering a total of 27.1 million sq. ft. retail space (Figure 3.3). This accounts for 80% of the total 33.7 million sq. ft. overall retail supply in Kuala Lumpur. Despite an increase of 200,000 sq. ft. from the previous year, the overall occupancy rate improved marginally to 83.3% in 2019 (Figure 3.4). Prime malls have maintained its high occupancy, while others have shown lacklustre performance in facing the growing competition. Over the next 3 years, there will be an additional 8.8 million sq. ft. retail space, namely Lalaport Mall@BBCC, Pavilion Bukit Jalil, Lifestyle Quarter Mall @ TRX and Pavilion Damansara Heights (Table 3.6).

Rental rates for prime retail malls remain stable in 2019 in contrast to the performance of other malls. The average monthly gross rentals for prime city centre malls hovered between RM29.00 to RM35.00 per sq. ft., whereas outside the city centre, rates range between RM13.00 and RM23.00 per sq. ft.. Looking forward, rents for prime malls are expected to hold due to sustained catchment in primary locations and continuous improvement initiatives to maintain market appeal.

**FIGURE 3.3  
RETAIL MALL SUPPLY IN KUALA LUMPUR**



(Source: Valuation and Property Services Department)

# MARKET REPORT

With tougher competitions ahead coupled with the evolving consumers' shopping behaviour, several existing malls went through refurbishment and expansion works to stay relevant in the market. The 42-year old Sungei Wang Plaza had opened to public its new annex block, JUMPA@Sungei Wang, in September 2019, whereas the iconic Starhill Gallery is currently being transformed into a new look called "The Starhill – Home of the Tastemakers" where completion is scheduled to be in 2021. New retail players are also strategically sourced in to enhance customers' traction. The Japanese retail company, Seibu Departmental Store, was announced as the tenant of The Exchange TRX retail component and is scheduled to open in the second half of 2021. In keeping up with their high-end brand reputation, Pavilion Kuala Lumpur saw the debut of several new luxury brand stores in their mall including the legendary shoe brand Christian Louboutin, the luxury watchmaker Officine Panerai and within Parkson Pavilion, MSGM, an Italian high-end street wear fashion brand.

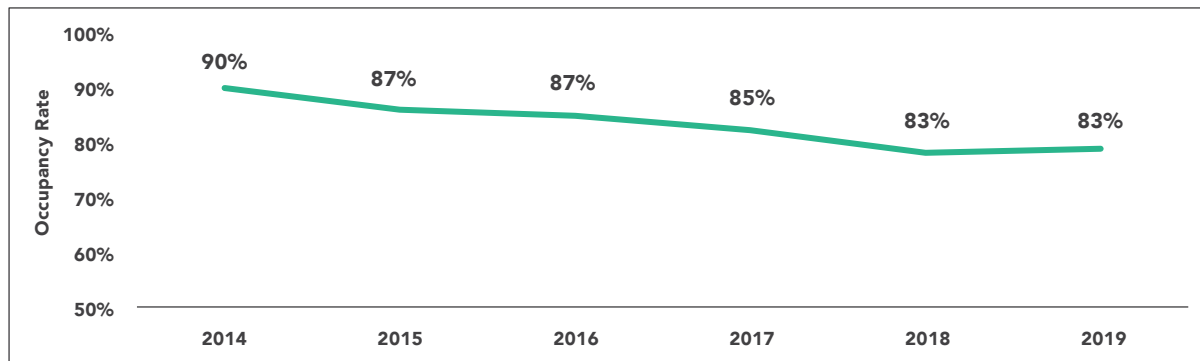
Alongside the high competition, rapid growth of e-commerce and online shopping trends in the past years had pushed retail malls to be innovative through the introduction of attractive promotional programmes and new concepts to remain resilient and relevant. Co-working services too have made their presence in shopping malls, creating an environment that fuses work and play together, i.e Co-Labs at the Starling Mall, Common Ground at Citta Mall and WORQ at KL Gateway Mall.

Suria KLCC Mall will remain resilient with the strong catchment fundamentals and location within the KLCC precinct in creating the definitive lifestyle experience for our shoppers, setting the pace and leading the retail industry in the country. Suria KLCC have reinvented the store experience for the connected customers by bringing in first-to-market brands and continuously embrace digitalisation to engage with broader community and simultaneously evolve to stay relevant.



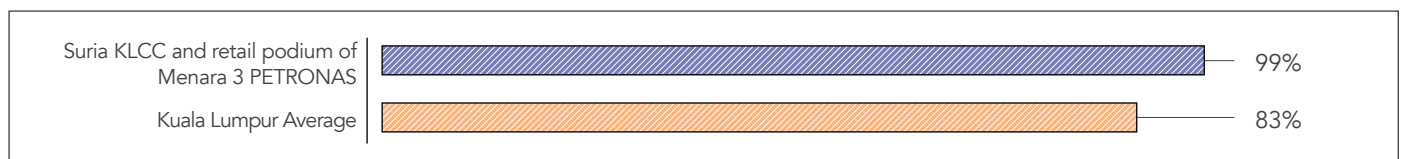
To read more on KLCCP Stapled Group's retail segment, refer to Operations Review on pages 96 to 99

**FIGURE 3.4**  
**RETAIL OCCUPANCY RATE IN KUALA LUMPUR**



(Source: Valuation and Property Services Department)

**FIGURE 3.5**  
**RETAIL OCCUPANCY RATES: KUALA LUMPUR AVERAGE VS SURIA KLCC AND RETAIL PODIUM OF MENARA 3 PETRONAS (2019)**



(Source: Valuation and Property Services Department, Rahim & Co Research)

# MARKET REPORT

**TABLE 3.6**  
**SELECTED NEW RETAIL MALLS IN KUALA LUMPUR**

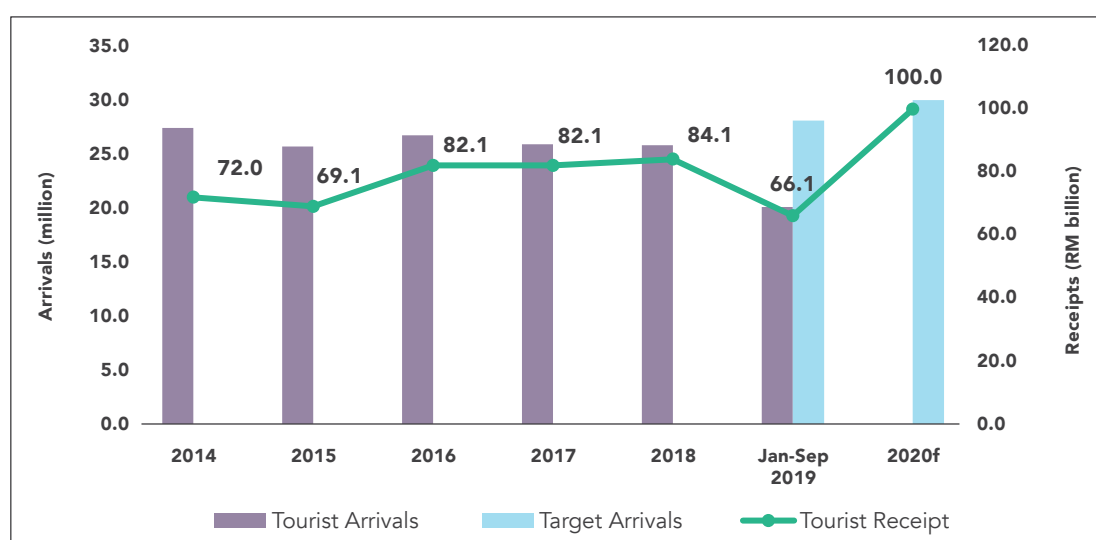
Development	Location	Expected Completion	Net Lettable Area (sq. ft.)
Datum Jelatek Mall	Keramat	2020	1,700,000
Fiesta Walk @ The Era Duta North	Segambut		
Lot 91 KLCC	KLCC area		
MET 1 (Lifestyle Mall)	KL Metropolis		
KL East Mall	Taman Melati		
Queensville Lifestyle Shopping Mall	Bandar Sri Permaisuri		
Retail Podium @ KL118	Jalan Hang Jebat	2021	6,100,000
SkyMall@M101 SkyWheel	Jalan Raja Muda Abd Aziz		
Lalaport Mall@BBCC	Bukit Bintang		
Bukit Bintang Plaza Redevelopment	Jalan Bukit Bintang		
8 Conlay	Kuala Lumpur City Centre		
Pavilion Bukit Jalil	Bukit Jalil		
Lifestyle Quarter Mall @ TRX	Tun Razak Exchange	2022	1,000,000
Pavilion Damansara Heights	Damansara Heights		
CitiTower	KLCC area	2023 onwards	790,000
Oxley Tower	Kuala Lumpur City Centre		

(Source: Rahim & Co Research)

## HOTEL

Statistics by Tourism Malaysia revealed that in the first nine months of 2019, Malaysia had received more than 20 million tourist arrivals with total receipts of RM66.14 billion – a year-on-year increase of 3.7% and 6.9% respectively (Figure 4.1). Malaysia welcomed strong double-digit share of arrival from the top three markets, Singapore (39%), Indonesia (14%) and China (12%), accounting for 65% of total tourist arrivals.

**FIGURE 4.1**  
**TOURIST ARRIVALS, TARGET ARRIVALS AND RECEIPTS**



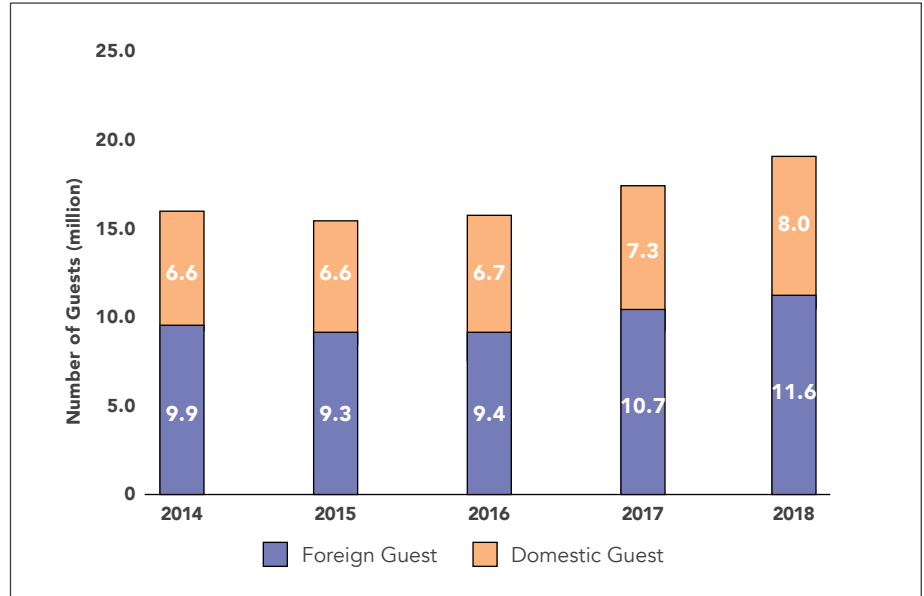
(Source: Malaysia Tourism Promotion Board)

# MARKET REPORT

Foreign tourists account for 59% of the total 19.6 million hotel guests recorded in Kuala Lumpur for the year 2018, and is expected to remain as the key driver for hotel occupancy in the years to come (Figure 4.2).

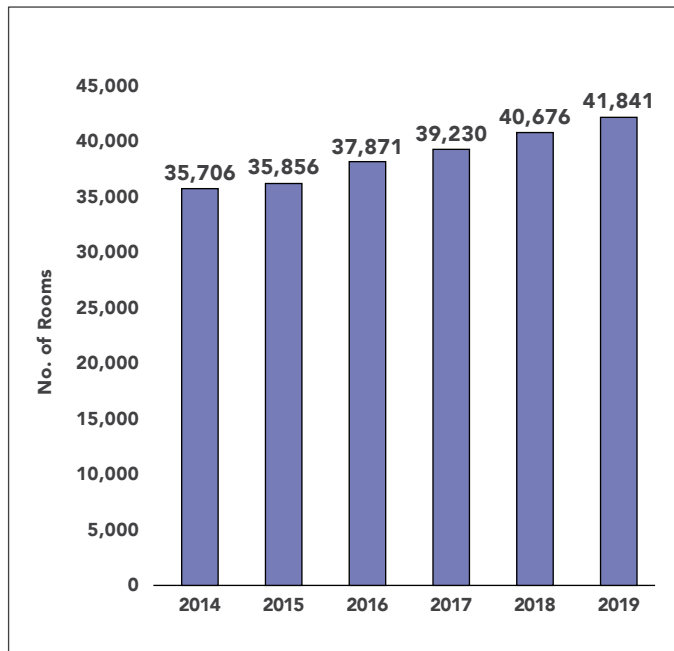
Though tourist arrivals showed an improvement in the first nine months of 2019, performance in occupancy rates for Kuala Lumpur’s 5-star hotel sector declined from 70% to 62% (Figure 4.5). This is due to the increase in room supply and alternative accommodation options such as Airbnb and private homestays. As at 2019, 5-star rated hotels accounted for 12,972 rooms, a growth of 6.7% from 12,160 rooms in 2018 (Figure 4.4). This figure represents 31.0% of the total 41,841 hotel rooms in Kuala Lumpur (Figure 4.3).

**FIGURE 4.2**  
**HOTEL GUESTS IN KUALA LUMPUR**



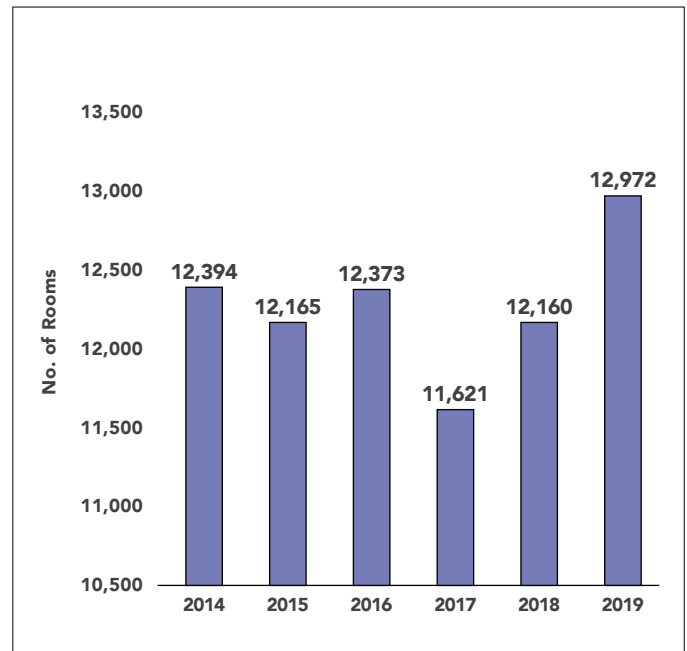
(Source: Malaysia Tourism Promotion Board)

**FIGURE 4.3**  
**TOTAL HOTEL ROOM SUPPLY IN KUALA LUMPUR**



(Source: Valuation and Property Services Department)

**FIGURE 4.4**  
**5-STAR HOTEL ROOM SUPPLY IN KUALA LUMPUR**

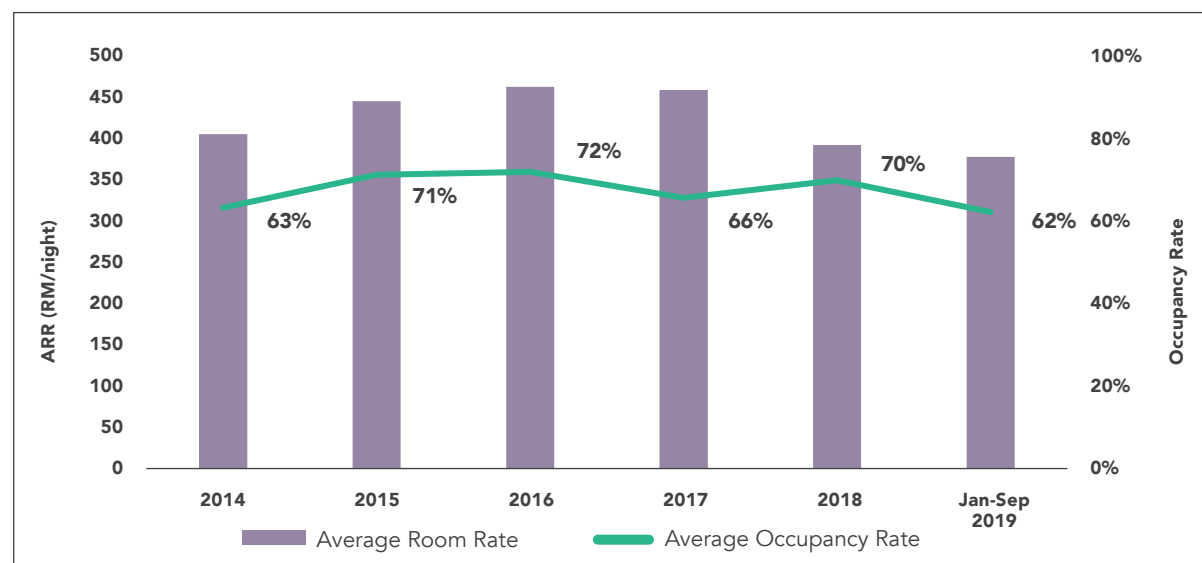


(Source: Valuation and Property Services Department)

## MARKET REPORT

The Average Room Rate (ARR) for 5-star hotels in Kuala Lumpur spreads a wide RM300 to RM900 per room per night where the much luxury hotel brands within the segment command higher rate between RM600 to RM900 per room per night. Across all 5-stars hotels in the city, the average room rate in 2019 declined to RM377 per room per night from RM391 the previous year (Figure 4.5) due to competition from alternative accommodation options amidst the increased hotel room supply.

**FIGURE 4.5**  
**AVERAGE ROOM RATE (ARR) AND OCCUPANCY RATE OF 5-STAR HOTELS IN KUALA LUMPUR**



(Source: Malaysia Tourism Promotion Board, Rahim & Co Research)

In 2019, two notable hotels came into the market, namely EQ Kuala Lumpur and CitizenM. The latter is a business boutique hotel that opened in June 2019, whereas EQ Kuala Lumpur opened in Q4 2019, is a 52-storey building featuring 440 stylish contemporary rooms with rates starting from RM585 per room per night.

JW Marriott Kuala Lumpur, on the other hand, will be expanding by another 162 new rooms on the upper floors of proposed "The Starhill" complex in Bukit Bintang, as one of the components of Starhill Gallery's upgrading exercise. Facing Jalan Gading and Jalan Bukit Bintang, the 7-storey "The Starhill" complex is to be redesigned into four floors of retail space and three floors of hotel rooms and facilities. Offering new and stylish accommodations, the new additions are expected to be ready by 2021.

Besides the supply movement seen, several transactions were noted in 2019. Successful sales include the WOLO Hotel and Swiss-Garden Hotel, both in Bukit Bintang, sold at RM115 million and RM170 million respectively. Sheraton Imperial Kuala Lumpur together with the adjoining Faber Imperial Court offices are up for sale at an estimated RM450 to RM500 million, whereas The Royale Chulan Bukit Bintang Hotel is up for RM197 million with plans to be sold to Singapore-listed Hotel Royal Ltd.

Though still in progress, the upcoming Monopoly Mansion Hotel by M101 Holdings Sdn Bhd is scheduled to open its doors in 2020. Rated as a 5-star boutique hotel, the hotel will be housed within the M101 Bukit Bintang building on Jalan Baba, spanning across 14 floors. Other new incoming hotels within the city include

Fairmont Kuala Lumpur, Canopy by Hilton, So Sofitel Hotel and Jumeirah Hotel (Table 4.7).

Facing challenges from existing and upcoming supply, Mandarin Oriental, Kuala Lumpur will continue to focus on leveraging on its refurbished rooms, intensifying its digital marketing efforts to broaden network and personalising its guests, products and services to maintain competitiveness and grow market share.

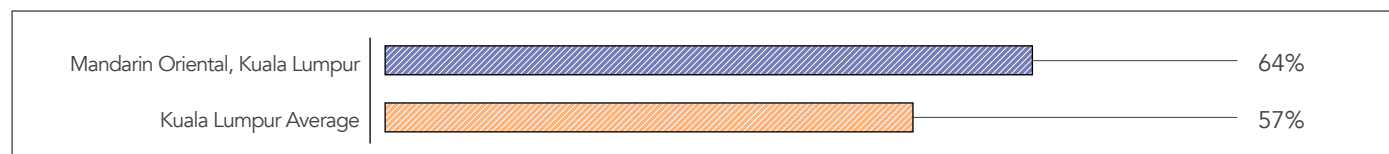
In promoting Malaysia's tourism sector, Visit Malaysia Year 2020 (VM2020) campaign was launched by the Government with a target of 30 million international tourist arrivals and a total tourist receipt of RM100 billion. The Government had announced several incentives and tax breaks targeted at the arts and tourism sector, and as per Budget 2020, the Ministry of Tourism, Arts and Culture (MOTAC) will receive an allocation of RM1.1 billion for various programmes and marketing events. It was also announced that tourists from China and India will enjoy a visa-free entry in 2020 for up to 15 days which is a boon to the tourism sector. However, the recent Coronavirus (COVID-19) outbreak had caused some setback to the sector where significant hotel booking cancellations from Chinese tourists had been reported. Nevertheless, MOTAC maintains its VM2020 campaign targets and has stated their intention of restructuring the campaign to focus on new target countries.



To read more on KLCCP Stapled Group's hotel segment, refer to Operations Review on pages 100 to 103

## MARKET REPORT

**FIGURE 4.6**  
**HOTEL OCCUPANCY RATES: KUALA LUMPUR AVERAGE VS MANDARIN ORIENTAL, KUALA LUMPUR PERFORMANCE (2019)**

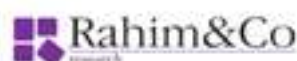


(Source: Tourism Malaysia, Rahim & Co Research)

**TABLE 4.7**  
**SELECTED NEW HOTELS IN KUALA LUMPUR**

Development	Location	Star Rating	Completion	Estimated No. of Rooms
Monopoly Mansion by Sirocco, M101	Bukit Bintang	5	2020	225
The Amari	KL Eco City	5	2021	2,832
Fairmont Kuala Lumpur	Jalan Ampang	5		
Kempinski Hotel	Jalan Conlay	5		
Conrad Kuala Lumpur	Jalan Sultan Ismail	5		
Park Hyatt @ Merdeka 118 Tower	Jalan Hang Jebat	5		
Crowne Plaza Kuala Lumpur City Centre	Jalan Yap Kwan Seng	5		
Canopy by Hilton	Bukit Bintang	5		
Courtyard by Marriott	Jalan Klang Lama	4	2023 onwards	1,460
Mercure Kuala Lumpur Trion	Jalan Sungai Besi	4		
So Sofitel Hotel	Jalan Ampang	5		
Jumeirah Hotel	Jalan Ampang	5		
Hyatt Regency Hotel	KL Midtown	5		

(Source: Rahim & Co Research)





















### Disclaimer

This report is prepared for the purpose of general information only. Readers should not exclusively rely on the statements, facts or figures mentioned in this report but must satisfy themselves through their own investigation or otherwise as to its accuracy. Whilst reasonable care has been exercised in preparing this report, Rahim & Co accepts no responsibility or liability as to its accuracy or to any party for reliance on the contents of this report. The information contained herein may not be reproduced in any form or in any manner, in part or as a whole, without prior written permission. Any such reproduction should be credited to Rahim & Co.



# KEY TRENDS SHAPING OUR MARKET

Through our insights into our customers and the business we operate in, we identified five key trends that are expected to impact our business over the short, medium and long-term. This section outlines the key trends and how we are monitoring and responding to them.

Trend	Description	How We Are Monitoring And Responding To The Trend	Our Capitals That The Trends Relate To
Highly competitive commercial market	<p>The mismatch between demand and supply which has led to a highly competitive market and potential dilution in market share for owners. This, in turn, has put pressure on occupancy rates and rental reversion growth</p> <p>Spurred by technology, there have been structural changes in the conventional ways of doing business – (flexible office space, co-working, online shopping, Airbnb)</p>	<p>We solidified our strategies and continued to focus on our existing assets and in future-proofing our position to become the Solutions Partner to all our stakeholders</p> <p> To read more, refer to Market Report on pages 42 to 54 and Operations Review in Management Discussion and Analysis on pages 92 to 107</p>	
Slowing economic growth momentum	<p>Continued debate on interest rate expectations and ongoing concerns regarding the global trade war and the impact on emerging markets</p>	<p>Our deep understanding of our assets and customers underpin our sustainable growth which is reflected through our stable performance for the year</p> <p>We also enhanced our risk policy to equip the Group towards the next level of preparedness in facing the volatility, uncertainty and complexity of the industry</p> <p> To read more, refer to CEO's Year In Review on page 32 and Understanding Our Principal Risks on pages 60 to 66</p>	
Evolving customer behaviour	<p>Customer needs, preferences and behaviour continue to evolve rapidly, with customers increasingly seeking more convenience and variety in the product and services offered</p>	<p>We constantly innovate our offerings to elevate the changing needs to create a progressive lifestyle experience for our customers across our business</p> <p> To read more, refer to CEO's Year In Review on pages 33 to 35 and Operations Review in Management Discussion and Analysis on pages 92 to 107</p>	  
The speed and effect of technological change	<p>Integration of digital technology driving the pace of change, disrupting the traditional business model, underpinning the need to adapt to changing market dynamics</p> <p>Digital connectivity and social media are changing consumer behaviour, enabling more contemporary, digital-savvy consumers</p>	<p>We are enhancing our business model to adapt to the new market reality with the aim to be a digitally competent organisation by 2023</p> <p> To read more, refer to CEO's Year In Review on page 32 and Operations Review in Management Discussion and Analysis on pages 92 to 107</p>	  
Sustainability	<p>Increasing awareness of ESG issues and understanding of the impact of ESG in corporate performance is driving companies to integrate sustainability data into decision making at all levels</p>	<p>Champion sustainability efforts premised on our strategies and initiatives to drive our sustainable goals economically, environmentally and socially, across all our business operations, maintaining high standards of conduct and maximising long-term value creation for the benefit of our stakeholders</p> <p> To read more, refer to Value Creating Business Model on pages 74 to 77 and Sustainability Statement on pages 144 to 149</p>	    

# OUR STRATEGY

Our strategy is to deliver sustainable long-term value to our holders of Stapled Securities and stakeholders across the economic, environment, social and governance spheres. With deep real estate experience, unique market understanding and insights and outstanding execution capabilities, we create synergy within our property portfolio, anticipate future tenant and customer needs to deliver financial and societal value to all stakeholders. We achieve this through our four strategic pillars.

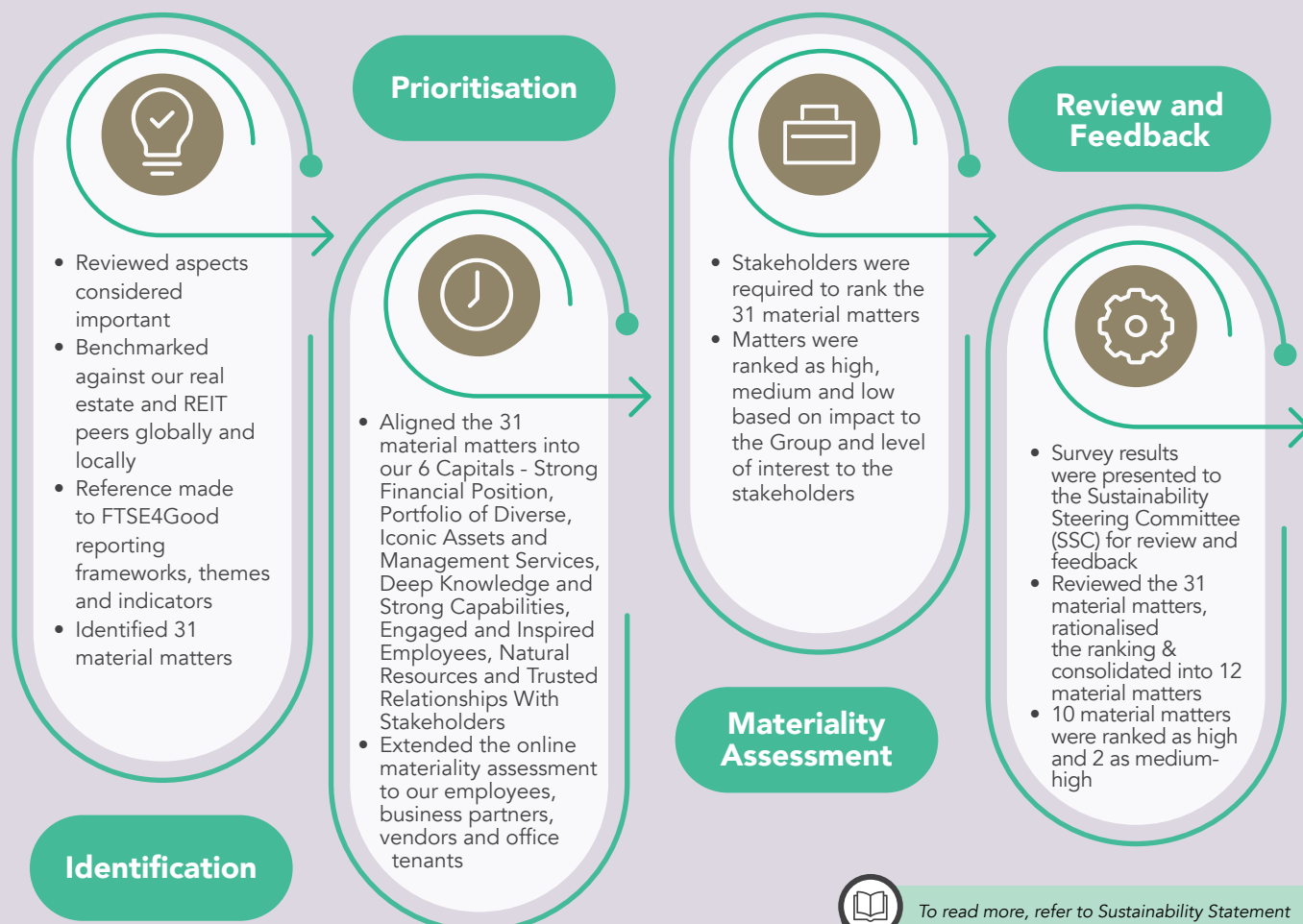
Our strategic pillars are underpinned by our four strategic priorities which drive financial and operational excellence, our provision of services as a reliable solutions partner to our stakeholders, partners and suppliers and vibrancy of our spaces – progressing lifestyle ensuring high levels of customer satisfaction.

In support of the strategic priorities, we conducted a materiality assessment to identify matters material to both stakeholders and the Group.

## MATERIAL MATTERS 2019

In identifying the top material matters for KLCCP Stapled Group, we revisit our material matters annually, taking into consideration the emerging issues impacting our organisation, the external environment and sustainable matters being championed by the country. 2019 marked our second year of conducting an online materiality assessment where we incorporated additional material matters which were relevant to our business context. In 2018, the assessment was confined to our stakeholder group of employees. However in 2019, we extended our assessment to a larger group of stakeholders to include business partners, vendors and office tenants to gather a broader and inclusive stakeholder view.

In addressing the identified material matters, we evaluated our sustainability context, stakeholder issues and the associated risks and opportunities for KLCCP Stapled Group to streamline our actions to benefit all stakeholders concerned. We considered both internal and external factors affecting the industry in our review and assessed its impact on our business and stakeholders.



To read more, refer to Sustainability Statement on pages 114 to 149

# OUR STRATEGY

## IN ORDER TO MANAGE OUR MATERIAL ISSUES

- Technology is a driver of change that brings new opportunities to deliver enhanced products and services to elevate stakeholders' experience

- We reposition our assets to drive enduring demand for our spaces towards delivering financial and societal value
- We maintain an optimal capital structure to support business

- Implement digital infrastructure across our business operations to keep customers engaged and connected

- A responsible organisation who is committed to operate and grow in a socially responsible and sustainable development

- Awareness on regulatory risk and opportunities that climate change presents in our business

- Implement initiatives to reduce carbon emission, energy consumption, water use and waste generation

- Elevate women leadership within the Group, in line with the nation's aspiration

- Inculcate a culture that values our people, offers mutual support, promotes trust, rewards employees' efforts and provide a social environment that gives meaning to employees' work

- Align our Human Resource practices, policies and compensation benefits to keep pace with our competitors and be attractive to potential talents
- Foster continuous engagement and provide opportunities for women to take up leadership roles

- Upgrade data protection infrastructure to provide a secured network for data storage and transfer

- Build a strong HSE culture, improve processes & monitor compliance to HSE standards and procedures
- Implement and upgrade security systems and features to strengthen security surveillance within KLCC Precinct

- Reinforce our systems and procedures to detect, respond and mitigate potential cyber security disruption

- Differentiate the consumer offering with a focus on experience and convenience
- Innovate hotel's services and offerings to provide quality guest experience

- Transform office spaces at all our buildings to create collaborative workspace which cater to personalised needs, promote productivity and building efficiency

- Curate collaborations with strategic brand partners to bring the differentiation in products and services
- Incorporate technological advancements in asset enhancement initiatives

- Review & tighten procurement policies to ensure compliance
- Transparent & fair practices through supplier's code of conduct

- Pursue suppliers' accreditation for quality products at competitive prices


- Support various stakeholder engagement activities which include environmental sustainability, health and safety, social integration as well as reaching out to the underprivileged community

- Anticipate and be responsive to changes in regulations that may impact our business transparency and disclosures
- Benchmark against international best practices and implement responsible corporate conduct across the business segments

- Promote trust & integrity with the establishment of our Integrity Action Plan
- Developed an integrated robust risk management system for business resiliency focusing on Enterprise Risk Management, Crisis Management & Business Continuity Management

# OUR STRATEGY

WE HAVE FOCUSED STRATEGIC PILLARS	THAT SET PRIORITIES	AND TAKES INTO CONSIDERATION OUR MATERIAL MATTERS	AND THE ASSOCIATED RISKS & OPPORTUNITIES	
			RISKS	OPPORTUNITIES
<ul style="list-style-type: none"> <li>• <b>Maximising Value of Investments</b> Optimise rental, occupancy rates and NLA of the property portfolio in pursuing high returns and yields</li> <li>• <b>Resilience in Soft Market Conditions</b> Ensure business agility and adaptability to new pace of change to sustain in challenging operating environment and future-proof the business</li> <li>• <b>Creating Value Through Sustainability</b> Incorporating non-financial factors into our investment decision making, by balancing the economic, environment and social needs of our stakeholders, contributing to the well-being of the community</li> <li>• <b>Embracing Digital For Business Enhancement</b> Integration of digital technology into areas of the business towards a connected and seamless experience</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Leverage industry-leading capabilities and relationships to drive growth and opportunities</b> Our capabilities, reputation and relationships with customers, communities, employees and partners are critical to the successful execution of our strategy. We seek to attract, develop and retain the best talent in the Malaysian real estate sector and be a solutions partner to our supply chain</li> <li>• <b>Customer-led provision of vibrant spaces which inspire</b> We aspire to be the market leader in providing spaces for our customers and communities which create the best experiences for them. We use data and leverage innovative digital technologies to bring the “experiential” into the experience</li> <li>• <b>Active management of capital and risks</b> We optimise capital utilisation and institutionalise a risk management culture towards protection of our assets, reputation and sustainability of shareholder value</li> <li>• <b>Pursue organic and inorganic growth</b> Explore potential acquisition of properties that fit the investment strategy and criteria to enhance returns to holders of Stapled Securities and capitalise on opportunities for future income and NAV growth</li> </ul>	<p><b>ECONOMIC</b> <b>Financial Sustainability</b> <b>Economic, Social and Industry Growth</b></p> <ul style="list-style-type: none"> <li>• Committed in delivering stable and sustainable returns to holders of Stapled Securities</li> <li>• Delivering on our role in contributing towards industry and the nation's growth</li> <li>• With the rapid change in technological advances, digitalisation is key to future business success and keeping our assets relevant</li> </ul> <hr/> <p><b>ENVIRONMENT</b> <b>Climate Change</b> <b>Environmental Management</b></p> <ul style="list-style-type: none"> <li>• We are concerned about our environmental footprint and committed to reduce environmental impact for our future generation</li> </ul> <hr/> <p><b>SOCIAL</b> <b>Our People</b> <b>Human Rights and Labour Practices</b></p> <ul style="list-style-type: none"> <li>• Our people define the culture of the organisation and contribute towards business success</li> <li>• Respect the rights and dignity of every individual within our business operations</li> </ul> <p><b>Security, Safety and Health</b></p> <ul style="list-style-type: none"> <li>• Our people are our invaluable assets and caring for their well-being is paramount to our business operations</li> <li>• The Group's data is highly confidential and leakage of data could jeopardise the Group's integrity</li> </ul> <p><b>Customer and Tenant Management</b></p> <ul style="list-style-type: none"> <li>• Our customers inspire us to continue to create a progressive lifestyle experience</li> </ul> <p><b>Supply Chain Management</b></p> <ul style="list-style-type: none"> <li>• Crucial to have a supply chain of credible suppliers</li> <li>• Enable us to support diverse local suppliers</li> <li>• Procuring high quality products and services is our priority</li> </ul> <p><b>Corporate Social Investment</b></p> <ul style="list-style-type: none"> <li>• Portray us as a responsible and caring organisation</li> <li>• Giving back and creating a positive and lasting impact to the community</li> </ul> <hr/> <p><b>CORPORATE GOVERNANCE</b> <b>Corporate Governance and Business Ethics Risk and Crisis Management</b></p> <ul style="list-style-type: none"> <li>• Best corporate governance practices reflect the Group's transparency and integrity</li> <li>• An effective and sound risk management and internal control system supports our business strategy and underpins our business model</li> </ul>	<p><b>RISKS</b></p> <p><b>ECONOMIC</b></p> <ul style="list-style-type: none"> <li>• Inability to compete in a challenging market</li> <li>• Insufficient working capital to cover business obligations resulting in financial insolvency</li> <li>• Delivering lower distribution per Stapled Security</li> </ul> <hr/> <p><b>ENVIRONMENT</b></p> <ul style="list-style-type: none"> <li>• Rising energy costs with potential energy tariff increases-energy needed to deliver services to our tenants, guests, shoppers, primarily for our buildings</li> <li>• Negative impact to the environment and surrounding community resulting from our operations</li> </ul> <hr/> <p><b>SOCIAL</b></p> <ul style="list-style-type: none"> <li>• Failure to retain employees</li> <li>• Employees not well-equipped with skillsets required with advancements in technology</li> <li>• Reputational damage if perceived to practice discrimination</li> </ul> <ul style="list-style-type: none"> <li>• Threats to employees' health &amp; safety – work related illnesses, accidents &amp; occupational hazards</li> <li>• Threats to safety of our guests, tenants, customers, assets with rising global security threats and being located on the iconic belt</li> <li>• Cyber disruption to data security</li> </ul> <ul style="list-style-type: none"> <li>• Failure to keep pace or stay ahead of the rapid transformation of customer expectations &amp; digital revolution</li> <li>• Impedes market leader position from intensifying competition and disruption to business trends</li> </ul> <ul style="list-style-type: none"> <li>• Lead to potential conflict of interest, corruption &amp; unethical practices</li> <li>• Quality &amp; safety of our products &amp; services at stake</li> </ul> <ul style="list-style-type: none"> <li>• Result in unfavorable image for the Group</li> </ul>	<ul style="list-style-type: none"> <li>• Unlocking value through optimisation of our portfolio of assets</li> <li>• Reshaping competitive edge by recognising our collective strength and leveraging on our core competencies to promote economic and industry growth</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• In support of country's pledge to cut carbon emission intensity, minimising pollution and environmental impact</li> <li>• In support of country's environmental agenda in eliminating single use plastic</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Transform our workforce with the right mindset and culture – empowered, agile and enabled in the VUCA (volatility, uncertainty, complexity &amp; ambiguity) world</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Leadership commitment in heightening safety standards within our operations</li> <li>• Engage with stakeholder and community to create awareness and ensure accountability</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Reimagine office spaces to meet the evolving needs of our tenants</li> <li>• Reconfigure layout &amp; reposition retail with refreshing tenant &amp; trade mix to drive footfall and maintain competitiveness</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Own a database of reputable &amp; reliable suppliers</li> <li>• Better collaboration with suppliers in managing procurement processes</li> <li>• Wide selection of suppliers for the procurement of quality products and services at lower cost</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Enhance brand visibility to a wider community</li> <li>• Increase employees' awareness and involvement in corporate social investments</li> </ul> <hr/> <ul style="list-style-type: none"> <li>• Able to set the tone from the top and drive a culture strong in governance</li> <li>• Good governance practices represent a critical benchmark in an organisation's success and management stability</li> </ul>

 To read more on our principal risks relating to our operations, refer to Understanding Our Principal Risks on pages 60 to 66

# OUR STRATEGY

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# UNDERSTANDING OUR PRINCIPAL RISKS

## OUR APPROACH TO RISK MANAGEMENT

Risk is a key strategic tool which forms an integral part of KLCCP Stapled Group’s business that supports delivery of our strategy and underpins our business model. Our risk management policy and procedures are designed to embrace best practices for risk management, reduce the potential of financial and non-financial risk exposure and to protect our assets and reputation.

### Risk Strategy and Culture

Our risk strategy is based on the belief that risk management is everyone’s responsibility and that it must be integrated into strategy formulation, capital allocation, decision making and day-to-day operations.

Our Management is fully committed to fostering a strong risk centric culture, setting the appropriate tone at the top, and demonstrating strong support for risk management. In 2019, KLCCP and KLCC REIT enhanced its risk policy to equip the Group towards the next level of preparedness in facing the volatility, uncertainty and complexity of the industry. The enhanced risk policy is imperative for risk management to be in line with the organisation’s aspirations for the future and evolving industry landscape.

KLCCP Stapled Group is committed towards becoming a risk resilient organisation, and we aim to strive to implement risk management best practices to protect and create value within the set boundaries.



Annually, the Group Risk Department inculcates risk management knowledge and concepts by conducting workshops for all levels and functions. This is to promote a culture of risk awareness and embed risk management principles in decision making and business processes. During the year, we focused on reinforcing risk based decision making wherein all board papers for decision making or debate requiring Boards approval are required to be accompanied by a risk assessment, providing a balanced and holistic view of exposures to achieve business objectives.

### Risk Appetite

The KLCCP Stapled Group’s risk appetite reflects the nature and extent of risks the Group is willing to pursue to achieve its strategic objectives. The risk appetite was established covering five main areas which flows across our business.

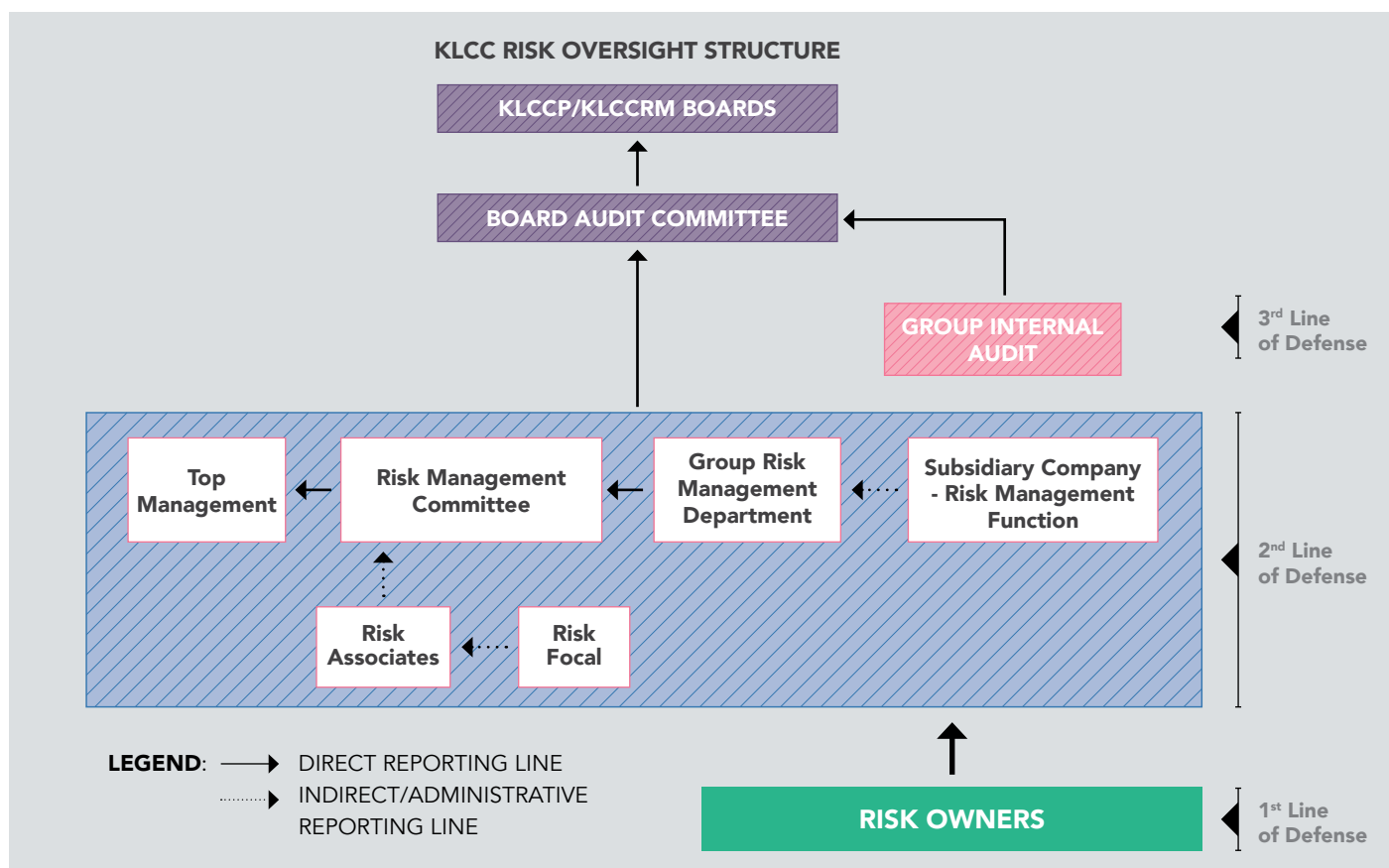


## UNDERSTANDING OUR PRINCIPAL RISKS

During the year, the Group Risk Department reviewed the risk appetite to provide comprehensiveness to the current risk appetite statements in ensuring the financial and non-financial risk exposure and type of risk to be pursued or retained by KLCCP Stapled Group in achieving its strategic objectives are properly defined. The risk appetite statement, risk tolerances and risk threshold were reviewed and presented to the Risk Management Committee, Audit Committee and the KLCCP and KLCCRM Boards.

### Risk Governance Structure

The risk governance structure is organised such that risk management is institutionalised and becomes a culture. The mechanism ensures that risk information flow is comprehensive and timely for each respective authority to manage risks effectively at all levels. KLCCP Stapled Group adopts a three-line of defense model which propagates clear demarcation of roles, responsibility & accountability



### Principal risks and assessment


We actively review and manage the risks facing our businesses over the short, medium and long-term, overseen by the Risk Management Committee. The principal risks and opportunities of KLCCP Stapled Group are assessed by the Boards and evaluated against our risk appetite and tolerance levels whilst mitigation plans and key risk indicators are identified to reduce the risk exposure and monitor performance of the risks. The risk management is operationalised through the Enterprise Risk Management Framework and is monitored via our Interisk system, a dedicated web-based risk management tool.

Even though the external environment remained challenging with the oversupply of office spaces and the heightened competition in the retail and hospitality sectors, there has been no material change to the nature of the Group's principal risks with the exception of the human capital risk which was elevated as a result of the change in evaluation criteria for succession management, taking into consideration the age factor and employee group.

In this section we outline our principal risks and KLCCP Stapled Group's approach to responding to them, combined with how the principal risks link to our material matters. For more information on our material matters, refer to pages 56 to 59 or the Sustainability Statement on pages 114 to 149.

# UNDERSTANDING OUR PRINCIPAL RISKS

## 1. Financial

Change in Impact 

Change in Likelihood 

### RISK MANAGEMENT STRATEGY

We have put in place all practical measures to ensure any potential financial risk exposures which may impair the ability to provide adequate return on investment

We have an established Integrated Financial Risk Management (IFRM) Guidelines consisting 7 principles of financial risks

### PRINCIPAL MITIGATION

We maintain strong capital, profitability and liquidity position in pursuit of business objectives to support sustainability and growth of the business operations and activities

Our gearing ratio is one of the lowest in the Malaysian REIT industry which provides us a sizeable debt headroom and greater financial flexibility to tap into the equity markets, as excessive debt could lead to financial risk exposure

We maintain adequate cash and bank balances to meet the working capital requirements and we maximise the return from cash balances via fund placements in the money market whilst minimising counterparty risk exposure

We diligently manage trade receivables to avoid trapped liquidity

We deal with approved counterparties with minimum A-rating for fund investment on best terms and limits

### ACTIVITIES IN 2019 AND OUTLOOK

We continued our diligence on monitoring our financial, operational and cost optimisation efforts towards driving sustainability of our business

### Material Matters

Financial Sustainability

## 2. Market

Change in Impact 

Change in Likelihood 

### RISK MANAGEMENT STRATEGY

We undertake a comprehensive and robust study on the viability of potential investment proposal in line with the Group's business plan

A structured process for new investment and ventures is in place encapsulating feasibility and market studies, analysis reports, negotiation on terms and conditions and execution of agreement

### PRINCIPAL MITIGATION

A structured risk assessment process as part of decision making is to be carried out prior to any decision point to provide decision makers with balanced view for informed decision making through richer risk conversation and considerations of risk reward trade off

All proposed capital investment shall meet the business return risk appetite threshold and maximise capital efficiency through a healthy portfolio distribution

### ACTIVITIES IN 2019 AND OUTLOOK

We unlocked value through the repositioning of our assets, taking into consideration the tougher market conditions and operating landscape, the change in tenant-customer dynamics and the need to stay ahead of the intensifying competition

We also continued to seek yield accretive assets for opportunistic acquisitions

### Material Matters

Economic, Social and Industry Growth


Risk and Crisis Management

Corporate Social Investment



## UNDERSTANDING OUR PRINCIPAL RISKS

### 3. Human Capital

Change in  
Impact 

Change in  
Likelihood 

#### RISK MANAGEMENT STRATEGY

We maintain an effective succession plan for key positions and critical portfolios in order to enhance and retain qualified and competent talent for business sustainability

Anchoring on the theme of Right Leader and Right Environment, talents are managed from hire to retire

#### PRINCIPAL MITIGATION

Competency validation study to identify the gap for succession plan

Structured program for knowledge transfer and cross business mobility

Annual employee feedback survey/peer survey to identify gaps for improvement

#### ACTIVITIES IN 2019 AND OUTLOOK

Due to the stringent criteria in determining succession ratio which brings the succession ratio to 1:0.69, to continue with intervention leadership programme to improve managerial skill:

- Establishment of talent management programmes for the second-tier succession line – KLCC Group Elite Leadership Program(KELPro)
- Self-driven E-Learning programs, Brown Bag learning series sessions and development of Skill Groups to upskill technical competencies and knowledge

#### Material Matters

Our People

Human Rights and Labour Practices

### 4. Health, Safety and Environment (HSE)

Change in  
Impact 

Change in  
Likelihood 

#### RISK MANAGEMENT STRATEGY

Zero tolerance towards fatality and major fire that could lead to damage of assets and business disruption

A robust and institutionalised HSE culture is in place to ensure safe working environment through the establishment of HSE Management Systems (HSEMS)

#### PRINCIPAL MITIGATION

Scheduled HSE assurance audit (tier 1-yearly, tier 2-yearly, tier 3- once every 5 years) is conducted to ensure compliance to DOSH and PETRONAS Technical Standards (where applicable)

Take all reasonable, practicable and proactive steps to prevent and eliminate the risk of injuries, occupational illness, damage to properties and to protect the environment wherever we operate

Consequence management process to justify ZETO HSE non-compliance

Maintain minimum HSEMS rating at 3.00

#### ACTIVITIES IN 2019 AND OUTLOOK

Establishment of HSE Generative Culture leadership program to promote and instill strong sense of HSE accountability among leaders with objective to integrate HSE as part of sustainable business growth

#### Material Matters

Security, Safety and Health

Climate Change

Environmental Management

# UNDERSTANDING OUR PRINCIPAL RISKS

## 5. Security

Change in Impact 

Change in Likelihood 

### RISK MANAGEMENT STRATEGY

We put in place all practical and precautionary steps to safeguard our assets and people against crime

Our KLCC Precinct Security Master Plan details out the overall precinct security overlay where security control and crisis response measures are identified and implemented to safeguard our assets. The Security Master Plan was updated in 2017 to suit the current security risk environment

We also successfully implemented the CPTED (Crime Prevention Through Environment Design) in our design maintenance and use of our buildings and environment to enhance quality of life and to reduce incidence of crime

Our security team also works closely with the respective security team of each building, PETRONAS Group Security and Polis DiRaja Malaysia (PDRM) for security intelligence updates

### Material Matters

Security, Safety and Health

### PRINCIPAL MITIGATION

Established Security Coordination Platform to coordinate security matters within the KLCC Precinct – KLCC Precinct Security Management Working Group (PSMWG) and Dayabumi Heritage Trail comprising representatives from surrounding building owners e.g. Masjid Negara, Muzium Textile, Agro Bank, POS Malaysia, Central Market and RAPID KL.

KLCC Precinct Security Operation Centre (KPSOC) as a security focal point by all facilities within the KLCC Precinct and Local Authorities

Automatic Number Plate Registration (ANPR) System within the KLCC Below Grade Parking which captured vehicles reg. no. and face recognition

Incident Action Plan briefing to stakeholders on preparedness in handling different types of incidents e.g.: unattended packages, bomb threat/call

Set up a police beat base at KLCC park

Computerised Card Access System (CACS) for all floors at Menara Dayabumi

The Security Operational Room (PSOR) was enhanced to cater to the additional security features

### ACTIVITIES IN 2019 AND OUTLOOK

Implementation of the enhanced security measures identified in the updated KLCC Precinct Security Master Plan

## 6. Asset Management

Change in Impact 

Change in Likelihood 

### RISK MANAGEMENT STRATEGY

Our properties and assets are properly managed with the aim of creating value and maximising returns

Robust procedures and guidelines for selection of operators and asset management are in place and currently all our assets are managed by well accredited international operators to ensure tenants' sustainability

### Material Matters

Customer and Tenant Management

### PRINCIPAL MITIGATION

A comprehensive leasing strategy to attract quality tenants

Constant engagement with our retailers and tenants to understand their needs and keep them updated on the evolving trends

Annual customer satisfaction survey and shopper exit survey to identify gaps for improvement

### ACTIVITIES IN 2019 AND OUTLOOK

Dynamic review and enhancement of tenant mix and placement to ensure a balance of retail spaces between the new brands with younger market appeal and luxury brands with exclusive services

Evolving our current office space under the Workplace For Tomorrow initiative with our tenants to meet the fluid requirements where the workplace and workers are flexible, agile and collaborative

## UNDERSTANDING OUR PRINCIPAL RISKS

### 7. Facility Management

Change in  
Impact 

Change in  
Likelihood 

#### RISK MANAGEMENT STRATEGY

Our assets are professionally managed to ensure effectiveness and efficiency of the performance and integrity sustenance of the assets

Our facility management arm is accredited with ISO14001, ISO9001 and OSHAS18001

Our facility management team are involved in the design and construction stage (Day 1 and 2) in ensuring the practicality of layout design and appropriate system and technology used will function effectively and efficiently upon building completion

The facility management team also conducts annual building technical audits for continual improvement and provide assurance that the buildings are maintained in pristine condition

#### PRINCIPAL MITIGATION

Implementation of predictive, preventive and corrective maintenance strategies and initiatives to provide high level of service standard with minimal service interruption

100% compliance with agreed Service Level Agreement (SLA) with customers:

1. Emergency Power Supply Availability (Gen set) to provide alternate power supply during disruption from service provider
2. Mechanical Systems for Air-Conditioning to control Indoor Air Quality for room temperature, humidity and airflow, not only for the comfort of the tenants/occupants but also to protect sensitive electronic equipment at data center, electrical and telecommunication rooms
3. Vertical transportation to facilitate smooth movement of building occupants
4. Mechanical Systems for Domestic Water (Water storage tank) to ensure 24 hours supply for drinking, domestic use and fire-fighting system

#### ACTIVITIES IN 2019 AND OUTLOOK

Continue implementation and monitoring of predictive, preventive and corrective maintenance strategies and initiatives

#### Material Matters

Customer and Tenant Management

Security, Safety and Health

Environmental Management

### 8. Project Management

(for development platform of KLCCP only)

Change in  
Impact 

Change in  
Likelihood 

#### RISK MANAGEMENT STRATEGY

We put in place measures to ensure that the performance of projects delivery in meeting its development commitments in terms of time, cost and quality are met

All our projects are managed by a qualified and competent project management company with accreditation of ISO14001, ISO9001 and OSHAS18001

Risk assessments are required to be carried out for all projects undertaken

#### PRINCIPAL MITIGATION

Control and monitor project risk events through Project Management Standards to attain Project Delivery Excellence in terms of time and cost

#### ACTIVITIES IN 2019 AND OUTLOOK

Close monitoring of projects to ensure delivery schedule and cost shall not exceed the stipulated threshold and adversely impact project investment rate of return

#### Material Matters

Risk and Crisis Management

Security, Safety and Health

Corporate Governance and Business Ethics

## UNDERSTANDING OUR PRINCIPAL RISKS

### 9. Supplier

Change in  
Impact 

Change in  
Likelihood 

#### RISK MANAGEMENT STRATEGY

The performance of supplier in meeting the deliverables commitment is important to mitigate disruption and support sustainability of the business

We have stringent guidelines on suppliers/contractors selection and an established tender management system consisting of:

- Overall contracting strategy
- Tender plan
- Invitation to Bid
- Technical and Commercial evaluation
- Contractor Risk Assessment

#### PRINCIPAL MITIGATION

Annual review of suppliers'/contractors' performance is carried out for continual improvement

Database of potential qualified suppliers

#### ACTIVITIES IN 2019 AND OUTLOOK

Tightened procurement policies in shortlisting bidders, established guidelines for separate tender evaluation teams, included anti-bribery assessment for Contractor's Risk Assessment for all projects

Continuous assessment of existing and potential suppliers to meet standard of operational excellence

#### Material Matters

Supply Chain Management

Corporate Governance and Business

Ethics

# STAKEHOLDER MANAGEMENT



## WORKING CLOSELY WITH OUR STAKEHOLDERS FOR A SUSTAINABLE FUTURE

We believe in building a dynamic and strong partnership with our diverse and inclusive group of stakeholders in driving our strategic priorities. We engage regularly with our stakeholders to inform and connect on matters ranging from business to environmental and social issues. We provide open and transparent channels for our stakeholders to voice out their concerns and we respond to the matters raised and take into consideration their inputs to deliver positive outcomes to all our stakeholders



### SHAREHOLDERS/ INVESTORS/BUSINESS PARTNERS

Our shareholders, investors and business partners define the trust, reputation and credibility of our organisation and provide access to funding to grow our business

#### HOW WE ENGAGE

- Annual General Meeting
- Investors and analysts' briefings
- Results announcements
- Investor relations events
- Corporate website
- Annual report

#### KEY TOPICS AND CONCERNS

- Financial management
- Sustainability practices
- Business strategy and long-term growth
- Current and future project costs and development
- Governance practices
- Negative reports in social media

#### OUR RESPONSES

- Continued to update through quarterly results announcement, analysts' briefings, Board meetings and AGM
- Updated Economic, Environmental, Social and Governance practices through our Sustainability Report, corporate website and emails
- Developed and implemented robust corporate strategies providing clear business direction

#### VALUES CREATED

- Sustainable returns
- Promoted transparent practices
- Long-term growth and stability
- Enhanced brand positioning

# STAKEHOLDER MANAGEMENT



**EMPLOYEES**

**Our employees are the Group's greatest asset. Through their dedication, passion and belief in our shared values, we deliver desired results**

**HOW WE ENGAGE**

- Townhall session by CEO
- Dialogue and engagement
- Training/workshop/teambuilding
- Emails/HR Careline/memos
- Intranet portal
- Employee satisfaction survey
- Annual dinner
- Recreation and sports club events

**KEY TOPICS AND CONCERNS**

- Group's long-term growth and performance
- Skills and capability development
- Career progression
- Employee benefits
- Security, Safety and Health

**OUR RESPONSES**

- Updated employees through internal communication platforms on financial performance, growth plans and employment matters
- Offered employees structured training and leadership programmes, workshops and on-the-job-training to equip employees with the relevant skills
- Employees' career progression was raised to be discussed by the Human Resource Planning and Development Committee
- Conducted various HSE awareness programmes and sharing sessions

**VALUES CREATED**

- Upgrading of skills and career development
- Well-informed employees
- Workplace safety and wellness
- Competitive remuneration



**GOVERNMENT/ LOCAL AUTHORITIES/ REGULATORS**

**The Government, local authorities and regulators provide the regulatory framework in which we operate in respect to compliance and risk mitigation**

**HOW WE ENGAGE**

- Feedback through emails/letters
- Participate in formal meetings, policy briefings and consultations
- HSE inspections of business premises
- Collaboration with local authorities in managing the safety and security of KLCC Precinct

**KEY TOPICS AND CONCERNS**

- Contribution to economic, and industry growth
- Compliance to Government policies, laws and regulatory requirements
- Adoption of best practices

**OUR RESPONSES**

- Briefing to the relevant ministries, Government departments and agencies
- Monitored compliance through internal assessment
- Reported on compliance in Annual Report and corporate website

**VALUES CREATED**

- Spurring economic and social development
- Advocate and strengthen law and regulatory enforcement



**CUSTOMERS AND GUESTS**

**Our customers and guest drive the pace of the market dynamics that underpins the growth and success of our business**

**HOW WE ENGAGE**

- Customer feedback management - hotline, surveys, email queries
- Awareness campaigns on environmental conservation i.e. waste recycling, zero single-use plastic
- Loyalty programmes
- Dialogue and engagement sessions
- Social media

**KEY TOPICS AND CONCERNS**

- Safety and security
- Customer satisfaction on product and services offered
- Innovative offerings that provide convenience i.e. wifi, cashless parking payment
- Condition of the amenities provided in our properties

**OUR RESPONSES**

- Enhanced security features within KLCC Precinct
- Broaden retail offer and introduced a diverse mix of prominent local and international brands
- Improved service quality and launched innovative signature offerings across all F&B outlets at our hotel
- Embarked on digitalisation initiatives to enhance customer experience

**VALUES CREATED**

- Attractive and competitive offerings at marketplace
- Innovative and trend setting products and services
- Safe and secured place to work, shop, stay and play

# STAKEHOLDER MANAGEMENT



## SUPPLIERS AND SERVICE PROVIDERS

**Our suppliers and service providers drive our sustainable value chain with valued expertise and support, contributing to the quality of services and products we procure**

### HOW WE ENGAGE

- Meetings and workshops
- Safety briefings
- Evaluation/performance review
- Corporate presentations
- Supplier training programmes
- Supplier evaluation and audit

### KEY TOPICS AND CONCERNS

- Fair competition and compliance to procurement guidelines
- Potential business opportunities
- Transparency of tender processes
- Group's compliance with laws and regulations

### OUR RESPONSES

- Provided equal opportunities for eligible suppliers to present their proposal
- Request for information to meet the project/service requirements

### VALUES CREATED

- Created business opportunities and growth
- Elevated marketability of suppliers/service providers



## COMMUNITY

**The community define our social relevance, how we connect and foster goodwill and deliver a lasting positive impact by addressing their needs**

### HOW WE ENGAGE

- CSR programmes
- Engagement via emails/letters/social media/website/leaflet/kiosks
- Annual events i.e. National Day, New Year Countdown and festive celebration

### KEY TOPICS AND CONCERNS

- Contribution to the community
- Health, safety and environmental impact

### OUR RESPONSES

- Conducted CSR programmes i.e. fundraising activities, internship for university students, environmental conservation programmes, and maintenance of public amenities
- Enhanced security measures within KLCC Precinct

### VALUES CREATED

- Promoted social well being
- Safer and secure environment
- Greener and healthier environment



## MEDIA

**The media shapes market perception and is a key multiplier of information to the public and build positive dialogue with our organisation**

### HOW WE ENGAGE

- Emails
- Press releases
- Press conferences
- Interviews
- Media events

### KEY TOPICS AND CONCERNS

- Financial performance, growth strategy and future plans
- Media investment i.e. media buy, sponsorship of pull-outs
- Participation in events and engagement with media

### OUR RESPONSES

- Issued press releases on quarterly results and events
- Emailed response on specific media queries i.e. project development, financial/industry performance, growth prospects
- Participated in media events
- Purchased advertorial space

### VALUES CREATED

- Enhanced brand reputation and market perception
- Supported business growth

# INVESTOR RELATIONS

**AT KLCCP STAPLED GROUP, WE ARE GUIDED BY OUR CORE VALUES ON DELIVERING VALUE BEYOND NUMBERS IN EVERYTHING THAT WE DO. WE BELIEVE THAT THE QUALITY, FREQUENCY, DIVERSITY, AND TRANSPARENCY IN OUR ENGAGEMENT WITH OUR STAKEHOLDERS AND THE INVESTMENT COMMUNITY IS THE EMBODIMENT OF EVERYTHING THAT WE ARE AND ASPIRE TO BE**

In keeping with our theme of The Place: Spaces Inspired for the People, we have refreshed our Investor Relations (IR) practices to create more accessibility, diversity and visibility in our stakeholder engagements, emphasising the “Relations” in “Investor Relations”.

The rising tide within the investing landscape towards more responsible and sustainable investing has redefined the role of IR. Far from being just the Group’s interface with the investment community, IR is now seen as a creator of value by enhancing the means of shareholder engagement as well as the quality of the information provided.

We take great pride in the fact that our 2018 Annual Report themed “The Place” won the Best Traditional Annual Report in Asia Pacific at the ARC Awards 2019 and for the second consecutive year, KLCCP Stapled Group was bestowed with the Industry Excellence Awards for Real Estate Investment Trust (REITs) and Investment Funds category at the National Corporate Reporting Awards (NACRA). These accolades are a testament that our drive towards high-quality, transparent reporting is on the right track and spurs us on in driving value creation by connecting with our stakeholders. In addition, KLCCP Stapled Group has been recognised by the investment community for its good IR practices and received the Platinum Award for Best Investor Relations (Asia Pacific).

### 2019: BUILDING UPON 2018

In 2019, our IR Team built upon the results of the benchmarking exercise from the previous year. We continued to realign KLCCP Stapled Group’s IR approach with best-in-class practices and the highest international standards, and rejuvenated our approach to engaging with the holders of Stapled Securities, research analysts, fund managers, regulators, and the investment community. Through this exercise, we identified ways we can better connect with the various stakeholder groups and tailored our disclosures to meet the objectives of each respective group.

We focused on enhancing our corporate reporting in line with the International Integrated Reporting Framework. This framework promotes a unified approach to corporate reporting and improves the quality of information available to our stakeholders. We believe that providing high-quality, timely and transparent information to our stakeholders facilitates informed investment decisions and is yet another avenue for us to drive stakeholder value.

We conducted a benchmarking exercise to identify the best practices locally and globally based on Integrated Reporting. Based on the findings, we then identified the gaps to close and the areas of improvement on how KLCCP Stapled Group’s value proposition could be strengthened further through effective and compelling storytelling and connectivity between the content elements.





## INVESTOR RELATIONS

As technology continues to change rapidly, analysing multimedia trends has become essential to successful communication strategies. KLCCP Stapled Group is always evaluating cutting edge multimedia concepts to ensure key corporate messages are accurately and efficiently communicated. With that objective in mind, we embarked on the use of multimedia to further strengthen our communication with the investment community. These included capturing our key messages in respect to our quarterly results, sustainability strategies, asset enhancements and awards and recognition in bitesized videos, giving a snapshot of the Group's updates and progress in a visually appealing manner.

### ENGAGEMENT WITH THE INVESTMENT COMMUNITY

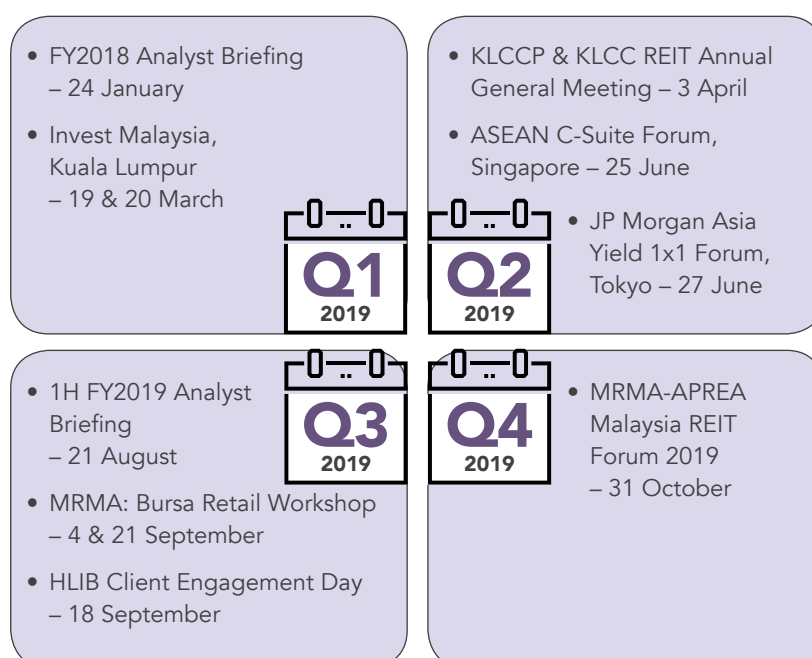
#### Meeting the broader investment community

In 2019, KLCCP Stapled Group engaged with 117 institutional investors, analysts and fund managers, of which 101 were local and 16 were foreign. Engagements were conducted through various platforms – one-on-one meetings, conference calls, analysts' briefings, and site visits to KLCCP Stapled Group properties as well as at capital market conferences.

As part of our on-going support for Bursa Malaysia's initiatives to promote the Malaysian capital markets, we participated in Invest Malaysia Kuala Lumpur 2019, where we engaged local and foreign investors in a large track presentation, one-on-one meetings and small group discussions. In addition, KLCCP Stapled Group participated in several investor conferences in Singapore and Tokyo.

Closer to home, we engaged retail investors directly via the collaboration with Bursa Malaysia and the Malaysian REIT Managers Association (MRMA). This year, the IR Team participated in a retail workshop in Bintulu, Sarawak and at the University Sains Islam Malaysia in Nilai, Negeri Sembilan. These workshops were attended by more than 100 participants and have allowed us to increase the profile of REITs in the eyes of retail investors.

Together with our Malaysian REIT counterparts through MRMA and in collaboration with Asia Pacific Real Estate Association, we hosted the inaugural Malaysia REIT Forum 2019, which was intended as a platform to grow awareness of REITs. The forum which was held in Kuala Lumpur was attended by over 250 participants, comprising mainly C-Suite, property developers, government regulators, investment bankers, domestic fund managers and research analysts, generated robust and insightful expert views from distinguished speakers from around the region, including Malaysia, Singapore, Hong Kong, and Australia.



#### Quarterly analyst meetings

Commencing 2019, apart from hosting face-to-face analyst briefings for our half-year and full-year financial results, we also made available on our website a delayed webcast of the briefing event. These briefings were chaired by our Chief Financial Officer (CFO) in the presence of the Chief Executive Officer (CEO), Head of Legal & Corporate Services, as well as the IR Team. For each quarter, we also had audio recordings together with the results presentation uploaded onto our website to enable the investment community to better understand the financial results, the strategies and initiatives undertaken and the prospects going forward.

Our recordings have gained traction exceeding 1,000 views with this multimedia platform. This approach has also enabled us to easily share these recordings with our investment community through mobile which enabled us to access a broader range of investors, not just in Malaysia but in South East Asia and globally.

## INVESTOR RELATIONS

### Analyst Coverage

At KLCCP Stapled Group, we foster good relationships with the research houses that cover our stock. We believe that these relationships are beneficial to KLCCP Stapled Group and the holders of Stapled Securities, as our interactions with research analysts serve to supplement our direct engagements with the broader investment community.

During the year, CLSA Research initiated coverage on KLCCSS bringing total coverage to 12 analysts.



### Annual General Meeting

Our Annual General Meeting (AGM) provides the opportunity for us to engage with holders of Stapled Securities, particularly the retail investment community. At the AGM, we present a detailed presentation on the Group’s performance, prospects, and strategy as well as encourage questions from the holders of Stapled Securities prior to the electronic poll-voting session.

We held the 16<sup>th</sup> AGM of KLCCP and the 6<sup>th</sup> AGM of KLCC REIT concurrently on 3 April 2019 in Kuala Lumpur, Malaysia. The Directors including the Chairman of the Board Committees, CEO, CFO, Management team as well as the external auditors, were in attendance to engage directly with the holders of Stapled Securities.

Our CEO, Datuk Hashim Wahir, presented the year in review, updating attendees on the financial and operational performance of KLCCP Stapled Group, as well as key economic and industry updates and the outlook and strategy for the coming year. The Chairman of the AGM then facilitated the Question & Answer session, during which questions raised by holders of Stapled Securities and the Minority Shareholder Watchdog Group were addressed, followed by a press conference with members of the media.

All proposed resolutions tabled at the AGM were duly passed.

### ENHANCING INVESTOR COMMUNICATIONS

#### Corporate Website

2019 saw the launch of our revamped corporate website. Taking into consideration that our website is often the first port of call for our investors, patrons, and the public at large to obtain information about the Group, we redesigned our website with a fresh appearance and an enhanced digital experience for all our stakeholders. Our revamped website also serves to enhance the value of our IR engagements by deploying various channels such as videos on our quarterly results, webcasts of our analyst briefings, a dedicated sustainability section, and an annual report microsite.

Complete with vibrant contemporary features including video gallery, informative infographics, animation and audio recordings, our revamped corporate website gives visitors a more engaging and immersive experience, compatible with all browsers and mobile devices. Our revamped website also contains all our regulatory announcements to Bursa Malaysia, corporate news, investor presentations, financial information, annual reports, AGM minutes, schedule of upcoming events, stock information and IR contact details, further establishing its position as the go-to resource for the investment community for quality and timely information.

## INVESTOR RELATIONS

We have seen a significant increase of visitors to our website by more than twenty-fold, following the launch of the redesigned website. We intend to continue to drive traffic to the corporate website, capitalising on the search engine optimisation to further leverage the website as an informative tool of communication, enhancing our visibility and profile in the eyes of our stakeholders and investment community.

### PUTTING SOCIAL IN ESG

ESG factors feature highly in the investment community's considerations as they look beyond traditional metrics to identify opportunities and risk, particularly in line with the global shift towards more responsible investing.

At KLCCP Stapled Group, sustainability is a strategic operational priority and has been, for over 3 years, a mainstay in our IR activities, whereby we reinforce our core value of sustainability and ESG matters through our ESG communication in our IR presentations and briefing decks. Sustainability also features prominently on our revamped corporate website, where we have outlined in detail our sustainability strategy and approach, which we believe helps to keep us accountable to our employees, customers, partners in the value chain, community, and environment.

We produced and made available in our website, a series of sustainability videos on our Sustainability Strategy and journey thus far across the economic, environmental, social and governance spheres. We showcased different aspects of our operations from the business activities to corporate governance and social affairs, ideally giving the investors a complete snapshot of KLCCP Stapled Group's initiatives. We engaged viewers with visuals and infographics in condensed key takeaways for investors to digest quickly and easily.

In line with our shift towards Integrated Reporting, we will continue to enhance and develop our ESG communication in terms of scope, depth, and frequency. Our IR Team remains our primary point of contact, helping our stakeholders and investors keep abreast of our ESG activities.

### 2020: REDEFINING INVESTOR RELATIONS

Beyond just interfacing with analysts, investors, the broader capital markets and stakeholders in general, IR has evolved into becoming a strategic enabler of value creation by spearheading enhanced stakeholder engagement, improved disclosure and credibility, and better corporate governance.

At KLCCP Stapled Group, our IR Team is at the vanguard of this change, looking to elevate our interactions with our external stakeholders with more meaningful disclosure and communication thereby empowering impactful decision-making by everyone involved. We will continue to drive integrated thinking within KLCCP Stapled Group by being the nexus of information, sharing and promoting a more holistic approach to information and communication.

We look forward to continued and productive engagements with holders of Stapled Securities and the broader investment community.

Please direct any of your comments, suggestions, queries or requests for (publicly available) information to [investor.relations@klcc.com.my](mailto:investor.relations@klcc.com.my).

### FINANCIAL CALENDAR

#### ANNOUNCEMENT OF QUARTERLY RESULTS

<b>24 January 2019</b>	<b>7 May 2019</b>
4 <sup>th</sup> quarter ended 31 December 2018	1 <sup>st</sup> quarter ended 31 March 2019
<b>20 August 2019</b>	<b>11 November 2019</b>
2 <sup>nd</sup> quarter ended 30 June 2019	3 <sup>rd</sup> quarter ended 30 September 2019
<b>23 January 2020</b>	
4 <sup>th</sup> quarter ended 31 December 2019	

#### DATE OF PAYMENT OF THE INTERIM DIVIDEND

<b>28 February 2019</b>	<b>20 June 2019</b>
4 <sup>th</sup> quarter ended 31 December 2018	1 <sup>st</sup> quarter ended 31 March 2019
<b>4 October 2019</b>	<b>18 December 2019</b>
2 <sup>nd</sup> quarter ended 30 June 2019	3 <sup>rd</sup> quarter ended 30 September 2019
<b>28 February 2020</b>	
4 <sup>th</sup> quarter ended 31 December 2019	

#### ANNUAL GENERAL MEETING

<b>3 April 2019</b>
KLCCP 16 <sup>th</sup> Annual General Meeting KLCC REIT 6 <sup>th</sup> Annual General Meeting
<b>22 April 2020</b>
KLCCP 17 <sup>th</sup> Annual General Meeting KLCC REIT 7 <sup>th</sup> Annual General Meeting

#### 28 FEBRUARY 2020

<b>Date of notice of KLCCP 17<sup>th</sup> Annual General Meeting and KLCC REIT 7<sup>th</sup> Annual General Meeting</b>
<b>Date of issuance of FY2019 Integrated Annual Report</b>

# Value Creating Business Model



by  
e

te places  
k forward  
essing  
for a  
future

Reinforced  
by our  
strategy

## SHAREHOLDERS

**RM1.4 billion**  
Revenue

**38.00 sen**  
Distribution per Stapled  
Security

**7.9%**  
Annual total return

## REGULATORS

**RM102.9 million**

Tax paid to  
Government

Robust risk  
management  
and governance  
framework

## CUSTOMERS

**99%**  
Retail occupancy

**92%**  
Hotel guest satisfaction

**76%**  
Customer satisfaction

**VALUE  
CREATED**

## COMMUNITY

**RM2.0 million**

Spent on  
community  
investment

**RM1.5 million**

Spent on  
maintenance of  
KLCC Park

## ENVIRONMENT

**18.9%**  
Reduction in energy  
consumption

**15.8%**  
Reduction in GHG emission

**4.6%**  
Reduction in water use

## EMPLOYEES

**95%**  
Employee retention  
rate

**RM1.8 million**  
Spent on staff  
learning and  
development



To read more on our Key Performance Indicators and how we measure the values we create, refer to pages 78 and 79

### Strong Financial Position

Our flexible capital structure and strong balance sheet allows us to be agile in responding to opportunities and mitigating risks

*To read more, refer to KLCCP Stapled Group 5-Year Financial Highlights and Summary on pages 80 to 83*

### Portfolio of Diverse, Iconic Assets and Management Services

We have a diverse portfolio within the sought after KLCC Precinct comprising iconic and high quality assets and management services, which generate earnings for the Group

*To read more, refer to Property Portfolio on pages 10 to 16*

### Deep Knowledge and Strong Capabilities

We have deep knowledge from the years of experience in the industry. Our capabilities, supported by established processes and policies are instrumental to our ability to create value

*To read more, refer to Board of Directors on pages 152 to 160 and Management Team on pages 162 to 168*



## BUSINESS ACTIVITIES AND PRACTICES

### Engaged and Inspired Employees

Our dedicated people share our passion in creating vibrant and inspiring spaces for people to look forward to. The skills and experience they bring, together with a unifying KLCC culture enables us to create value

*To read more on Our People, refer to Sustainability Statement on pages 140 to 143*

### Natural Resources

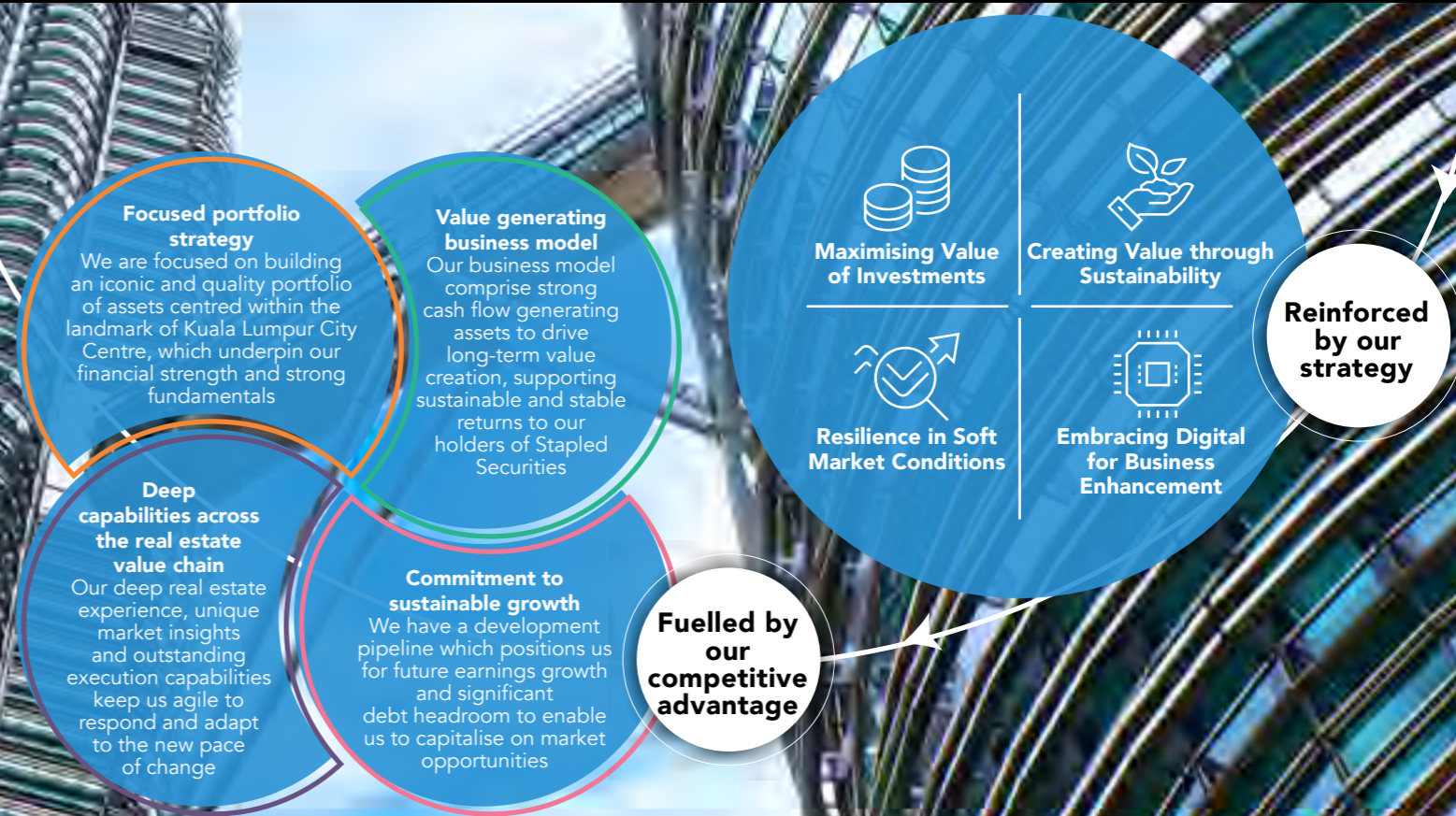
We rely on natural resources like electricity and water as an owner, developer and manager of our properties. We consciously manage and work towards minimising our environmental impact

*To read more on our Environmental practices, refer to Sustainability Statement on pages 126 to 135*

### Trusted Relationships with Stakeholders

Our trusted relationships with our investors, partners, employees, regulators and the communities in which we operate provides us the social license to operate and access to capital

*To read more, refer to Stakeholder Management on pages 67 to 69*



UNDERPINNED BY OUR SHARED VALUES

INNOVATIVE

COHESIVENESS

## SHAREHOLDERS

**RM1.4 billion**  
Revenue

**38.00 sen**  
Distribution per Stapled  
Security

**7.9%**  
Annual total return

## REGULATORS

**RM102.9 million**

Tax paid to  
Government

Robust risk  
management  
and governance  
framework

## CUSTOMERS

**99%**  
Retail occupancy

**92%**  
Hotel guest satisfaction

**76%**  
Customer satisfaction

**VALUE  
CREATED**

## COMMUNITY

**RM2.0 million**

Spent on  
community  
investment

**RM1.5 million**

Spent on  
maintenance of  
KLCC Park

## ENVIRONMENT

**18.9%**  
Reduction in energy  
consumption

**15.8%**  
Reduction in GHG emission

**4.6%**  
Reduction in water use

## EMPLOYEES

**95%**  
Employee retention  
rate

**RM1.8 million**  
Spent on staff  
learning and  
development



To read more on our Key Performance Indicators and how we measure the values we create, refer to pages 78 and 79

# KEY PERFORMANCE INDICATORS

## MONITORING OUR PERFORMANCE

We gauge our performance across a range of measures and indicators that are parallel with our strategy and investor proposition. Our key performance indicators (KPI) provide a balance set of metrics that give emphasis to both financial and non-financial measures. These help the Management assess performance against our strategic pillars and priorities with non-financial metrics playing a prominent role as leading indicators of future performance.

**Profit For The Year\*** (RM'mil)

Year	Profit (RM'mil)
2019	848.1
2018	840.1
2017	830.4
2016	826.8
2015	829.2

\* Excluding fair value adjustments

**Why is this important?**  
Profit for the year is a primary measure of financial results and the organisation's sustainable business growth performance

**How is this measured?**  
Based on the audited financial statements of KLCCP and KLCC REIT

**Our progress in 2019**  
The Group delivered stable and sustained value for the financial year despite the headwinds in the market

[Link to Strategic Pillars & Priorities](#)

**Distribution per Stapled Security** (sen)

Year	Distribution (sen)
2019	38.00
2018	37.00
2017	36.15
2016	35.65
2015	34.65

**Why is this important?**  
It is a direct measure of the organisation's total amount of profits paid out to the holders of Stapled Securities, which translates to income for them

**How is this measured?**  
Based on the pay-out ratio applied to the realised distributable income of KLCCP Stapled Group

**Our progress in 2019**  
The Group showed a growth of 2.7%, testament to our commitment in delivering value to the holders of Stapled Securities

[Link to Strategic Pillars & Priorities](#)

**HSE – Zero Fatality & Group LTIF**

Year	LTIF
2019	0.78
2018	0.47
2017	1.19
2016	0.46
2015	0.20

**Why is this important?**  
Safeguarding people, the environment, and communities residing in close proximity to our operational vicinity is our top priority. Solidifies our HSE leadership across all levels

**How is this measured?**  
Number of Loss Time Injury (LTI) recorded against the total cumulative hours worked by the employees

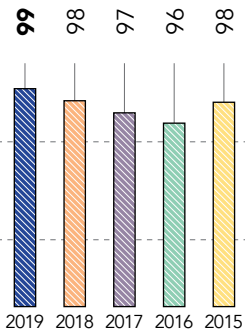
**Our progress in 2019**  
The Group maintained impressive zero fatality rate since 2015, with 7 Loss Time Injury (LTI) incidents and a Loss Time Injury Frequency (LTIF) of 0.78, contributed by mishap of contractors at worksite

[Link to Strategic Pillars & Priorities](#) S3



# KEY PERFORMANCE INDICATORS

## Retail Occupancy (%)



### Why is this important?

It ensures we generate rental income and enliven our retail destination and enhances the appeal and trading environment

### How is this measured?

Based on the floor space which is currently leased

### Our progress in 2019

Occupancy for our malls was robust considering the anchor-to-specialty reconfiguration exercise which took place in 2019. We significantly outperformed the average retail occupancy of 83% in Kuala Lumpur City Centre

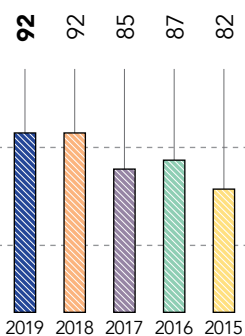
[Link to Strategic Pillars & Priorities](#)



S1

S2

## Hotel Guest Satisfaction (%)



### Why is this important?

Customer reviews are not only valuable in the way which guests select hotels based on the quality of the review, but they also provide useful feedback for hotels to effect improvements

### How is this measured?

Using the LRA email surveys to hotel guests. LRA is a leading global provider of brand protection and customer experience measurement services with extensive experience in the hospitality industry

### Our progress in 2019

Maintained high guest satisfaction score of 92% resulting from the post refurbished guestrooms coupled with the hotel's improved offerings and superlative guest services

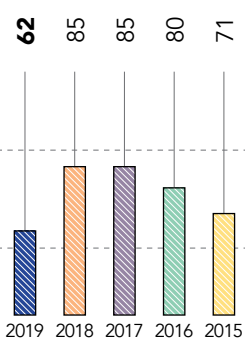
[Link to Strategic Pillars & Priorities](#)



S1

S2

## Employee Satisfaction (%)



### Why is this important?

Measures the satisfaction of employees in respect to the organisation's policies, culture & values, management behaviour and trust in the organisation, towards sustaining a healthy organisation climate

### How is this measured?

An employee feedback questionnaire survey is sent out annually, to all employees of the Group, via an independent survey platform

### Our progress in 2019

The employee satisfaction score for the year reflects the revised approach in the survey methodology and the improvement on the survey questions. Thus the score is not comparable to the prior years

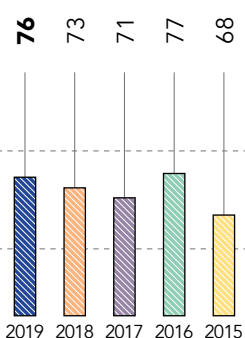
Nevertheless, focused engagements with employees on the changes to the survey led to an increased survey participation rate of 85%

[Link to Strategic Pillars & Priorities](#)

S1

S3

## Customer Satisfaction (%)



### Why is this important?

Managing reputational risk as the satisfaction of our tenants, customers, reflect our efforts in creating destinations which meet evolving customer expectations and provide experiences

### How is this measured?

A customer satisfaction survey is sent out annually to all tenants of our buildings, users of our car parking management and facility management services, via an independent survey platform

### Our progress in 2019

Improved customer satisfaction driven by enhanced physical and digital space, aligning with our core tenets of safety, security, connectivity and convenience towards a seamless experience

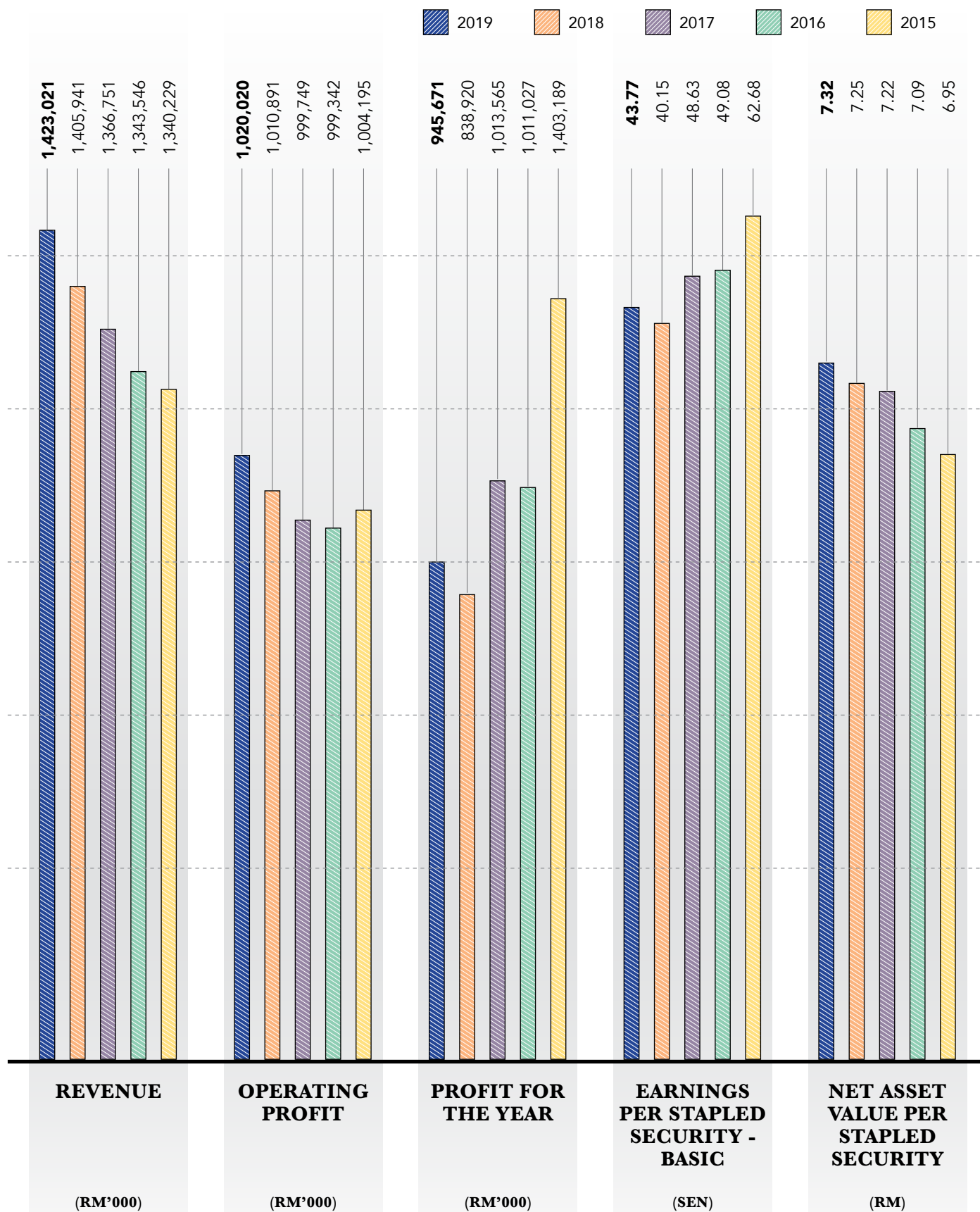
[Link to Strategic Pillars & Priorities](#)



S1

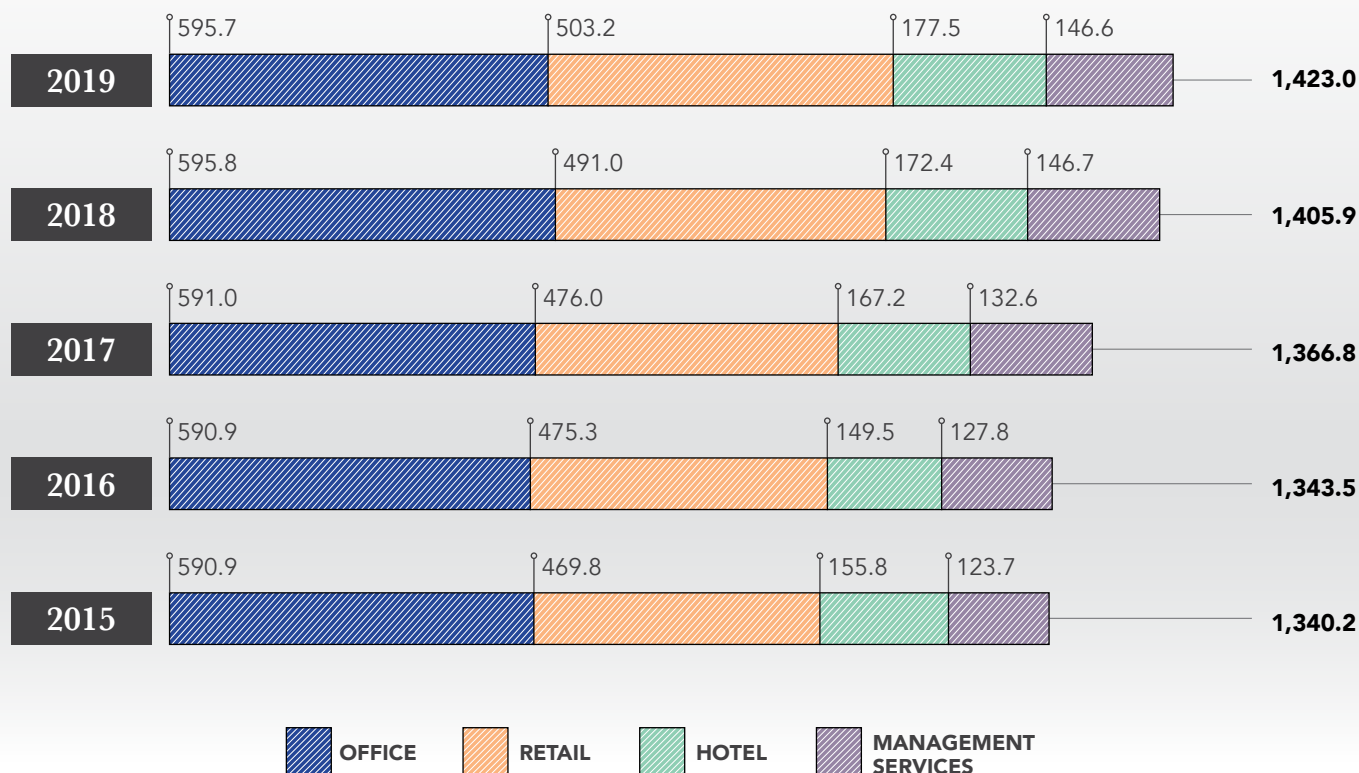
S2

# KLCCP STAPLED GROUP 5-YEAR FINANCIAL HIGHLIGHTS

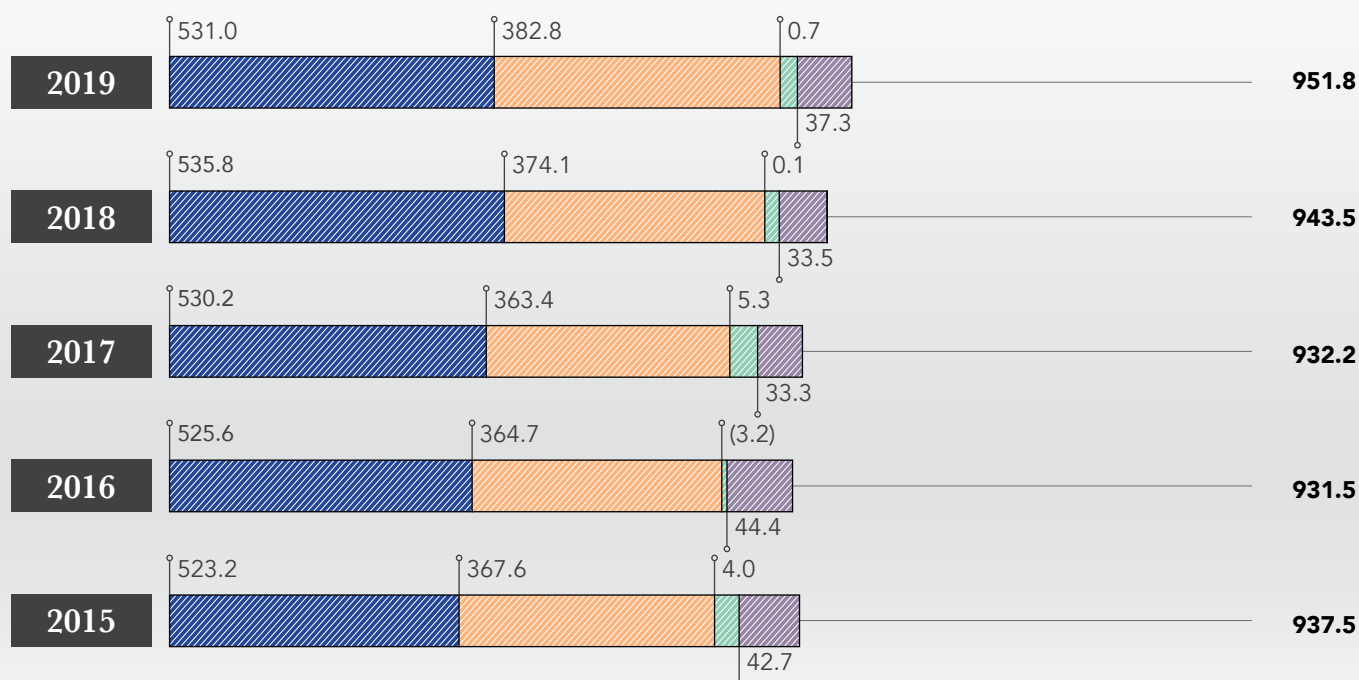


## KLCCP STAPLED GROUP 5-YEAR FINANCIAL HIGHLIGHTS

### Segmental Revenue (RM'mil)

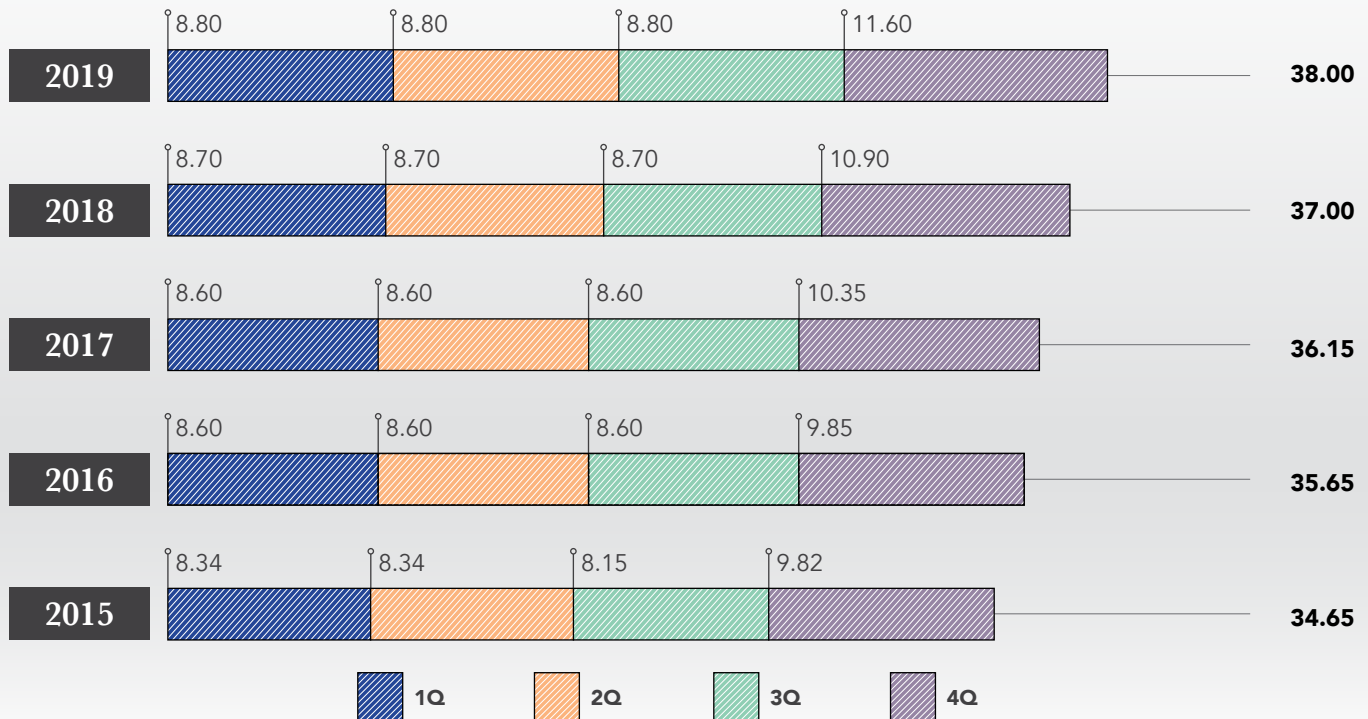


### Segmental PBT – excluding fair value adjustment (RM'mil)

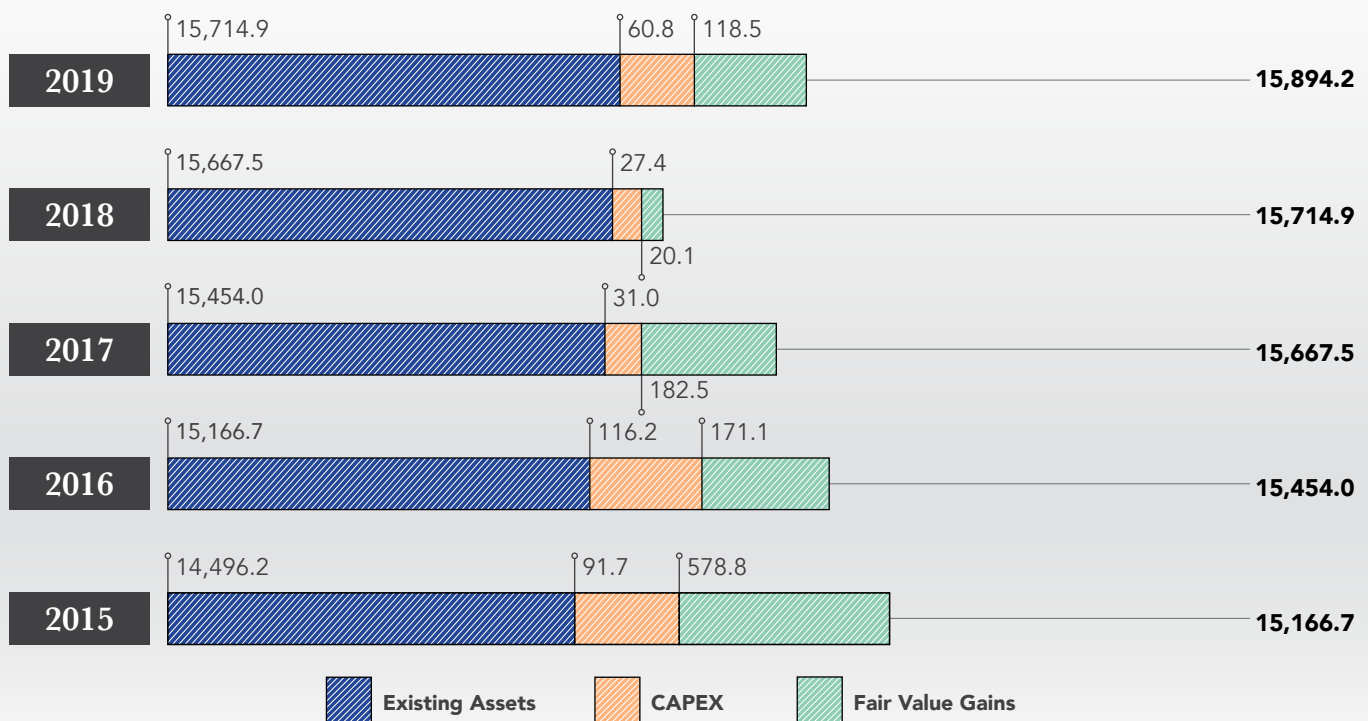


## KLCCP STAPLED GROUP 5-YEAR FINANCIAL HIGHLIGHTS

### Distribution per Stapled Security (sen)



### Property Value (RM'mil)



# KLCCP STAPLED GROUP

## 5-YEAR FINANCIAL SUMMARY

	2019	2018	2017	2016	2015
<b>Key Operating Results (RM'mil)</b>					
Revenue	<b>1,423.0</b>	1,405.9	1,366.8	1,343.5	1,340.2
Operating Profit	<b>1,020.0</b>	1,010.9	999.8	999.3	1,004.2
Profit before Tax (PBT)	<b>1,071.3</b>	964.1	1,115.3	1,102.7	1,518.4
Profit for the Year	<b>945.7</b>	838.9	1,013.6	1,011.0	1,403.2
<b>Key Statement of Financial Position (RM'mil)</b>					
Investment Properties	<b>15,894.2</b>	15,714.9	15,667.5	15,454.0	15,166.7
Total Assets	<b>18,211.3</b>	17,860.3	17,792.6	17,782.1	17,537.1
Total Borrowings	<b>2,346.6</b>	2,244.7	2,251.1	2,552.4	2,560.6
Total Liabilities	<b>2,917.8</b>	2,735.2	2,745.7	3,004.1	3,026.0
Total Equity Attributable to Equity Holders of Stapled Securities	<b>13,212.0</b>	13,095.3	13,028.5	12,794.2	12,551.3
<b>Stapled Securities Information</b>					
Earnings per Stapled Security - Basic (sen)	<b>43.77</b>	40.15	48.63	49.08	62.68
Net Asset Value per Stapled Security (RM)	<b>7.32</b>	7.25	7.22	7.09	6.95
Distribution per Stapled Security (sen)	<b>38.00</b>	37.00	36.15	35.65	34.65
Stapled Securities Closing Price as at 31 December (RM)	<b>7.90</b>	7.66	8.64	8.30	7.06
Number of Stapled Securities (mil)	<b>1,805.3</b>	1,805.3	1,805.3	1,805.3	1,805.3
Market Capitalisation (RM'mil)	<b>14,261.9</b>	13,828.9	15,598.1	14,984.3	12,745.7
<b>Financial Ratios</b>					
PBT Margin	<b>75%</b>	69%	82%	82%	113%
Dividend Payout-Ratio	<b>94%</b>	96%	97%	95%	98%
Gearing (times)	<b>0.18</b>	0.17	0.17	0.20	0.20

# KLCCP STAPLED GROUP VALUE ADDED STATEMENT

	2019 RM'000	2018 RM'000
Total turnover	1,423,021	1,405,941
Interest income	31,636	27,574
Operating expenses	(244,825)	(246,428)
Value added by the KLCCP Stapled Group	1,209,832	1,187,087
Share of profits of an associate	12,615	13,288
Fair value adjustments of investment properties	118,471	20,050
	<b>1,340,918</b>	1,220,425
<b>Reconciliation</b>		
Profit attributable to holders of Stapled Securities	790,151	724,914
Add:		
Depreciation and amortisation	43,334	38,073
Finance costs	111,421	107,710
Staff costs	114,842	110,549
Taxation	125,650	125,173
Other non-controlling interests	155,520	114,006
	<b>1,340,918</b>	1,220,425
<b>Value distributed</b>		
<b>Employees</b>		
Salaries and other staff costs	114,842	110,549
<b>Government</b>		
Corporate taxation	102,941	104,463
<b>Providers of capital</b>		
Dividends	673,389	658,044
Finance costs	111,421	107,710
Other non-controlling interests	155,520	114,006
<b>Reinvestment and growth</b>		
Depreciation and amortisation	43,334	38,073
Capital reserve*	78,141	7,906
Income retained by the Group	61,330	79,674
	<b>1,340,918</b>	1,220,425

\* Capital reserve represents the fair valuation gain on properties which is only distributable upon disposal of investment property





# THE PLACE TO SHOP

Responding to our customers' needs and demands has opened up opportunities for us to evolve and create an environment that matches the lifestyle and changes in consumer trends

**THIS IS THE PLACE THAT INSPIRES  
THE EXPRESSION OF LIFESTYLE AND  
BESPOKE UNIQUENESS**





# FINANCIAL REVIEW

## Sustained performance for the year ended 31 December 2019 amid a challenging market landscape

KLCCP Stapled Group delivered a sustained performance for the year ended 31 December 2019 amid a challenging market landscape, recording a revenue growth of 1.2% to RM1.4 billion and increased profits compared to 2018, boosted by stronger performance from the retail and hotel segments. In tandem, profit attributable to equity holders (excluding fair value) recorded a marginal increase to RM 732.8 million.



	2019 RM'mil	2018 RM'mil	Growth %
Revenue	<b>1,423.0</b>	1,405.9	1.2
Operating profit	<b>1,020.0</b>	1,010.9	0.9
Profit before tax*	<b>951.8</b>	943.5	0.9
Profit for the year*	<b>848.1</b>	840.1	1.0
Profit attributable to equity holders*	<b>732.8</b>	726.7	0.8
Operating profit margin	<b>72%</b>	72%	-
Profit before tax margin*	<b>67%</b>	67%	-
Earnings per Stapled Security* (sen)	<b>40.59</b>	40.25	0.8
Distribution per Stapled Security (sen)	<b>38.00</b>	37.00	2.7

\* Excluding fair value adjustment

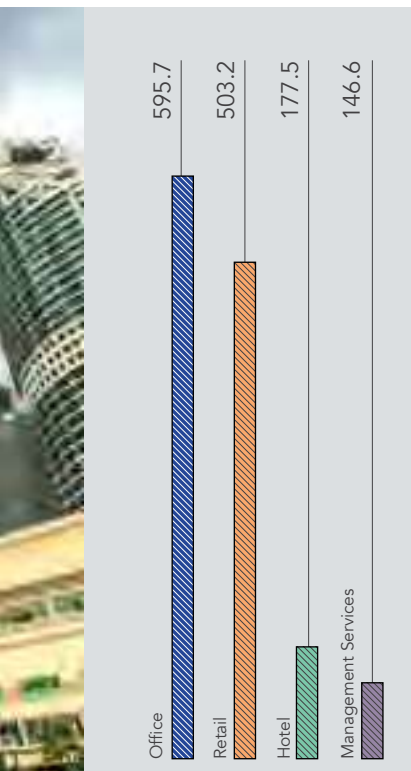
The increase in revenue of RM17.1 million was mainly driven by the strong performance in the retail segment and improved performance in MOKL Hotel. Despite the loss in rental income for eight months from approximately 120,000 sq. ft. of NLA due to the anchor-to-specialty reconfiguration exercise, the retail segment stamped its resilience with a revenue growth of RM12.2 million on the back of higher rental reversions during the year coupled with the increased contribution from internal digital advertising which benefitted largely from the investment in the largest rotating double-sided LED screen in the world, last year.



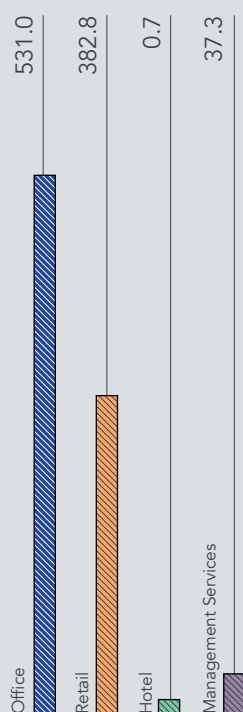
### Key Highlights

- Stable performance with top-line growth of 1.2% and increase in PBT (excluding fair value adjustment) of RM8.3 million, anchored by the resilience of the retail segment and improved performance in the hotel segment, underpinned by the stability of the office segment
- Suria KLCC together with the retail podium of Menara 3 delivered a strong retail performance, with a 2.5% increase in revenue and 2.3% PBT (excluding fair value adjustment) growth driven by higher rental rates from new leases and rent reviews becoming effective during the period. This is in spite of the loss of rental income over eight months due to the anchor-to-specialty space reconfiguration exercise
- The hotel segment had an exceptional run towards year end, benefitting largely from the stronger leisure demand, supported by MICE and banqueting events and delivered a top-line growth of 3.0%, resulting in increased profits compared to 2018.

## FINANCIAL REVIEW



### REVENUE



### PROFIT BEFORE TAX (excluding fair value)



The revenue from the hotel segment improved by 3.0% in 2019 from ramped-up opportunities post guest room refurbishment, supported by stronger leisure demand driving higher occupancy of the Deluxe rooms. The office segment maintained its stability underpinned by full occupancy whilst management services levelled its performance of last year's despite non-occurrence of one-off projects under facilities management.

#### Operating Profit

The Group recognised an impairment in respect to investment property under construction amounting to RM2.8 million during the year due to prolongation of the redevelopment of the City Point podium.

Nevertheless, operating profit grew marginally to RM1,020.0 million in FY2019 on the back of increased revenue. Operating expenses was prudently managed and was stable at 28% of revenue. Majority of the other cost increases were mainly arising from the higher depreciation in the hotel segment as well as planned maintenance of the office buildings.

#### Profit Before Tax

PBT (excluding fair value adjustment) increased marginally to RM951.8 million compared to the previous year. The refinancing of the new

Islamic Medium Term Notes ("IMTN") of RM500 million in April 2019, resulted in increased finance cost of 3.5% from higher effective interest rate of 4.62% compared to 4.60% in the previous year. Additionally, the lower profit shared from the associate company during the year due to one-off adjustment in Impian Klasik Sdn Bhd, also contributed to the marginal growth in PBT.

#### Profit for the Year

The effective tax rate for KLCCP Stapled Group was approximately 11.0% with KLCC REIT distributing more than 90.0% of its distributable income and was thus exempted from tax. The capital expenditure in respect to the hotel building also provided additional investment tax allowance for the deduction against taxable income.

#### Distribution per Stapled Security

KLCCP Stapled Group continues to deliver on its commitment of value and growth to its holders of Stapled Securities. For FY2019, the Group declared a distribution per Stapled Security of 38.00 sen, an increase of 2.7% from 2018. This translates to a declared dividend payment of RM686.0 million for the year in review.

## FINANCIAL REVIEW

### FINANCIAL POSITION REVIEW

	2019 RM'mil	2018 RM'mil	Variance %
<b>ASSETS</b>			
Investment properties	15,894.2	15,714.9	1.1
Property, plant and equipment	671.7	673.6	(0.3)
Right-of-use-assets	11.8	-	
Receivables	482.8	481.9	0.2
Cash and bank balances	883.9	735.7	20.1
Others	266.9	254.2	5.0
	<b>18,211.3</b>	<b>17,860.3</b>	<b>2.0</b>
<b>LIABILITIES</b>			
Payables	429.1	370.5	15.8
Borrowings	2,346.6	2,244.7	4.5
Others	142.1	120.0	18.4
	<b>2,917.8</b>	<b>2,735.2</b>	<b>6.7</b>
<b>Total Equity attributable to equity holders of KLCCP and KLCC REIT</b>	<b>13,212.0</b>	<b>13,095.3</b>	<b>0.9</b>
<b>Net Asset Value per Stapled Security (NAV)</b>	<b>7.32</b>	<b>7.25</b>	<b>1.0</b>

The financial position of the Group is maintained at a healthy position with sufficient cash and low gearing providing a conducive business environment for future development and long-term stability. The Group's total assets grew from RM17.9 billion to RM18.2 billion mainly from the appreciation in fair value of the investment properties. Net asset value per Stapled Security (NAV) improved from RM7.25 to RM7.32 during the year. Correspondingly, total equity attributable to equity holders strengthened to RM13.2 billion.



Property	Market Value		Carrying Value	
	31 Dec 2019 RM'mil	31 Dec 2018 RM'mil	31 Dec 2019 RM'mil	31 Dec 2018 RM'mil
KLCC REIT assets	9,603.9	9,598.9	9,194.0	9,190.8
Suria KLCC	5,615.0	5,455.0	5,598.4	5,444.2
Dayabumi	597.0	580.0	597.0	578.3
Lot D1	289.0	288.0	289.0	288.0
<b>Total</b>	<b>16,104.9</b>	<b>15,921.9</b>	<b>15,678.4</b>	<b>15,501.3</b>

### Investment Properties and Fair Value Adjustment

Representing 86% of the KLCCP Stapled Group's total assets are the investment properties which includes its premium assets in KLCC REIT, namely, PETRONAS Twin Towers, Menara 3 PETRONAS, Menara ExxonMobil as well as KLCCP's assets, Suria KLCC, Menara Dayabumi, the City Point podium land and the vacant land of Lot D1.

Valuation of these properties as at 31 December 2019 recorded an increase in market value of RM183.0 million as compared to RM73.3 million in the previous year mainly driven by the increase in value of Suria KLCC from the reconfiguration exercise. The exercise has unlocked the potential for higher rental returns from the anchor-to-specialty reconfiguration, a testament of focused strategies and initiatives in continuously curating new experience for shoppers by rejuvenating the tenant mix.

## FINANCIAL REVIEW



In line with the accounting treatment under MFRS 140 Investment Properties, adjustments were made to exclude the adjustments of the accrued operating lease income and capital expenditure incurred during the year to avoid double counting of assets. Thus, RM118.5 million out of RM183.0 million was recognised as fair value adjustment in FY 2019.

### Property, Plant and Equipment

Property, plant and equipment (PPE) for the Group comprise mainly the cost of MOKL Hotel's building. During the year, KLCCP Stapled Group embarked on enhancements in respect to digitalisation and security system upgrades within the KLCC Precinct and in the North West Development car park as well as remaining renovation on the mechanical, electronic and plumbing for MOKL Hotel. The RM39.7 million increase on PPE for the Group was set-off against depreciation charged and write-offs/disposal of assets no longer in use.

### Right-of-use-assets

Following the adoption of MFRS 16 Leases, our leases on offices are now classified as Right-of-Use (ROU). The ROU of

RM11.8 million as at year end represents the office lease for the remaining contracted term between 3 to 4 years.

### Payables

Payables recorded an increase of 15.8% as at year end mainly due to advance rental received from PETRONAS.

### CASHFLOW REVIEW

	2019 RM'mil	2018 RM'mil
Operating activities	1,040.5	915.2
Investing activities	(99.1)	(59.7)
Financing activities	(790.3)	(862.1)
Change in cash and cash equivalent	151.2	(6.6)
Cash with PETRONAS IFSSC	544.8	439.4
Deposits with licensed banks	334.2	286.4
Cash and bank balances	4.9	9.9
<b>Cash and cash equivalents</b>	<b>883.9</b>	<b>735.7</b>

### Operating Activities

The higher net cash generated from operating activities of RM1.0 billion compared to RM915.2 million was mainly due to the full year impact from the rental increase in PETRONAS Twin Towers, the receipt of advance rental from PETRONAS and security deposit particularly from the new tenants of Suria KLCC during the year.

### Investing Activities

The increased cash utilisation in investing activities is mainly reflective of the higher capital expenditure incurred by the Group from the reconfiguration exercise in Suria KLCC and the asset enhancement, in respect to digitalisation and security system upgrades during the year.

### Financing Activities

The financing activities of the Group consist of servicing of interest for KLCC REIT's Sukuk Murabahah programme (Sukuk) and term loan of the hotel. During the year, the Group successfully refinanced two tranches of KLCC REIT's Sukuk. The lower net cash used in financing activities was mainly due to cash received from the maturity of KLCC REIT's Sukuk which was previously subscribed by KLCCP.

The Group continuously manages the available cash with prudence through placement in fixed deposits or with PETRONAS Integrated Financial Services Centre (IFSSC) whereby the balance is interest bearing.

# OPERATIONS REVIEW



## OFFICE



**OFFICE SEGMENT  
REMAINS THE  
SECURED INCOME  
GENERATOR,  
UNDERPINNED BY ITS  
STRENGTH OF THE  
PREMIUM ASSETS**



No. of assets

**5**

[2018: 5]



NLA sq. ft.

**5.6** million

[2018: 5.6 million]



Occupancy

**100** %

[2018: 100%]



Revenue  
contribution  
by segment

**42** %

[2018: 43%]

## OPERATIONS REVIEW

Being an office-focused REIT, the office segment is the main revenue driver contributing 42% of the Group's revenue. The office portfolio comprises PETRONAS Twin Towers, Menara ExxonMobil and Menara 3 PETRONAS which are strategically located within the Kuala Lumpur City Centre (KLCC) whilst Menara Dayabumi stands majestically within the former city centre of Kuala Lumpur. The Group also has a 33% stake in Menara Maxis, another prime office building in the KLCC Precinct.

With a defensive lease structure which lends stability, visibility of future cashflows and solid full occupancy in all the office buildings, the office segment remains the secured income generator, underpinned by the strength of its premium assets. The Triple Net Lease arrangement particularly for PETRONAS Twin Towers, Menara 3 PETRONAS and Menara Dayabumi also shields us from the soft market conditions, with minimal impact to earnings.

### Industry Landscape and Operating Challenges

The lackluster leasing activities and challenges of oversupply in the office market continued in year 2019. Although better absorption rate of new offices was observed compared to 2018, the Group remained cautious as the newly completed the Exchange 106 in the new financial district area and the impending completion of Merdeka 118, which is a stone's throw away from Menara Dayabumi, in year 2021 remains a competition.

Current trends for co-working services and tech savvy spaces saw major office players transforming their office buildings to accommodate the new demands. With the office market being in oversupply and the new trend in working spaces becoming popular, traditional office buildings are forced to undergo enhancements or be at risk of losing-out. Rent-free periods and other incentives are also becoming the norm to entice new tenants and retain the existing tenants.

**BACKED BY FULL OCCUPANCY IN ALL THE OFFICE BUILDINGS, THE GROUP ANTICIPATES TO NAVIGATE THROUGH THE CHALLENGING OFFICE MARKET WITH ITS EXISTING LONG-TERM LEASES AND HIGH-QUALITY TENANTS**



As most of our assets are located within the prime Kuala Lumpur City Centre, the Group's offices remain the city's oil and gas hub, tenanted by PETRONAS and major oil and gas corporations who seek a prestigious address. Backed by full occupancy in all the office buildings, the Group anticipates to navigate through the challenging office market with its existing long-term leases and high-quality tenants.

# OPERATIONS REVIEW

## STRATEGY AND INITIATIVES FOR THE YEAR

Our strategy for the office segment is underpinned by our aim in creating the best office experience for our tenants and in our continued pursuit of attracting the best companies and employees as tenants. We also support our tenant initiatives in improving efficiency and resilience in the workplace through their sustainable practices.

- 1 Secured a further 18 years lease for Menara Dayabumi**  
 With the extended lease at a higher rental rate, the appraised value for Menara Dayabumi also increased to RM365.0 million as compared to RM348.0 million in 2018
- 2 Creating vibrancy in Menara Dayabumi**  
 Enabling tenants and their employees to have a workplace environment that better supports engagement and connectedness
- 3 Supported our tenant initiatives – Workplace for Tomorrow (WFT) and Going Green**  
 The Group worked towards the completion of its tenant initiative in transforming specific areas in the workplace at all the office buildings occupied by PETRONAS into the “office for tomorrow”



**OUR STRATEGY FOR THE OFFICE SEGMENT IS UNDERPINNED BY OUR AIM IN CREATING THE BEST OFFICE EXPERIENCE FOR OUR TENANTS**

### Secured a further 18 years lease for Menara Dayabumi

Our leasing team continued to step-up its efforts with pro-active lease management and successfully secured a new six-year lease with option to extend the lease for a further two successive terms of six years each (6+6+6) with PETRONAS, prior to the expiry of tenancy at Menara Dayabumi on 31 December 2019. Testament to the rental stability of our property and despite the suppressed office market, the lease saw a locked-in positive rental increase for the period from 1 January 2020 to 31 December 2022. With the extended lease at a higher rental rate, the appraised value for Menara Dayabumi also increased to RM365.0 million as compared to RM348.0 million in 2018.

During the year, the leasing team were also actively securing an

anchor tenant for the proposed office tower of the City Point podium redevelopment. The Group is currently in the midst of re-tendering of the project for the superstructure.

### Creating vibrancy in Menara Dayabumi

As part of the Group’s commitment to continuously improve the office experience for its tenants, KLCCP Stapled Group embarked on improving the facilities and amenities in Menara Dayabumi to enable tenants and their employees to have a workplace environment that better supports engagement and connectedness.

In quarter 2, we saw the commencement of work to the facade entrance of Menara Dayabumi to enliven the area and objectively gain visibility to the retail within the building. The work is still in progress as of year-end but is targeted to complete in the first quarter of 2020. Upon completion,

Menara Dayabumi will connect the busy and popular Jalan Sultan Hishamuddin which is frequented by tourists and locals alike to Central Market, which is fronting the Government’s

River of Life project together with the equally vibrant Petaling Street. This will also augur well for the property as Menara Dayabumi is already well connected as a transportation hub with covered walkways to the bus, LRT, KTM and the new MRT stations. This will enable Menara Dayabumi to be truly central of the former city centre of Kuala Lumpur. The Group also invested capex to improve the parking conditions, with overall enhancements as well as upgrades to the chilled water system during the year.

During the year, the leasing team managed to secure retailers to add to the vibrancy of the building, bringing a wide offering of mainly food and beverage in a bazaar-like concept to cater to the tenant demands.



## OPERATIONS REVIEW



We also leveraged Traders Hotel's expertise in hospitality with the opening of "On-the-Go" café in Menara Dayabumi. All these have resulted in increased vibrancy at the workplace and enhanced tenant satisfaction.

### Supported our tenant initiatives – Workplace for Tomorrow (WFT) and Going Green

In 2019, the Group worked towards the completion of its tenant initiative in transforming specific areas in the workplace at all the office buildings occupied by PETRONAS into the "office for tomorrow". The transformation comprised 151 floors spanning across 2.5 million sq. ft. NLA of office spaces in PETRONAS Towers 1 and 2, Menara 3 PETRONAS, Menara ExxonMobil and Menara Dayabumi which were converted from conventional workplaces to a workplace that embodies the needs and trends of the tenants, promoting productivity, collaboration and connectivity. The WFT was designed to have more interactive meeting areas with "cool" factors such as shiny coffee vending machines, vibrant colored furniture as well as high speed wireless

internet connectivity. This bodes well with the millennials as this is in response to their growing demand for a seamless experience by reducing pain points, enabling collaboration and developing communities within our properties.

In our efforts of supporting our tenant initiatives in greening our buildings, we also successfully attained the Green Building Index Gold Rating for PETRONAS Twin Towers and Green Building Index Silver Rating for Menara 3 PETRONAS in June 2019.

During the year, we increased our efforts to implement energy efficient initiatives by upgrading the building control system with additional field devices to monitor and control the current mechanical and electrical system. We also installed LED light fittings for the WFT floors and common areas. This in turn, will reduce its impact on our overhead, cost, return of investment and the commensurate reduction of GHG emission. At Menara 3 PETRONAS, we continue to upgrade the Energy Management System of our buildings.

## FINANCIAL REVIEW

Property	REVENUE			PROFIT BEFORE TAX (Excluding fair value adjustment)			PBT contribution 2019 %
	2019 RM'mil	2018 RM'mil	Growth %	2019 RM'mil	2018 RM'mil	Growth %	
PETRONAS Twin Towers	424.2	423.9	0.1	375.2	375.7	(0.1)	71
Menara 3 PETRONAS	88.1	88.1	0.0	85.3	85.5	(0.2)	16
Menara ExxonMobil	44.2	44.6	(0.9)	28.6	29.2	(2.1)	5
Menara Dayabumi	39.2	39.2	0.0	30.3	32.6	(7.1)	6
Menara Maxis*	-	-	-	11.6	12.8	(9.4)	2
Total Office Segment	595.7	595.8	n.m	531.0	535.8	(0.9)	100

\*share of results of associates ; n.m – not meaningful

For the financial year 2019, revenue for the segment remained stable at RM595.7 million. PETRONAS Twin Towers remains the largest contributor at 71% or RM424.2 million of the office segment, followed by Menara 3 PETRONAS at 16% or RM88.1 million. With the Triple Net Lease arrangement with PETRONAS, all property expenses and outgoings are borne by the tenant which allows us to safeguard the overall PBT. Subsequent to the contracted step-up rent at the PETRONAS Twin Towers in October 2018, the office segment has continued to provide strong cashflows to the Group.

Marginal decrease in PBT is mainly due to lower share of profit from associate in respect to Menara Maxis as well as the higher financing cost upon the successful refinancing of RM500 million KLCC REIT's Sukuk during the year.

# OPERATIONS REVIEW



## RETAIL



**SURIA KLCC HAS CLEARLY STAYED AHEAD OF THE CURVE AND CONTINUED TO EVOLVE AND PAVE THE WAY IN LEADING THE RETAIL INDUSTRY WITH ITS CURATION OF BRANDS, CONCEPTS AND THROUGH ITS STRONG BRAND PARTNERSHIPS**



No. of assets

**2**

[2018: 2]



NLA sq. ft.

**1.1** million

[2018: 1.2 million]



Occupancy

**99** %

[2018: 98%]



Revenue contribution by segment

**35** %

[2018: 35%]

## OPERATIONS REVIEW

The retail segment for KLCCP Stapled Group comprises Malaysia's landmark mall, Suria KLCC and the retail podium of Menara 3 PETRONAS. Despite the rapid transformation in the retail industry, Suria KLCC has clearly stayed ahead of the curve and continued to evolve and pave the way in leading the retail industry with its curation of brands, concepts and through its strong brand partnerships, living up to its tag line of "Always Something New".

Complemented by the office towers, its location within the iconic belt and tourists' attractions provides a ready catchment for the malls. Suria KLCC together with the retail podium of Menara 3 PETRONAS achieved an impressive RM2.67 billion Moving Annual Turnover – tenant sales and saw customer count up by 8.8% as at year end.

### Industry Landscape and Operating Challenges

The retail industry remained challenging with high supply of pipeline of retail space. Occupancy and rental rates remained stable for prime retail malls however there was continued downward pressure impacting less performing malls due to competition.

Malaysians are becoming more cautious about their spending as evidenced by the drop in the Malaysian Institute of Economic Research's (MIER) Consumer Sentiment Index to 82.3 points in 4Q2019, marking the lowest reading since 2Q2017.

Traditional shopping is being challenged by the advent of technology adopted by businesses and retail malls. This is in the form of online payment, online shopping platform, brand specialised applications, artificial intelligence (AI), augmented reality and more.

"Retailtainment" is also becoming an attraction especially for millennials, offering new experiences, entertainment, adventure and games. It is a growing trend in the retail



**SURIA KLCC  
TOGETHER WITH  
THE RETAIL PODIUM OF  
MENARA 3 PETRONAS  
ACHIEVED AN IMPRESSIVE  
RM2.67 BILLION MOVING  
ANNUAL TURNOVER –  
TENANT SALES AND SAW  
CUSTOMER COUNT UP BY  
8.8% AS AT  
YEAR END**

market meant to deliver excitement and attract customers. Many mall operators were also seen integrating their digital and brick-and-mortar outlets in line with the evolving retail trends and consumer behaviour.

Our retail asset prides itself in having a strong leasing and research team who are continuously attuned to the changes in the retail landscape. Suria KLCC adopts a hands-on

approach in engaging and communicating with the tenants and retail partners on the ever changing consumer needs and demands to deliver value. This has brought significant value to the retailers and have enabled them to go beyond traditional retail and create a store experience reflective of customers' lifestyle.

# OPERATIONS REVIEW

## STRATEGY AND INITIATIVES FOR THE YEAR

KLCCP Stapled Group's retail portfolio was steadfast in its strategy in curating Suria KLCC for relevance, widening the reach into digital space towards creating a mall for the future. Suria KLCC embarked on reinventing the store experience for the connected customer, leveraging on data from surveys and AI platforms to understand customer behaviour, wants and needs as well as through proactive engagement with retailers and dialogues with luxury brands.

1

### Unlocking value through the anchor-to-specialty space reconfiguration

Approximately 120,000 sq. ft. of NLA have been exclusively fitted out with approximately 80 specialty stores including fashion, food and beverage and cosmetics

2

### Curated the consumer offerings with focus on experience and convenience

Suria KLCC introduced 33 new tenants to amp-up the vibrancy of the mall, bringing the total of first-to-market stores which are exclusive to Suria KLCC, to nine

3

### Transformed the mall experience by leveraging technology and strategic brand partnerships

Creating new delight points with its many digital screens and panels engaging its customer throughout their decision journey



### Unlocking value through the anchor-to-specialty space reconfiguration

Following the lease expiration of one of its anchor tenant in March 2019, Suria KLCC took a bold step and embarked on a strategic anchor-to-specialty reconfiguration exercise to broaden the retail offer and introduced a diverse mix of prominent local and international brands. The reconfiguration exercise spanning a space of approximately 120,000 sq. ft. of NLA has been exclusively fitted out with approximately 80 specialty stores including fashion, food and beverage and cosmetics.

Phase 1 of the reconfiguration completed in December 2019 and following the authority approval, opened its doors to the community on 24 January 2020. This showcased an impressive selection of new tenants, namely Le Labo – a luxury perfume brand based in New York, who launched its first store in Malaysia; Gucci Beauty – first standalone boutique in Malaysia; the expansion of Louis Vuitton's flagship store and Lululemon – a stylish athletic apparel, Givenchy Beauty, Giorgio Armani Beauty, Fred Perry, Lancome, MCM, Serai, to name a few.

The Phase 2 which entails the expansion of the second half of the food court is expected to be completed by mid-2020. This newly reconfigured space will provide a new customer experience which would satisfy the ever changing and challenging retail landscape in the city. The positive impact to earnings from the higher net property income contributed by these new tenancies will be reflected in 2020.

### Curated the consumer offerings with focus on experience and convenience

Committed to stay ahead of the game, Suria KLCC is relentless in its quest of understanding the needs of consumers and retailers, strategically rethinking the type of stores that consumers will respond to. They focused on a curated mix of smaller stores that add a sense of novelty to the mall offering – experience, personalisation and exclusivity.

In April 2019, the mall officially launched the first of its kind dedicated men's precinct covering approximately 38,000 sq. ft. of the mall's first floor. The star-studded launch party themed Lights & Mirror was well attended by celebrities and business partners; an event in response to

an increasing fashion-forward crowd. This dedicated precinct which already houses unique brands such as Alfred Dunhill, Hugo Boss, Boggi Milano, Brooks Brothers, Coach Men, Bally, Michael Kors, Fendi and Mont Black, saw the opening of Kenzo and Off-white to complete the precinct. As at year end, the men's dedicated precinct generated a 32.2% increase in men's luxury sales compared to 2018.

During the year, Suria KLCC introduced 33 new tenants to amp-up the vibrancy of the mall, bringing the total of first-to-market stores which are exclusive to Suria KLCC, to nine. We welcomed YSL Beaute, Tous, Skechers Kids, Adidas Kids, Family Mart to name a few. During the year, the retail podium of Menara 3 PETRONAS also saw renewed vibrancy with 16,000 sq. ft. over 2 floors being taken up by an ultra-luxurious gym – Babel, with state-of-the-art equipment, world class trainers and a luxurious feel, making it one of Malaysia's iconic wellness clubs.

## OPERATIONS REVIEW



**SURIA  
KLCC TOOK A BOLD  
STEP AND EMBARKED  
ON A STRATEGIC  
ANCHOR-TO-SPECIALTY  
RECONFIGURATION EXERCISE  
TO BROADEN THE RETAIL  
OFFER AND INTRODUCED A  
DIVERSE MIX OF  
PROMINENT LOCAL AND  
INTERNATIONAL  
BRANDS**

Suria KLCC also embarked on a mission to elevate its food offering to the next level by introducing new and unique concepts namely Two Sons Bistro. The increased infusion of F&B into the overall curation of Suria KLCC has been a significant contributor to the overall sales growth.

Suria KLCC also collaborated with a celebrity chef with both online video exposure as well as on-ground “dine with the star” contest which successfully brought footfalls and sales to the participating F&B outlets in the mall.

### **Transformed the mall experience by leveraging technology and strategic brand partnerships**

With the emergence of digital revolution redefining customer expectations, Suria KLCC has been in the forefront of their digital journey creating new delight

points with its largest rotating double-sided LED screen and many digital advertising panels throughout the mall. These have enabled our retail mall to engage its customers throughout their decision journeys and have transformed the mall usability as a means of improving customer satisfaction. These digital exertions have also grown the mall's revenue from internal digital advertising by 15.2% from the preceding year.

In July 2019, Louis Vuitton in partnership with Suria KLCC played host to the exclusive Louis Vuitton Time Capsule Exhibition which showcased a journey of discovery of the Maison's landmark innovations in technology and design throughout the years. Set on the esplanade, against the backdrop of the iconic PETRONAS Twin Towers, Kuala Lumpur was the 16<sup>th</sup> city to host the exhibition and allowed visitors to experience some of the most valuable pieces from the Louis Vuitton's archives. The collaboration was the most successful global execution of this Louis Vuitton Time Capsule.

### FINANCIAL REVIEW

Property	REVENUE			PROFIT BEFORE TAX (Excluding fair value adjustment)			PBT contribution 2019 %
	2019 RM'mil	2018 RM'mil	Growth %	2019 RM'mil	2018 RM'mil	Growth %	
Suria KLCC	469.3	460.0	2.0	364.5	358.9	1.6	95
Menara 3 PETRONAS (Retail Podium)	33.9	31.0	9.4	18.3	15.2	20.4	5
Total Retail Segment	503.2	491.0	2.5	382.8	374.1	2.3	100

Comprising 35% of the overall KLCCP Stapled Group's revenue contribution, the retail segment reported a growth of 2.5% in revenue and 2.3% in PBT despite the loss of income for 8 months due to the anchor-to-specialty space reconfiguration.

Suria KLCC, representing 95% of the PBT contribution of the retail segment saw growth in revenue of RM9.3 million or 2.0% arising from its ability to still command higher rental rates compared to previous year. The installation of the LED screens and the ability to unlock the digital advertising market potential also contributed to the higher revenue of RM469.3 million. The increase in revenue was partially offset by the said loss of rental income from the reconfiguration exercise. Nevertheless, Suria KLCC recorded a higher PBT excluding fair value adjustment of RM364.5 million, a steady growth of 1.6%, achieving a commanding 78% PBT margin.

The retail podium of Menara 3 PETRONAS, too, fared well during 2019 with a growth of 9.4% in revenue and 20.4% in PBT. Higher average occupancy during the year of 95% compared to 84% in 2018 significantly contributed to the improved performance of the mall in 2019.

# OPERATIONS REVIEW



## HOTEL



**2019 REFLECTED A FULL YEAR IN OPERATION AFTER A SEVEN-YEAR MASTER PLAN REFURBISHMENT PROGRAM WHICH WAS IMPLEMENTED IN PHASES TO REJUVENATE THE HOTEL IN ITS BID TO STAY AHEAD OF THE GAME**



No. of assets

**1**

[2018: 1]



No. of rooms

**629**

[2018: 629]



Occupancy

**64** %

[2018: 55%]



Revenue contribution by segment

**13** %

[2018: 12%]

## OPERATIONS REVIEW

As one of Kuala Lumpur's most opulent hotel establishments, MOKL Hotel represents the hotel segment of KLCCP Stapled Group, contributing 13% of the Group's revenue.

2019 reflected a full year in operation after a seven-year master plan refurbishment program which was implemented in phases to rejuvenate the hotel in its bid to stay ahead of the game. Quarter 2 of 2018 saw the successful completion of the guestroom renovation, offering guests a fresh new product which led to the growth in average occupancy from 55% to 64% this year and guest satisfaction maintained at a high of 92%.

MOKL Hotel's relentless pursuit of superlative guest service enabled it to reap significant national and worldwide recognition as the 'hotel of choice' for business and leisure travelers. During the year, MOKL Hotel was conferred with 16 awards, including Best Luxury Hotel – Kuala Lumpur by APAC Insider, ASEAN Green Hotel Award, Social Media Excellence Award by Hospitality, Social Media Chambers Malaysia, 5-Star Hotel Gold Award by Kuala Lumpur Mayor's Tourism, Trip Advisor's Traveler's Choice Awards and numerous segments under Haute Grandeur Global Excellence Hotel Awards including Best MICE Hotel in Malaysia. Our world class restaurant serving Chinese cuisine Lai Poh Heen was also crowned the Best Hotel Restaurant by Malaysia Tatler T Dining Best Restaurants.

### Industry Landscape and Operating Challenges

During the year, the hospitality industry faced challenging trading conditions as visitor arrivals showed slower growth and the arrival of 6 new hotels in the second half of 2018 in the KLCC vicinity put significant pressure on occupancy levels and average rates.

The hotel market continued to see a price war which caused intense competition resulting in hoteliers "lowering" their room rates to secure guests and upgrading their premises to stay relevant.



**MOKL HOTEL'S  
RELENTLESS PURSUIT  
OF SUPERLATIVE GUEST  
SERVICE ENABLED IT  
TO REAP SIGNIFICANT  
NATIONAL AND  
WORLDWIDE RECOGNITION  
AS THE 'HOTEL OF CHOICE'  
FOR BUSINESS AND  
LEISURE TRAVELERS**

The city's key driver market of oil and gas showed slow but steady improvement, whilst banking and finance posted a weak performance under continued belt tightening pressures within the sector. Government linked business showed only mild growth with austerity measures continuing.

With the inter-connectivity of today's generations, the widespread availability of information has been ramping up competition in the hotel market. Digital marketing is playing an important role and to appeal to the next-gen travelers who are concerned with authenticity and crafted experiences, increased visibility through social media marketing and guest reviews are driving new and repeat bookings for the hospitality industry.

The increase in minimum wage to RM1,100 which took effect from 1 January 2019, also had an impact on hotels, which employ large numbers of workers though experiencing weaker revenue growth in recent years with the competition in the hospitality sector rising.

Despite the challenging hospitality market, the positive customer reception for the newly renovated rooms have seen strong gains in the leisure segment and have boosted MOKL Hotel's RevPar by 5.1% compared to 2018, out-performing the compset by 7.6%. The digital commerce initiatives have also been a bright spot and helped offset the lackluster growth in corporate segment.

# OPERATIONS REVIEW

## STRATEGY AND INITIATIVES FOR THE YEAR

Since 2011, the hotel has worked to prepare for the significant increase in competitive supply. MOKL Hotel had embarked on an overall refurbishment of its hotel offers in phases. With the guestroom renovation project fully completed in June 2018, the hotel now offers a resolutely new experience to the guests. This has put MOKL Hotel in a strong position to compete with new hotels in the market. The hotel's luxury spa, swimming pool and recreational facilities continue to receive high satisfaction scores from guests.

1

### Optimising corporate and leisure mix

The Asian leisure segments received boosted sales promotion with dedicated support for online channels, particularly in China, Japan and Korea where healthy growth rates were seen

2

### Focusing on brand expressions to drive loyalty

The Spa, MOKL Hotel's spa with a reputation of delivering unique and result oriented treatment, launched exclusive new retail products, unique treatments and a series of educational wellness programs with visiting wellness practitioners

3

### Controlling cost and focus on staff retention

With the installation of back-of-house LED lighting, the hotel is expected to save approximately RM20,000 per year. The hotel successfully kept staff turnover well below the industry average

### Optimising corporate and leisure mix

During the year, the hotel focused its major direct sales efforts on the corporate business from the domestic market and the regional markets of Singapore, Hong Kong, Japan and United Kingdom.

The Asian leisure segments received boosted sales promotion with dedicated support for online channels, particularly in China, Japan and Korea where healthy growth rates were seen. Good growth was also observed in the Europe, Middle East and USA markets.

In efforts to penetrate business from the China market, MOKL Hotel under the MOHG Group platform had set up a MOHG WeChat account. With this platform, guests are able to make bookings with the simple scan of a QR code. This has resulted in less cost to the hotel and increased brand exposure.

### Focusing on brand expressions to drive loyalty

As the F&B segment contributes 41% of the hotel's revenue, MOKL Hotel focused on its quest to offer differentiation to its customers to gain customer traction in the F&B segment to boost sales performance. Mandarin Grill embarked on a facelift with a new Italian Grill concept, to provide guests with an improved dining experience and to further strengthen the hotel's offerings. The launch of the newly renovated Mandarin Grill in July 2019 was well received by diners.

The hotel also had a very active schedule of 38 promotions held throughout 2019 featuring Michelin-starred celebrity chefs, seasonal holiday celebrations and international food festivals. All these efforts contributed to the 2.2% growth in F&B revenue for the year in spite of the competitive landscape.



The Spa, MOKL Hotel's spa with a reputation of delivering unique and result oriented treatment, launched exclusive new retail products, unique treatments and a series of educational wellness programs with visiting wellness practitioners. This created strong awareness and interest in The Spa. In addition to the recognition of Forbes 4 stars on The Spa, this segment also delivered a solid performance in the face of strong new competition with a contribution margin of 64%.



## OPERATIONS REVIEW



The “Fans of MO”, MOKL Hotel’s recognition programme which was launched in 2018, saw robust growth with over 300,000 members registered to-date, improving room nights growth via the MO.com platform by 34%. Boosted digital marketing efforts have also delivered exceptional results from online sources, with success in driving more business through the hotel’s brand website, avoiding costly commissions from third party travel partners.

**THE “FANS OF MO”, MOKL HOTEL’S RECOGNITION PROGRAMME WHICH WAS LAUNCHED IN 2018, SAW ROBUST GROWTH WITH OVER 300,000 MEMBERS REGISTERED TO-DATE, IMPROVING ROOM NIGHTS GROWTH VIA THE MO.COM PLATFORM BY 34%**

### Controlling cost and focus on staff retention

In delivering a luxury product as expected by the hotel’s well-heeled travelers, and still maintain a healthy gross operating profit above 30%, MOKL Hotel is faced with cost pressures at the back of increase in minimum wage as well as increase in cost of raw materials and imported goods.

The hotel undertook several measures to optimise cost during the year. With the installation of back-of-house LED lighting, the Hotel is expected to save approximately RM20,000 per year. MOKL Hotel also took advantage of the large tunnel washer it installed in 2018, and started a new outside commercial laundry service – offering laundry service to other hotels within the precinct. This in turn generated revenue for the hotel.

Retention of hotel staff was a major focus in 2019 to minimise loss of highly trained staff to new competitor hotels. The hotel successfully kept staff turnover well below the industry average of 34%. This was largely due to comprehensive staff communication programs, intensive training and career development options, multiple social activities and powerful staff engagement with a busy sustainability task force schedule that involved the hotel team in CSR programs to improve the local environment and help the less fortunate in society. MOKL Hotel holds Green Hotel Awards from both Malaysian Tourism and ASEAN.

### FINANCIAL REVIEW

	2019 RM'mil	2018 RM'mil	Growth %
Revenue	177.5	172.4	3.0
Profit before tax	0.7	0.1	>100

The hotel segment recorded an increase in revenue to RM177.5 million, a 3.0% increase from last year benefitting largely from the KL Summit event held in December 2019 and stronger transient demand. PBT grew to RM0.7 million from RM0.1 million last year, from improved demand in F&B and room segments despite ongoing cost and supply pressures.

The hotel room revenue recorded an increase of RM4.3 million or 4.8% during the year mainly due to the growing demand in the leisure and MICE segments. Although F&B revenue saw a slow down during the earlier months of 2019 due to stiff competition especially in the banqueting segment, a turnaround was experienced in quarter 4 with the onslaught of MICE events and spill-over effect from the Kuala Lumpur Convention Centre.

OPERATIONS  
REVIEW



MANAGEMENT SERVICES



**DURING THE YEAR,  
BOTH KLCCUH AND KPM  
INVESTED IN ELEVATING  
QUALITY OF SERVICE,  
FOCUSED ON SAFETY AND  
SECURITY AND ENHANCING  
USER EXPERIENCES VIA  
TECHNOLOGY**



No. of  
facilities  
managed

**20**

[2018: 20]



No. of car  
parking  
bays  
managed

**12,634**

[2018: 12,634]



Revenue  
contribution  
by segment

**10 %**

[2018: 10%]

## OPERATIONS REVIEW

The management services segment comprises predominantly two categories – facility management and car park management, which serves to compliment the property portfolio of KLCCP Stapled Group.

KLCC Urusharta Sdn Bhd (KLCCUH) manages all the facilities and buildings within the Group's portfolio, the common estates and facilities which include the KLCC Park and also various PETRONAS and KLCC (Holdings) facilities across the country. KLCCUH offers a comprehensive range of services in the spectrum of facility management, aimed at meeting the requirements of tenants and building owners.

KLCC Parking Management Sdn Bhd (KPM) offers the expertise of more than 10 years' experience in the car park management industry. In addition to managing existing portfolios of assets within the KLCC Group of Companies, KPM also provides advisory services to owners and operators of old and new properties, ranging from shopping complexes, office buildings, hotels and convention centre on the practical, functional and aesthetic aspects of car park facilities.

### Industry Landscape and Operating Challenges

Cost management remains one of the major challenges encountered by the facility manager in the mix of providing top notch services, ensuring compliance with regulatory requirements and improving the tenant experiences in the building and facilities under KLCCUH's care. KLCCUH has to efficiently manage reasonable operating cost, the escalation in manpower expenses and the rising cost of parts replacements to remain competitive within its industry. Also, as the critical systems in our office buildings continue to age, KLCCUH will need to have adequate preventive measures to extend the assets' useful life, at the same time, introducing the right technology and having the right capability in managing the new resources, all within

**THE MANAGEMENT SERVICES SEGMENT COMPRISES PREDOMINANTLY TWO CATEGORIES - FACILITY MANAGEMENT AND CAR PARK MANAGEMENT, WHICH SERVES TO COMPLIMENT THE PROPERTY PORTFOLIO OF KLCCP STAPLED GROUP**



the aspect of optimising cost to the building owners and tenants.

The continuation of road closures along Persiaran KLCC until year 2021 as part of the Kuala Lumpur City Hall (DBKL) long-term traffic management plan for the construction of the MRT Sungai Buloh-Serdang-Putrajaya (SSP) line has impacted the car park business in the North West Development car park at the KLCC Precinct due to disjointed flow of traffic resulting in users opting for public transportation to get into

Suria KLCC, PETRONAS Twin Towers and buildings surrounding the areas. The disruption of e-hailing services continue to impact the downward trend of car counts in numerous car parks managed by KPM.

As today's connected consumers demand convenience, the parking industry is also moving towards innovative technologies to improve parking access control and payment automation. KPM has been hard at work.

# OPERATIONS REVIEW

## STRATEGY AND INITIATIVES FOR THE YEAR

During the year, both KLCCUH and KPM invested in elevating quality of service, focused on safety and security and enhancing user experiences via technology.

1

### Enhancing safety and security features within the KLCC Precinct

KLCCUH strengthened their Safety and Security team as well as invested in an Integrated Command Centre (ICC) at the KLCC Precinct, in its aim to ensure safety and security of visitors to the area

2

### Implemented License Plate Recognition (LPR) in NWD

New technology that uses optical character recognition to identify license plates, capture tagged images and turn these information into a data stream

3

### Introduced ICONIK, for cashless payment

Improved convenience to customers with cashless initiatives and upgraded the parking entry and exit terminals at NWD car park with integrated credit/debit card and Touch n Go readers

### Enhancing safety and security features within the KLCC Precinct

As KLCC Precinct is on the iconic belt, it is susceptible to a wide range of risks, ranging from national threat to petty theft. Understanding the inherent risks of hot spots like Suria KLCC, PETRONAS Twin Towers and the KLCC Park was crucial for KLCCP Stapled Group to ensure safety and security of visitors to the area. KLCCUH strengthened their Safety and Security team as well as invested in an Integrated Command Centre (ICC) at the KLCC Precinct, in its aim to ensure safety and security of visitors to the area.

The Security Enhancement Project was initiated to address the security risks as defined in the revised KLCC Precinct Security Master Plan (SMP). The project involved building a new larger ICC to house the security management team and the new security and surveillance system to effectively manage KLCC Precinct's security operations and respond to emergencies. The surveillance systems (CCTV) was upgraded to a digital platform from analog, which has since doubled in quantity and includes high-tech specifications such as facial

recognition, left item identification and other video analytics features. Also, KLCCUH introduced Crime Prevention through Environmental Design (CPTED), which is a form of planter box that was built to ensure no unauthorised vehicles entered the KLCC Park or the surrounding Precinct.

The enhancement in CCTV, smart analytical software and installation of retractable barriers coupled with collaboration with car park management, is expected to greatly reduce security risk at the precinct and improve safety, providing shoppers and users a peace of mind. KLCCUH achieved a higher client satisfaction score of 84% compared to 82% in the previous year.

### Implemented License Plate Recognition (LPR) in NWD

KPM aims to provide a parking experience which transcends from 'just parking' to a 'car park that cares'. During the last quarter of 2018, the company had installed a new technology that uses optical character recognition to identify license plates, capture tagged images and turn these information into a data stream. KPM was amongst the first few car park management companies which introduced

this new technology in Malaysia. The newly implemented system was in operation this year at NWD.

The implementation of the LPR was to intensify the security level of the car park which houses almost 5,000 car park bays, also complementing the security enhancement initiated by KLCCUH. The LPR system identifies registered vehicles entering the premises in real-time. Therefore, unauthorised vehicles will be prevented from entering the car park. The system also serves as a prevention to fraudulent cases for transient cars that try to avoid penalty payment for overstayed and lost tickets. The LPR system is able to organise automatic opening of the rising arm barrier at the entrance and exit to and from the car park. This has elevated the standard of car parking within NWD and delivered an exceptional level of parking experience for our customers.

### Introduced ICONIK, for cashless payment

In keeping up with technological advances, KPM embarked on improving convenience to customers with their cashless initiative and upgraded the parking entry and exit terminals at our NWD car park with integrated credit/debit card and Touch n Go readers.

KPM also introduced ICONIK, the mobile phone application which features online ticket payment system, car park availability and information on services available including parking rates. This digital feature was first introduced in the car park for Kuala Lumpur Convention Centre in 2018 and was launched in NWD during the year to complement the other existing cashless payment initiatives aside from equipping the auto pay machines with credit card facilities, activation of online payment for season card holders via the company's website and installation of integrated reader for Touch n Go, credit and debit card at the entry and exit terminals. To-date, 45% of KPM's customers utilise the cashless payment mode. KPM achieved a satisfaction score of 71% from its customers, for the year in review.

## OPERATIONS REVIEW

### FINANCIAL REVIEW

Property	REVENUE			PROFIT BEFORE TAX (Excluding fair value adjustment)			PBT contribution 2019 %
	2019 RM'mil	2018 RM'mil	Growth %	2019 RM'mil	2018 RM'mil	Growth %	
Facilities Management	77.6	76.4	1.6	20.0	18.2	9.9	54
Car Park Management	61.9	62.4	(0.8)	12.5	13.5	(7.4)	33
Others	7.1	7.9	(10.1)	4.8	1.8	>100	13
Total Segment	146.6	146.7	(0.1)	37.3	33.5	11.3	100



This segment, similar to last year, contributes 10% of KLCCP Stapled Group's revenue.

Facilities Management reported a marginal growth of 1.6% in revenue from fees received upon the completion of WFT and several one-off works within the company's existing clientele. PBT improved by 9.9% or RM1.8 million at the back of revenue with several reductions in general administration cost.

Revenue from car park management dipped due to the noticeable reduction in transient car count at NWD. However, it was partially offset by higher income generated from the parking at Kuala Lumpur Convention Centre due to major events and conferences held during the year. KPM also invested in multiple digitalisation initiatives during the year which increased operating expenses and depreciation charges, resulting to a reduced PBT of 7.4%.

'Others' represents mainly the interest income earned as well as general manager services provided by the Company to the entire KLCC Group of Companies.

The Group's management services segment also includes the REIT management services under KLCC REIT Management Sdn Bhd. The stapled structure of our Group ensures no leakage of management fees. The management fees charged which is part of KLCC REIT's expense is recycled back into the income stream within the KLCCP Stapled Group, hence does not impact the profitability. The income earned by KLCC REIT Management is subsequently utilised to distribute dividends to the holders of Stapled Securities.

# CAPITAL MANAGEMENT

The financial standing of the Group remains fundamentally strong and consistent. Gearing ratio as at 31 December 2019 is low and prudent at 17.8% upon the renewal of RM500 million of KLCC REIT's Sukuk during the year. The gearing ratio is also well below the REIT industry benchmark of about 30%, and the threshold set by the Securities Commission of 50%.

KLCCP Stapled Group's approach to managing capital is set out in the KLCC Group Corporate Financing Policy, with the objective to maintain an optimal capital structure and ensuring availability of funds in order to support its business and maximise shareholder value.

The foundation in our capital management strategy is to sync stable income stream to the long-term financings and maturity schedule whilst also keeping financial ratios within the industry benchmark. The debt equity structure undertaken also takes into consideration the tax impact to ensure that the optimal structure is achieved.

	2019	2018	2017	2016	2015
Total borrowings (RM'mil)	<b>2,346.6</b>	2,244.7	2,251.1	2,552.4	2,560.6
Average cost of debt (%)	<b>4.6</b>	4.6	4.6	4.5	4.5
Fixed: Floating ratio	<b>84</b>	84	84	85	86
Average maturity period (years)	<b>4.6</b>	4.1	5.1	5.6	6.5
Gearing ratio (%)					
- Gross	<b>17.8</b>	17.1	17.2	19.9	20.4
- Net	<b>11.1</b>	11.5	11.5	12.0	11.6

KLCC REIT and Suria KLCC restructured its facilities in 2014 with the establishment of Sukuk Murabahah with a combined limit of RM3.0 billion and RM600 million respectively which were rated AAA by RAM ratings. In 2015, Asas Klasik Sdn Bhd, a 75% owned subsidiary of KLCCP which owns MOKL Hotel, restructured its existing borrowings of RM330 million into 2 restructured term loan facilities in the aggregate sum of RM378.0 million.

During the year, the second and fifth tranches of Sukuk Murabahah with total amounting to RM500 million fell due in April and was repaid and successfully renewed with a repayment term to 2026. With that, the Group's average maturity period has been extended to 4.6 years compared to 4.1 in 2018.

A repayment of RM7.5 million of MOKL Hotel's term loan facilities was also made during the year resulting in a marginal decrease in financing from the term loan.

As of 31 December 2019, KLCC REIT utilised approximately RM1.4 billion of the RM3.0 billion Sukuk Murabahah. With more than 50% of the unutilised programme together with the mandate granted by the holders of Stapled Securities to issue new shares up to 100% of the approved share capital, the Group has the financial flexibility to tap into the debt equity markets to gear up further, to support future acquisitions.



## Capital Expenditure

In line with KLCCP Stapled Group's efforts to embark on asset enhancement initiatives to bring renewed vibrancy and add value to the assets, commitment to several major capital expenditure, namely the reconfiguration exercise in Suria KLCC had been observed during the year. Suria KLCC spent approximately RM55 million for the reconfiguration exercise as well as the escalator modernisation and various system upgrades. These expenditure commitments were funded from the available internal cash.

The remaining refurbishment at the hotel were partially funded by the existing term loan facilities of RM378.0 million.

In respect to the redevelopment of the City Point Podium, the Group will review the funding requirements and will raise debt funding where necessary, in tandem with the progress on ground. As of current development, all expenses incurred were sourced through internal funds.

## CAPITAL MANAGEMENT



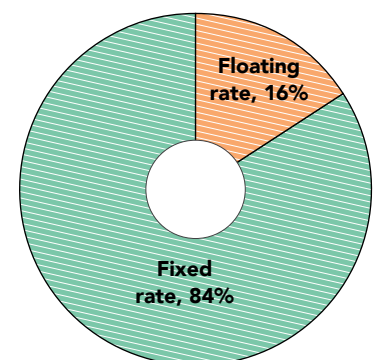
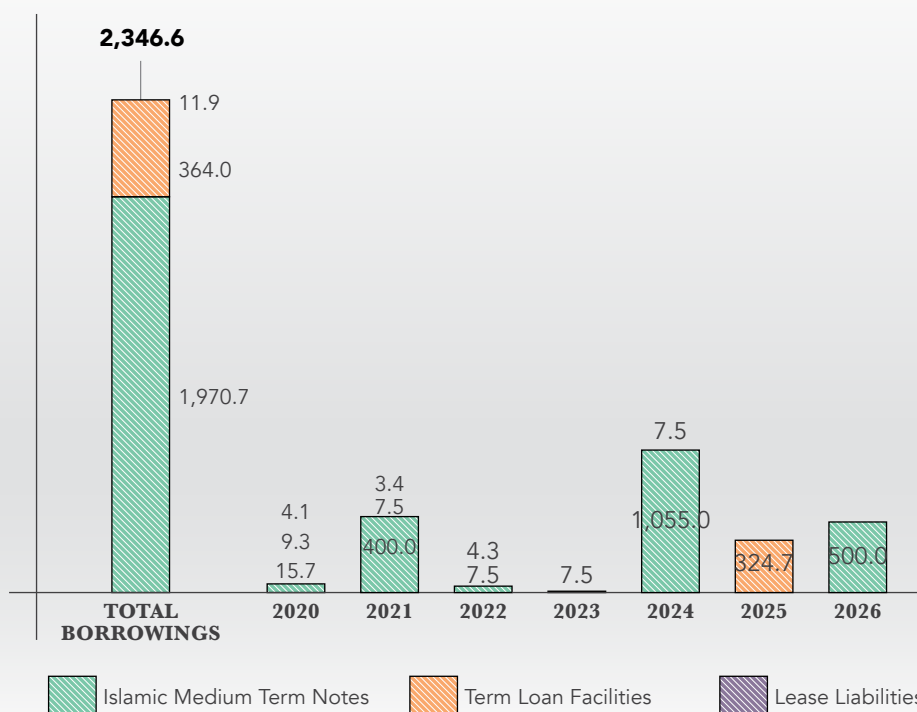
### FINANCIAL RISK MANAGEMENT

Whilst KLCCP Stapled Group is subjected to financial risk in the course of its business on a day to day, the Group's financial risk management, mostly guided by the PETRONAS Integrated Financial Risk Management (IFRM) Guideline entails the process in which the financial risks are identified, analysed, appraised and deliberated to its acceptable level. The identified risk will be continuously monitored and regulated with proper level of mitigation plans in accordance with the Group's view of the balance between risk and reward.

### Credit Risk

Credit risk is the inability to collect amounts owing to us that could bring about adverse impact on the financial performance. Although credit risk appetite differs from one business segment to another, the Group strives to minimise credit risk through efforts such as entering into contracts with highly credit rated counterparties, necessitate collaterals or any form of credit enhancements.

### Debt Maturity Profile (RM'mil)



**Total Borrowings**  
**RM2,346.6 million**

## CAPITAL MANAGEMENT

The Group's credit risk arises predominantly from the trade receivables which is inherent to our operation. The trade receivables are mainly associated with the debts from the retail and hotel segments as the office segment is secured with locked-in long-term leases where the lease rentals are paid timely and in advance.

As at 31 December 2019, the following is the aging of the Group's trade receivables.

Trade Receivables' Aging	RM'mil
Not past due	7,720
Past due 1 to 30 days	632
Past due 31 to 60 days	326
Past due 61 to 90 days	60
Past due more than 90 days	365
	<b>9,103</b>
Less: Allowance for impairment losses	(235)
	<b>8,868</b>

For the Retail segment, the retail operators also carry out thorough credit evaluation using qualitative and quantitative criteria on new tenants and continuous follow up with the tenants to ensure collectability. Constant monitoring of the tenants' affordability of the rental charges is also part of the credit risk mitigation. Similarly, the hotel segment also conducts thorough reviews and assessments of the credit worthiness of customers who are provided credit limits to ensure timely collection of payment obligation when falls due.

### Liquidity Risk

The Group maintained adequate cash and bank balances to meet its working capital requirement as part of the overall liquidity management. A periodic cash flow forecast is undertaken to determine optimal cash requirement, taking into consideration all realisation of receivables, payment of suppliers and other capital and financial obligations. This proactive cash management ensures that any idle monies are placed in interest bearing accounts.

As disclosed under the debt maturity profile, KLCCP Stapled Group's outstanding borrowings are only due within the medium to long-term. In addition, KLCCP Stapled Group has significant headroom which will allow it to tap into financing as and when required.

### Interest Rate Risk

It is in the Group's interest to manage the exposure to interest rate risk in order to provide certainty to the income distribution/dividend. The Group has always maintained relatively high borrowings on fixed rate, wherein borrowings with floating interest rate only represent RM364.0 million or 16% of the Group's total borrowings. In perspective, a 0.5% point increase in the interest rate will only increase the interest expense by RM1.8 million per annum and decrease the distribution per Stapled Security by 0.10 sen.

The remaining of the exposure to interest rate represents the higher or lower interest income from the interest bearing cash and bank balances. The Group reported an interest income of RM31.6 million during the year at the back of average interest rate of 3.45%. A supposedly 5% change in the interest rate, will result in an additional income of approximately RM1.6 million.

### Foreign Currency Risk

Foreign currency risk is the risk arising from the exposure to foreign currency and exchange rate fluctuations. As KLCCP Stapled Group operates predominantly in Malaysia and transacts mainly in Malaysian Ringgit, it is not exposed to any significant foreign currency risk.



To read more, refer to *Understanding Our Principal Risks* on pages 60 to 66



# PROSPECTS

As Malaysia enters year 2020, the expectation on the market's growth is fairly subdued with external headwinds and uncertainties persisting. Malaysian Rating Corp Bhd (MARC) has decelerated Malaysia's real gross domestic product (GDP) growth to 4.3%, below the Government's forecast of 4.8%, due to weaker external trade performance and softer domestic demand growth. Even though the trade tensions between the US and China could marginally benefit Malaysia in the short term, the overall weakening of global trade growth will continue to weigh on its export sector.

A promising outlook has been projected for the local consumer sector for 2020, spurred by higher disposable income that will be driven by Budget 2020 initiatives, major sporting events and the spillover from Visit Malaysia Year 2020 (VMY 2020). However, with the novel Coronavirus (COVID-19) outbreak restricting travel worldwide, the tourism industry may face some challenges in the short-term, impacting the hospitality and retail industries.

With the pre-emptive measure by Central Bank of Malaysia to secure the improving growth trajectory amid price stability, Central Bank of Malaysia cut the OPR to 2.75% on 22 January 2020. This lower OPR is expected to lift MREITs' valuation. The compression in MGS yields is expected to drive investor demand for alternative yielding assets, thereby positively re-rating the REIT sector.

KLCCP Stapled Group will continue its focus on future-proofing its business on creating value from the KLCC Precinct, progressing lifestyle towards a digitally smart, connected and sustainable city. The office segment anchored by the long-term locked-in tenancy structure under the Triple Net Lease arrangements for PETRONAS Twin Towers, Menara 3 PETRONAS and Menara Dayabumi will continue to be defensive and provide strength and stability for the Group. We will also actively seek anchor tenant for the proposed City Point podium redevelopment and continue to personalise the tenant experience to engage our connected tenants at our office properties.

Our retail segment led by Suria KLCC, will see a boost to its earnings from the opened Phase 1 reconfigured space and once the Phase 2 fully opens by mid-2020. With customer experience as the new brand, Suria KLCC will continue its focus on understanding and catering to shopper needs' and in delivering a bespoke and engaging retail experience that meet lifestyle needs of our customers, which they cannot get on-line. Our retail malls will leverage on its various digital exertions, to shape the consumer experience and take the shopping experience to the next level.

MOKL Hotel is expected to continue to operate in a challenging luxury hotel market with strong competition from the new hotels. International city-wide conventions and meetings for 2020 are expected to see solid pace of bookings compared to 2019 and the new extension of the KLCC Convention Centre will deliver more MICE related business in the years to come. Some uplift is also expected from the affordable currency exchange that makes Malaysia an attractive tourist destination. The hotel will focus on intensifying its digital marketing to broaden its network and capture market share. Its brand-defining personalised guest service will remain important differentiators moving forward for MOKL Hotel.

In respect to management services, our car parking management will be spearheading the digital efforts within the Group towards elevating quality and experience of its car parking services enhancing its cashless initiatives with total digital surveillance within the car park whilst our facility management company will accelerate its transformation as a solutions partner, leveraging Industrial Revolution 4.0 technologies namely IoT, Cloud and Big Data to better manage energy consumption, reduce operating costs and make smarter intuitive decisions.

In spite of the looming headwinds, KLCCP Stapled Group is well positioned to weather the challenging times ahead and is expected to remain responsive to the opportunities and vagaries of the market. The initiatives and efforts undertaken in 2019 will set the momentum while the ongoing investment to enhance operational excellence will enable the Group to deliver on its strategies and build on its capabilities to provide value to all our stakeholders in the coming year.



# THE PLACE TO STAY

We create memorable stays for our hotel guests, leveraging brand expressions to create delight at every touchpoint. Our guests' satisfaction is our utmost priority and we endeavour to keep them proud to be "Fans of MO"

**THIS IS THE PLACE THAT INSPIRES A  
TRULY LUXURY EXPERIENCE**





# SUSTAINABILITY

## OUR COMMITMENT FOR

### SUSTAINABILITY STRATEGY AND APPROACH

**Sustainability is a big agenda for KLCCP Stapled Group and is in the heart of everything that we do. As one of the leading real estate players, we are committed to managing our business in a responsible manner taking into consideration the risks and opportunities impacting our business and the industry at large. We strongly believe that sustainability is a force that will shape the future of our business and the way we live. Thus, we continue to focus on addressing our material matters that may impact our business and stakeholders.**



# Y STATEMENT

## A SUSTAINABLE FUTURE



Pg. 122 **ECONOMIC**



Pg. 126 **ENVIRONMENT**



Pg. 136 **SOCIAL**



Pg. 146 **CORPORATE  
GOVERNANCE**



Our full fledged  
Sustainability Report  
2019 is available at  
[www.klcc.com.my/  
sustainability.php](http://www.klcc.com.my/sustainability.php)

# SUSTAINABILITY STATEMENT

KLCCP Stapled Group's ultimate objective is to create, deliver and share value with our stakeholders, to be future ready and be part of a sustainable society. As we progress towards achieving this objective and to further strengthen our sustainability approach, we continue to pursue our sustainability agenda through the Group's corporate strategy and culture which is deeply embedded in our business model. We champion sustainability development premised on our strategies and initiatives to drive our sustainable goals economically, environmentally and socially, across all our business operations, maintaining high standards of conduct and maximising long-term value creation for the benefit of our stakeholders.

In line with this year's theme, "The Place: Spaces Inspired for the People", we have continued to elevate our services and offerings to create a progressive lifestyle experience for our customers within the KLCC Precinct. We aspire to transform KLCC Precinct into a smart city, creating a sustainable environment and enriching the lives of our community.

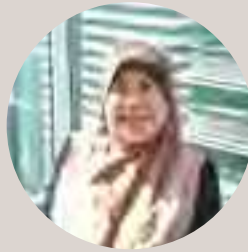


To read more, refer to Material Matters on pages 56 to 59 and Stakeholder Management on pages 67 to 69

## SUSTAINABILITY STEERING COMMITTEE CO-CHAIRMAN MESSAGE



**Annuar Marzuki Abdul Aziz**  
Head, Strategy, Finance and Investor Relations



**Zalina Ibrahim**  
Head, Health, Safety and Environment

At KLCCP Stapled Group, we place sustainability high on our agenda as it is an integral part of our business strategy. We align our business, processes and our corporate culture to adopt strategies that support sustainable development and investment for the Group and the community at large.

Today, the sustainability agenda has become even more pressing, driven by global economic volatility, climate change risk, infringement in business ethics and integrity, and changing consumer expectations on the role of businesses. Consequently, many of the EES and governance issues are coming under close scrutiny by regulators and investors.

As one of the leading real estate players, KLCCP Stapled Group echoes and supports the country's stand and commitment in combating global climate change by addressing climate change risks through reduction of energy consumption and carbon emission across our business operations. We are also committed to good governance practices with our Boards setting the right tone from the top. With digitalisation at the forefront of today's businesses, we are taking a proactive approach to ensure our leaders and employees integrate digital technology into the business operations, fundamentally evolving towards a digitally competent organisation.

Communication with stakeholders is imperative for understanding and managing their expectations. With the rapid changes in the real estate industry, our stakeholders are continuously seeking for greater levels of transparency with respect to the EES issues. Through our regular stakeholder engagement and materiality assessments, we have identified and deliberated the emerging trends and other material matters which shaped our sustainability strategy and helped us set time-based targets with intended results and impact. With the conclusion of our 3-Year (2016-2018) Sustainability Roadmap, which saw us achieving targets against a 2015 baseline, we embarked on a 5-Year (2019-2023) Sustainability Roadmap covering three main goals – Building a Smart, Safe and Sustainable KLCC Precinct; Building an Agile, Inclusive and Sustainable Workforce; and Combating Climate Change and Reducing Environmental Impact. Aligned to our five prioritised UNSDGs, we aim to monitor our progress year-on-year against the set targets.

Our sustainability journey which began in 2014 have seen us made significant progress through the years, reflecting our people's efforts and commitment towards building a sustainable future. This forms a strong foundation that will steer us towards achieving our 2023 targets. Testament to our steadfast commitment in advancing sustainability practices within the organisation, KLCCP Stapled Group has been recognised both locally and globally by the industry, for demonstrating strong and transparent EES practices.

In what has been another successful year in our sustainability journey, we continue to work hard to deliver value for our stakeholders. We hope this report gives you a deeper insight into our sustainability performance for the year and our aspirations in building a sustainable future. We will maintain our commitment towards sustainable development, and be ambitious and share our experiences, whether challenging or successful, to accelerate wider progress.

# SUSTAINABILITY STATEMENT

## THE REAL ESTATE LANDSCAPE

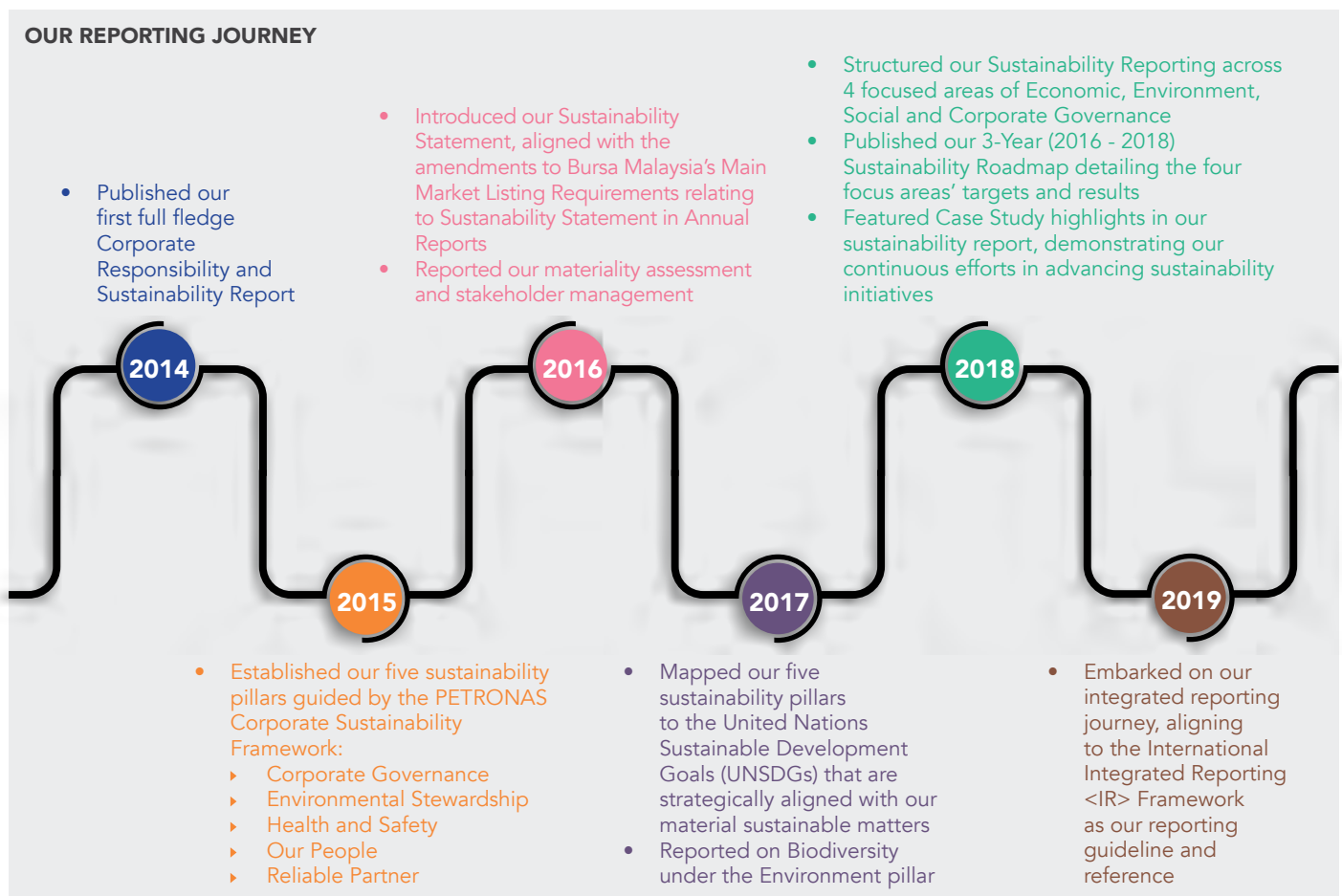
The year 2019 saw a myriad of challenges for the real estate and construction sector with subdued economy and market volatility impacting the global and domestic economies. The office segment faced downward pressure on rentals due to growing mismatch between supply and demand. The retail segment continued to face intense competition but saw a moderate growth during the year contributed by cautious consumer spending while the hotel segment faced strong competition from the new luxury hotels which came into the market.

Despite these challenges, the real estate and construction sector is moving towards implementing innovative solutions and adopting new technological advancements in the ways of doing business in order to stay relevant and ahead of its competitors. It is seeing a shift from a mindset of “using” social media to a mindset of adapting and thriving in an ecosystem where a highly connected, social, empowered consumer is now the norm.

The country’s continued commitment in combating climate change has also seen the real estate sector giving more attention towards environmental conservation and stepping up efforts in support of this move. Malaysia, as a Paris Agreement signatory has pledged to reduce its GHG emission intensity in relation to Malaysia’s 2005 gross domestic production by 45% by 2030. This commitment represents Malaysia’s pledge to contribute to the mitigation of adverse climate change impacts. There was also increased awareness in voluntary disclosure of climate-related risks and information in line with the recommendations of the Task Force on Climate-Related Financial Disclosures (TCFD) which could see more companies embarking on this initiative.

## OUR REPORTING JOURNEY AND MILESTONES

Our significant progress in our sustainability journey saw us achieve milestones through the years in our pursuit to advance our sustainability reporting and practices. This year, as we embark on our Integrated Reporting journey, we look ahead to progressively adopting best practices towards transparent and effective corporate reporting.



# SUSTAINABILITY STATEMENT

## OUR MILESTONES

2015

- 1<sup>st</sup> Malaysian REIT included on FTSE4Good Bursa Malaysia Index
- Attained Provisional GBI Certification for PETRONAS Twin Towers (Gold) and Menara 3 PETRONAS (Silver)

2016

- Formalised the Sustainability Governance Structure and formation of Sustainability Steering Committee (SSC) and Sustainability Working Committee (SWC)
- Developed a Sustainability Framework and a 3-Year Sustainability Roadmap
- Conducted the first Materiality Assessment with SSC and SWC
- Inclusion onto FTSE4Good Emerging Index – One out of only two Malaysian companies in the real estate and construction

2018

- Conducted our inaugural online Materiality Assessment survey covering employees of KLCCP Stapled Group and our business partners, Suria KLCC and MOKL Hotel
- Maintained our inclusion on the FTSE4Good Emerging Index and FTSE4Good ASEAN 5 with an improved score

2017

- Inclusion of Biodiversity theme into our Corporate Sustainability Framework

2019

- Established our 5-Year Roadmap aligned with prioritised UNSDGs
- Attained full GBI certification for PETRONAS Twin Towers (Gold) and Menara 3 PETRONAS (Silver)
- Positioned within the top 11 percentile among our supersector peers under FTSE4Good Index Series



To read more on our Sustainability Framework, kindly refer to our Sustainability Report 2019 at [www.klcc.com.my/sustainability.php](http://www.klcc.com.my/sustainability.php)

### SCOPE OF REPORTING

Our scope of reporting in the KLCCP Stapled Group's Sustainability Report 2019 underlines our sustainability performance as well as its strategies and practices, while highlighting the economic, environmental and social impacts of our business activities. This report is based on KLCCP Stapled Group's financial year from 1 January to 31 December 2019.

Our scope of reporting for the year covers all of KLCCP Stapled Group's operations in Malaysia comprising office, retail and hotel assets as well as our operations in facility management and car parking management. The scope is in accordance with the reporting scope of our Integrated Annual Report.

### GOVERNANCE STRUCTURE

The Groups' sustainability governance structure which was formalised in 2016 was designed to build on the capacity to pursue sustainable goals. KLCCP Stapled Group's Sustainability Steering Committee (SSC) forms the core of the governance structure and plays a very important role in driving sustainability within the organisation. The SSC is co-chaired by Annuar Marzuki Abdul Aziz, Head, Strategy, Finance and Investor Relations and Zalina Ibrahim, Head, Health, Safety and Environment. Members of the SSC comprises heads from all major business functions which ensures the development of sustainability strategies represent the wider interests of the Group.

Key responsibilities of the SSC:

- Reports to the Chief Executive Officer (CEO) and ensures accountability, oversight and review in the identification and management of material matters within the Group
- Overseeing the corporate sustainability strategy and progress of the Group's sustainability performance
- Identifying and prioritising material matters
- Reviewing and endorsing policies, practices, targets and achievements for key sustainability initiatives and ensures regulatory sustainability requirements and reporting are met

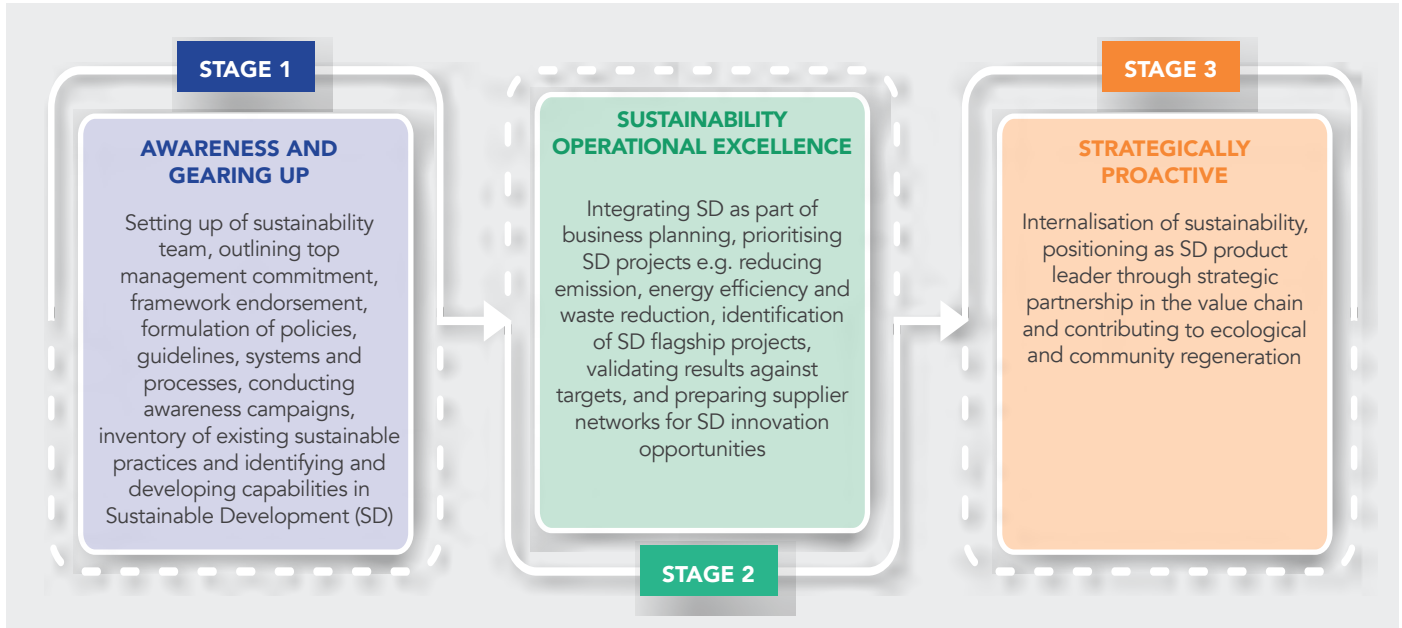


# SUSTAINABILITY STATEMENT

The SSC is supported by a working committee in ensuring sustainability is considered and integrated throughout our business operations. The CEO is responsible for driving the implementation of sustainability strategies for KLCCP Stapled Group and together with the SSC, reports the progress to the Boards of KLCCP and KLCCRM (the Boards) annually and seeks their advice on related issues. The Boards represent the highest authority and is ultimately accountable for managing sustainability matters within the Group.



# SUSTAINABILITY STATEMENT



## PROGRESS TO DATE

Underpinned by our Sustainability Framework and our five sustainability pillars, our sustainability journey began way back when KLCCP first started its operations in 2004. However, subsequent to KLCCP becoming a stapled security in 2013, we then embarked on a longer-term view of sustainability and began our journey in embedding it as part of our business model. We officially commenced documenting our journey in 2014 where we framed our Sustainability Journey in three stages, reflecting our commitment towards achieving our goals to deliver long-term values to our stakeholders.

To-date, we have progressed substantially in Stage 2 of our Sustainability Journey which has seen us integrating sustainability as part of our business strategy, prioritising our efforts in reducing emission and energy consumption, reducing water use and responsibly managing our waste.

Our key achievements in 2019 included:

- Supported our tenant initiatives in greening the PETRONAS Twin Towers and Menara 3 PETRONAS which obtained the GBI Gold and Silver rating respectively.
- Identified several flagship projects in the areas of environmental conservation and business innovation i.e. zero single-use plastics at our hotel, recycling of waste through placement of sorting bins throughout our retail mall, enhancement of KLCC Precinct security through installation of dynamic and high technology security features and implementation of cashless payment initiatives at our North West Development car park.

- Completed the transformation of office space into the Workplace For Tomorrow (WFT) for our tenants in PETRONAS Twin Towers, Menara 3 PETRONAS and Menara ExxonMobil.
- KLCCP Stapled Group is ranked at the top 11<sup>th</sup> percentile among our supersector peers in the FTSE4Good Index Series.

2019 also saw us establishing our 5-year Roadmap (2019-2023), upon the completion of our 3-year (2016-2018) roadmap which saw the Group achieving the targets set across the Economic, Environment, Social (EES) and Corporate Governance areas. The 5-year roadmap is aligned to our strategies in future-proofing our position to becoming the Solutions Partner for all our stakeholders, focusing on three main goals – Building a Smart, Safe and Sustainable KLCC Precinct; Building an Agile, Inclusive and Sustainable Workforce; Combating Climate Change and Reducing Environmental Impact.

**We aligned our goals to 5 prioritised UNSDGs where we believe we can make the most difference to our stakeholders.**



We continue to ensure the sustainability of our business is centred on EES and Corporate Governance issues and opportunities that matter most to our stakeholders and work collaboratively with our business partners and community to create a positive lasting legacy.

# SUSTAINABILITY STATEMENT

## 5-YEAR SUSTAINABILITY ROADMAP (2019-2023)

<p><b>GOAL 1: Building a Smart, Safe and Sustainable KLCC Precinct</b></p> 			
   	<p><b>MATERIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>Financial Sustainability</li> <li>Economic, Social and Industry Growth</li> <li>Security, Safety and Health</li> <li>Customer and Tenant Management</li> <li>Corporate Social Investment</li> <li>Risk and Crisis Management</li> </ul>	<p><b>FOCUS AREAS:</b></p> <ul style="list-style-type: none"> <li>Smart Park</li> <li>Smart Security System</li> <li>Innovation and Digitalisation</li> </ul>	<p><b>5-YEAR TARGET [2019-2023]:</b></p> <p>To be a digitally competent organisation</p>
<p><b>GOAL 2: Building an Agile, Inclusive and Sustainable Workforce in a VUCA (Volatility, Uncertainty, Complexity and Ambiguity) world</b></p> 			
	<p><b>MATERIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>Our People</li> <li>Security, Safety and Health</li> <li>Human Rights and Labour Practices</li> </ul>	<p><b>FOCUS AREAS:</b></p> <ul style="list-style-type: none"> <li>People and Culture Fit</li> <li>Career Potential</li> <li>Work Life Balance</li> <li>HSSE Maturity Culture</li> </ul>	<p><b>5-YEAR TARGET [2019-2023]:</b></p> <ul style="list-style-type: none"> <li>To invest RM9.3 million for training and development programmes in future skills</li> <li>To foster a culture that embodies high performance, integrity, HSE, innovation and rewards and recognition</li> <li>To create a purposeful workforce - empowered, agile and enabled</li> <li>To achieve Generative HSSE Culture</li> </ul>
<p><b>GOAL 3: Combating Climate Change and Reducing Environmental Impact</b></p> 			
	<p><b>MATERIAL MATTERS:</b></p> <ul style="list-style-type: none"> <li>Climate Change</li> <li>Environmental Management</li> </ul>	<p><b>FOCUS AREAS:</b></p> <ul style="list-style-type: none"> <li>Carbon Emission</li> <li>Energy Consumption</li> <li>Water Use</li> <li>Waste Generation</li> <li>Zero Single-Use Plastics</li> </ul>	<p><b>5-YEAR TARGET [2019-2023]:</b></p> <ul style="list-style-type: none"> <li>To reduce carbon emission by: <ul style="list-style-type: none"> <li>8.0% from 2015 baseline for office</li> <li>18% from 2015 baseline for retail</li> <li>3.0% from 2015 baseline for hotel</li> </ul> </li> <li>To reduce energy consumption by: <ul style="list-style-type: none"> <li>6.8% from 2015 baseline for office</li> <li>5.0% from 2015 baseline for retail</li> <li>1.8% from 2015 baseline for hotel</li> </ul> </li> <li>To reduce water consumption by: <ul style="list-style-type: none"> <li>1.0% from 2015 baseline for office</li> <li>7.0% from 2015 baseline for retail</li> <li>20.0% from 2015 baseline for hotel</li> </ul> </li> <li>To reduce total waste generation by: <ul style="list-style-type: none"> <li>12.0% from 2015 baseline for office</li> <li>18.0% from 2017 baseline for retail</li> <li>15.0% from 2015 baseline for hotel</li> <li>90% removal of single-use plastic in hotel operations</li> </ul> </li> </ul>

# ECONOMIC



# ECONOMIC

As a real estate player, KLCCP Stapled Group plays a part in contributing towards the nation's economic and industry growth. Since its inception, KLCCP Stapled Group has achieved significant milestones, being the largest Malaysian REIT with a diversified asset portfolio, strategically located in Kuala Lumpur's most premium location. We are committed to deliver sustainable returns and long term value to our holders of Stapled Securities

## ECONOMIC



### SUPPORTING THE UNSDGs



### MATERIAL MATTERS

1

Financial Sustainability

2

Economic, Social and Industry Growth

### MAPPED TO OUR CAPITALS



### RELATED PRINCIPAL RISKS

1

Finance

2

Market

3

Asset Management

4

Facilities Management

**“ We continue to explore new digital solutions to tackle challenges, improve processes and explore new business opportunities ”**

### WHY IT MATTERS TO US

- Ensure improving sustainable returns and yields for our holders of Stapled Securities through stable dividend payout
- High quality office buildings and good track record enable us to secure high quality tenants
- Maintaining a healthy working capital, assets, liabilities and cash flow to produce a conducive business environment and long-term stability
- Playing our role in nation-building and contributing towards industry growth



### VALUES WE CREATE

- Our strong fundamentals and management capabilities underpin our sustainable growth which is reflected through our stable performance for the year
- Diversified portfolio of iconic and high quality assets offering balance between commercial and public spaces
- Efficient business operations and contributing towards achieving long-term goals
- Spurring commercial and residential development and heightened economic activities surrounding the KLCC Precinct

### OUR APPROACH

In the pursuit of creating values and delivering long-term financial sustainability to our stakeholders, KLCCP Stapled Group is committed to manage its business responsibly, aligning our business processes and strategies to support sustainable development and growth across our operations. We remain committed in driving sustainable growth through efficient cost management, service level improvements and capitalising on growth opportunities to maximise and enhance stakeholder value and investment.



### FOCUS FOR THE YEAR

- Implementation of digitalisation initiatives at NWD car park – cashless payment, LED advertising panel
- Space reconfiguration at Suria KLCC to reinvent shopping experience
- Completing WFT project at PETRONAS Twin Towers, Menara 3 PETRONAS and Menara ExxonMobil




# ECONOMIC



## FINANCIAL SUSTAINABILITY

KLCCP Stapled Group continues to leverage on its premium assets to deliver sustainable returns and ensure that our assets are well maintained in pristine condition. Our strategies of maximising values of investment saw us collaborating with our strategic brand retailers and business alliance partners on solutions to embed resilience for the longer term and create sustainable value, leveraging opportunities and technology.

These strategic priorities coupled with our diligent monitoring of financial, operational initiatives and cost optimisation efforts resulted in KLCCP Stapled Group delivering a stable and sustainable total annual return of 7.9% to the holders of Stapled Securities.

KEY HIGHLIGHTS		
 <b>RM1.4 billion</b> Revenue	 <b>RM686.0 million</b> Dividends	 <b>RM102.9 million</b> Taxes

## ECONOMIC, SOCIAL AND INDUSTRY GROWTH

KLCCP Stapled Group’s role in spurring growth and strengthening the infrastructure surrounding the city centre for accelerated economic expansion and development has long been recognised. The integrated KLCC Development, with a myriad of attractions, has evolved to become The Place that people look forward to come to, offering the best in shopping, dining, entertainment, meeting facilities and a host of other offerings.

KLCCP Stapled Group’s participation as a sponsor in the Le Tour de Langkawi 2019 has given us the opportunity to showcase KLCC Precinct as an iconic destination. The event successfully achieved a 5.9 billion global reach featuring over 1,000 stories across 11 different platforms including digital and traditional media with RM26.6 million of PR value generated from the local media.

## ECONOMIC



### Digitalisation

With digitalisation at the forefront of today businesses, KLCCP Stapled Group is also stepping up its pace to accelerate its effort in leveraging on digital technology to enable, improve and transform towards efficiency of its business operations and functions.

INITIATIVES FOR THE YEAR	
<b>e-Library for Statutory Document</b>	<ul style="list-style-type: none"> <li>• KLCCUH established an e-Library to have their statutory documents in a digital platform for easy retrieval and standard reference for its employees in managing and operating the facilities</li> </ul>
<b>End User Productivity Tools – myMinutes, myMemo, myExplorer, myEvents</b>	<ul style="list-style-type: none"> <li>• Leveraged on PETRONAS’ end user productivity tools to unite and foster a cohesive ONE PETRONAS experience by centralising information, improving user experience and connecting users</li> </ul>
<b>MyMO Communication Platform</b>	<ul style="list-style-type: none"> <li>• MOKL Hotel’s employee engagement platform which allows two-way communication on hotel’s events and quick reference guide to emergency situations</li> </ul>
<b>HSE Incidents Management Reporting</b>	<ul style="list-style-type: none"> <li>• Leveraged on Group HSSE PETRONAS’ digital platform to standardise HSE incidents management reporting for all operational units within the Group</li> </ul>

# ENVIRONMENT



# ENVIRONMENT

We are committed to protect and conserve our environment by implementing best practices across our operations supported by the application of environmentally friendly solutions. We strive towards promoting environmental sustainability with focus on delivering sustainable developments, enhancing a sustainable society and cultivating a green and safe corporate culture. We continue to take proactive measures in minimising environmental impact through efficient management of our operations in the areas of Greenhouse Gas emission (GHG), energy efficiency and responsible water and waste management.



# ENVIRONMENT



## SUPPORTING THE UNSDGs



## MATERIAL MATTERS

1

Climate Change

2

Environmental Management

## MAPPED TO OUR CAPITALS



## RELATED PRINCIPAL RISKS

1

Finance

2

Asset Management

3

Facility Management

4

Health, Safety and Environment

5

Security

**“ We charted our climate change journey in enhancing our existing carbon management practices and affirming our stand in combating global climate change in support of the 2015 Paris Agreement ”**

Protection of the environment and climate change is fast becoming a global agenda. Responding to this call, Malaysia is also stepping up efforts in combating global climate change with the implementation of several initiatives which include the proposed development of the Climate Change Act, Tax incentives on energy efficient set-ups, encouraging renewable energy development and eliminating single-use plastics. This is all towards Malaysia's stand in achieving a low carbon economy status by 2050.

With the growing awareness on these environmental concerns and in support of the Government's initiatives, KLCCP Stapled Group is taking the effort to address and mitigate the adverse effect resulting

from our business operations and the risks aggressively.

Our commitment in environmental stewardship is focused on improving our environmental practices and operational sustainability through:

- Driving down energy consumption in our operations
- Minimising use of water throughout our assets
- Minimising quantities of waste generated at our assets
- Influencing suppliers/contractors on commitment in conserving the environment
- Promoting biodiversity

## WHY IT MATTERS TO US

- Shows our support towards the global agenda on Climate Change and the country's initiatives towards energy efficiency, environment and climate change action
- Growing level of environmental awareness to protect the planet
- Cultivates an eco-mindset among employees



## VALUES WE CREATE

- Creating a greener environment for the well-being of our community through responsible practices in reducing GHG emission, energy consumption, water use and waste management
- Gained cost savings from reduced energy consumption, water use and use of renewable energy in our operations
- Conservation of natural habitat and ecosystem within our KLCC Park, providing a green, convenient, tranquil and conducive destination for our community
- Increased awareness amongst employees through participation in various organised environmental programmes

## OUR APPROACH

At KLCCP Stapled Group, we acknowledge our responsibility and emphasise the needs in raising awareness and understanding of environmental sustainability amongst our business units, stakeholders and the broader community. In line with our Code of Conduct and Business Ethics (CoBE) and as a real estate owner, developer and manager, we aim to minimise disruption to the environment and its adverse impact on the community by reducing the environmental footprint of our buildings and use energy, water and resources more efficiently.

We strive to ensure our decisions contribute to improvements in environmental sustainability, working in-tandem with our tenants in green building initiatives, the local authority, Government and other stakeholders in achieving our targets.

# ENVIRONMENT

KLCCP Stapled Group is committed in achieving its aspiration to be recognised as a responsible organisation that places great importance on environmental best practices throughout its operations.

## CLIMATE CHANGE

We address climate change risks through the reduction of our energy consumption and Greenhouse Gas emission in the business operations. Despite our emission being small, we remain conscious of how we operate and align ourselves to best practices.

Based on our carbon inventory and emission baseline, we monitor our carbon emission on quarterly basis and track our progress under Scope 1 and 2. We have successfully achieved a reduction of 15.8% in our GHG emission from 2018 as a result of our continued proactive measures in minimising our carbon footprint. During the year, our overall energy consumption recorded a decrease of 18.9%, from 115,958kWh in 2018 to 94,046kWh in 2019. This significant reduction was contributed by the ongoing energy saving measures implemented throughout our operations.

The photovoltaic system located at the rooftop of Suria KLCC contributed towards the mall's electricity saving of approximately 16.3 million kWh, equivalent to a total saving of RM1.6 million since 2014. The reduction of GHG emission is approximately 360,000 kg carbon dioxide (CO<sub>2</sub>) per year.



### FOCUS FOR THE YEAR

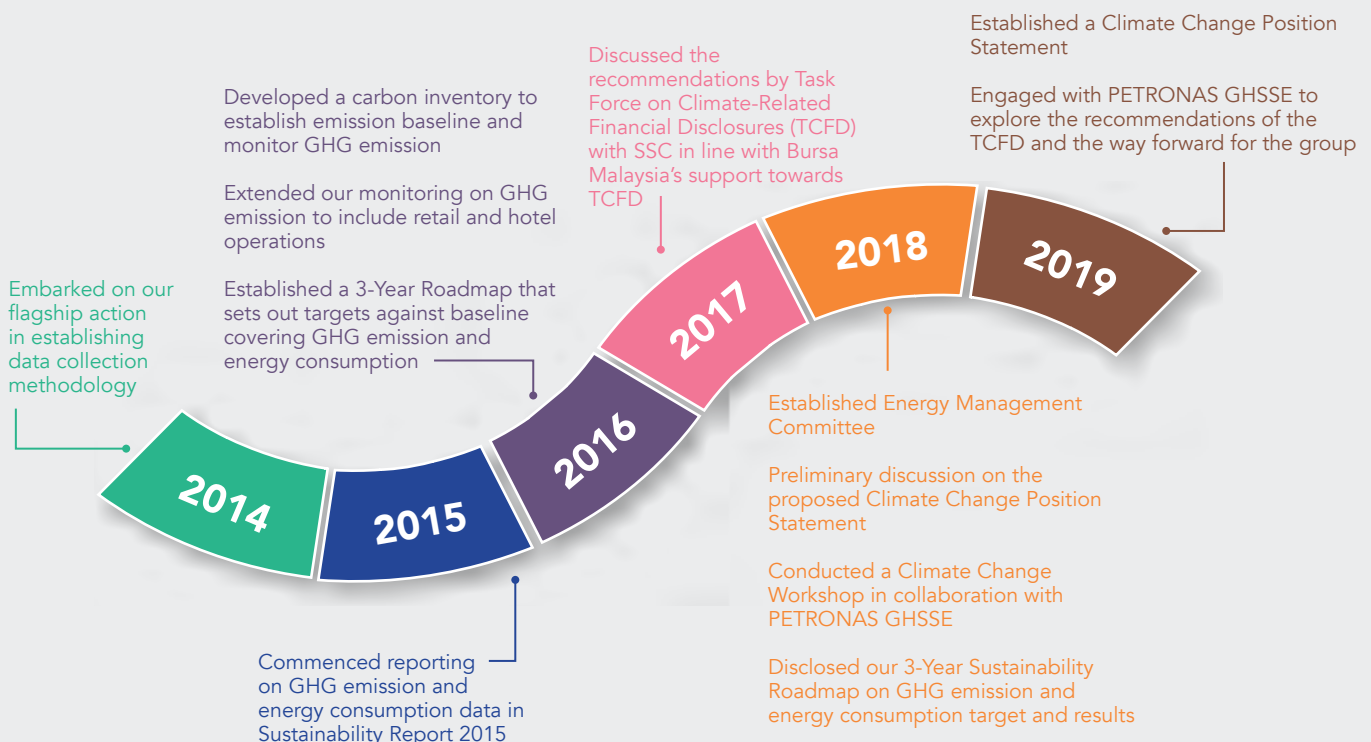
- Establishment of our climate change position statement

We duly recognise our corporate responsibility as a player in the real estate sector in mitigating climate change impact and to add value to the community where we operate

- Understanding the requirements of the Task Force on Climate Related Financial Disclosures (TCFD) and the impact of climate change on our financial
- Energy Management Committee analysis on energy performance of our buildings and new energy conservation initiatives conducted by each facility
- Replacement of fluorescent lights with LED lights at office, retail and hotel premises
- Stepped up efforts in eliminating single-use plastics at MOKL Hotel by progressively changing towards using recyclable items

## Our Climate Change Journey

We charted our climate change journey in enhancing our existing carbon management practices and affirming our stand towards the Government's commitment in combating global climate change in support of the 2015 Paris Agreement, which is aligned with our focus on Sustainable Development Goal 13 of taking urgent action to combat climate change and its impact.



## ENVIRONMENT

KEY HIGHLIGHTS									
<b>Greenhouse Gas Emission by Segments (mtCO<sub>2e</sub>)</b>	Office and Car Park	2019	2018	Retail		Hotel		Total	
		2019	2018	2019	2018	2019	2018	2019	2018
	Scope 1	<b>4.45</b>	4.66	<b>1,692</b>	1,635	<b>2,142</b>	1,192	<b>3,838.45</b>	2,831.66
Scope 2	<b>67,610</b>	82,667	<b>21,239</b>	27,141	<b>16,086</b>	16,583	<b>104,935</b>	126,391	
<b>Energy Consumption by Segments ('000) (kWh)</b>	Office and Car Park		Retail		Hotel		Total		
	2019	2018	2019	2018	2019	2018	2019	2018	
	<b>74,697</b>	88,044	<b>9,400</b>	14,293	<b>9,949</b>	13,621	<b>94,046</b>	115,958	
<b>Solar Energy Performance ('000) (kWh)</b>	Energy Generated from Solar			Savings (RM)					
	2019	2018	2019	2018					
	<b>511,695</b>	512,257	<b>238,000</b>	187,000					

### INITIATIVES FOR THE YEAR

- Upgrading of Building Control System with additional field devices to provide means of monitoring and control of the current Mechanical and Electrical system at PETRONAS Twin Towers
- LED lights fitting at all our assets – office, retail and hotel
- Initiatives at Menara Dayabumi:
  - ▶ Switching off operation of escalators during night time (7.30 p.m. to 6.30 a.m.)
  - ▶ 50% of all office lighting turned off during lunch hour
  - ▶ Lighting system rewiring for lighting zone control at car park
  - ▶ Resetting room temperature set point from 23°C to 24°C
- Use of portable aircond units after office hours and on weekends by PETRONAS-ICT Call Centre and shutting-off office lighting after office hours at Menara ExxonMobil
- Completion of two phases of escalator modernisation at Ampang Mall at Suria KLCC
- Introduction of “Opt-Out” at MOKL Hotel, whereby the hotel would only change linen and towels once in every three days unless opted out by guests
  - ▶ The program has been very successful with 98% of guests participating
  - ▶ Reduction in amount of linen washed estimated at 30,000 kg per month

### ENVIRONMENTAL MANAGEMENT

The environmental management practices that we have in place enable us to reduce our environmental impact and minimise environmental degradation resulting from our business operations. The tracking and monitoring of our environmental performance also enable us to gauge the efficiency of the resources used and for our operations to achieve cost optimisation.

#### Water Management

As a real estate owner, developer and manager, we aim to keep consumption to a minimum, reuse water and prevent water pollution. Efficient water management also translates to less energy which reduces carbon footprint and in turn lowers our operational cost. With the ongoing initiatives, our overall water consumption for 2019 was reduced by 4.6%.

# ENVIRONMENT

## KEY HIGHLIGHTS

### Water consumption by segments (m<sup>3</sup>)

	2019	2018
<b>Office and car park</b>	<b>624,503</b>	589,491
<b>Retail</b>	<b>405,000</b>	497,347
<b>Hotel</b>	<b>154,948</b>	154,530
<b>TOTAL</b>	<b>1,184,451</b>	1,241,368

## INITIATIVES FOR THE YEAR

- Replacement of water tap and installation of aerator at hand basin at PETRONAS Twin Towers and Menara 3 PETRONAS
- Water reduction campaign with tenants at PETRONAS Twin Towers
- Installation of water leak detection at all mechanical floors and water storage tank at Menara 3 PETRONAS
- Replacement of domestic water tank at Menara Dayabumi
- Installation of water tap sensor at wash basin at Menara ExxonMobil
- Installation of tenants' water meter at Suria KLCC
- Replacement of hot water copper pipes at common area at guest room floors at MOKL Hotel



## CASE HIGHLIGHT | Managing Water Supply Disruption at KLCC Precinct

Water connects every aspect of our lives. Access to safe water is critical as it contributes to the people's well-being and for businesses that use water as an essential part of their operations, efficient water management is vital for business sustainability.

For the first time in 20 years, KLCC Precinct experienced a prolonged water supply disruption from 24 to 27 April, 2019. Though KLCCP Stapled Group's operations are located within abundance water supply area, the Group practices prudent water use and is always ready for any eventualities as water supply can be disrupted at any time due to various unexpected reasons.

On April 18, 2019, the Group received a notification from Syabas, Malaysia's water supply company, notifying consumers on the upgrading and maintenance work at the Sungai Selangor Water Treatment Plant that will disrupt water supply to the KLCC Precinct and the surrounding area.

Upon receiving this notification, KLCC Urusharta Sdn Bhd (KLCCUH), the Group's facilities management company, immediately alerted all parties concerned and a meeting was held to strategise the planning and approach in mitigating the risks to ensure business continuity.

The affected facilities within the KLCC Precinct included:

- PETRONAS Twin Towers
- Menara Maxis
- District Cooling Centre
- Suria KLCC
- Menara 3 PETRONAS
- Impiana KLCC Hotel
- Menara ExxonMobil
- Traders Hotel Kuala Lumpur
- Mandarin Oriental, Kuala Lumpur
- Kuala Lumpur Convention Centre
- Common Facilities (mosque, park)

KLCCUH's preparation in managing the water disruption involved:

- Conducted coordination meeting with Syabas and all focal persons of each facility to establish communication before and during the crisis
- Determined the water consumption during the four days of disruption
- Hired tankers to deliver water purchased from Syabas
- Installation of breeching inlets at main incoming supply to all buildings and facilities
- Calculated water tank capacity and water consumption rate for each facility
- Communication to tenants to alert on upcoming water supply disruption and mitigation plans
- Monitored water supply from Syabas on the first day of disruption
- Monitored water level daily, every 30 minutes and notified all facilities on water level from time to time
- Monitored water quality before transferring into buildings' water tanks

### Statistics

**12**

Facilities affected

**6**

Facilities directly impacted

**3,607 m<sup>3</sup>**

Amount of water delivered

**101**

Tanker trips to supply water

## ENVIRONMENT



### CASE HIGHLIGHT | Managing Water Supply Disruption at KLCC Precinct (Cont'd.)

39 hours after Syabas' announcement on the completion of the upgrading work on the Sungai Selangor Water Treatment Plant, water supply was back to normal on 26 April at 3.00 p.m.

#### In strategising the mitigation strategy, three important aspects were emphasised:

- i. Establishment of effective communications before and during the event which include team coordination, engagement with tenants, users and Syabas
- ii. The resources, i.e. the people on the ground who was handling the crisis and the contractors who must be well-prepared and know what to do
- iii. Methodology: Installation of breaching inlets at the main intake point to facilitate transfer of water from mobile tankers into the main tanks in the buildings.

#### The challenges encountered:

- Traffic congestion which affected the delivery schedule of water, thus resulting in the delay of supply to the facilities concerned
- Longer waiting time taken by vendor to fill their tanks as the queue was long
- Difficulty in securing water tankers in Kuala Lumpur as the demand was very high and those within the city centre area were fully booked

#### The mitigation plan:

- Assistance from Auxiliary Police and KLCC Security was sought to clear the roads free from vehicle to ease movement of water tanker
- Requested for tankers to queue as early as between 1.00 a.m. and 2.00 a.m. and to deliver immediately to avoid the peak hours
- Water tankers from Johor Bahru, which is outside the city centre area were commissioned to deliver water to the affected facilities

#### Lessons learnt from the crisis:

- The crisis must be handled in a calm and structured manner as early planning was possible and ample notice was given by Syabas
- Full cooperation from all parties is required and every personnel must know their area of responsibilities
- Commitment from all personnel in promptly reporting the status of supply from time to time to the operator of the affected facilities is critical to ensure the smooth and undistruptive operations of businesses
- Availability of information on water consumption for each building is critical in facilitating the commissioning of sufficient water tankers
- Alternate workplace readiness at all times is vital as there may be a need in time of crisis
- The critical need for an establishment of an integrated platform for communication for the KLCC Precinct to facilitate timely, accurate and consistent communication



# ENVIRONMENT

## Waste Management

As a property investment and development group, our approach to waste management covers construction waste produced during development and renovation of our buildings, municipal waste produced during operation of our buildings by the various users and occupants, which includes domestic and hazardous waste.

KEY HIGHLIGHTS					
WASTE GENERATION AND DISPOSAL BY SEGMENTS					
Office and Car Park (metric tonnes)		Retail (metric tonnes)		Hotel (metric tonnes)	
<b>Total Hazardous Waste Generated</b>		<b>Total Hazardous Waste Generated</b>		<b>Total Hazardous Waste Generated</b>	
2019	2018	2019	2018	2019	2018
<b>3.449</b>	9.88	<b>0.937</b>	0.755	<b>2.220</b>	0.50
<b>Total Hazardous Waste Disposed</b>		<b>Total Hazardous Waste Disposed</b>		<b>Total Hazardous Waste Disposed</b>	
2019	2018	2019	2018	2019	2018
<b>2.860</b>	9.88	<b>0.557</b>	0.970	<b>2.219</b>	0.50
		<b>Recycled waste</b>		<b>Waste Intensity (kg/per room)</b>	
		2019	2018	2019	2018
		<b>4,227</b>	4,232	<b>1.3</b>	2.35
				<b>Waste Diversion (%)</b>	
				2019	2018
				<b>63</b>	25.76

## INITIATIVES FOR THE YEAR

<b>Menara Dayabumi</b>	<ul style="list-style-type: none"> <li>• Campaign on using reusable container instead of using plastic</li> <li>• Awareness on zero waste among all employees</li> </ul>
<b>Suria KLCC</b>	<ul style="list-style-type: none"> <li>• Replacement of normal bins to sorting bins in August 2019</li> <li>• Sorting of food waste at Signature Food Court where the waste is collected and sent to vendor to be processed into organic fertiliser</li> </ul>
<b>MOKL Hotel</b>	<ul style="list-style-type: none"> <li>• WWF-Malaysia and MOKL Hotel's Memorandum of Understanding – signed on November 5, 2019 where MOKL Hotel and WWF-Malaysia will jointly build a food waste task force and develop measurable and achievable goals to improve the flow of food within the hotel property</li> <li>• Eliminating Single-Use Plastic – signed up to the Plastic Action platform, supporting circular economy by moving to 100% reusable or recyclable product and packaging design models by 2020</li> <li>• 629 guestrooms, spa and fitness and wellness facilities implemented the Nordaq FRESH water system, replacing single-use plastic water bottles</li> <li>• Food and beverage and Banquet – Natura bottled water was implemented, displacing 74,000 single-use plastic bottles per year</li> </ul>

## ENVIRONMENT



### CASE HIGHLIGHT | Eliminating Single-Use Plastics at MOKL Hotel



The MOKL Hotel has, over the years since being certified with ISO 14001 - Environmental Management System, taken steps to reduce the amount of single-use plastic. Some of the hotel's best practices since 2003 were to do away with newspaper bags, garment and coat covers, laundry bags, slipper bags, carrier bags, shirt bags, etc.

In 2018, the Malaysian Government announced the target year of 2030 for the overall elimination of single-use plastics. In 2019, Mandarin Oriental Hotel Group (MOHG) announced its commitment to be 100% single-use plastics free by March 2021. These announcements further spurred MOKL Hotel into implementing more impactful initiatives such as the 100% elimination of single-use plastic water bottles throughout the entire hotel.

The hotel used approximately 600,000 units of 500 ml single-use plastic water bottles per year. These bottles were used mainly in the

629 guest rooms, Banquet and Spa and the Fitness and Wellness areas. That constitutes about 20 tonnes of single-use plastic bottles per year that were recycled, or unintentionally thrown into dumpsites. The total cost of consuming water from these plastic bottles were approximately RM340,000 per year.

For the guest rooms, Sweden's Nordaq FRESH glass bottled water system was implemented. As MOKL Hotel is the largest hotel, in number of rooms for MOHG, introducing an in-house self-bottled water system was a daunting thought which fortunately was realised in June 2019. A bottling room was set up on Level 5 of the hotel with three employees to man the operations. Controlled conditions of the room ensures that the bottled water is of the highest quality and safe for consumption. Monthly water tests, by a third party are conducted to further validate the quality of the drinking water.

MOKL Hotel employees are trained in food safety practices and comply to the requirements of food handlers. Approximately 900 x 750 ml glass bottles are filled and capped daily, amounting to about 328,500 bottles filled yearly. The clockwork process ensures that the hotel's in-house guests are always welcomed by freshly bottled water.

For the huge banqueting areas of the hotel that has approximately 150,000 covers per year, USA's Natura Water was first introduced in 2012 for the second floor function rooms and in September 2019, the ground and first floor ballrooms followed suit. A bottling center was established on the second floor, manned by the banqueting employees. For Spa, Fitness and Wellness as well as Heart-of-House employees' areas, Coway direct-supply water purifier was installed in strategic locations throughout the hotel. Reusable water bottles were given to all employees and for guests, specially designed takeaway water bottles were made for sale at the Spa, Fitness and Wellness area.

MOHG's commitment towards elimination of 100% single-use plastics by March 2021, saw MOKL Hotel identifying 90 items that needed to be discontinued, replaced with reusable items or single-use substitutes such as bioplastics. As at end of December 2019, MOKL Hotel has been able to achieve 65% compliance.

# ENVIRONMENT

## Responsible Material Use

At KLCCP Stapled Group we continue to promote the use of environmentally-friendly products throughout our operations as part of our effort in contributing towards minimising the adverse impact to the environment for the well-being of our community.

INITIATIVES FOR THE YEAR	
<b>Re-use of furniture and use of eco-friendly materials</b>	<ul style="list-style-type: none"> <li>• Re-use of office furniture such as tables and sofas at our facilities management office</li> <li>• Office fit-out materials for WFT project are of low Volatile Organic Compound (VOC) at PETRONAS Twin Towers, Menara 3 PETRONAS, Menara ExxonMobil and Menara Dayabumi</li> <li>• Changing from chemical cleaning method to steam cleaning method when overhauling air-conditioning units at MOKL Hotel</li> </ul>
<b>Life Cycle Analysis</b>	<ul style="list-style-type: none"> <li>• Implementation of the 5-year Asset Integrity Plan at PETRONAS Twin Towers, Menara Dayabumi and Menara 3 PETRONAS where mechanical and electrical equipment are serviced to prolong equipment lifespan</li> </ul>
<b>Monitoring of Indoor Air Quality</b>	<ul style="list-style-type: none"> <li>• Indoor air quality (IAQ) measurement were taken three times in the year for PETRONAS Twin Towers to ensure the parameters adhere to acceptable limits</li> <li>• Installation of carbon dioxide (CO<sub>2</sub>) sensors in Building Control Systems in each Air Handling Unit room to regulate fresh air supply if the CO<sub>2</sub> reading approaches unacceptable limits</li> <li>• Advised vendors to adhere to the guidelines on IAQ control i.e. to use adequate ventilation during indoor work, airing of furniture before installation, to use material of low contaminant exposure and to conduct air purging on the affected floor</li> </ul>





## ENVIRONMENT



### Biodiversity

Promoting a healthy environment through the conservation of biodiversity is vital to create a well-functioning ecosystem. Though KLCCP Stapled Group's investments and development are centered within the city centre, our interface with biodiversity is nominal and our biodiversity effort is reflected in the 50-acre KLCC Park wherein we maintain the park as a green lung to conserve the habitat of local and migratory birds and animals and promote a healthy ecosystem for the park.

In addition to this biodiversity effort, we also undertook several initiatives that were aimed at inspiring our employees and community to create a greener environment for the well-being of our community.

INITIATIVES FOR THE YEAR	
<b>Herb Garden</b>	<ul style="list-style-type: none"> <li>Maintaining a Herb Garden at PETRONAS Research Centre</li> </ul>
<b>Rehabilitation of Raja Muda Forest Reserve</b>	<ul style="list-style-type: none"> <li>MOKL Hotel collaborated with Global Environment Centre, a non-profit organisation established in 1998 on the rehabilitation of Raja Muda Musa Forest Reserve</li> <li>This 23,486 hectares' peat swamp is located in the north-western part of the Selangor state</li> <li>30 employees of MOKL Hotel took part in the project which involved planting of trees at assigned areas of the forest</li> </ul>
<b>Environment Voluntary Work at Kota Kinabalu Wetland Ramsar Site, Sabah</b>	<ul style="list-style-type: none"> <li>Participated by 88 KLCCUH employees</li> <li>Activities included cleaning of the mangroves, an area between the land and sea of flora and fauna</li> <li>Spent a total of RM40,000 for the effort</li> </ul>
<b>Earth Hour</b>	<ul style="list-style-type: none"> <li>Switching-off of non-essential lights for an hour at all our buildings to create awareness on the need to conserve natural resources and in support of the global climate change agenda</li> </ul>
<b>Waste Not Want Not Charity Sale</b>	<ul style="list-style-type: none"> <li>MOKL Hotel's organised its annual fund raising activity to raise funds for CSR events as well as to encourage employees to reuse, reduce and recycle</li> </ul>

# SOCIAL



As a real estate player, our business strategy takes into perspective the risks and opportunities impacting the real estate industry and organisation, while keeping abreast with the changing customer behaviours and expectations of our stakeholders. Our commitment towards promoting social sustainability focuses on managing and identifying business impact on our employees, workers in the value chain, customers, and the local communities whilst maintaining long-term partnerships across our business portfolios. As such, our social commitment is anchored on three sustainability pillars – Security, Safety and Health, Our People and Reliable Partner.

**OUR SOCIAL COMMITMENT THROUGH THREE SUSTAINABILITY PILLARS**

**1**  
**SECURITY, SAFETY AND HEALTH**  
 Protecting our assets, operating reliably, effectively and efficiently, across the Health, Safety and Environment (HSE) spheres

**2**  
**OUR PEOPLE**  
 Nurturing a diverse and talented workforce to drive business growth strategies

**3**  
**RELIABLE PARTNER**  
 Strengthening financial position, business competitiveness and spurring socio-economic growth

## SOCIAL - SECURITY, SAFETY AND HEALTH

# SECURITY, SAFETY AND HEALTH

The focus on security, safety and health at KLCCP Stapled Group is paramount and critical particularly since we operate in the real estate development and investment industry where increasing number of security threats, work-related injuries, illnesses and inherent risks are becoming more apparent. As such, creating a positive culture on security, safety and health whilst empowering everyone within the organisation to be part of a solution, enables us to strengthen our HSE capability and culture.



### SUPPORTING THE UNSDGs



### MATERIAL MATTERS

1

Security, Safety and Health

### MAPPED TO OUR CAPITALS



### RELATED PRINCIPAL RISKS

1

Health, Safety and Environment

2

Security

3

Facility Management

4

Project Management

“ We place utmost priority in workplace health, safety and security and scale up towards a HSSE Generative Culture ”

### WHY IT MATTERS TO US

- Protecting our people and caring for their well-being is essential to our business operations
- Safety at worksite is one of the highest safety issues due to the increasing number of work-related injuries, illnesses and inherent risks associated with working in the real estate sector



### VALUES WE CREATE

- Strengthened HSE capability and culture and occupational health of employees
- Sustained HSE excellence with every employee ensuring HSE accountability
- Being the HSE leader in the industry, surpassing our peers

### OUR APPROACH

KLCCP Stapled Group is committed to conducting business in a manner that protects the health, safety and security of our employees, tenants, contractors, suppliers and the community who visit our properties. Our business activities are conducted in accordance with our KLCC HSE Policy and comply with the highest standards of occupational safety and health regulations. This is supported by our HSE Management System (HSEMS), HSE Mandatory Control Framework (MCF) and PETRONAS Technical Standards to strengthen HSE Governance within the KLCCP Stapled Group while providing clear requirements on operational safety, environment and health for consistent and effective implementation.

We place utmost importance on safety management to prioritise safe work practices, building HSE capability and culture within our organisation and safeguarding of occupational health in sustaining ideal health levels of our employees, visitors to our properties and at project sites. Regular HSE programmes are conducted to strengthen our HSE culture and capability and ensure our operations are carried out with the highest safety standards. We make continuous improvement in our HSE practices, measure and track our performance against industry best practices in our effort to raise the bar on HSE.



### FOCUS FOR THE YEAR

- Strengthening the KLCC Precinct Security with functional and dynamic technology and competent security forces through the implementation of Smart Security and Surveillance Systems

## SOCIAL - SECURITY, SAFETY AND HEALTH

### Safety and Health Management

Managing the safety of our people, assets and the environment is KLCCP Staped Group's top priority. Our emphasis is to develop effective controls on identified HSE risks. In addition to workplace safety, KLCCP Staped Group also placed emphasis on employees' health. In 2019, our HSE strategic focus was on four core areas:

- Internalise HSE Culture through leadership and ownership at middle management level
- Concentration on Contractor Management in both facilities management and construction field
- Cultivate consistent operating discipline in HSEMS and MCF
- Strengthening internal HSE Capabilities

KEY HIGHLIGHTS									
Fatalities		Loss Time Injury (LTI) Incidents		Loss Time Injury Frequency (LTIF)		Loss of Primary Containment (LOPC)		Potential Incident/ Near Miss (PI/NM)	
2019	2018	2019	2018	2019	2018	2019	2018	2019	2018
0	0	7	5	0.78	0.47	0	0	1,805	2,245

INITIATIVES FOR THE YEAR	
<b>Top Management HSE Walkabout</b>	<ul style="list-style-type: none"> <li>• Six HSE Walkabouts conducted in 2019 to promote leadership visibility in driving HSE</li> </ul>
<b>HSE Awareness Programmes for employees</b>	<ul style="list-style-type: none"> <li>• Fire Safety and Awareness Session with Jabatan Bomba dan Penyelamat Malaysia</li> <li>• Effective Intervention towards Crime Prevention for everyone</li> <li>• Self-defense workshop by She Fights</li> <li>• HSE induction for new employees</li> <li>• Education and competency program: Re-inforce ZeTo Rules and First Aid training for first aiders</li> </ul>
<b>HSE Communication</b>	<ul style="list-style-type: none"> <li>• News updates on HSE via KLCC Group intranet portal</li> <li>• HSE sharing sessions with business units facilitated by the HSE team</li> </ul>
<b>Safety Engagement with Contractors/ Suppliers</b>	<ul style="list-style-type: none"> <li>• Monthly engagement with suppliers</li> <li>• Suppliers Performance Appraisal (SPA) carried out twice a year</li> <li>• Contractors safety briefings</li> </ul>
<b>Workplace Health</b>	<ul style="list-style-type: none"> <li>• Health Risk Assessment - to identify all health hazards within the organisation and provide a basis for the business to conduct health hazard studies</li> <li>• MOKL Hotel Annual Medical Surveillance carried out by an occupational health doctor registered with DOSH</li> </ul>
<b>Emergency Preparedness</b>	<ul style="list-style-type: none"> <li>• Emergency evacuation drill held at Suria KLCC and at Menara Dayabumi</li> <li>• Simulation exercises held at MOKL Hotel to test the effectiveness of the Business Continuity Management</li> </ul>
<b>Investigations and Findings of Reported Incidents</b>	<ul style="list-style-type: none"> <li>• We successfully attained four Silver investigators who are qualified with accreditation to lead any lost time injury incident within the Group</li> </ul>

## SOCIAL - SECURITY, SAFETY AND HEALTH

### Security Management

In respect to Security Management, at KLCCP Stapled Group, we have the responsibility of keeping our guests, tenants, customers and visitors safe. We have in place the KLCC Precinct Security Master Plan which comprises the Security Surveillance System for the Common Areas of the KLCC Precinct. We also collaborate with the Police and PETRONAS Group Security to manage the customers' and visitors' safety and security across all asset classes.

INITIATIVES FOR THE YEAR	
<b>Establishment of Crime Prevention through Environmental Design (CPTED)</b>	<ul style="list-style-type: none"> <li>Allocated several "Planter Box" close to the entrance of PETRONAS Twin Towers and Menara 3 PETRONAS to provide Hostile Vehicle Mitigation (HVM)</li> </ul>
<b>Implementation of Visitor Management System (VMS) Database</b>	<ul style="list-style-type: none"> <li>Implemented VMS at PETRONAS Twin Towers for streamlining the process for visitors check-in</li> </ul>
<b>Integrated Command Centre (ICC)</b>	<ul style="list-style-type: none"> <li>Built to house the security management team and the new security control surveillance system and server room where the access into the entire precinct can be controlled and monitored</li> </ul>
<b>Implementation of Security Systems and Technology</b>	<ul style="list-style-type: none"> <li>Implementation of enhanced security system within our KLCC Precinct common areas:                             <ol style="list-style-type: none"> <li>Smart Security Surveillance System (CCTV)</li> <li>Automated Number Plate Recognition (ANPR) System</li> <li>Help Point System</li> <li>Guard Tour and Communication System</li> </ol> </li> </ul>

### Cyber Security and Data Privacy

With cyber-attacks becoming more prevalent and damaging, KLCCP Stapled Group also reinforced its systems and procedures to detect, respond and mitigate potential cyber disruptions for upholding information security protection. KLCCP Stapled Group worked towards creating awareness within the organisation by conducting cybersecurity workshops.

INITIATIVES FOR THE YEAR	
<b>Implementation of KLCC Group Cyber Security Action Plan</b>	<ul style="list-style-type: none"> <li>To ensure our organisation's data is safe from attacks from both internal and external factors and to also safeguard necessary integrated technologies, prevent hacking and ensure business continuity</li> </ul>

## SOCIAL - OUR PEOPLE

# OUR PEOPLE

At KLCCP Stapled Group, our key focus is to create a culture that shapes our people towards performance excellence, a dynamic environment that promotes diversity and inclusivity, with opportunities for holistic growth for our people to grow and build their careers, aligned to their unique needs and development abilities. Attracting the best of the millennials is also critical to us as their career aspirations and attitudes about work with knowledge of new technologies has changed the working landscape. In order for us to be able retain and attract the best talents, we need to revolutionise our workplace.



### SUPPORTING THE UNSDGs



### MATERIAL MATTERS

1

Our People

2

Human Rights and Labour Practices

### MAPPED TO OUR CAPITALS



### RELATED PRINCIPAL RISKS

1

Human Capital

“ We have a culture that values our people and offers mutual support contributing to a unique environment that gives meaning to employees’ work ”

### WHY IT MATTERS TO US

- Our people define the culture of the organisation and their diverse capabilities enable us to deliver quality outcomes and achieve business results
- We aim to be the Employer of Choice to be able to attract, nurture and retain the best talent in the industry



### VALUES WE CREATE

- Greater inclusiveness towards talent retention
- More focused and engaged workforce making results matter
- Attitude and ability that enables employees to embrace technology, collaborate with others and work effectively in a modern, digital environment
- A purposeful workforce who are empowered, agile and enabled in a VUCA (Volatility, Uncertainty, Complexity and Ambiguity) world

### OUR APPROACH

Our employees stand guided by a strict compliance to CoBE without any compromise to the organisation’s integrity. At KLCCP Stapled Group, we embrace the Cultural Beliefs which unleash potential in our employees to deliver excellent results. We believe human capital is fundamental for us and we are guided by a high performance culture based on meritocracy, performance and delivery, subscribing to our KLCC Shared Values of Innovative, Cohesiveness, Loyalty, Integrity, and Professionalism, which are reflected in our daily work practices. Our Human Resource policies adhere to the strict guidelines on non-discrimination and fairness.

We are also committed to provide opportunities and nurture local talent by promoting talent retention within the organisation and ensure that employees make the best of our organisation. KLCCP Stapled Group strongly believes in investing in training and development initiatives as this leads our organisation towards gaining competitive advantage for future growth and success. Our retail and hotel, Suria KLCC and MOKL Hotel have their own structured approach in enhancing the capabilities of employees within their respective areas. We also proactively engage with our workforce through various avenues focusing on employees’ well-being, performances, results and recognition.

## SOCIAL - OUR PEOPLE



### FOCUS FOR THE YEAR

- Revised succession management evaluation criteria to be more stringent in selection of qualified and competent talent for business sustainability
- Upskilling of employees towards digital mindset to remain relevant with the evolving needs of the industry and workplace
- Enhancing employee benefits to meet their needs and provide flexibility and supportive work environment

### Equality, Diversity and Inclusion

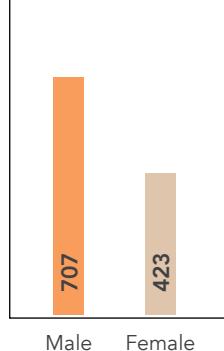
We view equality, diversity and inclusion within our workplace as business imperative and continuously strive to provide equal opportunity in recruitment, career development, promotion, training and reward for all employees regardless of age, gender, race, religion, sexual orientation or disability.



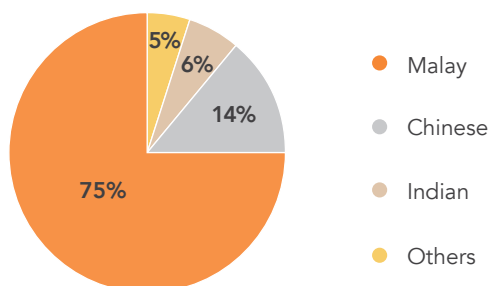
### AGE PROFILE

Age	2019
Below 30	353
30 – 39	346
40 – 49	273
50 – 59	155
60 above	3

### Workforce Diversity



### Ethnicity



### Women Empowerment

At KLCCP Stapled Group, we create diverse opportunities to empower women to be at the forefront and take leadership positions.



### Skills and Capability Development

We nurture talents through focused and strategic training, giving every employee the opportunity to learn and grow to build their careers while following their passion. We groom and grow our internal talents by setting high standards of expectations and encourage employees to take personal ownership of their careers.



Note: We also provide fair employment opportunities for the disabled and as at 2019, KLCCP Stapled Group has two disabled employees.

## SOCIAL - OUR PEOPLE

INITIATIVES FOR THE YEAR	
<b>KLCC Group Elite Leadership Programme (KELPRO)</b>	<ul style="list-style-type: none"> <li>Focused on junior employees who are high performers with high potential of becoming future leaders who are subjected to a 1.5 year program</li> </ul>
<b>Leadership Programme</b>	<ul style="list-style-type: none"> <li>Three leadership programmes designed for managerial levels and above - Strategic Excellence Programme, Tactical Excellence Programme and Managerial Excellence Programme</li> <li>MOKL Hotel's "Move Up" and "Move Forward" Development Programme – Designed for supervisors, junior managers and experienced managers to assist in building competencies, development and enhancement of leadership and business skills</li> </ul>
<b>e-Learning through Harvard ManageMentor (HMM) digital platform</b>	<ul style="list-style-type: none"> <li>Self-directed learning platform through Harvard ManageMentor which include 41 topics covering areas such as strategic thinking, business plan development, writing skills, customer focus, presentation skills, and marketing essentials</li> </ul>
<b>Human Rights training for hotel management employees</b>	<ul style="list-style-type: none"> <li>All employees attended training on human rights through the Code of Conduct training</li> </ul>
<b>Industrial Relations Conference 2019 for Suria KLCC</b>	<ul style="list-style-type: none"> <li>Equipped Human Resource professionals with the latest development in the fields of Industrial Law and Human Resource practices</li> </ul>
<b>Suria KLCC Marketing and Leasing Certification Programme</b>	<ul style="list-style-type: none"> <li>Expands knowledge, skills and offers a series of introductory and advanced learning sessions from experienced mall practitioners which covers the fundamentals of mall management and comprehensive course materials, case studies and interaction sessions</li> </ul>

### Talent Management

At KLCCP Stapled Group, we see recruitment, promotion and retention of young talents as a key strategic enabler which underpin the success of the organisation in its future growth. We have a robust talent management system in place which comprise a 5-year Talent Strategy Blueprint, Talent Management Programmes and a Succession Planning Strategy. Our Talent Strategy Blueprint details the strategies on attracting, retaining and developing talents, spanning a 5-year horizon. The blueprint outlines the HR roadmap and milestones focusing on three strategic thrusts - getting the right talents, putting them in the right environment and building credible leaders.

#### TALENT STRATEGY BLUEPRINT



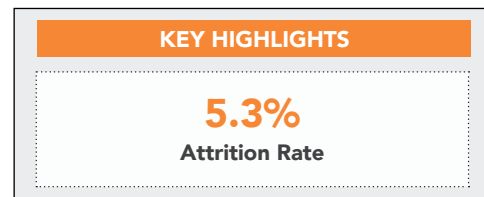
In 2019, we revised our succession management evaluation criteria to be more stringent to maintain an effective succession plan for key positions and critical portfolios in order to enhance and retain qualified and competent talents for business sustainability.



## SOCIAL - OUR PEOPLE

### Workforce Engagement

At KLCCP Stapled Group, we enrich our employees through work-life balance, building a workforce that embraces our Cultural Beliefs in delivering performance. We have a low attrition rate reflective of the trust the employees have in our organisation and for providing them a workplace that inspires.



INITIATIVES FOR THE YEAR	
Employee Engagement	Employee Wellness
<ul style="list-style-type: none"> <li>• CEO Townhall</li> <li>• KLCC Group Annual Dinner and Long Service Awards</li> <li>• KLCC Majlis Berbuka Pusa</li> <li>• KLCC Group Ladies Event</li> <li>• HR Showcase</li> <li>• Informative Talks/Forums</li> </ul>	<ul style="list-style-type: none"> <li>• Blood Donation Campaign</li> <li>• KLCC Group Family Carnival and Property Games</li> <li>• MESTIfit4Health Campaign</li> <li>• MOKL Sports and Recreational Activities</li> <li>• MO-Fit Program</li> </ul>

### HUMAN RIGHTS AND LABOUR PRACTICES

We demonstrate responsible workplace practices and fully comply with legislations on the welfare and rights of our employees as well as service providers at our project sites. Since human rights is paramount to us and in line with PETRONAS' best practice, KLCCP Stapled Group will be looking into adopting the PETRONAS' Human Rights Commitment in near future.

### Responsible Employment

KLCCP Stapled Group is a performance-driven organisation, adopting fair and responsible employment practices. We abide by the Malaysian Labour Laws and offer fair and competitive remuneration packages based on employees' competencies and expected roles and responsibilities which are aligned to industry's best practices and market benchmarks with reviews conducted annually.

INITIATIVES FOR THE YEAR
• Enhancement to Group Term Life Assurance
• Flexible Work Arrangement for Pregnant Ladies
• Working Arrangement for Employee with Dependent affected by Contagious Diseases



### Non-Discrimination

Pursuant to our CoBE, we do not tolerate unlawful discrimination in the workplace or on the job. We aim to address any grievance or complaints amongst employees or third party fairly and effectively. The grievance mechanism that we have in place enables employees to raise issues such as dissatisfaction regarding conditions of employment, relationship with colleagues or supervisor, or discrimination.

## SOCIAL - RELIABLE PARTNER

# RELIABLE PARTNER

KLCCP Stapled Group is committed to taking an active and long-term role in managing the relationship with our stakeholders and working as a reliable partner with the communities, to engage both citizens and community partners to ensure continuous improvement in our approach to sustainability and in giving back to the community.



### SUPPORTING THE UNSDGs



### MATERIAL MATTERS

1

Supply Chain Management

2

Customer and Tenant Management

3

Corporate Social Investment

### MAPPED TO OUR CAPITALS



### RELATED PRINCIPAL RISKS

1

Market

2

Asset Management

3

Facility Management

4

Supplier

“ We create a myriad of experiences to tantalise, engage and connect with our customers and community seamlessly ”

### WHY IT MATTERS TO US

- We are conscious of our role in delivering lasting impact to the community
- Our customers, tenants, guests and community create the vibrancy in KLCC Precinct for us and we in turn need to give them the experience of The Place



### VALUES WE CREATE

- Strategic business partnerships which contribute towards social development and long-term community value
- Produced the safest possible food for our guests without compromising the quality
- Made KLCC Precinct the people’s place where they can converge and enjoy the various experiences through excellent infrastructure, accessibility, connectivity with the attractions within the development

### OUR APPROACH

Our objective as a reliable property investment and development group is to make meaningful contributions economically and socially and grow with our stakeholders which includes our suppliers, customers, tenants and business partners to maintain long-term partnerships across our business portfolios. We also invest in community and sustainable development programmes in the areas of education, health, environment and special community needs. Our contributions include the development of infrastructure, the support for charity associations through fundraising activities, as well as education and environmental initiatives.



### FOCUS FOR THE YEAR

- Continue to seek out suppliers who have accreditation/certification to provide quality products at competitive prices
- Constantly creating unique experiences for customers and hotel guests through curated collaborations with renowned brands and leveraging on digital technology

### SUPPLY CHAIN MANAGEMENT

We have a robust system in place to continuously review our supply chain, take concrete actions to enhance the quality of services and products we procure, and work closely with our suppliers to improve their sustainable performances. We ensure our entire procurement process takes into account the EES impacts of our business practices. KLCCP Stapled Group practices sustainable procurement by ensuring its entire procurement process covers every element of the value chain:

- Sustainable Supply Chain and Ethical Behaviour
- Suppliers’s Code of Conduct
- Suppliers Diversity and Local Procurement
- Supplier Audits
- Purchasing Policy and Scope
- Green Procurement

## SOCIAL - RELIABLE PARTNER

INITIATIVES FOR THE YEAR
<ul style="list-style-type: none"> <li>Awareness Session on Procurement Procedure for new employees</li> </ul>
<ul style="list-style-type: none"> <li>Training on understanding of procurement process to minimise errors and improve quality of work and time management</li> </ul>
<ul style="list-style-type: none"> <li>Conducted Contractor Risk Assessment (CORA) to identify potential risk of non-performing contractor</li> </ul>

### Food Safety and Quality

MOKL Hotel's Supplier Chain Management focuses on food and beverage suppliers in respect to compliance to food safety requirements. This is also in line with our ISO 22000 certification – Food Safety Management and Halal Assurance Management System. We have in place a policy and the procedures include supplier audits for local F&B suppliers.

### CUSTOMER AND TENANT MANAGEMENT

At KLCCP Stapled Group, we connect with our stakeholders especially our tenants and customers in expanding the outreach and quality of service to build a shared sense of responsibility and societal development. We conduct extensive engagement with these stakeholders to promote social betterment, building strong tenant relationship in meeting the evolving customer behaviour and expectations.

KEY HIGHLIGHTS
<p><b>43%</b> MOKL Suppliers with Accreditation/Certification in Food Safety Requirement</p>

KEY HIGHLIGHTS	
<p><b>76%</b> Customer Satisfaction Score</p>	<p><b>92%</b> Hotel Guest Satisfaction Score</p>

INITIATIVES FOR THE YEAR
<ul style="list-style-type: none"> <li>Annual "Tenants' Nite" for tenants of PETRONAS Twin Towers, Menara 3 PETRONAS and Menara Dayabumi to build strong tenant relationship</li> </ul>
<ul style="list-style-type: none"> <li>Launched Luxury Men's Precinct in Suria KLCC</li> <li>Reconfiguration of anchor-to-specialty stores at Suria KLCC to broaden the retail offer</li> <li>Escalator modernisation project at Suria KLCC</li> <li>Quarterly engagements with retailers to help them deliver experiences that are complementary to Suria KLCC's overall strategy and retail space</li> </ul>
<ul style="list-style-type: none"> <li>Fans of MO - Members of the programme receive an extensive range of complimentary privileges and personalised recognition</li> <li>Newly renovated Mandarin Grill reopened serving authentic Italian cuisine with a modern contemporary approach</li> <li>Digital marketing efforts which enable guests to identify our hotel's world class hospitality services</li> </ul>
<ul style="list-style-type: none"> <li>Digital LED Signage at NWD car park to improve visual messaging to customers and make car park livelier</li> <li>Introduction of ICONIK parking mobile application featuring online ticket payment system, availability of parking bays, information on parking sites and parking rates</li> </ul>

### CORPORATE SOCIAL INVESTMENT

Being part of the society within which KLCCP Stapled Group operates, we are conscious of our role in promoting social betterment of the community around us. We support various stakeholder engagement activities which include environmental sustainability, health, social integration and reaching out to the underprivileged community.

KEY HIGHLIGHTS
<p><b>RM2.0 million</b> Invested in Community Investment</p>

INITIATIVES FOR THE YEAR
<ul style="list-style-type: none"> <li>"Projek Apprentice" programme (2017-2019) - Student Training Placement within KLCC Group</li> </ul>
<ul style="list-style-type: none"> <li>Charity/ Donation Drives/ Fundraising/ Community Service <ul style="list-style-type: none"> <li>Hospis Malaysia Event in conjunction with Palliative Care Awareness Month</li> <li>Cleaning of Dewan Orang Ramai and Surau Al Falah at Kampung Peragap, Temerloh, Pahang</li> <li>Cleaning and organising student dormitories at Maahad Tahfiz Syababul Furqan, Sungai Besar Kuala Selangor</li> <li>Refurbishment of Perpustakaan Mini YSS-KPKT 2019 at Projek Perumahan Rakyat (PPR) Lembah Subang II, Selangor</li> </ul> </li> </ul>
<ul style="list-style-type: none"> <li>Festive Celebrations with the underprivileged community</li> </ul>
<ul style="list-style-type: none"> <li>Chinese New Year, Hari Raya and Christmas campaigns by Suria KLCC</li> </ul>

# CORPORATE GOVERNANCE



## CORPORATE GOVERNANCE

KLCCP Stapled Group is subject to corporate governance requirements set out by the Main Market Listing Requirements (MMLR) of Bursa Malaysia Securities Berhad and best practices as stipulated by the Malaysian Code of Corporate Governance (MCCG) issued by the Securities Commission Malaysia. With greater accountability and transparency, KLCCP Stapled Group strives to strengthen its corporate governance, anchoring it to its organisational culture and aligning it to our shared values that will ultimately secure the confidence and support of the Group's holders of Stapled Securities.

## CORPORATE GOVERNANCE



### SUPPORTING THE UNSDGs



### MATERIAL MATTERS

1

Corporate Governance and Business Ethics

2

Risk and Crisis Management

### MAPPED TO OUR CAPITALS



### RELATED PRINCIPAL RISKS

1

Market

2

Finance

3

Asset Management

4

Security

“Institutionalising integrity in our people and promoting high standards of leadership governance continued to be our priorities”

With Malaysia moving in the right direction with institutional reforms forming the bedrock of the country's governance resilience, KLCCP Stapled Group believes in good governance practices as a critical benchmark in determining its success and management stability. Whilst rules and regulations are important in improving integrity, our Boards are also there to set the right tone from the top.

### WHY IT MATTERS TO US

- Our reputation and Shareholders' trust and confidence in us is imperative to our future growth and attainment of long-term goals
- Building a culture of trust and accountability sets an organisation up for success
- Increased agility for our organisation to deliver on its purpose and goals

### VALUES WE CREATE

- Integrity and ethical practices amongst management, employees, business partners and stakeholders
- Sustainable financial performance delivering long-term values and returns to our holders of Stapled Securities
- Accountability on control systems which commensurate with the risks involved

### OUR APPROACH

At KLCCP Stapled Group, corporate governance practices are more than just compliance. It is our corporate culture encompassing values, attitude and behavior that we embrace in all areas of conduct and it forms a foundation for our organisation's success. We take a proactive approach in observing high standards of corporate conduct with good corporate governance policies and practices in ensuring the sustainability of the organisation and safeguarding the interests of the holders of Stapled Securities and maximising long-term stakeholder value.

Our commitment to good corporate governance is reflected in the CoBE which guides the organisation in fulfilling its business obligations with utmost integrity and transparency. Our commitment in driving the culture of openness, transparency and accountability are reflected through our adoption of the "No Gift Policy" and Whistleblowing Policy and our adherence to the Anti-Bribery and Corruption Policy and Guidelines (ABC Manual).



### FOCUS FOR THE YEAR

- Heighten awareness and instill integrity culture among employees
- Rolling out the Declaration of Conflict of Interest Group-wide where employees can declare a situation of conflict of interest
- Review of the Risk Appetite to ensure the financial and non-financial risk exposure and type of risk to be pursued or retained in achieving its strategic objectives are properly defined

# CORPORATE GOVERNANCE

## CORPORATE GOVERNANCE AND BUSINESS ETHICS

KLCCP Stapled Group implements good corporate governance that promotes openness and transparency in all aspects of our business, addressing the risk of corruption and bribery, misconducts and conflict of interests.

KEY HIGHLIGHTS	
<p><b>Top 2</b>                      Most Transparent Corporate Reporting                      amongst 100 Public Listed                      Companies Assessed by Malaysian Institute of                      Corporate Governance (MICG)</p>	<p><b>Top 20 Finalists</b>                      in PwC'S Building                      Trust Awards 2019</p>

INITIATIVES FOR THE YEAR	
<b>Corporate Governance</b>	<ul style="list-style-type: none"> <li>Reviewed Terms of Reference (TOR) of respective NRCs and endorsed by NRCs, and subsequently approved by the Boards</li> <li>KLCCP and KLCCRM adopted the policy to limit the tenure of Independent Non-Executive Directors up to nine years as recommended by the MCCG</li> </ul>
<b>Business Ethics and Transparency</b>	<ul style="list-style-type: none"> <li>Conducted four awareness and refresher programmes on the company's CoBE covering topics on anti-bribery and corruption</li> <li>Held awareness programmes on the Personal Data Protection Act (PDPA)</li> <li>Rolled out the Declaration of Conflict of Interest Group-wide where employees can declare a situation of conflict of interest as prescribed in the CoBE and ABC manual</li> </ul>
<b>Anti-Bribery and Corruption</b>	<ul style="list-style-type: none"> <li>The Boards of KLCCP and KLCC REIT executed the Integrity Pledge in combatting bribery and corruption and also approved for the Group to work towards attaining the ISO 37001: 2016 certification on Anti-Bribery Management System</li> </ul>
<b>Audit Committee and External Auditor</b>	<ul style="list-style-type: none"> <li>KLCCP and KLCCRM adopted their respective Framework on External Auditors to establish a formal policy and procedure for the respective ACs to assess the suitability, objectivity and independence of the external auditors in tandem with the practice of MCCG</li> </ul>



To read more, refer to our Corporate Governance Overview Statement on pages 169 to 176

## RISK AND CRISIS MANAGEMENT

Risk management is an integral part of KLCCP Stapled Group's business at both strategic and operational levels. An effective and sound risk management system is important for us to achieve our business strategies and objectives. KLCCP Stapled Group has an established KLCC Group Enterprise Risk Management Governance Framework which outlines the risk policy, risk governance and structure, risk measurement and risk operations and system.

The Risk Management Oversight Structure which consists of the Boards, Audit Committee, ("ACs"), and the Management represented by Risk Management Committee ("RMC") and Top Management. The structure is used to assign responsibility for risk management and facilitates the process for assessing and communicating risk issues from operational levels to the Boards.

KLCCP and KLCCRM Boards developed an integrated robust risk management system for business resiliency focusing on Enterprise Risk Management, Crisis Management and Business Continuity Management.

## CORPORATE GOVERNANCE

INITIATIVES FOR THE YEAR	
<b>Enterprise Risk Management</b>	<ul style="list-style-type: none"> <li>Reviewed the Risk Appetite to provide comprehensiveness to the current risk appetite statements</li> </ul>
<b>Crisis Management</b>	<ul style="list-style-type: none"> <li>Conducted fire drill and evacuation exercises for tenants at PETRONAS Twin Towers, Menara 3 PETRONAS, Menara Maxis and Menara Dayabumi to test the effectiveness and robustness of the Crisis Management Plan</li> <li>Conducted briefing on Fire and Life Safety, table top exercise, Emergency Response Plan (ERP) Awareness to promote awareness of the danger of fire hazards, guidance on effective operation of the fire extinguishers and carried emergency evacuation procedures within the workplace</li> </ul>
<b>Business Continuity Management</b>	<ul style="list-style-type: none"> <li>Conducted a Call Tree Verification exercise to ensure phone numbers and contact lists of relevant personnel and stakeholders are correct</li> </ul>
<b>Risk Assessment in Decision Making (RADM)</b>	<ul style="list-style-type: none"> <li>A structured process for risk assessment as part of decision making. This risk assessment process is to be carried out prior to any decision point to assist decision makers in making well informed decision taking into consideration calculated risks</li> </ul>

### Integrity Action Plan

KLCCP Stapled Group's continuous effort in managing integrity risk within the organisation reflects our commitment to conduct business with high integrity and in support of the Group's zero tolerance against all forms of bribery and corruption.

INITIATIVES FOR THE YEAR	
Risk Category	Action Plan
<b>Bribery</b> ▶ To mitigate poor enforcement	<ul style="list-style-type: none"> <li>Conducted background screening on new recruits and employees on need basis</li> <li>Conducted CoBE upskilling and Whistleblowing Policy awareness programmes for all employees</li> <li>Briefing on CoBE for vendors and contractors during tender process</li> </ul>
<b>Non-Compliance</b> ▶ To mitigate weak internal control	<ul style="list-style-type: none"> <li>Inclusion of owner's representative in the Variation Order (VO) Committee for all projects</li> <li>Reviewed and tightened procurement, certification of work done, QA/QC and payment procedures</li> <li>Conducted engagement with PETRONAS on Vendor Relationship Management (VRM) to review the process and identify the technology to be used in the establishment of in-house corporate cost database</li> </ul>
<b>Abuse of Power</b> ▶ To mitigate acceptance culture	<ul style="list-style-type: none"> <li>Declaration of Assets rolled out to new employees</li> </ul>



To read more on our sustainability journey, initiatives and performance, kindly refer to our Sustainability Report 2019 at [www.klcc.com.my/sustainability.php](http://www.klcc.com.my/sustainability.php).



# THE PLACE TO DINE

We offer innovative, trendy and convenient dining options to create a diverse experience in the gastronomical adventure, in tune with today's lifestyles

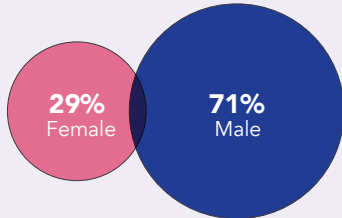
**THIS IS THE PLACE THAT INSPIRES  
TOGETHERNESS AND CELEBRATIONS**



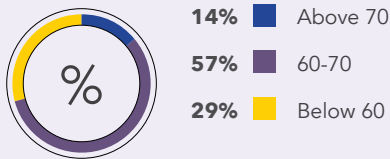


# KLCCP AND KLCC REIT BOARDS OF DIRECTORS

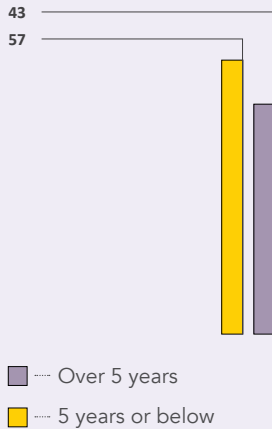
## Gender Diversity (%)



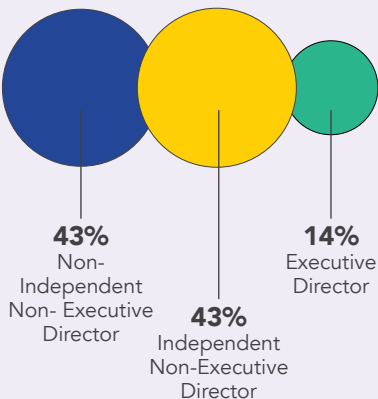
## Age Profile



## Tenure (%)



## Designations (%)



## KLCCP AND KLCC REIT BOARDS OF DIRECTORS



**DATUK PRAGASA MOORTHI  
A/L KRISHNASAMY**  
Non-Independent  
Non-Executive Director



**HABIBAH  
BINTI ABDUL**  
Senior Independent  
Non-Executive Director



**FARINA BINTI  
FARIQHULLAH KHAN**  
Independent  
Non-Executive Director



**DATO' JAMALUDIN BIN  
OSMAN**  
Independent  
Non-Executive Director



**YEAP  
KOK LEONG**  
Company Secretary



**ABD AZIZ BIN  
ABD KADIR**  
Company Secretary

**None of the Directors have:**

- (i) Any family relationship with any Directors of KLCCP, KLCC REIT and/or major Stapled Securities holders of KLCCP and KLCC REIT;
- (ii) Any conflict of interest with KLCCP and KLCC REIT; and
- (iii) Any conviction for offences (other than traffic offences) within the past 5 years, received any public sanction or any penalty imposed by the relevant regulatory bodies during the financial year.

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**21 December 2019**  
(KLCCP)

**21 December 2019**  
(KLCCRM)



### DATUK AHMAD NIZAM BIN SALLEH

Chairman/Non-Independent  
Non-Executive Director

#### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor's Degree in Business Administration, Ohio University, USA
- Advanced Management Programme, Wharton School, University of Pennsylvania, USA

#### WORKING EXPERIENCE

##### Present Appointments:

- Chairman, PetroliaM Nasional Berhad
- Chairman, Yayasan PETRONAS
- Pro-Chancellor, Universiti Teknologi PETRONAS
- Board Member, Universiti Malaysia Terengganu
- Chairman, KLCC (Holdings) Sdn Bhd

##### Past Experiences:

- Analyst, Planner and Project Coordinator, Corporate Planning and Finance Divisions, PETRONAS Corporate Head Office from the years 1981 to 1987
- Head of Crude Oil Group and Group Treasury, PETRONAS
- Managing Director/Chief Executive Officer, Malaysia LNG Group of Companies
- Vice President, Corporate Services Division, PETRONAS
- Managing Director/Chief Executive Officer of Engen Ltd, South Africa
- Director, Putrajaya Holdings Sdn Bhd
- Director, Kuala Lumpur Convention Centre Sdn Bhd
- Director, Prince Court Medical Centre Sdn Bhd
- Director, MISC Berhad
- Director in several petrochemical subsidiaries of PETRONAS

#### BOARD COMMITTEE

Nil

#### OTHER DIRECTORSHIPS:

##### Listed Issuers:

Nil

##### Public Company:

- PetroliaM Nasional Berhad

#### BOARD SKILL MATRIX:

- Business Management
- Strategy Development
- International Business

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**1 November 2007**  
(KLCCP)

**5 December 2012**  
(KLCCRM)



**DATUK  
HASHIM  
BIN WAHIR**

Chief Executive Officer

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor of Engineering (Honours) in Mechanical Engineering, Universiti Teknologi Malaysia
- Executive Development Program, Ashridge Management College, United Kingdom
- Executive Development Program, Johnson School of Management, Cornell University, USA

### WORKING EXPERIENCE

#### Present Appointments:

- Director/Group Chief Executive Officer, KLCC (Holdings) Sdn Bhd ("KLCCH")
- Director, PETRONAS Hartabina Sdn Bhd
- Director of KLCCH's subsidiaries and associate companies, and subsidiaries of KLCCP

#### Past Experiences:

- Involved in exploration and production ("E&P") operations, international E&P and gas asset acquisitions, group strategic planning and corporate development within PETRONAS:
  - Senior Manager, Petroleum Engineering Department of PETRONAS Carigali Sdn Bhd ("PCSB")
  - General Manager of Chad/Cameroon JV Project, PCSB
  - General Manager, Group Planning & Resources Allocation, PETRONAS
  - Chairman, PETRONAS Group of Companies in the Republic of Sudan

### BOARD COMMITTEE

Nil

### OTHER DIRECTORSHIPS:

#### Listed Issuers:

Nil

#### Public Company:

- Kuala Lumpur City Park Berhad

### BOARD SKILL MATRIX:

- Engineering
- Business Management
- Strategy Development
- Corporate Planning and Development
- Commercial/Marketing
- Operations
- Property/Real Estate Management

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**1 December 2018**  
(KLCCP)

**1 December 2018**  
(KLCCRM)

**TENGGU  
MUHAMMAD  
TAUFIK**



Non-Independent  
Non-Executive Director

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Member of the Institute of Chartered Accountants in England & Wales
- Bachelor of Arts (Honours) (Finance & Accounting), University of Strathclyde, Glasgow
- Member of the Malaysian Institute of Accountants

### WORKING EXPERIENCE

#### Present Appointments:

- Executive Vice President and Group Chief Financial Officer, PETRONAS
- Member, Executive Leadership Team, PETRONAS
- Director, KLCC (Holdings) Sdn Bhd
- Director of PETRONAS's subsidiaries

#### Past Experiences:

- Audit Supervisor, Tenon Plc (formerly Morison Stoneham)
- Joined PETRONAS in 2000
- Held various positions within the Petroliaam Nasional Berhad ("PETRONAS") Group
  - General Manager/Chief Financial Officer, KLCCP
  - Head, Finance & Risk Management (Gas & Power)
  - Head, Group Strategic Planning
- Deputy Chief Financial Officer, Tanjong Plc (Usaha Tegas Group)
- Group Chief Financial Officer, Sapura Energy (formerly SapuraKencana Petroleum Berhad)

### BOARD COMMITTEE

- Member, Nomination and Remuneration Committees of KLCCP and KLCCRM (appointed on 1 December 2018)
- Member, Audit Committees of KLCCP and KLCCRM (appointed on 3 April 2019)

### OTHER DIRECTORSHIPS:

#### Listed Issuers:

- MISC Berhad

#### Public Company:

- Petroliaam Nasional Berhad

### BOARD SKILL MATRIX:

- Finance and Audit
- Business Management
- Corporate Planning and Development
- Risk Management
- Operations

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS



Appointed on  
**9 September 2004**  
as Independent  
Non-Executive Director  
(KLCCP)

**5 December 2012**  
as Independent  
Non-Executive Director  
(KLCCRM)

**26 January 2015,**  
redesignated to  
Non-Independent Non-  
Executive Director in  
KLCCP and KLCCRM

### DATUK PRAGASA MOORTHY A/L KRISHNASAMY

Non-Independent  
Non-Executive Director

#### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Quantity Surveyor, Curtin University, West Australia

#### WORKING EXPERIENCE

##### Present Appointments:

- Director, United Contract Management Sdn Bhd

##### Past Experiences:

- Project Quantity Surveyor for a number of projects in Perth, West Australia from 1971 to 1976
- General Manager/Director of Safuan Group Sdn Bhd
- Project Director of Sepang Development Sdn Bhd
- Project Director with WTW Consultant Sdn Bhd
- General Manager, KLCC Projeks overseeing the management of design, construction and completion of the various building in KLCC such as the PETRONAS Twin Towers, Menara Maxis and Menara ExxonMobil
- Managing Director of KLCC Projeks Sdn Bhd

#### BOARD COMMITTEE

Nil

#### OTHER DIRECTORSHIPS:

##### Listed Issuers:

Nil

##### Public Company:

Nil

#### BOARD SKILL MATRIX:

- Business Management
- Strategy Development
- Risk Management

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**26 June 2013**  
(KLCCP)

**26 June 2013**  
(KLCCRM)

**HABIBAH  
BINTI  
ABDUL**



Senior Independent  
Non-Executive Director

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor of Economics (Accounting), University of Malaya
- Member of the Institute of Chartered Accountants of England and Wales
- Member of Malaysian Institute of Certified Public Accountants
- Member of Malaysian Institute of Accountants

### WORKING EXPERIENCE

#### Present Appointments:

- Member, Board Audit Committee, PETRONAS Gas Berhad
- Member, Nomination and Remuneration Committee, PETRONAS Gas Berhad
- Director, KLCC REIT Management Sdn Bhd

#### Past Experiences:

- 35 years of experience in providing audit and business advisory services to large public listed, multinational and local corporations
- Member of the Securities Commission

### BOARD COMMITTEE

- Member, Audit Committees of KLCCP and KLCCRM (Appointed on 26 June 2013)
- Chairperson, Nomination and Remuneration Committees of KLCCP and KLCCRM (Appointed as member on 21 August 2013) (Re-designated as Chairperson on 3 April 2019)

### OTHER DIRECTORSHIPS:

#### Listed Issuers:

- PETRONAS Gas Berhad

#### Public Company:

Nil

### BOARD SKILL MATRIX:

- Accounting and Finance



## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**23 April 2018**  
(KLCCP)

**23 April 2018**  
(KLCCRM)



**FARINA BINTI  
FARIKHULLAH  
KHAN**

Independent  
Non-Executive Director

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor of Commerce (Accounting), University of New South Wales, Australia
- Fellow Member of Chartered Accountants in Australia & New Zealand
- Advanced Management Program, Harvard Business School, United States of America

### WORKING EXPERIENCE

#### Present Appointments:

- Chairman, Board Audit Committee, PETRONAS Gas Berhad
- Member, Audit and Examination Committee, AMMB Holdings Berhad
- Member, Group Nomination and Remuneration Committee, AMMB Holdings Berhad
- Chairman, Risk Management Committee, Ambank Islamic Berhad
- Member, Audit and Examination Committee, Ambank Islamic Berhad
- Member, Audit Committee, Icon Offshore Berhad

#### Past Experiences:

- Senior Associates, Business Services, Coopers & Lybrand, Australia
- Senior Manager, Corporate Planning & Development Division, PETRONAS
- Chief Financial Officer, PETRONAS Carigali Sdn Bhd
- Chief Financial Officer, Exploration and Production Business, PETRONAS
- Chief Financial Officer, PETRONAS Chemicals Group Berhad

### BOARD COMMITTEE

- Member, Audit Committees of KLCCP and KLCCRM (Appointed as member on 23 April 2018) (Re-designated as Chairperson on 12 October 2018)
- Member, Nomination and Remuneration Committees of KLCCP and KLCCRM (Appointed as member on 3 April 2019)

### OTHER DIRECTORSHIPS:

#### Listed Issuers:

- PETRONAS Gas Berhad
- AMMB Holdings Berhad
- Icon Offshore Berhad

#### Public Company:

- AMBank Islamic Berhad

### BOARD SKILL MATRIX:

- Banking and Finance
- Corporate Planning and Development
- Economics
- Finance and Audit
- Human Resource

## KLCCP AND KLCC REIT BOARDS OF DIRECTORS

Appointed on  
**1 January 2020**  
(KLCCP)

**1 January 2020**  
(KLCCRM)



**DATO'  
JAMALUDIN  
BIN OSMAN**

Independent  
Non-Executive Director

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor Degree, Civil Engineering, Universiti Teknologi Malaysia
- Member of Institute of Engineers Malaysia
- Management Development Programme, Asian Institute of Management

### WORKING EXPERIENCE

#### Present Appointments:

- Director, AZ Land & Properties Sdn Bhd
- Member, Audit Committee, MMC Corporation Berhad
- Member, Remuneration Committee, Hock Seng Lee Berhad

#### Past Experiences:

- Civil Engineer, Technical Department, Pahang Tenggara Development Authority
- Civil Engineer, Sewerage & Drainage Department, Dewan Bandaraya Kuala Lumpur
- Project Engineer, Refinery Department, Petroliaam Nasional Berhad
- Held several positions in Syarikat Perumahan Pegawai Kerajaan Sdn Bhd:
  - Project Manager
  - Marketing Manager
  - General Manager Project & Marketing
  - Managing Director
- Group Managing Director, I&P Group Sdn Bhd

### BOARD COMMITTEE

Nil

### OTHER DIRECTORSHIPS:

#### Listed Issuers:

- MMC Corporation Berhad
- Hock Seng Lee Berhad

#### Public Company:

Nil

### BOARD SKILL MATRIX:

- Engineering
- Business Management
- Strategic Planning
- Marketing
- Project Management



# MANAGEMENT TEAM KLCC PROPERTY HOLDINGS BERHAD & KLCC REIT MANAGEMENT SDN BHD



## GOVERNANCE EMPHASIS IN KLCC GROUP OF COMPANIES



## MANAGEMENT TEAM KLCC PROPERTY HOLDINGS BERHAD & KLCC REIT MANAGEMENT SDN BHD



**None of the Management Teams have:**

- (i) Any family relationship with any Directors of KLCCP, KLCC REIT and/or major Stapled Securities holders of KLCCP and KLCC REIT;
- (ii) Any conflict of interest with KLCCP and KLCC REIT; and
- (iii) Any conviction for offences (other than traffic offences) within the past 5 years, received any public sanction or any penalty imposed by the relevant regulatory bodies during the financial year.

■ Management Team KLCC Property Holdings Berhad  
■ Management Team KLCC REIT Management Sdn Bhd

# PROFILES OF KLCCP AND KLCC REIT MANAGEMENT TEAM



## ANNUAR MARZUKI BIN ABDUL AZIZ

Chief Financial Officer/Chief Investment Officer, KLCCP  
Head of Investment/Head of Finance, KLCCRM

### DATE OF APPOINTMENT

16 December 2013  
(Chief Financial Officer/Chief Investment Officer, KLCC Property Holdings Berhad ("KLCCP"))

16 December 2013  
(Head of Finance/Head of Investment, KLCC REIT Management Sdn Bhd)

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor in Accounting (Hons.), International Islamic University Malaysia
- Masters in Business Administration (Finance), International Islamic University Malaysia
- Fellow CPA Australia
- Member of the Malaysian Institute of Accountants
- Senior Management Development Programme, Harvard Business School

### PAST EXPERIENCE

- Associate, Audit & Business Advisory Services, Pricewaterhouse
- Associate, Corporate Finance, Commerce International Merchant Bankers Berhad
- Head of Corporate Finance, Renong Berhad
- General Manager, Office of the CEO, UEM Group Berhad
- Chief Financial Officer, PLUS Expressways Berhad
- Group Chief Financial Officer, UEM Group Berhad

### PRESENT APPOINTMENTS

- Director, Midciti Sukuk Berhad
- Director of several subsidiaries of KLCCP and KLCC (Holdings) Sdn Bhd

### RESPONSIBILITIES

- Responsible for the management of all financial aspects of KLCCP Stapled Group, as well as investor relations and information systems
- Overall management and coordination of financial reporting, financial planning, debt financing, treasury and budget management functions of KLCCP Stapled Group
- Responsible for evaluating potential acquisitions of assets to enhance KLCC REIT's portfolio



## ABD AZIZ BIN ABD KADIR

Head, Legal and Corporate Services Division, KLCCP  
Head of Legal and Compliance, KLCCRM

### DATE OF APPOINTMENT

1 October 2009  
(Head, Legal & Corporate Services Division, KLCC Property Holdings Berhad ("KLCCP"))

5 December 2012  
(Head, Legal & Compliance, KLCC REIT Management Sdn Bhd)

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- LLB (Honours), International Islamic University Malaysia
- Licensed Company Secretary

### PAST EXPERIENCE

- Joined PETRONAS in July 1991 and held various positions within PETRONAS Group Legal
- General Manager, Legal and Corporate Secretarial Affairs Division, MISC Berhad from January 2009 up to September 2009

### PRESENT APPOINTMENTS

- Company Secretary of KLCCP, KLCC REIT Management Sdn Bhd and KLCC (Holdings) Sdn Bhd
- Director/Company Secretary, Kuala Lumpur City Park Berhad
- Director of several subsidiaries of KLCCP and KLCC (Holdings) Sdn Bhd

### RESPONSIBILITIES

- Responsible for all legal affairs, company secretarial services, and compliance functions for KLCCP Stapled Group
- Monitor the internal corporate governance policies of KLCCP and KLCC REIT
- Responsible for the management of the KLCCP Stapled Group's procurement and tendering portfolio

## PROFILES OF KLCCP AND KLCC REIT MANAGEMENT TEAM

### DATE OF APPOINTMENT

1 January 2012  
(Head, Development Division, KLCC  
Property Holdings Berhad ("KLCCP"))

5 December 2012  
(Head, Leasing/Asset Manager, KLCC REIT  
Management Sdn Bhd)

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Diploma in Public Venue Management, Institute of Public Venue Management, Australia
- Master of Science in Construction Management (majoring Project Management), Heriot-Watt University, Edinburgh, Scotland
- Bachelor of Science (Honours) in Estate Management, Heriot-Watt University, Edinburgh, Scotland
- Diploma in Estate Management, Institut Teknologi MARA (now UITM)
- Registered Valuer, Estate Agent and Property Manager with the Board of

Valuers, Appraisers, Estate Agents and Property Manager, Malaysia

- Fellow Royal Institute of Surveyors, Malaysia (FRISM)
- Member of the Royal Institute of Chartered Surveyors United Kingdom (MRICS)
- License Holder for the Capital Market Services Representatives with Securities Commission Malaysia

### PAST EXPERIENCE

- Acting Head, KLCC Urusharta Sdn Bhd
- Valuer, Rahim & Co, Chartered Surveyors, Kuala Lumpur
- Senior Lecturer/Head of Department, Urban Estate Management, Northern Consortium United Kingdom/ITM
- Assistant Director, Project Coordination Unit, Kuala Lumpur City Hall

### PRESENT APPOINTMENTS

- Director, Kuala Lumpur City Park Berhad
- Director of several subsidiaries of KLCCP and KLCC (Holdings) Sdn Bhd

### RESPONSIBILITIES

- Lead Business Development initiatives including joint venture projects, asset enhancement initiatives (renovation and refurbishment work) and make recommendations on the head of terms to be approved
- Manage development projects on time projections, cost and specifications with maximum returns on investments KLCCP Stapled Group
- Strategize, develop and recommend appropriate office, leasing strategies for completed development and future development for KLCCP Stapled Group
- Ensure the development and asset enhancement initiatives are in line with the overall masterplan development



**DATIN SR FAUDZIAH  
BINTI IBRAHIM**

Head, Development Division, KLCCP  
Head of Leasing/Asset Manager, KLCCRM

### DATE OF APPOINTMENT

1 January 2015

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor of Science in Business Administration (Major in Accounting & Management Information System), Northeastern University, Boston, Massachusetts, USA
- MBA Degree in Strategic Management, Maastricht School of Management, Netherland

### PAST EXPERIENCE

- Accountant, Hartford Financial Insurance Services, Boston, Massachusetts, USA
- Senior Accountant, AIG Group, USA
- Regional Controller for Middle East, Fugro Jason, Abu Dhabi, United Arab Emirates
- Senior Finance Manager, Scomi Group Berhad
- Head of Department, Business Performance, KLCC (Holdings) Sdn Bhd

### PRESENT APPOINTMENTS

NIL

### RESPONSIBILITIES

- Formulate the Human Resources Strategies for the Group in attracting, retaining and developing talents
- Partner to the business unit in providing Human Resources advisory in managing talents and leaders by providing a competitive working environment
- Review, develop and implement human capital policies, procedures and best practices by adopting and adapting from the PETRONAS Group HRM



**SULAIMAN BIN  
AB HAMID**

Head, Human Resource Division, KLCCP

## PROFILES OF KLCCP AND KLCC REIT MANAGEMENT TEAM



**HO MEI LING**  
Head Department,  
Group Enterprise Risk Management, KLCCP

**DATE OF APPOINTMENT**

28 October 2013

**PRESENT APPOINTMENTS**

NIL

**ACADEMIC/PROFESSIONAL QUALIFICATIONS**

- Bachelor of Arts (Honours), York University, Toronto, Canada

**PAST EXPERIENCE**

- Manager of Corporate Recovery, Ernst & Young
- Manager, Business Planning, Putrajaya Holdings Sdn Bhd
- Head, Customer Relationship Management, Putrajaya Holdings Sdn Bhd

**RESPONSIBILITIES**

- Develop and implement appropriate Group risk management strategies, measures, frameworks and instruments in order to establish a common systematic approach group-wide to mitigate and minimize exposure to risks across the Group
- Conduct risk monitoring and provide updates to the Management and Board of Directors on regular basis on trends for risk exposures, highlighting key areas of concern and priority of attention for continuous improvement
- Provide proactive and preventive advice to Management with respect to necessary changes in the risk profile of the Group or specific business activities, including good corporate governance and ethical practices
- Ensure required competence and skill level of subordinates are developed to ensure operational needs are met
- Ensure department operates within set cost profiles so as to optimise resources



**ISHAK BIN YAHAYA**  
Security Advisor, KLCCP

**DATE OF APPOINTMENT**

28 October 2013

- Commanding Officer Regiment
- VAT 69 Commando
- Officer in-Charge of Station, Kampar District
- Officer in-Charge of Criminal Investigation for Contingent Perak
- Head of Malaysian Control Centre (MCC), PDRM Bukit Aman
- General Manager, Corporate Security Division, PETRONAS

**ACADEMIC/PROFESSIONAL QUALIFICATIONS**

- MCE – Anglo Chinese School Teluk Anson
- Police College Kuala Kubu Bharu
- Military Staff College KL- psc
- Diploma Sains Siasatan – UKM

**PAST EXPERIENCE**

- Police Officer, PDRM
- Selected and undergone intensive British Commando (SAS) Training
- Infantry officer Regiment VAT69 Commando
- Seconded to Special Branch and Military Intelligence Organisation for secret external operation

**PRESENT APPOINTMENTS**

NIL

**RESPONSIBILITIES**

- Develop security policy for KLCCP and its subsidiaries in line with PETRONAS Security Requirement
- Ensuring the security of assets and business of KLCCP and its subsidiaries
- Establish direct communication with PDRM/SPRM and other relevant authorities for the security of assets and business of KLCCP
- Conduct criminal investigation whenever necessary
- Conduct investigation for any allegation or whistle blowing within the KLCCP
- Supervise and coordinate all security operation and security issues within KLCCP
- Committee of Integrity KLCCP
- Control and monitoring security access system



## PROFILES OF KLCCP AND KLCC REIT MANAGEMENT TEAM

### DATE OF APPOINTMENT

1 January 2007  
(Chief Executive Officer, Suria KLCC Sdn Bhd)

1 January 2015  
(Executive Director, Suria KLCC Sdn Bhd)

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Bachelor of Commerce, Management Studies (Marketing/Accounting), University of Wollongong, Australia
- Stanford Executive Program, Stanford University, USA

### PAST EXPERIENCE

- 6 years of sales and marketing experience with Colgate Palmolive Pty Ltd, Australia in both regional and national roles
- 27 years of real estate experience in the disciplines of management, leasing, marketing and development of retail assets commencing with Lend Lease Corporation Ltd, Australia in 1992 and continuing with Westfield Limited, Australia. In 2003, seconded to Suria KLCC Sdn Bhd pursuant to the advisory agreement entered into between Suria KLCC Sdn Bhd and Westfield Shopping Centre Management Co. Pty. Ltd. of Australia. In 2006, his secondment concluded with his CEO appointment

### PRESENT APPOINTMENTS

NIL

### RESPONSIBILITIES

- Over strategic and fiscal responsibility for assets owned and managed by Suria KLCC encompassing all asset management, development, finance, leasing, marketing and management of the assets



**ANDREW WILLIAM BRIEN**

Executive Director/Chief Executive Officer,  
Suria KLCC Sdn Bhd

### DATE OF APPOINTMENT

6 December 2019

### ACADEMIC/PROFESSIONAL QUALIFICATIONS

- Executive MBA, ESESA, Málaga, Spain
- Glion Institute of Higher Education, Montreux, Switzerland
- Bachelor of Arts "Hospitality and Tourism Management"
- French Cooking School Alicia Berger, Buenos Aires, Argentina

### PAST EXPERIENCE

- Mandarin Oriental Hotel Group as Systems Transformation Project Director
- Ritz Hotel Madrid, Madrid, Spain as General Manager & Member of the Board
- Rosewood Mansion On Turtle Creek as Managing Director

- Rosewood San Miguel De Allende as Managing Director
- Rosewood Sand Hill as Hotel Manager
- Las Ventanas Al Paraiso as Managing Director
- Marbella Hotel Group as Executive Assistant Manager
- Hilton Group hold various Executive positions
- Hotel La Residencia as Michelin Star Restaurant Manager
- Hotel Du Palais as Front Office Trainee

### PRESENT APPOINTMENTS

NIL

### RESPONSIBILITIES

- Manage the operation of a 629 rooms hotel with an operating budget of RM190M, maintaining the hotel as the leader in the market with an RGI above 100
- Ensure guest satisfaction through a personalised service and attention to detail that sets us apart from the competitors
- Maintain an open and transparent communication with the owner company
- Ensure necessary actions are taken to maintain the asset and propose upgrade where necessary
- Lead a team of 800 professionals to success through proper training and ensuring colleagues satisfaction



**CHRISTIAN  
TAVELLI**

General Manager, Mandarin Oriental, Kuala Lumpur

## PROFILES OF KLCCP AND KLCC REIT MANAGEMENT TEAM







**BURHANUDDIN BIN YAHYA**  
Head, KLCC Parking Management Sdn Bhd

**DATE OF APPOINTMENT**  
1 May 2013

**ACADEMIC/PROFESSIONAL QUALIFICATIONS**

- Bachelor of Science in Quantity Surveying, Council of National Academic Award (CNAAP), Dundee University, Scotland

**PAST EXPERIENCE**

- Cost Manager for PETRONAS Twin Towers project, KLCC Property Holdings Berhad
- Head of Department, TCD, Procurement for Technical Services and Intra & Pre Development (Planning), Putrajaya Holdings Sdn Bhd

**PRESENT APPOINTMENTS**

- Director, KLCC Parking Management Sdn Bhd

**RESPONSIBILITIES**

- Lead in the operational direction for overseeing and the management of the car park operations of the group to ensure optimum return of investments and maximum utilization of car parks
- Develop business strategies for the business management of car parking and operations to ensure operational efficiency and maximization of car park utilization in timely and cost effective manner
- Preserving and enhancing all assets value through continuous upgrading and refurbishing initiatives to prolong the economic lifespan of the asset managed and keeping up with the latest technology and to promote green initiatives







**IZWAN HASLI BIN MOHD IBRAHIM**  
Executive Director/Head, KLCC Urusharta Sdn Bhd

**DATE OF APPOINTMENT**  
2 December 2019

**ACADEMIC/PROFESSIONAL QUALIFICATIONS**

- M.Sc. Information Technology, Rensselaer Polytechnic Institute, New York, USA
- B.Sc. Mechanical Engineering, Rensselaer Polytechnic Institute, New York, USA

**PAST EXPERIENCE**

- Acting Chief Executive Officer, PETRONAS ICT Sdn Bhd
- Chief Operating Officer, PETRONAS ICT Sdn Bhd
- Head (Employee Digital Experience), Group Digital, PETRONAS

**PAST EXPERIENCE**

- Chief Executive Officer, Virtus IP Sdn Bhd
- Held various positions in iPerintis Sdn Bhd:
  - General Manager of Business Development and Client Management
  - Head of Desktop Computing System
  - Team Lead for KLCC Projects
  - Senior Network Engineer for Global Network
- System Analyst, PETRONAS Carigali Sdn Bhd

**PRESENT APPOINTMENTS**

- Director, KLCC Parking Management Sdn Bhd

**RESPONSIBILITIES**

- Provide direction and leading KLCC Urusharta Sdn Bhd to optimise asset value, maximise rental income, achieve client satisfaction rating through strategic asset management, management of capital projects for building life cycle maintenance and refurbishment programmes

# CORPORATE GOVERNANCE OVERVIEW STATEMENT

KLCCP Stapled Group through its boards, board committees and management team believes sound corporate governance practices enhance stakeholder value. Therefore, the Boards of Directors ("Boards") of KLCC Property Holdings Berhad ("KLCCP" or "the Company") and KLCC REIT Management Sdn Bhd ("KLCCRM" or "Manager") are committed to maintain high standards of governance which enable the Boards to promote the success of KLCCP Stapled Group and long-term sustainability of its stakeholders' benefits.

The Boards are pleased to provide herewith a Corporate Governance Overview Statement for the financial year ended 31 December 2019 ("FY2019") of:

- (i) KLCCP; and
- (ii) KLCCRM, as the manager of KLCC Real Estate Investment Trust ("KLCC REIT"), ("Statement").

## INTRODUCTION

### HOW OUR GOVERNANCE WORKS

This Statement demonstrates continuous commitment by the Boards to high standards of corporate governance in discharging their responsibilities to protect and enhance interests of the holders of the Stapled Securities through the application of best practices of corporate governance at all times.

In this Statement, the respective Boards provide shareholders and investors with an overview of KLCCP Stapled Group's application and adoption of the key principles and best practices of good corporate governance as set out in the Malaysian Code on Corporate Governance ("MCCG"). During FY2019, the Boards reviewed the corporate governance practices of KLCCP and KLCCRM to ensure they have adopted a holistic and effective governance with the introduction of several initiatives being implemented during the year as provided in this Statement.

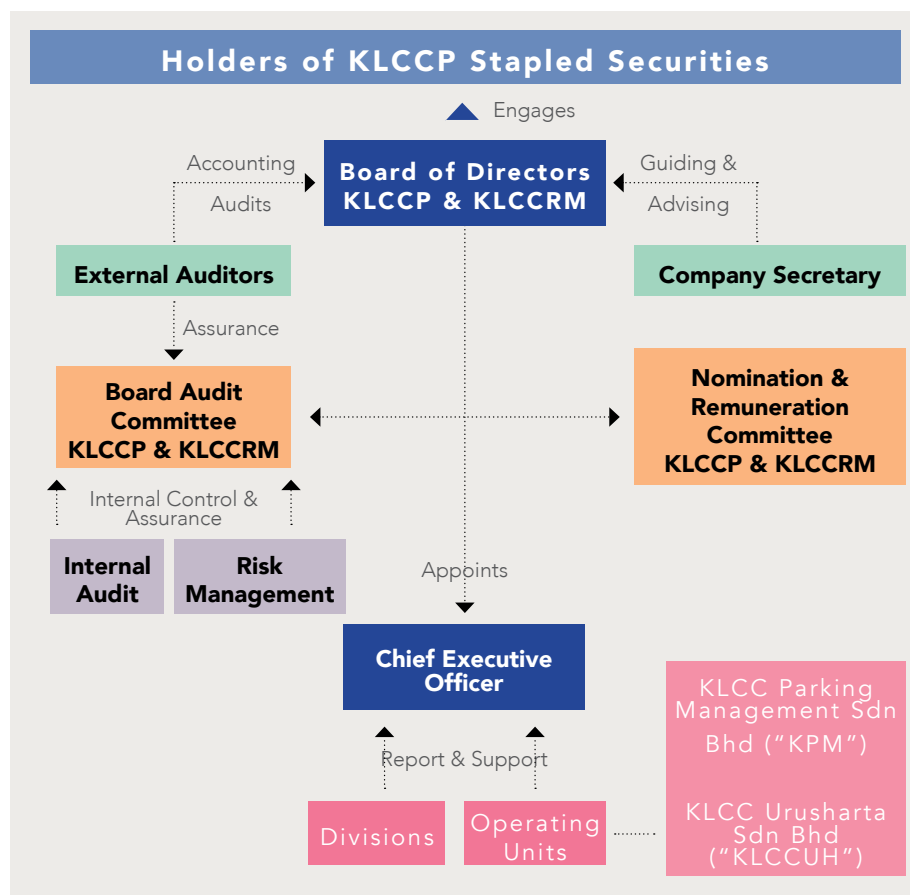
The detailed application by KLCCP Stapled Group for each practice of the MCCG is disclosed in the KLCCP Stapled Group Corporate Governance Report for FY2019 ("CG Report") which is available on KLCCP corporate website at [www.klcc.com.my](http://www.klcc.com.my). The Boards are of the view that KLCCP Stapled Group has, in all material aspects, adopted the principles and relevant best practices set out in the MCCG. This Statement is to be read together with the CG Report.

KLCCP Stapled Group has, in place, numerous governance documents such as Constitutions, Trust Deed, Board Charter, Terms of Reference ("TOR") of Board Committees, Enterprise Risk Management Framework, and Internal Audit Charters as part of its corporate governance framework.

The Boards operate within the governance framework as illustrated below:

**The reporting of this Statement is in accordance with the 3 main principles of the MCCG**

- A** BOARD LEADERSHIP AND EFFECTIVENESS
- B** EFFECTIVE AUDIT AND RISK MANAGEMENT
- C** INTEGRITY IN CORPORATE REPORTING AND MEANINGFUL RELATIONSHIP WITH STAKEHOLDERS



# CORPORATE GOVERNANCE OVERVIEW STATEMENT

## A BOARD LEADERSHIP AND EFFECTIVENESS

### I) BOARD COMPOSITION AND RESPONSIBILITIES

Each Board currently consists of 7 members, led by a Non-Executive Chairman, and supported by 1 Executive Director as well as 5 Non-Executive Directors. Three of the Non-Executive Directors fulfill the criteria of independence, as defined in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") ("MMLR"), while the remaining 3 Non-Executive Directors [including the Chairman] are Non-Independent Directors. In FY2019, the representation of women directors on the Boards is 28.6%.

KLCCP	KLCCRM
<ul style="list-style-type: none"> <li>CHAIRMAN</li> <li>1 ED</li> <li>3 INEDs</li> <li>2 NINEDs</li> </ul>	<ul style="list-style-type: none"> <li>CHAIRMAN</li> <li>1 ED</li> <li>3 INEDs</li> <li>2 NINEDs</li> </ul>

Further, as part of the Boards' responsibilities in ensuring compliance by KLCCP Stapled Group with the MMLR and the Guidelines on Listed Real Estate Investment Trust, KLCCP and KLCCRM had undertaken and completed the amendments to the Constitution of KLCCP, the Trust Deed governing KLCC REIT, and the Stapling Deed in FY2019.

During the year under review, there were changes made to the composition of the ACs and NRCs as provided in the respective committees' reports.

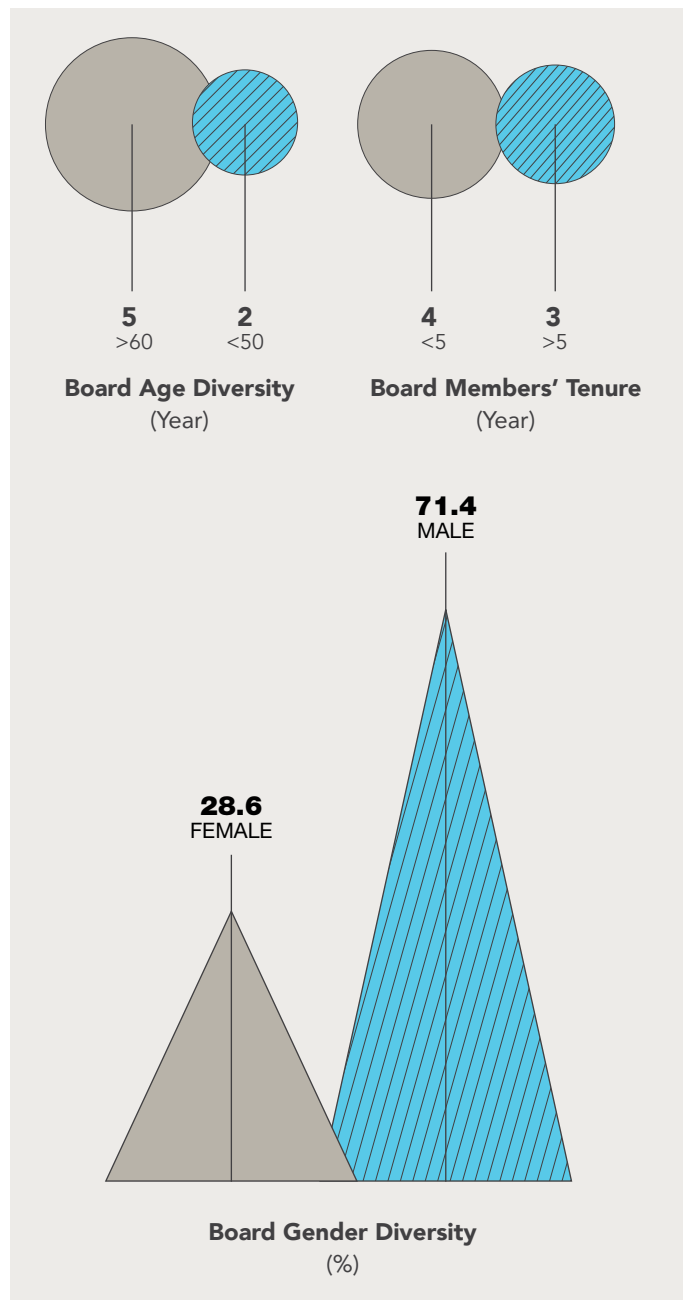
Details of the roles and responsibilities of the Chairman, Boards and Chief Executive Officer ("CEO") and their activities are described in the Board Charter and CG Report. In 2019, several key enhancements to the Board Charter were approved by the Board to further strengthen the governance and management of KLCCP Stapled Group, which is one of the several initiatives implemented during the year.

The Boards of KLCCP and KLCCRM have established Board Committees, namely Audit Committees ("ACs") and Nomination and Remuneration Committees ("NRCs"), which are entrusted with specific oversight responsibilities for KLCCP Stapled Group's affairs. The Board Committees are granted the authorities to act on each Board's behalf in accordance with their respective TOR.

During FY2019, the TOR of the respective NRCs were reviewed and endorsed by the NRCs, and subsequently approved by the Boards. The revised TOR is one of the several initiatives implemented during the year to be in line with the MCCG best practices, specific requirements of the MMLR, and the Companies Act 2016.

The Board Charter and the CG Report as well as the respective TOR of the NRCs are available on KLCCP corporate website at [www.klcc.com.my](http://www.klcc.com.my).

Details of the activities of the Board Committees are also provided in the Statement of Risk Management and Internal Control, ACs Report and NRCs Report contained in this Annual Report as well as the CG Report.



## CORPORATE GOVERNANCE OVERVIEW STATEMENT

### A BOARD LEADERSHIP AND EFFECTIVENESS

#### II) KEY FOCUS AREAS OF BOARDS' ACTIVITIES IN FY2019

The Boards of KLCCP and KLCCRM are responsible for the long term success of KLCCP Stapled Group and are accountable to the shareholders as well as other stakeholders in ensuring that KLCCP Stapled Group is appropriately-managed and achieves the strategic objectives that have been set. The Boards discharged those responsibilities through Board Meetings, and focused on a number of specific areas such as strategy, performance, governance, and succession planning.

<b>FOR KLCCP</b>	<ul style="list-style-type: none"> <li>a) Reviewed and approved business plans and budget for FY2020 and forecast from FY2021 to FY2024.</li> <li>b) Reviewed projected cash flows and distribution for KLCCP Stapled Group.</li> <li>c) Oversaw the proper conduct of KLCCP Stapled Group's business.</li> <li>d) Reviewed and approved quarterly results for FY2019 and the audited financial statements of KLCCP for the financial year ended 31 December 2018.</li> <li>e) Reviewed and approved recurrent related party transactions of KLCCP Stapled Group.</li> <li>f) Reviewed and approved the proposed changes to the Board and Board's Committees composition.</li> <li>g) Reviewed and endorsed the evaluation findings of the Board, Board Committees and Individual Director.</li> <li>h) Reviewed and endorsed the re-election of Directors retiring pursuant to KLCCP Constitution and recommended the same for shareholders' approval.</li> <li>i) Reviewed and recommended Directors' remuneration for shareholders' approval.</li> <li>j) Reviewed and approved the reports and statements for inclusion into the Annual Report 2018.</li> <li>k) Ensured the implementation of policies, procedures and practices relating to operational and corporate governance.</li> <li>l) Reviewed and approved KLCCP's principal risks with their proposed mitigations, and ensured appropriate measures were implemented to manage these risks.</li> <li>m) Reviewed the adequacy and integrity of KLCCP Stapled Group's management information and internal control system.</li> <li>n) Declaration of dividends.</li> <li>o) Reviewed and recommended the proposed amendments to KLCCP Constitution.</li> <li>p) Reviewed and approved performance reward and salary increment.</li> <li>q) Reviewed succession planning for KLCCP.</li> <li>r) Ensured compliance to relevant laws and regulations.</li> </ul>
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<b>FOR KLCCRM</b>	<ul style="list-style-type: none"> <li>a) Reviewed and approved the budget for FY2020 and forecast from FY2021 to FY2024.</li> <li>b) Reviewed projected cash flows and distribution for KLCC REIT.</li> <li>c) Oversaw the proper conduct of KLCC REIT's business.</li> <li>d) Reviewed and approved the quarterly results of KLCC REIT for FY2019 and the audited financial statements of KLCC REIT and KLCCRM for the financial year ended 31 December 2018.</li> <li>e) Reviewed and approved recurrent related party transaction of KLCCRM.</li> <li>f) Reviewed and approved the proposed changes to the Board and Board's Committees composition.</li> <li>g) Reviewed and endorsed the evaluation findings of the Board, Board Committees and Individual Director.</li> <li>h) Reviewed and endorsed the re-election of Directors retiring pursuant to KLCCRM Constitution and recommended the same for shareholder's approval.</li> <li>i) Reviewed and recommended Directors' remuneration for shareholder's approval.</li> <li>j) Reviewed and approved the reports and statements for inclusion into the Annual Report 2018.</li> <li>k) Ensured the implementation of policies, procedures and practices relating to operational and corporate governance.</li> <li>l) Reviewed and approved KLCCRM's principal risks (in respect of KLCC REIT's business activities) with their proposed mitigations, and ensured appropriate measures were implemented to manage these risks.</li> <li>m) Reviewed the adequacy and integrity of KLCC REIT's management information and internal control system.</li> <li>n) Determined and approved income distributions to the holders of Stapled Securities and payments of management fees to the Manager.</li> <li>o) Reviewed and recommended the proposed amendments to the Trust Deed and Stapling Deed.</li> <li>p) Ensured compliance to relevant laws and regulations.</li> </ul>
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The Boards are guided by a Board Charter (available on KLCCP corporate website at [www.klcc.com.my](http://www.klcc.com.my)) which establishes a formal schedule of matters and outlines the types of information required for the respective Boards attention and deliberation at Board meetings.

# CORPORATE GOVERNANCE OVERVIEW STATEMENT

## A BOARD LEADERSHIP AND EFFECTIVENESS

### III) BOARD MEETINGS

All Directors are encouraged to declare their time commitment to the Boards and to notify the Chairman of each Board before accepting any new directorship in other public listed companies and that the new directorship would not unduly affect their time commitments and responsibilities to the Boards. The Boards believe that all members must be equally responsible for their overall core responsibilities.

The Boards meet at least quarterly to approve, inter alia, the strategic plans and direction for KLCCP Stapled Group, the annual business plans and budgets, operational and financial performance reports, investment and capital expenditures, and quarterly reports and to review the performance of KLCCP Stapled Group. Additional meetings are convened on an ad hoc basis to deliberate on urgent and important matters. Sufficient notices are duly given for all scheduled and additional meetings of the Boards.

During the year under review, 6 Board Meetings of KLCCP and 5 Board Meetings of KLCCRM were held respectively. The proceedings of all meetings of the Boards including all issues raised, enquiries made and responses thereto, were also presented and recorded in the minutes of the respective Boards meetings. Where necessary, decisions have been taken by way of circular resolutions.

KLCCP and KLCCRM Board Meetings attendance for financial year ended 31 December 2019 is as follows:

EXECUTIVE		NON-EXECUTIVE			
<p><b>Datuk Hashim bin Wahir</b></p> <p>KLCCP Total Attendance <b>6 out of 6</b> (100%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>		<p><b>Datuk Ahmad Nizam bin Salleh (Chairman)</b></p> <p>KLCCP Total Attendance <b>6 out of 6</b> (100%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>		<p><b>Datuk Ishak bin Imam Abas (Resigned w.e.f 01.01.2020)</b></p> <p>KLCCP Total Attendance <b>5 out of 6</b> (83%)</p> <p>KLCCRM Total Attendance <b>4 out of 5</b> (80%)</p>	
NON-EXECUTIVE					
<p><b>Dato' Halipah binti Esa (Retired/Resigned w.e.f. 03.04.2019)</b></p> <p>KLCCP Total Attendance <b>3 out of 3</b> (100%)</p> <p>KLCCRM Total Attendance <b>2 out of 2</b> (100%)</p>	<p><b>Habibah binti Abdul</b></p> <p>KLCCP Total Attendance <b>6 out of 6</b> (100%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>	<p><b>Datuk Pragasa Moorthi a/l Krishnasamy</b></p> <p>KLCCP Total Attendance <b>6 out of 6</b> (100%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>	<p><b>Tengku Muhammad Taufik</b></p> <p>KLCCP Total Attendance <b>6 out of 6</b> (100%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>	<p><b>Farina binti Farikhullah Khan</b></p> <p>KLCCP Total Attendance <b>5 out of 6</b> (83%)</p> <p>KLCCRM Total Attendance <b>5 out of 5</b> (100%)</p>	

Note: Dato' Jamaludin bin Osman was appointed on 1 January 2020

# CORPORATE GOVERNANCE OVERVIEW STATEMENT

## **A** BOARD LEADERSHIP AND EFFECTIVENESS

### **IV) TRAINING AND PROFESSIONAL DEVELOPMENT OF DIRECTORS**

The Boards recognise the importance of attending and participating in training and development activities in order to broaden their perspectives and to keep abreast with developments in the market place, and new statutory and regulatory requirements which would enable them to fulfill their responsibilities.

In this regard, the Company Secretaries provide assistance in Directors' training and development, and to facilitate the induction programme for newly appointed Directors. The full list of Directors' Training and Professional Development is provided in the NRCs Report.

### **V) NOMINATION AT A GLANCE**

#### **(aa) Appointment, Resignation and Re-election**

The appointment, resignation and re-election of Directors are governed by the Companies Act 2016, MMLR, Guidelines on Listed REIT and other applicable rules and regulations. The NRCs, chaired by a Senior Independent Director, review the size, structure and composition of the Boards and make recommendations on new appointments and ensure that the appointment process is rigorous and transparent.

Details on the appointment, resignation and re-election of Directors effected during the year under review are provided in the NRCs Report of this Annual Report.

#### **(bb) Directors' Independence**

The Boards are satisfied with the level of independence demonstrated by the Directors throughout the year, their ability to act in the best interest of KLCCP Stapled Group, and had upheld Practice 4.2 of the MCCG during FY2019.

None of the Independent Non-Executive Directors of KLCCP and KLCCRM would exceed a cumulative term limit of 9 years. KLCCP and KLCCRM have adopted the policy to limit the tenure of Independent Non-Executive Directors up to 9 years as recommended by the MCCG, which is one of the several initiatives implemented during the year.

#### **(cc) Board Effectiveness Evaluation**

The evaluation on the effectiveness of the Boards and Boards Committees ("Boards Evaluation") was conducted for FY2019, which includes Directors' Self and Peer Evaluation. The purpose of the Evaluation is to measure the effectiveness of the performance of the Boards and the Board Committees as a whole, the Directors individually, as well as to address any areas of concern which may require improvements for Boards and Boards Committees.

The Boards Evaluation is assisted by an external company secretarial firm. The findings from the Boards Evaluation are presented to the NRCs for deliberation and appropriate recommendations were made to the Boards.

Guided by Practice 5.1 of the MCCG, the NRCs have agreed to engage an independent expert to facilitate objective and candid board evaluations. With the assistance of the proposed independent expert, Directors of KLCCP and KLCCRM will have the opportunity to respond to the evaluation from a different perspective and help to propel the Boards towards effective performance and function. The first external review by such independent expert is expected to be undertaken by the end of 2020.

Details on the process and criteria of the Boards Evaluation carried out for FY2019 are provided in the NRCs Report of this Annual Report.

#### **(dd) Board Diversity Policy**

KLCCP Board had approved the Board Diversity Policy in August 2016 which is also applicable to KLCCRM. The NRCs are tasked to determine the benefits of diversity underpinned by meritocracy in order to maintain an optimum mix of skills, knowledge and experience of the Boards.

The Board Diversity Policy is available on KLCCP corporate website at [www.klcc.com.my](http://www.klcc.com.my). Further details on the Board Diversity Policy are described in the CG Report.

# CORPORATE GOVERNANCE OVERVIEW STATEMENT

## A BOARD LEADERSHIP AND EFFECTIVENESS

### VI) REMUNERATION AT A GLANCE

In determining Directors' fees and meeting allowances as well as meeting allowances for the ACs and NRCs (collectively "Directors Remuneration"), the Boards adhere to the Remuneration Framework for KLCC Property Holdings Berhad Non-Executive Directors.

Directors' Remuneration for Non-Executive Directors is subject for approval by the holders of Stapled Securities during the AGM of KLCCP.

Members of the Board, the AC and NRC of KLCCRM are entitled for meeting allowances only if meetings are held on a different date from the meetings of the Board, AC and NRC of KLCCP.

Details of Directors Remuneration for the year under review are provided in the NRC Report of this Annual Report as well as in the CG Report.

### VII) COMPANY SECRETARIES

The Company Secretaries play an advisory role to the Boards including, with regards to KLCCP and KLCCRM constitutions, policies and procedures, and compliance with the relevant legislations for effective functioning of the Boards. They also regularly update the Boards on new statutory and regulatory requirements relating to the discharge of their duties and responsibilities.

The Company Secretaries ensure that the Boards and the Board Committees function effectively based on the Board Charter and the respective TORs. Every member of the Boards have ready and unrestricted access to the advice and services of the Company Secretaries. The details of the Company Secretaries relating to qualification, training programmes attended and others are disclosed in the CG Report.

### VIII) SUPPLY AND ACCESS TO INFORMATION

To facilitate proper discharge of their duties, complete and unimpeded access to information relating to KLCCP Stapled Group is made available to the Boards at all times. Further details or clarifications regarding Board meetings' agenda items are timely furnished to the Boards as they may require, and the details are described in the CG Report.

The Boards may obtain all information pertaining to KLCCP Stapled Group from the respective Management. The Boards may also seek advice from the Management concerned as they may require, and are able to interact directly with them regarding any aspect of KLCCP Stapled Group's operations or businesses under its purview.

The Management is also invited to attend Board meetings to give an update of their respective functions and to discuss on issues that may be raised by the Directors.

Additionally, the Directors may obtain independent professional advice at KLCCP Stapled Group's expense through an agreed procedure on specific issues that would aid in their deliberations and determination of a decision that would benefit KLCCP Stapled Group.

### IX) INTEGRITY AND ETHICS

The Boards acknowledge their roles in establishing a corporate culture of ethical conduct within KLCCP Stapled Group. The Boards are guided by the PETRONAS Code of Conduct and Business Ethics ("PETRONAS CoBE") which was adopted by KLCCP Stapled Group. KLCCP Stapled Group has also adopted PETRONAS' Whistle-blowing Policy and the Anti-Bribery and Corruption Manual which provide and facilitate appropriate communication and feedback channels between KLCCP Stapled Group and its employees. PETRONAS CoBE, which includes the Whistle-blowing Policy and the Anti-Bribery and Corruption Manual, is described in the CG Report and is available on KLCCP corporate website at [www.klcc.com.my](http://www.klcc.com.my).

As and when changes are made to PETRONAS CoBE, Whistle-blowing Policy and Anti Bribery and Corruption Manual, KLCCP Stapled Group will adopt the said changes.

KLCCP Stapled Group had implemented a Memorandum on Insider Trading whereby Directors and employees of KLCCP Stapled Group are prohibited from trading in the Stapled Securities, particularly when they are in possession of price-sensitive information and knowledge of facts which have not been publicly announced.

As part of KLCCP Stapled Group implementation of adequate procedures, the Boards of KLCCP and its subsidiaries have executed the Integrity Pledge in combatting bribery and corruption as a defence against corporate liability, which is stipulated in Section 17A of the Malaysian Anti-Corruption (Amendment) Act 2018 and takes effect from 1 June 2020. The Board of KLCCP had also approved for KLCCP to obtain certification of ISO 37001: 2016 Anti-Bribery Management System by December 2020 and for its subsidiaries to implement their respective Anti-Bribery Management Systems, being part of the several related initiatives implemented during the year.



## CORPORATE GOVERNANCE OVERVIEW STATEMENT

### **B** EFFECTIVE AUDIT AND RISK MANAGEMENT

#### **I) AUDIT COMMITTEE**

The Boards had established the ACs for KLCCP and KLCCRM which are governed by their respective TOR. The ACs comprise members who have a wide range of necessary skills to discharge their duties.

Further details of the ACs are set out in the ACs Report of this Annual Report as well as CG Report.

#### **II) FINANCIAL REPORTING**

In order to provide timely, transparent and up-to-date disclosure of KLCCP Stapled Group's overall performance, the Boards ensured that a balanced, clear and meaningful assessment of the financial position and prospects of KLCCP Stapled Group is presented in the disclosures made to the holders of Stapled Securities, investors as well as to the regulatory authorities through various announcements on quarterly financial results, annual reports and press releases.

The Boards are assisted by the respective ACs to provide independent scrutiny of the processes in place to monitor KLCCP Stapled Group's financial and non-financial reporting and the quality of the same.

The Chairperson of the ACs as well as its members are professional. Together, they have vast experience and skills in accounting and finance as well as other fields of expertise, and are highly-qualified to formulate and review the integrity and reliability of KLCCP Stapled Group's financial statements prior to recommending the same to the Boards for approval.

The Boards are responsible for ensuring that KLCCP Stapled Group's audited financial statements comply with the relevant financial reporting standards and any other applicable legislations and regulations.

The Statement by the Directors, the Manager's Report and the Statement by the Manager in relation to the preparation of the financial statements of KLCCP Stapled Group are set out in this Annual Report.

#### **III) RISK MANAGEMENT AND INTERNAL CONTROL**

The Boards determine the extent and nature of the risks they are prepared to take in order to achieve KLCCP Stapled Group's strategic objectives.

The Boards have overall responsibility for maintaining a sound system of risk management and internal control for KLCCP Stapled Group that provide reasonable assurance of effective and efficient business operations, compliance with laws and regulations as well as internal procedures and guidelines. Oversight of the effectiveness of these systems is delegated to the ACs which undertake regular reviews to ensure that KLCCP Stapled Group can identify and consider the most appropriate risks for the business and to mitigate risks as far as practicable. ACs review covers financial, operational and compliance controls as well as risk management functions.

The Statement on Risk Management and Internal Control, which provides an overview of the state of internal control within KLCCP Stapled Group, is set out in this Annual Report and also in the CG Report.

#### **IV) RELATIONSHIP WITH EXTERNAL AUDITORS**

KLCCP Stapled Group has established a transparent and appropriate relationship with the external auditors through the respective ACs. From time to time, the external auditors will highlight matters that require further attention of the respective ACs and the Boards. The Boards have obtained assurance from the external auditors on their independence in discharging their duties throughout the conduct of the audit engagement.

KLCCP and KLCCRM had adopted their respective Framework on External Auditors, which is one of the several initiatives implemented during the year, to establish a formal policy and procedure for the respective ACs to assess the suitability, objectivity and independence of the external auditors in tandem with the practice of MCCG.

The respective ACs meet with the external auditors to discuss their audit plans, fees, audit findings and their reviews of KLCCP Stapled Group's financial statements. The meetings are held in the presence of the CEO and the Management.

During the year under review, the respective ACs also met with the external auditors twice without the presence of the CEO and the Management. In addition, the external auditors are present at the AGMs to provide their professional and independent clarification on issues and concerns raised by the holders of Stapled Securities.

A summary of the work of the ACs during the year under review, including the evaluation of the independent audit process, are set out in the ACs Report and CG Report.

#### **V) INTERNAL AUDIT FUNCTION**

The internal audit function is undertaken by the Group Internal Audit Division ("GIAD") of KLCC (Holdings) Sdn Bhd ("KLCC") which provides assurance on the efficiency and effectiveness of the internal control systems implemented by KLCCP Stapled Group. To support the ACs in discharging their responsibilities, the Head of GIAD of KLCC reports directly to the ACs.

The appointment of the Head of GIAD is reviewed and recommended by the ACs. The Head of GIAD has unrestricted access to the ACs, the Boards and Management. The Head of GIAD and a majority of internal auditors under GIAD are members of The Institute of Internal Auditors Malaysia.

Further details of the internal audit activities are set out in the ACs Report, and Statement on Risk Management and Internal Control of this Annual Report.

#### **VI) COMMUNICATION ON AUDIT, RISK MANAGEMENT AND CONTROL**

The Boards through the ACs have maintained oversight to ensure integrity in financial reporting, effectiveness of the internal control environment and risk management process in operation across KLCCP Stapled Group. Further details are outlined in the ACs Report, and Statement on Risk Management and Internal Control in this Annual Report.

# CORPORATE GOVERNANCE OVERVIEW STATEMENT

## C INTEGRITY IN CORPORATE REPORTING AND MEANINGFUL RELATIONSHIP WITH STAKEHOLDERS

### I) COMMUNICATION BETWEEN KLCCP, KLCCRM AND STAKEHOLDERS

The Boards recognise the importance of maintaining transparency and accountability to their stakeholders. As such, the Boards consistently ensure the supply of clear, comprehensive and timely information to their stakeholders via annual reports as well as various disclosures including quarterly financial results of KLCCP Stapled Group.

The Boards' principal duty is to deliver long term, sustainable returns to the holders of Stapled Securities bearing in mind the impact of their actions and decisions on other stakeholders. The detailed explanation of how KLCCP and KLCCRM interact with the holders of Stapled Securities and other stakeholders are detailed out in the Sustainability Statement of this Annual Report.

### II) EFFECTIVE ANNUAL GENERAL MEETINGS

The Boards regard the AGMs as important forums for effective communication and proactive engagements between the Boards and the holders of Stapled Securities. The holders of Stapled Securities will be informed at the commencement of the AGMs that all resolutions set out in the Notice of the AGMs are to be voted by poll.

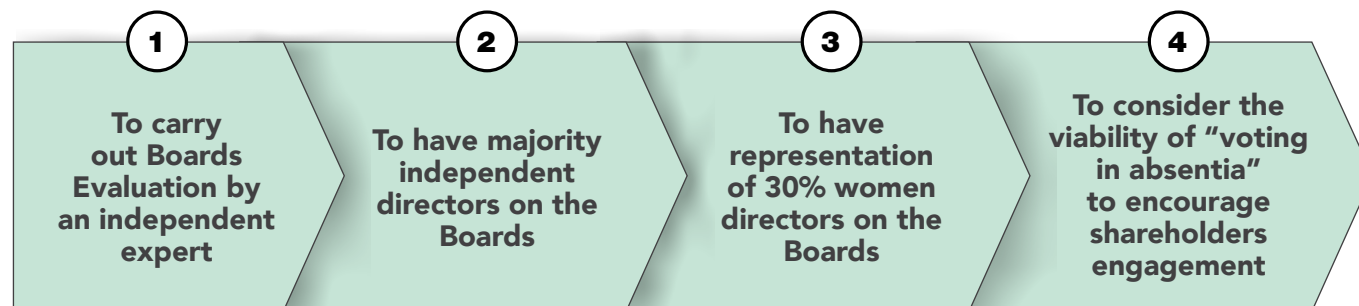
The holders of Stapled Securities will be accorded ample opportunity and time to raise questions and concerns, and the Directors of KLCCP and KLCCRM will provide appropriate answers and clarifications. The questions from the Minority Shareholders Watch Group and their answers thereto are shared with all the holders of Stapled Securities for their information.

A detailed presentation of KLCCP Stapled Group's operations and financial results will be given by the CEO upon commencement of the AGMs. The external auditors of KLCCP and KLCC REIT will also be present during the AGMs to provide their professional and independent advice. Further details on matters relating to the proceedings of the AGMs are disclosed in the CG Report.

### STRENGTHENING OUR GOVERNANCE PRACTICES FOR FUTURE VALUE

The Boards believe that good governance is essential in supporting the realisation of business objectives of KLCCP Stapled Group. Having the right standards on governance protects the business of KLCCP Stapled Group as well as the interests of the stakeholders.

Moving forward, the Boards will strive to enhance corporate governance best practices for KLCCP and KLCCRM, as particularly stated below:



This Statement is made in accordance with the resolution of the Board of Directors on 23 January 2020.

# NOMINATION AND REMUNERATION COMMITTEES REPORT

## HABIBAH BINTI ABDUL



Chairperson/Senior Independent  
Non-Executive Director

The Nomination and Remuneration Committees of KLCCP and KLCCRM are constituted as committees of the Boards of KLCCP and KLCCRM to assist the Boards with regard to its nomination and remuneration matters. The NRCs of KLCCP and KLCCRM were established on 27 November 2012 and 21 August 2013 respectively.

### Composition

Both NRCs comprise a majority of Independent Non-Executive Directors. The composition of the NRCs for both KLCCP and KLCCRM is as follows:

<b>I</b> Habibah binti Abdul	<b>II</b> Tengku Muhammad Taufik	<b>III</b> Farina binti Farikhullah Khan
Chairperson/ Senior Independent Non-Executive Director	Member/ Non-Independent Non-Executive Director	Member/ Independent Non-Executive Director

### Terms of Reference ("TOR")

Both NRCs' roles and functions are set out in their respective Terms of Reference ("TOR") which are available on the corporate website of KLCCP at [www.klcc.com.my](http://www.klcc.com.my) for easy access by holders of Stapled Securities and the public alike. The last revision to the respective TOR of KLCCRM and KLCCP was made on 11 November 2019 to incorporate changes pursuant to the adoption of best practices on corporate governance as recommended by the Malaysian Code on Corporate Governance ("MCCG").

### Meetings and Attendance

During the year under review, 4 meetings of the NRCs of KLCCP and KLCCRM were held respectively.

The attendance of the members of the NRCs is as follows:

MEETING ATTENDANCE	Committee Members			
	Habibah binti Abdul (Re-designated as Chairperson w.e.f 3 April 2019)	Tengku Muhammad Taufik	Farina binti Farikhullah Khan (Appointed as Member w.e.f 3 April 2019)	Dato' Halipah binti Esa (Ceased as Member w.e.f 3 April 2019)
KLCCP	4/4	3/4	2/2	2/2
KLCCRM	4/4	3/4	2/2	2/2

Meetings of the NRCs were also attended by the Chief Executive Officer.

# NOMINATION AND REMUNERATION COMMITTEES REPORT

## ACTIVITIES DURING THE PERIOD UNDER REVIEW

The following activities were carried out by the NRCs during the year under review:

CATEGORIES	ACTIVITIES
<b>Board membership</b>	(a) Reviewed and endorsed the re-election of directors. (b) Reviewed and endorsed proposals on revision to the composition of the Boards and Board Committees.
<b>Board fees &amp; benefits</b>	(a) Establishment of Non-Executive Directors' Remuneration Framework. (b) Reviewed the fees payable to non-executive directors for the holders of Stapled Securities' approval.
<b>Board Performance Evaluation</b>	(a) Assessment on the effectiveness of the Boards, Board Committees and individual Directors through Board Effectiveness Evaluation.
<b>Performance Management</b>	(a) Reviewed and endorsed proposals on performance reward and salary increment for KLCCP. (b) Reviewed and endorsed the proposal for salary structure revision for KLCCP.
<b>Succession Planning</b>	(a) Discussed updates on succession management (i.e. KLCCP Leadership Bench Strength) following the approved Succession Management Framework.
<b>Governance</b>	(a) Endorsed the amendments to the Terms of Reference including the limit on tenure of independent non-executive directors to 9 years. (b) Discussed & reviewed updates on compliance and governance under nomination and remuneration matters.

## BOARD'S APPOINTMENT AND RESIGNATION

During the year under review, changes to the composition of the Boards of KLCCP and KLCCRM are set out below:

### APPOINTMENT

KLCCP and KLCCRM practice a formal and transparent procedure for appointment of new directors.

All nominees to the Boards are first considered by the NRCs, taking into consideration the mix of skills, competencies, experiences, integrity, time commitment, age, gender and other qualities required to effectively discharge the role of a director. The NRCs will then recommend the nominees for the Boards' approvals.

The selection and appointment of an additional independent non-executive director was part of the Boards endeavor to enhance the mix of board's skills and competencies as well as to achieve the target of having majority independent directors.

Following rigorous selection process depicted below, the NRC reviewed and recommended the appointment of Dato' Jamaludin bin Osman to the Board who was appointed effective 1 January 2020.



### RESIGNATION

Dato' Halipah binti Esa retired and resigned as an Independent Non-Executive Director of KLCCP and KLCCRM respectively and ceased as the Chairperson of both NRCs on 3 April 2019. Dato' Halipah served as an Independent Non-Executive Director of KLCCP and KLCCRM since 1 March 2007 and 5 December 2012 respectively. She opted to retire after the conclusion of 16<sup>th</sup> AGM of KLCCP held on 3 April 2019.

On 1 January 2020, Datuk Ishak bin Imam Abas resigned as Non-Independent Non-Executive Director of KLCCP and KLCCRM. Datuk Ishak was appointed to the board of KLCCP on 7 February 2004 and also appointed as director of KLCCRM on 5 December 2012.

## NOMINATION AND REMUNERATION COMMITTEES REPORT

### RE-ELECTION OF DIRECTORS

During the year under review, KLCCP Board, with the recommendation of the NRC, endorsed the re-election of directors who are subject to retirement in accordance with the provisions of KLCCP Constitution. The following directors who are due for retirement and are eligible for re-election have indicated their willingness to seek re-election at the forthcoming annual general meeting of KLCCP to be held in April 2020:



### SUCCESSION PLANNING

During the year under review, the NRC of KLCCP continued to be updated on the approved Succession Management Framework of KLCCP, which enables critical positions across the group to be identified according to the clustering of positions in various categories.

The Succession Management Framework also provides the criteria and considerations in determining the potential talents and successors for the critical positions, resulting in the Leadership Bench Strength of KLCCP which is part of the management's initiative in building succession management.

The NRC of KLCCP was also briefed on the development programmes enrolled by potential talents and successors being part of their training and development.

### BOARDS AND INDIVIDUAL DIRECTOR'S EFFECTIVENESS EVALUATION

During the year under review, an evaluation of the Boards and individual directors was carried out with the assistance of an external company secretarial firm, Messrs. Tricor Corporate Services. The evaluation process is explained in the diagram below:

#### PLAN

NRC Deliberation on Method, Experts and Criteria for Evaluation

#### Evaluation Framework

- What are our objectives
- Who will be evaluated
- What will be evaluated
- What techniques will be used
- Who will do the evaluation
- What we will do with the results

#### IMPLEMENTATION

**Appointment of Facilitator**  
Appointment of Messrs. Tricor Corporate Services as External Facilitator for Evaluation

**Tailor & Launch Survey**  
Distribution of Detailed Questionnaire to Directors

#### EVALUATION

- Compilation of findings
- NRC's deliberation on Survey Results, analysis on findings and recommend to the Board
- Tabulation to the Board of the Results and key action needed for improvement

#### POST EVALUATION

**ACTION PLAN & FOLLOW UP**

# NOMINATION AND REMUNERATION COMMITTEES REPORT

**The FY2019 Board and Board Committees Evaluation (“FY2019 Performance Assessment”) for both KLCCP and KLCCRM was carried out based on the following criteria:**

## BOARD

- Structure;
- Operations and Interaction;
- Communication; and
- Roles and Responsibilities

## AUDIT COMMITTEE

- Terms of Reference and Composition;
- Skills and Competencies;
- Meeting Administration and Conduct;
- Board Communication;
- Internal Audit; and
- External Audit.

## NOMINATION & REMUNERATION COMMITTEE

- Terms of Reference and Composition;
- Skills and Competencies;
- Meeting Administration and Conduct;
- Board Communication;
- Nominating Matters; and
- Remuneration Matters.

The FY2019 Performance Assessment also included the evaluation of the performance of individual directors as well as assessing the independence of independent directors. The FY2019 Performance Assessment results will be tabled to the Boards at the meetings of the Boards to be held in 2020 for deliberation by the Board on key action plans for improvement.

During the year under review, the NRCs had identified the following areas arising from the FY2018 Performance Assessment results:

## Areas of Strength

### TRAINING AND PROFESSIONAL DEVELOPMENT OF DIRECTORS

During the year under review, the directors have attended relevant development and training programmes according to individual needs to enhance their ability in discharging their duties and responsibilities more effectively. The list of trainings attended by the directors is as follows:

#### Directors

**Datuk Ahmad Nizam bin Salleh**



**Datuk Hashim bin Wahir**



**Datuk Pragasa Moorthi a/l Krishnasamy**



#### Trainings Attended

- |  |   |   |
|--|---|---|
| <ul style="list-style-type: none"> <li>• Asia Oil and Gas Conference (AOGC 2019)</li> <li>• Asia Petroleum Geoscience Conference and Exhibition (APGCE 2019)</li> <li>• National SDG Summit 2019</li> <li>• Wawasan Kemakmuran Bersama (WBK2030)</li> <li>• International Day for the Eradication of Poverty 2019</li> </ul> | <ul style="list-style-type: none"> <li>• Anti-Bribery Management System Session with Governing Body and KLCC Group Management</li> <li>• Global Business Insight Series – LEAP: How to thrive in a World where everything can be copied</li> <li>• Pembentangan Ekonomi Malaysia: Kini dan Masa Depan</li> <li>• Khazanah Megatrends Forum 2019</li> <li>• PNB Corporate Summit 2019</li> <li>• The Inaugural Malaysia REIT Forum 2019</li> </ul> | <ul style="list-style-type: none"> <li>• Curtin University Risk Management Seminar</li> </ul> |
|--|---|---|

### REMUNERATION OF DIRECTORS

During the year under review, the NRCs ensured the transparency of remuneration matters and that decisions on remuneration made by the NRCs support the strategic direction of the business. Evidently, the NRCs established the KLCCP Non-Executive Directors’ Remuneration Framework (“Framework”) which is available on the corporate website of KLCCP at [www.klcc.com.my](http://www.klcc.com.my)

The Framework is designed upon the remuneration principles and procedures applicable for the KLCCP NEDs. So long as the shares of KLCCP remained stapled with the units of KLCC Real Estate Investment Trust (“KLCC REIT”), the Framework is also applicable to the NEDs of KLCCRM being the Manager of KLCC REIT.

#### Summary of

##### Element

- Retainer Fee
- Special Fee
- Meeting Allowance
- Petrol Allowance
- Others

## NOMINATION AND REMUNERATION COMMITTEES REPORT

- (a) Ability to share experience and skills. Ability to make impact on company's strategy, performance and people;
- (b) Discussion on strategic direction and results of its business; and
- (c) Evaluation and development of new projects.

### Areas for Improvement

- (a) To improve skills diversity in the Board's composition; and
- (b) To engage independent experts periodically to facilitate objective and candid Board evaluation.

				RESIGNED
<b>Habibah binti Abdul</b> 	<b>Farina binti Farikhullah Khan</b> 	<b>Tengku Muhammad Taufik</b> 	<b>Dato' Jamaludin bin Osman</b> (appointed w.e.f 1 January 2020) 	<b>Dato' Halipah binti Esa</b> (resigned w.e.f 3 April 2019) 
<ul style="list-style-type: none"> <li>• Implement Strategic Business Plan Process</li> <li>• Board Excellence Programme Managing Stakeholders</li> <li>• Talk on Gas industry by Sam Muraki</li> <li>• EY Tax Budget Seminar</li> <li>• Audit Oversight Board with Audit Committee</li> <li>• MFRS updates for BAC Members</li> </ul>	<ul style="list-style-type: none"> <li>• Talk on Gas industry by Sam Muraki</li> <li>• CG Watch: How Does Malaysia Rank?</li> <li>• Cyber Security Awareness</li> <li>• Anti-Money Laundering FY2017/18</li> <li>• Risk Management: BASEL FIRB Accreditation – Refresher for Board Members</li> <li>• Session with Prof Dr Kamal Munir</li> <li>• Raising Defences: Section 17A, MACC Act</li> </ul>	<ul style="list-style-type: none"> <li>• Mandatory Accreditation Programme</li> <li>• EY Innovation Realised Summit</li> <li>• MISC Annual Planning Forum/Directors' Training 2019</li> <li>• World Economic Forum Malaysia Energy Roundtable: Shaping the future of Malaysia's Energy Landscape</li> <li>• EY C-Suite Forum 2019</li> </ul>	<ul style="list-style-type: none"> <li>• Briefing on the new Section 17A MACC Act 2009 on Corporate Liability and Corruption-Free Pledging &amp; Signing Ceremony</li> <li>• Agile Corporate Governance in IR 4.0</li> </ul>	<ul style="list-style-type: none"> <li>• PNB Leadership Forum 2019 – Organisational Excellence</li> </ul>
				<b>Datuk Ishak bin Imam Abas</b> (resigned w.e.f 1 January 2020) 
				<ul style="list-style-type: none"> <li>• Thought Leadership Series: Leadership Greatness in Turbulent Times – Building Corporate Longevity</li> </ul>

### KLCCP NEDs Remuneration Framework:

#### How operated

The NEDs are to be paid a fixed retainer fee.

Special Fee is payable to the NEDs with special experience and skills critical for the company's success.

The NEDs shall be paid attendance allowance for every meeting (Board & Board Committees Meetings) attended.

The NEDs are each given petrol card with a fixed maximum amount per annum.

The NEDs of KLCCRM are only entitled to Meeting Attendance Allowance as well as Special Fee (where applicable). The said allowance/fee is payable only when the meetings of Board or Board Committees of KLCCRM are held on a different date than the meetings of the Board or Board Committees of KLCCP.

For the financial year ended 31 December 2019, a total of RM1,123,050 was paid to the Board members of KLCCP being Directors' Remuneration following the approval of the resolution tabled at the AGM of KLCCP held on 3 April 2019 where the holders of Stapled Securities had approved the payment of directors' fee and benefits with effect from 4 April 2019 until the next AGM to be held in 2020.

The Executive Director, Datuk Hashim Wahir, who is also the Chief Executive Officer of KLCCP and KLCCRM, is an employee of KLCC (Holdings) Sdn Bhd ("KLCCCH"). KLCCP reimburses KLCCCH for services rendered by Datuk Hashim Wahir in the form of management fees. During the year under review, KLCCP reimbursed KLCCCH an amount of RM1,172,736 for this purpose.

## NOMINATION AND REMUNERATION COMMITTEES REPORT

For the year under review, the breakdown of Directors' Remuneration incurred by KLCCP is tabulated below:

	Director's Fee (RM)	Board Meeting Allowance* (RM)	Audit Committee Meeting Allowance* (RM)	Nomination & Remuneration Meeting Allowance* (RM)	Petrol Allowance (RM)	Total (RM)
<b>Executive Director</b>						
Datuk Hashim bin Wahir	n/a	n/a	n/a	n/a	n/a	n/a
<b>Non-Executive Directors</b>						
Datuk Ahmad Nizam bin Salleh	240,000	21,000	n/a	n/a	6,000	267,000
Tengku Muhammad Taufik#	120,000	21,000	10,500	10,500	n/a	162,000
Datuk Pragasa Moorthi a/l Krishnasamy	120,000	21,000	n/a	n/a	6,000	147,000
Habibah binti Abdul	120,000	21,000	17,500	14,000	6,000	178,500
Farina binti Farikhullah Khan	120,000	17,500	17,500	7,000	6,000	168,000
Dato' Halipah binti Esa (retired/resigned w.e.f 3 April 2019)	31,000	10,500	7,000	7,000	1,550	57,050
Datuk Ishak bin Imam Abas (resigned w.e.f 1 January 2020)	120,000	17,500	n/a	n/a	6,000	143,500
<b>Total</b>	<b>871,000</b>	<b>129,500</b>	<b>52,500</b>	<b>38,500</b>	<b>31,550</b>	<b>1,123,050</b>

\* Meeting allowances depend on the number of meetings attended by the Board/Audit Committee/NRC Members.

# Fees paid directly to PETRONAS in respect of a Director and appointee of PETRONAS.

The Directors' Remuneration tabulated above reflects what was incurred on a group basis whereby no meeting allowance was paid to the members of the Board, Audit Committee and NRC of KLCCRM, as their meetings were held on the same date as the meetings of the Board, Audit Committee and NRC of KLCCP.

The NRC of KLCCP has reviewed and endorsed the proposed Directors' Remuneration for the NEDs for approval by holders of Stapled Securities at the forthcoming AGM of KLCCP to be held in April 2020.

This Statement is made in accordance with the resolution of the Board of Directors on 23 January 2020.



# AUDIT COMMITTEES REPORT

## FARINA BINTI FARIKHULLAH KHAN



Chairperson/Independent  
Non-Executive Director

The Audit Committees ("ACs") of KLCCP and KLCCRM were established on 9 July 2004 and 12 December 2012 by the Boards of Directors of KLCCP and KLCCRM respectively.

### Composition

The members of the ACs of KLCCP and KLCCRM are the same and each AC comprises of 2 Independent Non-Executive Directors and 1 Non-Executive Non-Independent Director. The composition of the ACs is as follows:

<b>I</b> Farina binti Farikhullah Khan	<b>II</b> Habibah binti Abdul	<b>III</b> Tengku Muhammad Taufik
Chairperson/ Independent Non-Executive Director	Member/ Senior Independent Non-Executive Director	Member/ Non-Independent Non-Executive Director

### Terms of Reference ("TOR")

The ACs are granted the authority to act on each Board's behalf in accordance with their respective TOR which are available on KLCCP's corporate website at [www.klcc.com.my](http://www.klcc.com.my).

### Meetings and Attendance

During the year under review, a total of 5 meetings of the AC of KLCCP and the AC of KLCCRM were held respectively.

The attendance of the members of the ACs is as follows:

MEETING ATTENDANCE	Committee Members			
	Farina binti Farikhullah Khan (Chairperson)	Habibah binti Abdul	Tengku Muhammad Taufik (Appointed as member w.e.f 3 April 2019)	Dato' Halipah binti Esa (Ceased as Member w.e.f 3 April 2019)
KLCCP	5/5	5/5	3/3	2/2
KLCCRM	5/5	5/5	3/3	2/2

Meetings of the ACs were attended by the CEO, CFO and Head of Investment, GIAD of KLCC, and the external auditors as and when required.

# AUDIT COMMITTEES REPORT

## SUMMARY OF THE WORK OF THE AUDIT COMMITTEES

The ACs are collectively responsible in assisting the Boards in corporate governance and compliance matters of KLCCP Stapled Group. A summary of the work and key matters considered by the ACs during the financial year ended 31 December 2019 are described below:

### 01 INTERNAL AUDIT

- (a) Reviewed and approved the annual audit plans prepared by GIAD of KLCCCH for activities to be undertaken for FY 2019;
- (b) Reviewed the internal audit reports which highlighted major findings, agreed corrective action items, and management's responses thereto.

Discussed with the management on actions to be taken to improve the system of internal controls based on improvement opportunities identified in the internal audit reports.

Further, the ACs also reviewed the quarterly internal audit status reports prepared by GIAD of KLCCCH which highlighted the outstanding agreed corrective action items on audit findings to ensure all audit issues are resolved within the agreed stipulated period on a quarterly basis;

- (c) During the first quarter of FY 2019, KLCCP AC reviewed the results of the Balanced Scorecard of GIAD for FY 2018 and approved the Balanced Scorecard of GIAD for FY 2019. The Mid-Year Performance Review of GIAD for the first 6 months of FY 2019 was presented to KLCCP AC; and
- (d) Recommended the appointment of the new Head of GIAD effective 1 September 2019 to replace the former Head of GIAD.

### 02 FINANCIAL STATEMENTS AND REPORTING

- (a) Reviewed and discussed the unaudited quarterly financial results of KLCCP Stapled Group with the management and recommended the same for the Boards' consideration and approval before releasing to Bursa Securities. The review was to ensure compliance with the MMLR, Malaysian Financial Reporting Standards, the Companies Act 2016, REIT Guidelines and any other applicable legislations and regulations;
- (b) Reviewed and discussed the audited financial statements with the external auditors and the management. Having been satisfied that the financial statements and reports complied with the relevant accounting standards and other applicable laws and regulations, the ACs recommended the same for the Boards' consideration and approvals;
- (c) The ACs discussed the key audit matters raised by the external auditors with the management and the disclosure thereof in the Auditors' Report for the financial year ended 31 December 2019 for KLCCP, KLCC REIT and KLCCRM, which is in line with the requirements of the new International Standards on Auditing 701; and
- (d) Recommended to the Boards of KLCCP and KLCCRM (as approved by the Trustee) for approvals on dividends and income distributions respectively for payment to the holders of Stapled Securities.

### 03 RISK REVIEW

- (a) Reviewed the adequacy and effectiveness of risk management, internal control system and key control processes as adopted by KLCCP Stapled Group;
- (b) Reviewed KLCCP Stapled Group's risk exposures on an annual basis to ensure the risk exposures are properly mitigated and updated in the Corporate Risk Profile and recommended the same for the Boards' consideration and approvals; and
- (c) Reviewed the quarterly key risk indicators' and risk appetite results for the identified risks and recommended the same for Boards' endorsement.

## AUDIT COMMITTEES REPORT

### 04 EXTERNAL AUDIT

- (a) Reviewed the external auditors' scope of work, audit plans and fees for the year under review. Prior to the audit, representatives from the external auditors presented their audit strategies and plans;
- (b) Discussed with the external auditors on the Audited Financial Statements for the financial year ended 31 December 2019, particularly on the major issues that arose during the course of the audit and their resolution, key accounting and audit adjustments, as well as the unadjusted differences identified during the audit;
- (c) Discussed issues arising from financial audits and any other matters the external auditors may wish to discuss (in the absence of the management twice annually); and
- (d) Reviewed the independence and objectivity of the external auditors and their services rendered including non-audit services:
  - For KLCCP, the AC made recommendations to the Board for the re-appointment of the external auditors and approvals of their audit and non-audit fees.
  - In respect of KLCCRM, the AC recommended the appointment and remuneration of the external auditors of KLCC REIT upon the approval of the Trustee of KLCC REIT.

The details of fees paid/payable to the external auditors for the year in respect of statutory audit and other services rendered to KLCCP Stapled Group are set out below:

	KLCCP Stapled Group RM'000*	KLCCP RM'000	KLCC REIT RM'000#
<b>Fees paid/payable to Messrs. Ernst &amp; Young:</b>			
Statutory Audit	621	219	92
Non-Audit Fee	16	16	-
<b>Total</b>	<b>637</b>	<b>235</b>	<b>92</b>

\* inclusive of fees paid by subsidiaries of KLCCP

# inclusive of fees paid by Midciti Sukuk Berhad

The Boards of KLCCP and KLCCRM consider the provision of other services by the external auditors to KLCCP Stapled Group was cost effective and efficient due to their knowledge and understanding of the operations of KLCCP Stapled Group, with no undue compromise to their independence and objectivity.

### 05 RELATED PARTY TRANSACTIONS

- (a) Reviewed and recommended to the Boards for approval proposed related party transactions and recurrent related party transactions to be entered into by KLCCP Stapled Group based on the following requirements:
  - (i) The MMLR, REIT Guidelines and other applicable laws and regulations;
  - (ii) On arm's-length basis and under normal commercial terms and in the best interest of the holders of Stapled Securities;
  - (iii) Interested Directors are to abstain from voting at Board Meetings;
  - (iv) Disclosure via Bursa Announcements, Quarterly Reports and Annual Report (if applicable);
  - (v) Approval by the Trustee (for KLCC REIT only); and
- (b) The AC of KLCCP reviewed the quarterly report on recurrent related party transactions of KLCCP Stapled Group.

### 06 CORPORATE GOVERNANCE AND REGULATORY COMPLIANCE

- (a) Reviewed and recommended to the Boards on the following:
  - (i) Corporate Governance ("CG") Overview Statement and CG Report;
  - (ii) Statement on Risk Management and Internal Control;
  - (iii) ACs Report; and
  - (iv) Sustainability Statement;
- (b) Reviewed the current corporate governance practices implemented by KLCCP and KLCCRM and recommended to the Boards on areas for improvement; and
- (c) Reviewed the compositions of the ACs to ensure compliance with the MMLR and MCGG.

# AUDIT COMMITTEES REPORT

## INTERNAL AUDIT FUNCTION

The ACs are supported by GIAD of KLCCCH by providing an independent, objective assurance and to assist KLCCP Stapled Group in accomplishing its goals by evaluating and improving the effectiveness of risk management, controls and governance processes within the Group. The internal audit function is governed by the respective KLCCP and KLCCRM Internal Audit Charters approved by the respective ACs which establishes a framework for the effective and efficient functioning of the GIAD. The GIAD of KLCCCH maintained their independence, impartiality, and proficiency and due professional care by having their plans and reports directly under the purview of the ACs.

The internal audits were undertaken to support the ACs in their governance responsibilities, which are to provide oversight of risk, control and governance processes administered by the management of the KLCCP Stapled Group. The GIAD of KLCCCH adopts risk-based approach in executing the planning, reviews and assessments, steered by internal policies, procedures and the Internal Control – Integrated Framework issued by COSO (i.e. The Committee of Sponsoring Organizations of the Treadway Commission) and the International Professional Practices Framework promulgated by the Institute of Internal Auditors.

The ACs also had full access to the services and advice of the internal auditors and received reports on all audits that were performed.

During the financial year ended 31 December 2019, the GIAD of KLCCCH had executed the following internal audit works:

**Conducted reviews and assessments based on the approved FY2019 annual audit plans covering the areas of:**

- Overall Controls and Management of Projects Variation Order;
- Menara 3 PETRONAS' (Office) Leasing, Tenancy and Facility Management;
- KLCC Parking Management;
- Group Tender and Procurement Department; and
- Audit Review on the Overall Controls and Activities KLCCP's Human Resource Division.



**Conducted regular follow-up with the management on agreed corrective action items for outstanding audit issues to ensure key risks and weaknesses were addressed effectively and timely, where the status of implementation of the said agreed corrective action items are reported to the ACs on quarterly basis; and**



**Prepared annual audit plans for FY2020 to ensure that all high risk areas in significant businesses and support units were identified and audited for the ACs' deliberations and approvals.**

The resulting reports from GIAD of KLCCCH, including findings, recommendations and management responses, were presented to the ACs.

Both the management of KLCCP and KLCCRM are responsible to ensure that necessary agreed corrective action items are taken and resolved within the required timeframe.

The total costs incurred for the internal audit activities of KLCCP Stapled Group for the year was RM645,126.00.

Further details of the activities of GIAD of KLCCCH are set out in the Statement on Risk Management and Internal Control of this Annual Report.

*This Statement is made in accordance with the resolution of the Board of Directors on 23 January 2020.*

# STATEMENT ON RISK MANAGEMENT AND INTERNAL CONTROL

**The Boards of KLCCP and KLCCRM are responsible and committed to maintain a sound and effective risk management and internal control system of KLCCP group and KLCC REIT.**

The system encompasses risk management, organisation policies and processes, corporate governance, financial information integrity, operational and regulatory controls. The system is designed to manage and not to eliminate all inherent risks associated with the business as well as any weaknesses in the processes and policies of KLCCP Stapled Group. An effective and sound risk management and internal control system is important for KLCCP Stapled Group to achieve its business strategies and objectives.



## RISK MANAGEMENT

The Boards have established sound risk management practices to safeguard KLCCP Stapled Group's business interest from risk events that may impede the achievement of its business strategies and growth opportunities besides providing assurances to all stakeholders.

KLCC Group Enterprise Risk Management ("ERM") Framework ("Framework") outlines the risk policy, risk governance and structure, risk measurement and risk operations and system for KLCCP Stapled Group.

The Boards have implemented the ERM processes to identify, assess, monitor, report and mitigate risks impacting KLCCP Stapled Group's business and supporting activities in accordance with ISO 31000:2009 - Principles and Guidelines on Implementation.

In supporting the risk governance structure and effective implementation of the ERM, KLCCP Stapled Group has established appropriate risk operations mechanism covering the areas of system, processes, reporting of risks, knowledge management and assurance activities.

# STATEMENT ON RISK MANAGEMENT AND INTERNAL CONTROL

The Risk Management Oversight Structure sets out the structure used to assign responsibility for risk management and facilitates the process for assessing and communicating risk issues from operational levels to the Boards. The structure consists of the Boards, ACs and the Management represented by Risk Management Committee ("RMC") and Top Management. The structure allows for effective strategic risk communication to take place between the Boards, ACs and the Management on a quarterly basis.

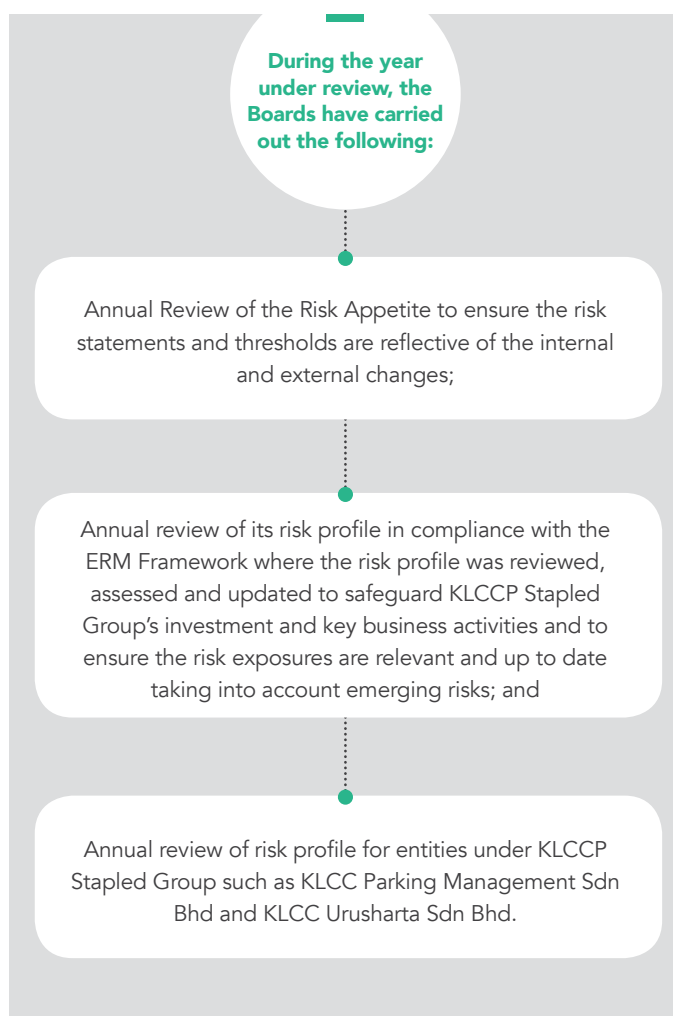


## STATEMENT ON RISK MANAGEMENT AND INTERNAL CONTROL

### RISK PROFILING

A risk profiling exercise was conducted to ensure that KLCCP Stapled Group's risk exposures are properly mitigated and updated to reflect the current economic environment and new regulations imposed by the Government which impacted KLCCP Stapled Group's risk exposures.

The likelihood and impact of the risks have been assessed and evaluated against KLCCP Stapled Group's risk appetite and tolerance level while appropriate key risk indicators and mitigation plans have been identified for the risks. The status of the principal risks and key risk indicator performances are then reported to the RMC, ACs and the Boards for their deliberation and guidance on a quarterly basis.



The Corporate Risk Profile is monitored via the INTERISK system, a risk management tool which provides complete risk overview of the organisation for reporting to the Boards. It is a web-enabled system where users are able to access the organisation risk profile on a real-time basis anytime and anywhere.

KLCCP Stapled Group has identified the following principal risks which are critical to the success of KLCCP Stapled Group's business objectives:



### CRISIS MANAGEMENT (CM)

A Crisis Management Plan (CMP) was established to address and respond to incidents where risk mitigation fails or when full prevention of the risk occurring is unlikely.

The CMP is to ensure preparedness in managing and responding in the area beyond HSE, such as Human Resources; Finance; ICT; Facility Management and Legal in the event of emergency/crisis.

The CMP includes the objective and scope; roles and responsibilities; activation thresholds and procedures; notification and communication process, strategies and actions for responding pre, during and post emergency/crisis; escalation process and resource requirement.

## STATEMENT ON RISK MANAGEMENT AND INTERNAL CONTROL

### BUSINESS CONTINUITY PLAN

The Business Continuity Plan (“BCP”) was established which aims to provide guidance in resuming key business functions in the event crisis occurs that has a major or severe impact on business in terms of financial, operation and reputation.

During the year under review, an update review of the business impact analysis (BIA) to identify the critical business functions (CBF) was carried out. The BIA is to assess the impact of unavailability of the functions over time, set prioritised timeframes for resuming these functions and specify Minimum Resources Requirements to be allocated to recover and resume these functions.

A Call Tree Verification exercise was conducted to ensure phone numbers and contact lists of relevant personnel and stakeholders are updated.

The web-based storage was introduced to support the continuity of business in the event of crisis to enable the critical business function to retrieve the working data elsewhere.

Concerns on all principal risks are shared with the Group Internal Audit Division (“GIAD”) of KLCC (Holdings) Sdn Bhd (“KLCCCH”) which then uses the risk assessment reports as reference to develop the annual audit plans for KLCCP Stapled Group. Risk awareness sharing sessions are regularly conducted for all levels of staff as part of the ongoing initiative to sustain risk awareness and risk management capabilities to inculcate risk management culture within the KLCCP Stapled Group.

### INTERNAL CONTROL PROCESSES

The Boards continue to uphold and implement strong control structure and environment with the following key control processes to identify, evaluate and manage weaknesses of KLCCP Stapled Group’s internal control system:

**1** The Boards meet at least quarterly and have set a schedule of matters, which is required to be deliberated and approved by the Boards, thus ensuring that the Boards maintain full and effective supervision over the control processes;

**2** The CEO of KLCCP and KLCCRM leads the presentation of board papers and provides comprehensive information and explanation for each discussion paper. In arriving at any decision, on recommendation by the Management, a thorough deliberation and discussion by the Boards is a prerequisite;

**3** Updates on KLCCP Stapled Group’s operations and performance are provided to the Boards at every meeting and the CEO also reports on any significant changes in the business operations and risk profiles of KLCCP Stapled Group. In addition, the CEO and the Chief Financial Officer/Chief Investment Officer (“CFO”) of KLCCP (who is also the Head of Investment/Head of Finance (“Head of Investment”) of KLCCRM) assure the Boards that adequate processes and controls are in place for the preparation of quarterly and annual financial statements;

**4** KLCCP Stapled Group has an organisational structure with defined lines of responsibilities, delegation of authority and accountability. A hierarchical reporting structure has been established to provide documentary and auditable trail of accountability. In this respect, Limits of Authority Manuals are in place to define the lines of accountability and responsibility in relation to KLCCP Stapled Group’s operations and functions;



## STATEMENT ON RISK MANAGEMENT AND INTERNAL CONTROL

**5** KLCCP Stapled Group adopts the PETRONAS Code of Conduct and Business Ethics ("CoBE") to ensure that Directors, Management and employees, and third parties, when performing any work or services for KLCCP Stapled Group, will act ethically and remain above board at all times and their individual behaviour is in line with the PETRONAS Shared Values, i.e. Loyalty, Professionalism, Integrity and Cohesiveness.

The detailed policy statements on the standards of behaviour and ethical conduct of the PETRONAS CoBE can be accessed at KLCCP's corporate website;

**6** KLCCP Stapled Group undertakes annual planning and budgeting exercise including development of business strategies for forthcoming years and establishes key performance indicators for each business segment to achieve. Variance against budgets are analysed and reported on a quarterly basis to the Boards;

**7** KLCCP Stapled Group's strategic directions are also reviewed annually taking into consideration changes in market conditions and significant business risks;

**8** The CFO and Head of Investment report to the AC of KLCCP and AC of KLCCRM respectively that the accounting policies and procedures as set out in the Accounting Procedures Manual are in place and applied consistently to ensure that the financial statements are in compliance with the Malaysian Financial Reporting Standards and the relevant regulatory disclosure requirements; and

**9** For the associate company, it is done via representation on the associate company's board. Information on the financial performance of the associate company is provided monthly.

### INTERNAL AUDIT

The GIAD of KLCCCH provides an independent, objective assurance on the efficiency and effectiveness of the risk management, internal control systems and governance processes as implemented by KLCCP Stapled Group to support the ACs of KLCCP and KLCCRM in discharging their governance responsibilities. Governed by the respective KLCCP and KLCCRM Internal Audit Charters, the GIAD of KLCCCH is independent of the activities they audit and perform their duties with impartiality, proficiency and due professional care.

The internal audits were undertaken to provide independent assessments on the adequacy, efficiency and effectiveness of the internal control system to manage risks faced by KLCCP Stapled Group. The ACs also had full access to the services and advice of the internal auditors and on quarterly basis received reports on all audits that were performed.

Adequacy and effectiveness of the internal control is assessed by adopting a systematic and risk based approach in reviewing KLCCP Stapled Group's businesses and operational controls, risk management and governance processes.

### MANAGEMENT ROLE

The respective Boards have received assurances from the CEO and CFO/ Head of Investment that KLCCP Stapled Group's risk management and internal control system is operating effectively in all material aspects based on the processes as approved by the Boards.

The Boards are of the view that KLCCP Stapled Group's internal control system is sound and effective to safeguard the stapled securities holders' investment, the interests of customers, employees and other stakeholders, and KLCCP Stapled Group's assets.

### REVIEW OF THIS STATEMENT

The External Auditors have performed limited assurance procedures on this Statement on Risk Management and Internal Control ("Statement") in accordance with *Malaysian Approved Standard on Assurance Engagements, ISAE 3000, Assurance Engagements Other Than Audits or Reviews of Historical Financial Information and Audit and Assurance Practice Guide 3, Guidance for Auditors on Engagements to Report on the Statement on Risk Management and Internal Control included in the Annual Report.*

They have reported to the Boards that nothing has come to their attention that causes them to believe the Statement intended to be included in the Annual Report is not prepared, in all material respects, in accordance with the disclosures required by *Paragraphs 41 and 42 of Statement on Risk Management and Internal Control: Guidelines for Directors of Listed Issuers nor is the Statement factually inaccurate.*

*This Statement is made in accordance with the resolution of the Board of Directors on 23 January 2020.*

# ADDITIONAL COMPLIANCE INFORMATION

**The information set out below is disclosed in compliance with the Main Market Listing Requirements of Bursa Malaysia Securities Berhad and Guidelines on Listed Real Estate Investment Trusts issued by Securities Commission Malaysia.**

**(i) Material Contracts**

There were no material contracts or loans entered into by KLCCP or KLCCP's subsidiaries involving the interests of the Directors or major Stapled Securities holders, either still subsisting at the end of the financial year ended 31 December 2019 or entered into since the end of the previous year, except as disclosed in the Prospectus of KLCCP Stapled Securities dated 7 May 2013 and the audited financial statements of KLCCP.

**(ii) Utilisation of Proceeds**

KLCCP and KLCC REIT did not raise funds through any corporate proposals during the financial year.

**(iii) Sanctions and/or Penalties**

During the financial year, there was no public sanction or penalty imposed by the relevant regulatory bodies on the management company of KLCC REIT.

**(iv) Recurrent Related Party Transaction ("RRPT")**

Both KLCCP and KLCC REIT did not seek any mandate from the holders of the Stapled Securities on RRPT during the financial year.

**(v) List of Property Development Activities**

During the financial year, there were no property development activities including acquisition of vacant land carried out by KLCC REIT.

KLCC PROPERTY HOLDINGS BERHAD

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# DIRECTORS' REPORT

## FOR THE YEAR ENDED 31 DECEMBER 2019

The Directors have pleasure in submitting their report and the audited financial statements of the Group and of the Company for the year ended 31 December 2019.

### PRINCIPAL ACTIVITIES

The principal activities of the Company in the course of the financial year are investment holding, property investment and the provision of management services.

The principal activities of its subsidiaries and associate are stated in Notes 7 and 8 to the financial statements respectively.

### CORPORATE INFORMATION

The Company is a public limited liability company, incorporated on 7 February 2004 and domiciled in Malaysia and is listed on the Main Market of Bursa Malaysia Securities Berhad. The registered office of the Company is located at Level 54, Tower 2, PETRONAS Twin Towers, Kuala Lumpur City Centre, 50088 Kuala Lumpur.

Upon the completion of the listing of stapled securities on 7 May 2013, the Group now comprises:

- (a) the KLCC Property Holdings Berhad ("KLCCP") Group, being the Company, its existing subsidiaries and associate company; and
- (b) KLCC Real Estate Investment Trust ("KLCC REIT") Group.

### RESULTS

	Group RM'000	Company RM'000
Profit for the year	945,671	200,948
Attributable to:		
Equity holders of the Company	356,503	200,948
Non-controlling interests relating to KLCC REIT	433,648	-
Other non-controlling interests	155,520	-
	945,671	200,948

**DIRECTORS'  
REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2019

**RESERVES AND PROVISIONS**

There were no material movements to and from reserves and provisions during the year, other than as disclosed in the Statements of Changes in Equity.

In the opinion of the Directors, the results of the operations of the Group and of the Company during the financial year were not substantially affected by any item, transaction or event of a material and unusual nature.

**DIVIDENDS**

The amount of dividends paid by the Company since 31 December 2018 were as follows:

	<b>RM'000</b>
In respect of the financial year ended 31 December 2018 as reported in the Directors' Report in that year:	
A fourth interim dividend of 4.63%, tax exempt under single tier system on 1,805,333,083 ordinary shares, was declared on 24 January 2019 and paid on 28 February 2019.	83,587
In respect of the financial year ended 31 December 2019:	
A first interim dividend of 2.52%, tax exempt under single tier system on 1,805,333,083 ordinary shares, was declared on 7 May 2019 and paid on 20 June 2019.	45,494
A second interim dividend of 2.57%, tax exempt under single tier system on 1,805,333,083 ordinary shares, was declared on 20 August 2019 and paid on 4 October 2019.	46,397
A third interim dividend of 2.56%, tax exempt under single tier system on 1,805,333,083 ordinary shares, was declared on 11 November 2019 and paid on 18 December 2019.	46,217
	<u>221,695</u>

A fourth interim dividend in respect of the financial year ended 31 December 2019, of 5.35%, tax exempt under the single tier system on 1,805,333,083 ordinary shares amounting to a dividend payable of RM96,585,000 will be payable on 28 February 2020.

The financial statements for the current year do not reflect this fourth interim dividend. Such dividend will be accounted for in equity as an appropriation of profits in the financial year ending 31 December 2020.

# DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

## DIRECTORS OF THE COMPANY

Directors who served during the financial year end and up to the date of this report are:

Datuk Ahmad Nizam Bin Salleh	
Datuk Hashim Bin Wahir	
Datuk Pragasa Moorthi A/L Krishnasamy	
Habibah Binti Abdul	
Tengku Muhammad Taufik	
Farina Binti Farikhullah Khan	
Dato' Jamaludin Bin Osman	(appointed w.e.f on 1 January 2020)
Datuk Ishak Bin Imam Abas	(resigned w.e.f on 1 January 2020)
Dato' Halipah Binti Esa	(retired w.e.f. on 3 April 2019)

The Directors who held office in the subsidiaries of the Company during the financial year and up to the date of this report (not including those directors listed above) are:

Annuar Marzuki Bin Abdul Aziz	
Peter James Holland Riley	
Richard Daniel Baker (Alternate Director to Craig Alan Beattie)	
Rossana Annizah Binti Ahmad Rashid (Alternate Director to Peter James Holland Riley)	
Abd Aziz Bin Abd Kadir	
Kevin William Whan (Alternate Director to Craig Alan Beattie)	
Brian Lap Hei Hung	
Andrew William Brien	
Harold Alan Schwartz III	
Datin Faudziah Binti Ibrahim	
Adrian Lee Baker	
Craig Alan Beattie	
Burhanuddin Bin Yahya	(appointed w.e.f. on 1 November 2019)
Dato' Hashimah Binti Hashim	(appointed w.e.f. on 1 November 2019)
Izwan Hasli Bin Mohd Ibrahim	(appointed w.e.f. on 20 January 2020)
Mohainee Binti Tahir	(resigned w.e.f. on 9 October 2019)
Shamsudin Bin Ishak	(resigned w.e.f. on 25 October 2019)
Rashidah Binti Alias @ Ahmad	(resigned w.e.f. on 31 October 2019)
Muhmat Hilme Bin Hassan	(resigned w.e.f. on 1 November 2019)

# DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

## DIRECTORS' INTERESTS

The Directors in office at the end of the year who have interests and deemed interest in the shares of the Company and its related corporations other than wholly-owned subsidiaries as recorded in the Register of Directors' Shareholdings are as follows:

Number of Shares in Petronas Chemicals Group Berhad				
	Balance as at 1.1.2019	← Number of Shares Bought	→ Number of Shares Sold	Balance as at 31.12.2019
<b>Direct</b>				
Datuk Hashim Bin Wahir	16,000	-	-	16,000
Datuk Ahmad Nizam Bin Salleh	10,000	-	-	10,000

Number of Shares in Petronas Gas Berhad				
	Balance as at 1.1.2019	← Number of Shares Bought	→ Number of Shares Sold	Balance as at 31.12.2019
<b>Direct</b>				
Datuk Ahmad Nizam Bin Salleh	2,000	-	-	2,000

None of the other Directors holding office as at 31 December 2019 had any interest in the ordinary shares of the Company and of its related corporations during the financial year.

## DIRECTORS' BENEFITS

Since the end of the previous financial year, no Director of the Company has received or become entitled to receive any benefit (other than the benefit included in the aggregate amount of emoluments received or due and receivable by Directors or the remuneration received by the Directors from certain related corporations), by reason of a contract made by the Company or a related corporation with the Director or with a firm of which the Director is a member, or with a company in which the Director has a substantial financial interest.

There were no arrangements during and at the end of the financial year, which had the object of enabling Directors of the Company to acquire benefits by means of the acquisition of shares in or debentures of the Company or any other body corporate.

The Directors' benefits are as follows:

	Group RM'000	Company RM'000
Directors of the Company		
Executive*	-	-
Non-Executive:		
Fees	1,123	1,123
	1,123	1,123

\* The remuneration of the Executive Director is paid to KLCCH as disclosed in Note 24.

# DIRECTORS' REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

## ULTIMATE HOLDING COMPANY

The Directors regard Petroliam Nasional Berhad ("PETRONAS"), a company incorporated in Malaysia, as the ultimate holding company.

## ISSUE OF SHARES

There were no issuance of new shares during the financial year.

## OPTIONS GRANTED OVER UNISSUED SHARES

No options were granted to any person to take up unissued shares of the Company during the financial year.

## INDEMNIFICATION TO DIRECTORS AND OFFICERS

During the financial year, PETRONAS and its subsidiaries, including the Company, maintained a Directors' and Officers' Liability Insurance for the purpose of Section 289 of the Companies Act 2016. The total insured limit for the Directors' and Officers' Liability Insurance effected for the Directors and Officers of the Group was RM1,290 million per occurrence and in the aggregate. The insurance premium for the Company is RM1,000.

## OTHER STATUTORY INFORMATION

Before the financial statements of the Group and of the Company were made out, the Directors took reasonable steps to ascertain that:

- (i) proper action had been taken in relation to the writing off of bad debts and the making of provision for doubtful debts and satisfied themselves that all known bad debts had been written off and that adequate provision had been made for doubtful debts; and
- (ii) any current assets which were unlikely to realise their value as shown in the accounting records in the ordinary course of business had been written down to an amount which they might be expected so to realise.

At the date of this report, the Directors of the Company are not aware of any circumstances:

- (i) that would render the amount written off for bad debts or the amount of the provision for doubtful debts in the financial statements of the Group and of the Company inadequate to any substantial extent; or
- (ii) that would render the values attributed to the current assets in the financial statements of the Group and of the Company misleading; or
- (iii) which have arisen which render adherence to the existing method of valuation of assets or liabilities of the Group and of the Company misleading or inappropriate; or
- (iv) not otherwise dealt with in this report or the financial statements, that would render any amount stated in the financial statements of the Group and of the Company misleading.

At the date of this report, there does not exist:

- (i) any charge on the assets of the Group or of the Company that has arisen since the end of the financial year and which secures the liabilities of any other person; or
- (ii) any contingent liability in respect of the Group or of the Company that has arisen since the end of the financial year.



**DIRECTORS'  
REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2019

**OTHER STATUTORY INFORMATION (CONT'D.)**

No contingent or other liability has become enforceable, or is likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the Directors, will or may substantially affect the ability of the Group and of the Company to meet their obligations as and when they fall due.

In the opinion of the Directors, the results of the operations of the Group and of the Company for the financial year ended 31 December 2019 have not been substantially affected by any item, transaction or event of a material and unusual nature nor has any such item, transaction or event occurred in the interval between the end of that financial year and the date of this report.

**AUDITORS**

The auditors, Ernst & Young PLT, have indicated their willingness to accept re-appointment.

Auditors' remuneration is as follows:

	<b>Group</b>	<b>Company</b>
	<b>RM'000</b>	<b>RM'000</b>
Audit fees	621	219

Signed on behalf of the Board in accordance with a resolution of the Directors dated 23 January 2020.

**Datuk Ahmad Nizam Bin Salleh****Datuk Hashim Bin Wahir**

# STATEMENT BY DIRECTORS

In the opinion of the Directors, the financial statements set out on pages 201 to 272 are drawn up in accordance with Malaysian Financial Reporting Standards, International Financial Reporting Standards and the requirements of the Companies Act 2016 in Malaysia so as to give a true and fair view of the financial position of the Group and of the Company as at 31 December 2019 and of the results of their financial performance and cash flows for the year then ended.

Signed on behalf of the Board in accordance with a resolution of the Directors dated 23 January 2020.

**Datuk Ahmad Nizam Bin Salleh**

**Datuk Hashim Bin Wahir**

# STATUTORY DECLARATION

I, Annuar Marzuki Bin Abdul Aziz, the officer primarily responsible for the financial management of KLCC Property Holdings Berhad, do solemnly and sincerely declare that the financial statements set out on pages 201 to 272 are to the best of my knowledge and belief, correct and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act, 1960.

Subscribed and solemnly declared by the  
abovenamed Annuar Marzuki Bin Abdul Aziz  
in Kuala Lumpur, Wilayah Persekutuan  
on 23 January 2020.

Annuar Marzuki Bin Abdul Aziz  
(MIA Membership No. 11345)

BEFORE ME:

**YM Tengku Fariddudin Bin Tengku Sulaiman**  
Commissioner for Oaths

# STATEMENTS OF FINANCIAL POSITION

AS AT 31 DECEMBER 2019

	Note	Group		Company	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>ASSETS</b>					
<b>Non-Current Assets</b>					
Property, plant and equipment	5	671,690	673,620	716	1,775
Investment properties	6	15,894,180	15,714,934	-	-
Investment in subsidiaries	7	-	-	1,371,903	1,371,136
Investment in an associate	8	265,588	252,973	99,195	99,195
Right-of-use assets	30	11,807	-	7,859	-
Deferred tax assets	10	1,330	1,225	912	808
Other receivables	12	426,488	418,939	-	-
		<b>17,271,083</b>	17,061,691	<b>1,480,585</b>	1,472,914
<b>Current Assets</b>					
Inventories	11	1,810	1,613	-	-
Trade and other receivables	12	52,962	59,980	7,819	7,873
Other investment	9	-	-	-	100,000
Tax recoverable		1,493	1,321	1,481	1,258
Cash and bank balances	13	883,908	735,724	474,759	395,749
		<b>940,173</b>	798,638	<b>484,059</b>	504,880
<b>TOTAL ASSETS</b>		<b>18,211,256</b>	17,860,329	<b>1,964,644</b>	1,977,794
<b>EQUITY AND LIABILITIES</b>					
<b>Equity Attributable to Equity Holders of the Company</b>					
Share capital	14	1,823,386	1,823,386	1,823,386	1,823,386
Capital reserve	2.21	3,015,397	2,937,256	-	-
Retained profits	15	299,821	243,209	127,323	148,108
		<b>5,138,604</b>	5,003,851	<b>1,950,709</b>	1,971,494
Non-controlling interests ("NCI") relating to KLCC REIT	7	8,073,356	8,091,402	-	-
<b>Stapled Securities holders interests in the Group</b>		<b>13,211,960</b>	13,095,253	<b>1,950,709</b>	1,971,494
Other NCI	7	2,081,478	2,029,836	-	-
<b>Total Equity</b>		<b>15,293,438</b>	15,125,089	<b>1,950,709</b>	1,971,494

# STATEMENTS OF FINANCIAL POSITION

AS AT 31 DECEMBER 2019

	Note	Group		Company	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Non-Current Liabilities</b>					
Deferred revenue	16	46,947	48,266	-	-
Other long term liabilities	17	171,288	156,132	-	-
Long term borrowings	18	2,317,386	1,817,166	4,909	-
Deferred tax liabilities	10	71,994	49,180	-	-
		<b>2,607,615</b>	2,070,744	<b>4,909</b>	-
<b>Current Liabilities</b>					
Trade and other payables	19	257,843	214,362	6,051	6,300
Borrowings	18	29,210	427,548	2,975	-
Taxation		23,150	22,586	-	-
		<b>310,203</b>	664,496	<b>9,026</b>	6,300
<b>Total Liabilities</b>		<b>2,917,818</b>	2,735,240	<b>13,935</b>	6,300
<b>TOTAL EQUITY AND LIABILITIES</b>		<b>18,211,256</b>	17,860,329	<b>1,964,644</b>	1,977,794
Net asset value ("NAV")		13,211,960	13,095,253		
Less: Fourth interim distribution		(96,585)	(83,587)		
<b>Net NAV after distribution</b>		<b>13,115,375</b>	13,011,666		
<b>Number of stapled securities/ shares in circulation ('000)</b>		<b>1,805,333</b>	1,805,333		
<b>NAV per stapled security/share (RM)</b>					
- before distribution		7.32	7.25		
- after distribution		7.26	7.21		

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements

# STATEMENTS OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	Group		Company	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Revenue	20	1,423,021	1,405,941	220,070	265,824
<b>Operating profit</b>	21	<b>1,020,020</b>	1,010,891	<b>184,375</b>	229,604
Fair value adjustments of investment properties	6	118,471	20,050	-	-
Interest income	22	31,636	27,574	17,239	16,365
Financing costs	23	(111,421)	(107,710)	(40)	-
Share of profit of an associate	8	12,615	13,288	-	-
<b>Profit before tax</b>	24	<b>1,071,321</b>	964,093	<b>201,574</b>	245,969
Tax expense	27	(125,650)	(125,173)	(626)	(899)
<b>PROFIT FOR THE YEAR, REPRESENTING TOTAL COMPREHENSIVE INCOME</b>		<b>945,671</b>	838,920	<b>200,948</b>	245,070
<b>Profit attributable to:</b>					
Equity holders of the Company		356,503	284,253	200,948	245,070
NCI relating to KLCC REIT	7	433,648	440,661	-	-
		790,151	724,914	200,948	245,070
Other NCI	7	155,520	114,006	-	-
		945,671	838,920	200,948	245,070
<b>Earnings per share attributable to equity holders of the Company (sen):</b>					
Basic	28	19.75	15.75		
<b>Earnings per stapled security (sen):</b>					
Basic	28	43.77	40.15		

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements

# STATEMENT OF INCOME DISTRIBUTION TO STAPLED SECURITIES HOLDERS

FOR THE YEAR ENDED 31 DECEMBER 2019

	Group	
	2019 RM'000	2018 RM'000
Overall distributable income is derived as follows:		
Profit attributable to the equity holders of the Company	<b>356,503</b>	284,253
Less: Unrealised fair value adjustment attributable to the equity holders	<b>(78,141)</b>	(7,906)
	<b>278,362</b>	276,347
Distributable income of KLCC REIT	<b>451,569</b>	421,928
Total available for income distribution	<b>729,931</b>	698,275
Distribution to equity holders of the Company in respect of financial year ended 31 December 2019/2018:		
First interim dividend of 2.52% (2018: 2.98%)	<b>(45,494)</b>	(53,799)
Second interim dividend of 2.57% (2018: 3.05%)	<b>(46,397)</b>	(55,063)
Third interim dividend of 2.56% (2018: 2.99%)	<b>(46,217)</b>	(53,979)
Fourth interim dividend of 5.35% (2018: 4.63%)	<b>(96,585)</b>	(83,587)
	<b>(234,693)</b>	(246,428)
Distribution to KLCC REIT holders in respect of financial year ended 31 December 2019/2018:		
First interim income distribution of 6.28% (2018: 5.72%)	<b>(113,375)</b>	(103,265)
Second interim income distribution of 6.23% (2018: 5.65%)	<b>(112,472)</b>	(102,001)
Third interim income distribution of 6.24% (2018: 5.71%)	<b>(112,653)</b>	(103,085)
Fourth interim income distribution of 6.25% (2018: 6.27%)	<b>(112,833)</b>	(113,194)
	<b>(451,333)</b>	(421,545)
Balance undistributed	<b>43,905</b>	30,302

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2019

	← Attributable to Equity Holders of the Company →						
	Non Distributable ← Distributable →			Total equity attributable to holders of the Company RM'000	NCI relating to KLCC REIT RM'000	Other NCI RM'000	Total Equity RM'000
Note	Share Capital RM'000	Retained Profits RM'000	Capital Reserve RM'000				
<b>At 1 January 2019</b>							
As previously reported	1,823,386	243,209	2,937,256	5,003,851	8,091,402	2,029,836	15,125,089
Effect on the adoption of new pronouncement	30	-	(55)	-	(55)	-	(66)
<b>At 1 January 2019 (restated)</b>	1,823,386	243,154	2,937,256	5,003,796	8,091,402	2,029,825	15,125,023
Total comprehensive income for the year	-	356,503	-	356,503	433,648	155,520	945,671
Transfer of fair value surplus	-	(78,141)	78,141	-	-	-	-
Dividends paid	29	(221,695)	-	(221,695)	(451,694)	(103,867)	(777,256)
<b>At 31 December 2019</b>	1,823,386	299,821	3,015,397	5,138,604	8,073,356	2,081,478	15,293,438

## CONSOLIDATED STATEMENT OF CHANGES IN EQUITY

AS AT 31 DECEMBER 2019

	← Attributable to Equity Holders of the Company →							
	Note	Non Distributable			Total equity attributable to holders of the Company RM'000	NCI relating to KLCC REIT RM'000	Other NCI RM'000	Total Equity RM'000
Share Capital RM'000		Retained Profits RM'000	Capital Reserve RM'000					
<b>At 1 January 2018</b>								
As previously reported		1,823,386	225,492	2,929,350	4,978,228	8,050,264	2,018,364	15,046,856
Effect on the adoption of new pronouncement		-	(106)	-	(106)	(3)	(34)	(143)
<b>At 1 January 2018 (restated)</b>								
		1,823,386	225,386	2,929,350	4,978,122	8,050,261	2,018,330	15,046,713
Total comprehensive income for the year		-	284,253	-	284,253	440,661	114,006	838,920
Transfer of fair value surplus		-	(7,906)	7,906	-	-	-	-
Dividends paid	29	-	(258,524)	-	(258,524)	(399,520)	(102,500)	(760,544)
<b>At 31 December 2018</b>								
		1,823,386	243,209	2,937,256	5,003,851	8,091,402	2,029,836	15,125,089

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.



# STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	Non Distributable Share Capital RM'000	Distributable Retained Profits RM'000	Total Equity RM'000
<b>At 1 January 2019</b>				
As previously reported		1,823,386	148,108	1,971,494
Effect on the adoption of new pronouncement	30	-	(38)	(38)
<b>At 1 January 2019 (restated)</b>				
Total comprehensive income for the year		-	200,948	200,948
Dividends paid	29	-	(221,695)	(221,695)
<b>At 31 December 2019</b>				
		1,823,386	127,323	1,950,709
<b>At 1 January 2018</b>				
		1,823,386	161,562	1,984,948
Total comprehensive income for the year		-	245,070	245,070
Dividends paid	29	-	(258,524)	(258,524)
<b>At 31 December 2018</b>				
		1,823,386	148,108	1,971,494

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# STATEMENTS OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2019

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Profit before tax	1,071,321	964,093	201,574	245,969
Adjustments for:				
Interest income	(31,636)	(27,574)	(15,950)	(12,275)
Profit income from Sukuk subscription	-	-	(1,289)	(4,090)
Financing costs	111,421	107,710	40	-
Accrued rental income	(13,777)	(36,708)	-	-
Depreciation of property, plant and equipment and right-of-use assets	43,334	38,073	1,748	1,476
Dividend income	-	-	(198,300)	(243,100)
Property, plant, equipment written off	9	28	-	-
Loss on disposal of property, plant and equipment	38	148	-	-
Net gain on fair value adjustments of investment properties	(118,471)	(20,050)	-	-
Impairment on investment property under construction ("IPUC")	2,786	-	-	-
Allowance for impairment losses	23	37	-	-
Share of profit of an associate	(12,615)	(13,288)	-	-
<b>Operating cash flows before changes in working capital</b>	<b>1,052,433</b>	<b>1,012,469</b>	<b>(12,177)</b>	<b>(12,020)</b>
Changes in working capital:				
Trade and other receivables	521	3,267	(1,785)	(86)
Amount due from subsidiaries	-	-	(342)	954
Amount due from related companies	4,058	3,400	705	2,860
Amount due from immediate holding company	(1,483)	551	(38)	647
Amount due to ultimate holding company	1,849	(7,019)	(431)	4
Trade and other payables	53,881	(20,470)	181	(11)
Inventories	(197)	130	-	-
Cash generated from/(used in) operations	1,111,062	992,328	(13,887)	(7,652)
Interest/profit income received	31,998	26,532	17,988	15,614
Tax paid	(102,549)	(103,683)	(953)	(681)
<b>Net cash generated from operating activities</b>	<b>1,040,511</b>	<b>915,177</b>	<b>3,148</b>	<b>7,281</b>

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 DECEMBER 2019

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Dividends received	-	16,756	198,300	243,100
Proceeds from redemption of Sukuk Murabahah of a subsidiary	-	-	100,000	-
Purchase of property, plant and equipment	(39,686)	(45,472)	(41)	(103)
Subsequent expenditure on investment properties	(59,511)	(31,103)	-	-
Proceeds from disposal of property, plant and equipment	110	110	-	-
<b>Net cash (used in)/generated from investing activities</b>	<b>(99,087)</b>	<b>(59,709)</b>	<b>298,259</b>	<b>242,997</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Drawdown of Sukuk Murabahah	500,000	-	-	-
Repayment of borrowings	(7,500)	(7,500)	-	-
Repayment of Sukuk Murabahah	(400,000)	-	-	-
Payment of principal portion of lease liabilities	(1,984)	-	(702)	-
Dividends paid to shareholders	(221,695)	(258,524)	(221,695)	(258,524)
Dividends paid to other NCI	(103,867)	(102,500)	-	-
Dividends paid to NCI relating to KLCC REIT	(451,649)	(399,364)	-	-
Interest/profit expenses paid	(106,545)	(102,118)	-	-
Decrease in deposits restricted	2,971	7,952	-	-
<b>Net cash used in financing activities</b>	<b>(790,269)</b>	<b>(862,054)</b>	<b>(222,397)</b>	<b>(258,524)</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>151,155</b>	<b>(6,586)</b>	<b>79,010</b>	<b>(8,246)</b>
<b>CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE YEAR</b>	<b>730,431</b>	<b>737,017</b>	<b>395,749</b>	<b>403,995</b>
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR (NOTE 13)</b>	<b>881,586</b>	<b>730,431</b>	<b>474,759</b>	<b>395,749</b>
The additions in investment properties and property, plant and equipment were acquired by way of:				
Cash	86,856	59,808	41	103
Accruals	16,394	12,341	-	-
	<b>103,250</b>	<b>72,149</b>	<b>41</b>	<b>103</b>
Cash paid for additions in prior years	12,341	16,767	-	-
Cash paid for additions in current year	86,856	59,808	41	103
Total cash paid for investment properties and property, plant and equipment	<b>99,197</b>	<b>76,575</b>	<b>41</b>	<b>103</b>

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 1. CORPORATE INFORMATION

The Company is a public limited liability company, incorporated on 7 February 2004 and domiciled in Malaysia and is listed on the Main Market of Bursa Malaysia Securities Berhad. The registered office of the Company is located at Level 54, Tower 2, PETRONAS Twin Towers, Kuala Lumpur City Centre, 50088 Kuala Lumpur.

The principal place of business is located at Level 33 & 34, Menara Dayabumi, Jalan Sultan Hishamuddin, 50050 Kuala Lumpur.

The immediate and ultimate holding companies of the Company are KLCC (Holdings) Sdn Bhd ("KLCCCH") and Petrolia Nasional Berhad ("PETRONAS") respectively, all of which are incorporated in Malaysia.

The principal activities of the Company in the course of the financial year are investment holding, property investment and the provision of management services.

The principal activities of the subsidiaries and associate are stated in Notes 7 and 8.

The financial statements were authorised for issue by the Board of Directors in accordance with a resolution of the Directors on 23 January 2020.

## 2. SIGNIFICANT ACCOUNTING POLICIES

### 2.1 Basis of Preparation

The financial statements of the Group and of the Company have been prepared in accordance with Malaysian Financial Reporting Standards ("MFRSs"), International Financial Reporting Standards ("IFRSs") and the requirements of the Companies Act 2016 in Malaysia.

The financial statements of the Group and of the Company have also been prepared on a historical cost basis, except for investment properties and certain financial instruments that have been measured at their fair values.

The financial statements are presented in Ringgit Malaysia (RM) and all values are rounded to the nearest thousand (RM'000) except when otherwise indicated.

As of 1 January 2019, the Group and the Company adopted new MFRSs and amendments to MFRSs (collectively referred to as "pronouncements") that have been issued by the Malaysian Accounting Standards Board ("MASB") as described fully in Note 3.

### 2.2 Basis of Consolidation

#### Subsidiaries

Subsidiaries are entities controlled by the Company.

The financial statements of subsidiaries are included in the consolidated financial statements from the date that control commences until the date that control ceases.

Control exists when the Group is exposed, or has rights, to variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. Potential voting rights are considered when assessing control and when such rights are substantive. The Group considers it has de facto power over an investee when, despite not having the majority of voting rights, it has the current ability to direct the activities of the investee that significantly affect the investee's return.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.2 Basis of Consolidation (Cont'd.)

#### Business combination

A business combination is a transaction or other event in which an acquirer obtains control of one or more businesses. Business combinations are accounted for using the acquisition method. The identifiable assets acquired and liabilities assumed are measured at their fair values at the acquisition date. The cost of an acquisition is measured at the aggregate of the fair value of the consideration transferred and the amount of any non-controlling interests in the acquiree. Non-controlling interests are stated either at fair value or at the proportionate share of the acquirer's identifiable net assets at the acquisition date.

When a business combination is achieved in stages, the Group remeasures its previously held non-controlling equity interest in the acquiree at fair value at the acquisition date, with any resulting gain or loss recognised in the profit or loss. Increase in the Group's ownership interest in an existing subsidiary is accounted for as equity transactions with differences between the fair value of consideration paid and the Group's proportionate share of net assets acquired, recognised directly in equity.

The Group measures goodwill as the excess of the cost of an acquisition as defined above and the fair values of any previously held interest in the acquiree over the fair value of the identifiable assets acquired and liabilities assumed at the acquisition date. When the excess is negative, a bargain purchase gain is recognised immediately in profit or loss.

#### Non-controlling interests

Non-controlling interests at the reporting period, being the portion of the net assets of subsidiaries attributable to equity interests that are not owned by the Company, whether directly or indirectly through subsidiaries, are presented in the consolidated statement of financial position and statement of changes in equity within equity, separately from equity attributable to the equity shareholders of the Company. Non-controlling interests in the results of the Group are presented in the consolidated statement of comprehensive income as an allocation of the profit or loss and the comprehensive income for the year between the non-controlling interests and the equity shareholders of the Company.

Losses applicable to the non-controlling interests in a subsidiary are allocated to the non-controlling interests even if doing so causes the non-controlling interests to have a deficit balance.

The Group treats all changes in its ownership interest in a subsidiary that do not result in a loss of control as equity transactions between the Group and its non-controlling interest holders. Any difference between the Group's share of net assets before and after the change, and any consideration received or paid, is adjusted to or against Group reserves.

#### Loss of control

Upon the loss of control of a subsidiary, the Group derecognises the assets and liabilities of the subsidiary, any non-controlling interests and the other components of equity related to the subsidiary. Any surplus or deficit arising on the loss of control is recognised in profit or loss. If the Group retains any interest in the previous subsidiary, then such interest is measured at fair value at the date that control is lost. Subsequently it is accounted for as an equity-accounted investee or as an available-for-sale financial asset depending on the level of influence retained.

### 2.3 Investments

Long term investments in subsidiaries and an associate are stated at cost less impairment loss, if any, in the Company's financial statements. The cost of investment includes transaction cost.

The carrying amount of these investments includes fair value adjustments on shareholders loans and advances, if any.

On disposal of such investments, the difference between net disposal proceeds and their carrying amounts is included in profit or loss.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.4 Associates

Associates are entities in which the Group has significant influence including representation on the Board of Directors, but not control or joint control, over the financial and operating policies of the investee company.

Associates are accounted for in the consolidated financial statements using the equity method. The consolidated financial statements include the Group's share of post-acquisition profits or losses and other comprehensive income of the equity accounted associates, after adjustments to align the accounting policies with those of the Group, from the date that significant influence commences until the date that significant influence ceases.

The Group's share of post-acquisition reserves and retained profits less losses is added to the carrying value of the investment in the consolidated statement of financial position. These amounts are taken from the latest audited financial statements or management financial statements of the associates.

When the Group's share of post-acquisition losses exceeds its interest in an equity accounted associate, the carrying amount of that interest (including any long-term investments) is reduced to nil and the recognition of further losses is discontinued except to the extent that the Group has an obligation or has made payments on behalf of the associate investee.

When the Group ceases to have significant influence over an associate, it is accounted for as a disposal of the entire interest in that associate, with the resulting gain or loss being recognised in profit or loss. Any retained interest in the former associate at the date when significant influence is lost is re-measured at fair value and this amount is regarded as the initial carrying amount of a financial asset.

When the Group's interest in an associate decreases but does not result in a loss of significant influence, any retained interest is not re-measured.

Any gain or loss arising from the decrease in interest is recognised in profit or loss. Any gains or losses previously recognised in other comprehensive income are also reclassified proportionately to the profit or loss.

Investment in an associate is measured in the Company's statement of financial position at cost less any impairment losses, unless the investment is classified as held for sale or distribution. The cost of investment includes transactions costs.

Unrealised profits arising from transactions between the Group and its associate are eliminated to the extent of the Group's interests in the associate. Unrealised losses on such transactions are also eliminated partially, unless cost cannot be recovered.

### 2.5 Goodwill

Goodwill acquired in a business combination is initially measured at cost as described in Note 2.2. Following the initial recognition, goodwill is measured at cost less any accumulated impairment losses. Goodwill is not amortised but instead, it is reviewed for impairment, annually or more frequently if events or changes in circumstances indicate that the carrying value may be impaired. In respect of equity accounted investees, the carrying amount of goodwill is included in the carrying amount of the investment. The entire carrying amount of the investment is reviewed for impairment when there is objective evidence of impairment.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.6 Property, Plant and Equipment

Freehold land which has an unlimited life is stated at cost and is not depreciated. Projects-in-progress are stated at cost and are not depreciated as the assets are not available for use. Other property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses and are depreciated on a straight line basis over the estimated useful life of the related assets.

The estimated useful life are as follows:

Hotel building	80 years
Building improvements	5 to 6 years
Furniture and fittings	5 to 10 years
Plant and equipment	4 to 10 years
Office equipment	5 years
Renovation	5 years
Motor vehicles	4 to 5 years
Crockery, linen and utensils	3 years

Costs are expenditure that are directly attributable to the acquisition of the asset and other costs directly attributable to bringing the assets to working condition for their intended use. For qualifying assets, borrowing costs are capitalised in accordance with the accounting policy on borrowing costs. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment. When significant parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

The cost of replacing a component of an item of property, plant and equipment is recognised in the carrying amount of the items if it is probable that the future economic benefits embodied within the part will flow to the Group and the Company and its cost can be measured reliably. The carrying amount of the replaced item of property, plant and equipment is derecognised with any corresponding gain or loss recognised in the profit or loss accordingly. The costs of the day-to-day servicing of property, plant and equipment are recognised in the profit or loss as incurred.

The depreciable amount is determined after deducting residual value. The residual values, useful life and depreciation method are reviewed at each financial year end to ensure that the amount, method and period of depreciation are consistent with previous estimates and the expected pattern of consumption of the future economic benefits embodied in the items of property, plant and equipment.

An item of property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. The difference between the net disposal proceeds, if any and the net carrying amount is recognised in the profit or loss.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.7 Investment Properties

Investment properties are properties which are owned or held under a leasehold interest either to earn rental income or for capital appreciation or for both. Such properties are measured initially at cost, including transaction costs. Subsequent to initial recognition, investment properties are stated at fair value. Fair value is arrived at by reference to market evidence of transaction prices for similar properties and is performed by registered independent valuers having an appropriate recognised professional qualification and recent experience in the location and category of the properties being valued.

Gains or losses arising from changes in the fair value of investment properties are recognised in the profit or loss in the year in which they arise.

Investment properties are derecognised when either they have been disposed off or when the investment property is permanently withdrawn from use and no future economic benefit is expected from its disposal. Any gains or losses on the retirement or disposal of an investment property are recognised in the profit or loss in the year in which they arise.

Where the fair value of the Investment Property Under Construction ("IPUC") is not reliably determinable, the IPUC is measured at cost until either its fair value has been reliably determinable or construction is complete, whichever is earlier.

### 2.8 Impairment of Non-Financial Assets

The Group assesses at each reporting date whether there is an indication that an asset may be impaired. If any such indication exists, or when an annual impairment assessment for an asset is required, the Group makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's fair value less costs to sell and its value in use. For the purpose of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash-generating units ("CGU")).

In assessing value in use, the estimated future cash flows expected to be generated by the asset are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where the carrying amount of an asset exceeds its recoverable amount, the asset is written down to its recoverable amount. Impairment losses recognised in respect of a CGU or groups of CGUs are allocated first to reduce the carrying amount of any goodwill allocated to those units or groups of units and then, to reduce the carrying amount of the other assets in the unit or groups of units on a pro-rata basis.

Impairment losses are recognised in profit or loss. An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses may no longer exist or may have decreased. A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such a reversal is recognised in profit or loss.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.9 Inventories

Inventories of saleable merchandise and operating supplies are stated at the lower of cost and net realisable value. Cost of inventories is determined using the weighted average cost method and it includes the invoiced value from suppliers, and transportation and handling costs.

### 2.10 Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, bank balances and deposits with banks. For the purpose of cash flow statements, cash and cash equivalents include cash on hand and short term deposits with banks with an original maturity of 3 months or less, less restricted cash held in designated accounts on behalf of clients.

### 2.11 Financial Assets

Financial assets are recognised in the statements of financial position when, and only when, the Group and the Company become a party to the contractual provisions of the instrument.

#### (i) Recognition and initial measurement

Financial assets are classified, at initial recognition, as subsequently measured at amortised cost, fair value through other comprehensive income ("OCI"), and fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Group's and the Company's business model for managing them.

With the exception of trade receivables that do not contain a significant financing component or for which the Group and the Company have applied the practical expedient, the Group and the Company initially measure a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

Trade receivables that do not contain a significant financing component or if the period between performance and payment is 1 year or less under practical expedient of MFRS 15, are measured at the transaction price determined under MFRS 15.

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are solely payments of principal and interest ("SPPI") on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Group's and the Company's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place ("regular way trades") are recognised on the trade date, that is the date that the Group or the Company commits to purchase or sell the asset.

#### (ii) Subsequent measurement

For purposes of subsequent measurement, financial assets are classified in three categories:

- (a) Financial assets at amortised cost (debt instruments)
- (b) Financial assets at fair value through OCI (debt instruments)
- (c) Financial assets at fair value through profit or loss

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.11 Financial Assets (Cont'd.)

#### (ii) Subsequent measurement (Cont'd.)

##### Financial assets at amortised cost

This category is the most relevant to the Group and the Company. The Group and the Company measure financial assets at amortised cost if both of the following conditions are met:

- i. The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows, and
- ii. The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Financial assets at amortised cost are subsequently measured using the effective interest rate ("EIR") method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

#### (iii) Derecognition

A financial asset is derecognised when:

- (a) The rights to receive cash flows from the asset have expired, or
- (b) The Group and the Company have transferred their rights to receive cash flows from the asset or have assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
  - i. The Group and the Company have transferred substantially all the risks and rewards of the asset, or
  - ii. The Group and the Company have neither transferred nor retained substantially all the risks and rewards of the asset, but have transferred control of the asset.

When the Group and the Company have transferred their rights to receive cash flows from an asset or have entered into a pass-through arrangement, they evaluate if, and to what extent, they have retained the risks and rewards of ownership. When they have neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Group and the Company continue to recognise the transferred asset to the extent of its continuing involvement. In that case, the Group and the Company also recognise an associated liability. The transferred asset and the associated liability are measured on a basis that reflects the rights and obligations that the Group and the Company have retained.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Group and the Company would required to repay.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.12 Impairment of Financial Assets

The Group and the Company recognise an allowance for expected credit losses ("ECLs") for all debt instruments carried at amortised cost and fair value through OCI. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Group and the Company expect to receive, discounted at an approximation of the original EIR. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-month (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the exposure, irrespective of the timing of the default (a lifetime ECL).

For trade receivables, the Group and the Company apply a simplified approach in calculating ECLs. Therefore, the Group and the Company do not track changes in credit risk, but instead recognise a loss allowance based on lifetime ECLs at each reporting date. The Group and the Company have established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

The Group and the Company consider a financial asset in default when contractual payments are 30 days past due. However, in certain cases, the Group and the Company may also consider a financial asset to be in default when internal or external information indicates that the Group and the Company are unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Group and the Company. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

### 2.13 Provisions

A provision is recognised when the Group and the Company have a present obligation as a result of a past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate of the amount can be made. Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate.

### 2.14 Financial Liabilities

#### (i) Recognition and initial measurement

Financial liabilities are classified, at initial recognition, as financial liabilities at fair value through profit or loss, loans and borrowings and payables.

All financial liabilities are recognised initially at fair value and, in the case of loans and borrowings and payables, net of directly attributable transaction costs.

The Group's and the Company's financial liabilities include trade and other payables and loans and borrowings.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.14 Financial Liabilities (Cont'd.)

#### (ii) Subsequent measurement

The measurement of financial liabilities depends on their classification, as described below:

##### **Financial liabilities at fair value through profit or loss**

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Financial liabilities are classified as held for trading if they are incurred for the purpose of repurchasing in the near term. This category also includes derivative financial instruments entered into by the Group and the Company that are not designated as hedging instruments in hedge relationships as defined by MFRS 9. Separated embedded derivatives are also classified as held for trading unless they are designated as effective hedging instruments.

Gain or losses on liabilities held for trading are recognised in the statement of profit or loss.

Financial liabilities designated upon initial recognition at fair value through profit or loss are designated at the initial date of recognition, and only if the criteria in MFRS 9 are satisfied. The Group and the Company have not designated any financial liability as at fair value through profit or loss.

##### **Financial liabilities at amortised cost (loans and borrowings)**

This is the category most relevant to the Group and the Company. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the EIR method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the EIR amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the EIR. The EIR amortisation is included as finance costs in the statement of profit or loss.

This category generally applies to interest-bearing loans and borrowings.

#### (iii) Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in the profit or loss.

### 2.15 Offsetting of Financial Instruments

Financial assets and financial liabilities are offset and the net amount is reported in the consolidated statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

### 2.16 Financing Costs

Financing costs directly attributable to the acquisition and construction of qualifying assets, which are assets that necessarily take a substantial period of time to get ready for their intended use or sale, are capitalised as part of cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other financing costs are charged to the profit or loss as an expense in the year in which they are incurred.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.17 Employee Benefits

#### (i) Short Term Benefits

Wages, salaries, bonuses and social security contributions are recognised as an expense in the year in which the associated services are rendered by employees of the Group and of the Company.

#### (ii) Defined Contribution Plans

As required by law, companies in Malaysia make contributions to the national pension scheme, the Employees Provident Fund ("EPF"). Obligations for contributions to defined contribution plans are recognised as an expense in the profit or loss in the year in which the related services is performed.

### 2.18 Taxation

Tax expense on the profit or loss for the year comprises current and deferred tax. Income tax is recognised in the profit or loss except to the extent it relates to items recognised directly in equity, in which case it is recognised in equity.

#### (i) Current tax

Current tax expense is the expected tax payable on the taxable income for the period, using the statutory tax rate at the reporting date, and any adjustment to tax payable in respect of previous years.

#### (ii) Deferred tax

Deferred tax is provided for, using the liability method, on temporary differences at the reporting date between the tax base of assets and liabilities and their carrying amounts in the financial statements. In principle, deferred tax liabilities are recognised for all taxable temporary differences and deferred tax assets are recognised for all deductible temporary differences, unused investment tax allowances, unused tax losses and unused tax credits to the extent that it is probable that taxable profit will be available against which the deductible temporary differences, unused investment tax allowances, unused tax losses and unused tax credits can be utilised.

Deferred tax is not recognised if the temporary difference arises from goodwill or negative goodwill or from the initial recognition of an asset or liability in a transaction which is not a business combination and at the time of the transaction, affects neither accounting profit nor taxable profit.

Deferred tax is measured at the tax rates that are expected to apply in the period when the asset is expected to be realised or the liability is expected to be settled, based on tax rate and tax laws that have been enacted or substantively enacted at the reporting period.

Deferred tax provided for the investment properties of KLCC REIT is at 10% which reflects the expected manner of recovery of the investment properties.

The expected manner of recovery of the Group's other investment properties that are not within KLCC REIT is through sale to a real estate investment trust ("REIT"). No deferred tax is recognised on the fair valuation of these properties as chargeable gains accruing on the disposal of any chargeable assets to a REIT is tax exempted.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.19 Foreign Currencies

#### (i) Functional and Presentation Currency

The individual financial statements of each entity in the Group are measured using the currency of the primary economic environment in which the entity operates ("the functional currency"). The consolidated financial statements are presented in Ringgit Malaysia ("RM"), which is also the Company's functional currency.

#### (ii) Foreign Currency Transactions

Monetary assets and liabilities in foreign currencies at the reporting date have been translated at rates ruling on the reporting date or at the agreed exchange rate under currency exchange arrangements. Transactions in foreign currencies have been translated into RM at rates of exchange ruling on the transaction dates. Gains and losses on exchange arising from translation of monetary assets and liabilities are dealt with in the profit or loss.

Non-monetary assets and liabilities denominated in foreign currencies, which are stated at historical cost, are translated to RM at the foreign exchange rates ruling at the date of the transactions.

The principal exchange rates used for each respective unit of foreign currency ruling at the reporting date are as follows:

	2019 RM	2018 RM
United States Dollar	4.09	4.13

### 2.20 Share Capital

An equity instrument is any contract that evidences a residual interest in the assets of the Group and the Company after deducting all of its liabilities. Ordinary shares are classified as equity. Dividends on ordinary shares are recognised in equity in the period in which they are declared.

The transaction costs of an equity transaction are accounted for as a deduction from equity, net of tax. Equity transaction costs comprise only those incremental external costs directly attributable to the equity transaction which would otherwise have been avoided.

### 2.21 Capital Reserve

Fair value adjustments on investment property are transferred from retained profits to capital reserve and such surplus will be considered distributable upon the sale of investment property.

### 2.22 Revenue Recognition

#### (i) Rental income

Rental income is recognised based on the accrual basis unless collection is in doubt, in which case it is recognised on the receipt basis.

Rental income from fixed and minimum guaranteed rent reviews is recognised on a straight line basis over the shorter of the entire lease term or the period to the first break option. Where such rental income is recognised ahead of the related cash flow, an adjustment is made to ensure the carrying value of the related property including the accrued rent does not exceed the external valuation.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.22 Revenue Recognition (Cont'd.)

#### (ii) Others

Revenue is measured based on the consideration specified in a contract with a customer and exclude amounts collected on behalf of third parties. The Group or the Company recognises revenue when or as it transfers control over a product or service to customer. An asset is transferred when (or as) the customer obtains control of the asset.

An entity transfers control of a good or service over time and, therefore, satisfies a performance obligation and recognises revenue over time, if one of the following criteria is met:

- i. the customer simultaneously receives and consumes the benefits provided by the entity's performance as the entity performs; or
- ii. the entity's performance creates or enhances an asset (for example, work in progress) that the customer controls as the asset is created or enhanced; or
- iii. the entity's performance does not create an asset with an alternative use to the entity and the entity has an enforceable right to payment for performance completed to date.

If a performance obligation is not satisfied over time, an entity satisfies the performance obligation at a point in time.

#### (a) Hotel operations

Revenue from rental of hotel rooms, sale of food and beverages and other related income are recognised upon provision of the services.

#### (b) Building and facilities management services

Revenue from building and facilities management is recognised when the services are performed.

#### (c) Car park operations

Revenue from car park operations is recognised on the accrual basis.

#### (d) Interest income

Interest income is recognised on the accrual basis using the effective interest rate method.

#### (e) Dividend income

Dividend income is recognised when the Group's and the Company's right to receive payment is established.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.23 Leases

The Group and the Company assess at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

For a contract that contains a lease component and non-lease components, the Group and the Company allocate the consideration in the contract to each lease and non-lease component on the basis of their relative stand alone prices.

#### As a lessee

The Group and the Company apply a single recognition and measurement approach for all leases, except for short-term leases and leases of low-value assets. The Group and the Company recognise lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

#### (i) Right-of-use assets

The Group and the Company recognise right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, and lease payments made at or before the commencement date less any lease incentives received. Right-of-use assets are depreciated on straight-line basis over the shorter of the lease term and the estimated useful lives of the assets.

If ownership of the leased asset transfers to the Group and the Company at the end of the lease term or the cost reflects the exercise of a purchase option, depreciation is calculated using the estimated useful life of the asset.

#### (ii) Lease liabilities

At the commencement date of the lease, the Group and the Company recognise lease liabilities measured at the present value of lease payments to be made over the lease term.

The lease payments include fixed payments (including in-substance fixed payments) less any lease incentives receivable, variable lease payments that depend on an index or a rate, and amounts expected to be paid under residual value guarantees. The lease payments also include the exercise price of a purchase option reasonably certain to be exercised by the Group and the Company and payments of penalties for terminating the lease, if the lease term reflects the Group and the Company exercising the option to terminate.

Variable lease payments that do not depend on an index or a rate are recognised as expenses (unless they are incurred to produce inventories) in the period in which the event or condition that triggers the payment occurs.

In calculating the present value of lease payments, the Group and the Company use its incremental borrowing rate at the lease commencement date because the interest rate implicit in the lease is not readily determinable. After the commencement date, the amount of lease liabilities is increased to reflect the accretion of interest and reduced for the lease payments made. In addition, the carrying amount of lease liabilities is remeasured if there is a modification, a change in the lease term, a change in the lease payments (e.g. changes to future payments resulting from a change in an index or rate used to determine such lease payments) or a change in the assessment of an option to purchase the underlying asset.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.23 Leases (Cont'd.)

#### (iii) Short-term leases and leases of low-value assets

The Group and the Company have elected not to recognise right-of-use assets and lease liabilities for short-term leases that have a lease term of 12 months or less and leases of low-value assets. The Group and the Company recognise the lease payments associated with these leases as an expense over the lease term.

#### (iv) Extension options

The Group and the Company, in applying their judgement, determine the lease term as the non-cancellable term of the lease, together with any periods covered by an option to extend the lease if it is reasonably certain to be exercised, or any periods covered by an option to terminate the lease, if it is reasonably certain not to be exercised.

The Group and the Company apply judgement in evaluating whether it is reasonably certain whether or not to exercise the option to renew or terminate the lease. That is, it considers all relevant factors that create an economic incentive for it to exercise either the renewal or termination. After the commencement date, the Group and the Company reassess the lease term if there is a significant event or change in circumstances that is within its control and affects its ability to exercise or not to exercise the option to renew or to terminate.

#### As a lessor

Leases in which the Group and the Company do not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising is accounted for on a straight-line basis over the lease terms and is included in revenue in the statement of profit or loss due to its operating nature. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as rental income. Contingent rents are recognised as revenue in the period in which they are earned.

### 2.24 Operating Segments

An operating segment is a component of an entity that engages in business activities from which it may earn revenues and incur expenses (including revenues and expenses relating to transactions with other components of the same entity), whose operating results are regularly reviewed by the entity's chief operating decision maker to make decisions about resources to be allocated to the segment and assess its performance, and for which discrete financial information is available.

### 2.25 Fair Value Measurement

Fair value of an asset or a liability, except for lease transactions, is determined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The measurement assumes that the transaction to sell the asset or transfer the liability takes place either in the principal market or in the absence of a principal market, in the most advantageous market.

#### (i) Financial instruments

The fair value of financial instruments that are actively traded in organised financial markets is determined by reference to quoted market within the bid-ask spread at the close of business at the end of reporting date. For financial instruments where there is no active market, fair value is determined using valuation techniques. Such techniques may include using recent arm's length market transactions; reference to the current fair value of another instrument that is substantially the same; discounted cash flow analysis or other valuation models. Where fair value cannot be reliably estimated, assets are carried at cost less impairment losses, if any.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.25 Fair Value Measurement (Cont'd.)

#### (ii) Non-financial assets

For non-financial assets, the fair value measurement takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

When measuring the fair value of an asset or a liability, the Group and the Company uses observable market data as far as possible. Fair values are categorised into different levels in a fair value hierarchy based on the input used in the valuation technique as follows:

- Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability.
- Level 3 - Inputs for the asset or liability that are not based on observable market data (unobservable input).

The fair value of an asset to be transferred between levels is determined as of the date of the event or change in circumstances that caused the transfer.

## 3. ADOPTION OF NEW AND REVISED PRONOUNCEMENTS

As of 1 January 2019, the Group and the Company have adopted the following pronouncements that are applicable and have been issued by the MASB as listed below:

### Effective for annual periods beginning on or after 1 January 2019

MFRS 16	Leases
Amendments to MFRS 123	Borrowing cost: Borrowing Costs Eligible for Capitalisation (Annual Improvements to MFRS 2015-2017 Cycle)
Amendments to MFRS 128	Investments in Associates and Joint Ventures: Long-term Interest in Associates and Joint Ventures
Amendments to MFRS 119	Employee Benefits: Plan Amendment, Curtailment or Settlement
IC Interpretation 23	Uncertainty over Income Tax Treatments

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 3. ADOPTION OF NEW AND REVISED PRONOUNCEMENTS (CONT'D.)

### Effective for annual periods beginning on or after 1 January 2019 (Cont'd.)

The principal changes in accounting policies and their effects are set out below:

#### (i) MFRS 16 Leases

MFRS 16 supersedes MFRS 117 Leases, IC Interpretation 4 Determining whether an Arrangement contains a Lease, IC Interpretation 115 Operating Leases - Incentives and IC Interpretation 127 Evaluating the Substance of Transactions Involving the Legal Form of a Lease. The standard sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the statement of financial position.

Lessor accounting under MFRS 16 is substantially unchanged from MFRS 117. Lessors will continue to classify leases as either operating or finance leases using similar principles as in MFRS 117. Therefore, MFRS 16 does not have an impact for leases where the Group is the lessor.

#### (a) As a lessee

The Group and the Company adopted MFRS 16 using the modified retrospective method of adoption with the date of initial application of 1 January 2019. Under this method, the standard is applied retrospectively with the cumulative effect of initial application is recognised as an adjustment to the opening balance of retained earnings which the cumulative effect of initial application is recognised as an adjustment to the opening balance of retained earnings at 1 January 2019.

The Group and the Company elected to apply following practical expedients when applying MFRS 16 to leases previously classified as operating lease under MFRS 117:

- Applied the short-term leases exemptions to leases with lease term that ends within 12 months of the date of initial application; and
- Excluded the initial direct costs from the measurement of the right-of-use asset at the date of initial application; and
- Used hindsight in determining the lease term where the contract contained options to extend or terminate the lease.

The impact of MFRS 16 is as disclosed in Note 30.

#### (b) As a lessor

The adoption of MFRS 16 does not have any impact to the financial statements of the Group as a lessor. There are no contracts that are or contain a lease in which the Group expects to reclassify as a finance lease.

#### (ii) Amendments to MFRS 123 Borrowing Costs

In previous years, borrowing costs relating to a specific qualifying assets is capitalised into the cost of the asset. The capitalisation of borrowing costs cease when substantially all activities necessary to prepare the qualifying asset for its intended use or sale are completed. Any borrowing costs incurred subsequently were expensed off to profit or loss.

The amendments clarify that an entity treats as part of general borrowings any borrowing originally made to develop a qualifying asset when substantially all of the activities necessary to prepare that asset for its intended use or sale are complete.

The amendments to MFRS 123 does not have any impact to the financial statements of the Group and the Company.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 4. SIGNIFICANT ACCOUNTING ESTIMATES AND JUDGEMENTS

### 4.1 Critical Judgement Made in Applying Accounting Policies

There are no critical judgements made by management in the process of applying the Group's and the Company's accounting policies that have a significant effect on the amounts recognised in the financial statements.

### 4.2 Key Sources of Estimation Uncertainty

The key assumption concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year is discussed below:

#### Fair value of investment properties

The Group carries its investment properties at fair value, with changes in fair values being recognised in profit or loss. The Group had engaged independent professional valuers to determine the fair values and there are no material events that affect the valuation between the valuation date and financial year end.

The fair value of the investment properties derived by the independent professional valuers is most sensitive to the estimated yield rate and discount rate. The range of the yield rate and the discount rate used in the valuation is described in Note 6.

The following table demonstrates the sensitivity of the fair value measurement to changes in estimated yield rate and discount rate:

	Fair value	
	Increase/(decrease)	
	2019	2018
	RM'000	RM'000
<b>Yield rate</b>		
+ 0.25%	(434,349)	(424,333)
- 0.25%	471,065	457,276
<b>Discount rate</b>		
+ 0.25%	(136,203)	(146,131)
- 0.25%	140,637	148,948

The other key assumptions used to determine the fair value of the investment properties are further explained in Note 6.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT

	Lands and buildings* RM'000	Project in progress RM'000	Furniture and fittings RM'000	Plant and equipment RM'000	Office equipment RM'000	Motor vehicles RM'000	Crockery, linen and utensils RM'000	Total RM'000
<b>Group</b>								
<b>At 31 December 2019</b>								
<b>Cost</b>								
At 1 January 2019	637,768	12,820	152,175	159,887	75,103	1,419	9,931	1,049,103
Additions	1,214	31,430	3,516	99	2,740	375	315	39,689
Transfer within property, plant and equipment	1,662	(13,183)	2,372	2,925	6,224	-	-	-
Disposals	(3)	-	(1,658)	(2,316)	(4,174)	(415)	-	(8,566)
Write off	(8,925)	-	(422)	-	(40)	-	-	(9,387)
At 31 December 2019	631,716	31,067	155,983	160,595	79,853	1,379	10,246	1,070,839
<b>Accumulated Depreciation</b>								
At 1 January 2019	126,570	-	73,302	107,980	56,907	1,266	9,458	375,483
Charge for the year (Note 24)	10,352	-	14,494	8,856	7,326	113	320	41,461
Disposals	-	-	(1,572)	(2,293)	(4,136)	(416)	-	(8,417)
Write off	(8,925)	-	(422)	-	(31)	-	-	(9,378)
At 31 December 2019	127,997	-	85,802	114,543	60,066	963	9,778	399,149
<b>Net Carrying Amount</b>	503,719	31,067	70,181	46,052	19,787	416	468	671,690

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT (CONT'D.)

	Lands and buildings*	Project in progress	Furniture and fittings	Plant and equipment	Office equipment	Motor vehicles	Crockery, linen and utensils	Total
	RM'000	RM'000	RM'000	RM'000	RM'000	RM'000	RM'000	RM'000
<b>Group</b>								
<b>At 31 December 2018</b>								
<b>Cost</b>								
At 1 January 2018	631,676	22,918	131,376	153,540	80,726	1,419	9,713	1,031,368
Additions	1,360	25,204	15,170	1,366	1,417	5	218	44,740
Transfer within property, plant and equipment	5,008	(35,302)	21,050	5,114	4,130	-	-	-
Disposals	(56)	-	(11,632)	(120)	(2,973)	-	-	(14,781)
Write off	(220)	-	(3,789)	(13)	(8,197)	(5)	-	(12,224)
At 31 December 2018	637,768	12,820	152,175	159,887	75,103	1,419	9,931	1,049,103
<b>Accumulated Depreciation</b>								
At 1 January 2018	116,805	-	76,157	98,816	62,020	1,164	9,169	364,131
Charge for the year (Note 24)	10,024	-	12,356	9,266	6,031	107	289	38,073
Disposals	(39)	-	(11,422)	(89)	(2,973)	-	-	(14,523)
Write off	(220)	-	(3,789)	(13)	(8,171)	(5)	-	(12,198)
At 31 December 2018	126,570	-	73,302	107,980	56,907	1,266	9,458	375,483
<b>Net Carrying Amount</b>	511,198	12,820	78,873	51,907	18,196	153	473	673,620

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT (CONT'D.)

	Freehold land RM'000	Hotel building RM'000	Renovation RM'000	Building improvements RM'000	Total RM'000
<b>Group</b>					
<b>At 31 December 2019</b>					
<b>Cost</b>					
At 1 January 2019	85,889	389,797	19,089	142,993	637,768
Additions	-	-	175	1,039	1,214
Transfer	-	-	-	1,662	1,662
Disposals	-	-	(3)	-	(3)
Write off	-	-	-	(8,925)	(8,925)
At 31 December 2019	85,889	389,797	19,261	136,769	631,716
<b>Accumulated Depreciation</b>					
At 1 January 2019	-	69,027	14,937	42,606	126,570
Charge for the year	-	5,413	2,768	2,171	10,352
Write off	-	-	-	(8,925)	(8,925)
At 31 December 2019	-	74,440	17,705	35,852	127,997
<b>Net Carrying Amount</b>	85,889	315,357	1,556	100,917	503,719

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT (CONT'D.)

	Freehold land RM'000	Hotel building RM'000	Renovation RM'000	Building improvements RM'000	Total RM'000
<b>Group</b>					
<b>At 31 December 2018</b>					
<b>Cost</b>					
At 1 January 2018	85,889	389,853	19,034	136,900	631,676
Additions	-	-	275	1,085	1,360
Transfer	-	-	-	5,008	5,008
Disposals	-	(56)	-	-	(56)
Write off	-	-	(220)	-	(220)
At 31 December 2018	85,889	389,797	19,089	142,993	637,768
<b>Accumulated Depreciation</b>					
At 1 January 2018	-	63,622	11,912	41,271	116,805
Charge for the year	-	5,444	3,245	1,335	10,024
Disposals	-	(39)	-	-	(39)
Write off	-	-	(220)	-	(220)
At 31 December 2018	-	69,027	14,937	42,606	126,570
<b>Net Carrying Amount</b>	85,889	320,770	4,152	100,387	511,198

Property, plant and equipment of a subsidiary at carrying amount of RM623,865,000 (2018: RM648,431,000) has been pledged as securities for loan facilities as disclosed in Note 18.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT (CONT'D.)

	Renovation RM'000	Furniture and fittings RM'000	Motor vehicles RM'000	Office equipment RM'000	Total RM'000
<b>Company</b>					
<b>At 31 December 2019</b>					
<b>Cost</b>					
At 1 January 2019	6,959	2,329	8	2,269	11,565
Additions	-	35	-	6	41
At 31 December 2019	6,959	2,364	8	2,275	11,606
<b>Accumulated Depreciation</b>					
At 1 January 2019	5,734	2,215	4	1,837	9,790
Charge for the year (Note 24)	922	46	2	130	1,100
At 31 December 2019	6,656	2,261	6	1,967	10,890
<b>Net Carrying Amount</b>	<b>303</b>	<b>103</b>	<b>2</b>	<b>308</b>	<b>716</b>
<b>At 31 December 2018</b>					
<b>Cost</b>					
At 1 January 2018	7,052	2,324	8	2,183	11,567
Additions	-	5	-	98	103
Disposal	(93)	-	-	(12)	(105)
At 31 December 2018	6,959	2,329	8	2,269	11,565
<b>Accumulated Depreciation</b>					
At 1 January 2018	4,449	2,171	2	1,692	8,314
Charge for the year (Note 24)	1,285	44	2	145	1,476
At 31 December 2018	5,734	2,215	4	1,837	9,790
<b>Net Carrying Amount</b>	<b>1,225</b>	<b>114</b>	<b>4</b>	<b>432</b>	<b>1,775</b>

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 6. INVESTMENT PROPERTIES

	Completed investment properties RM'000	IPUC land at fair value RM'000	IPUC at cost RM'000	Total RM'000
<b>Group</b>				
<b>At 31 December 2019</b>				
At 1 January 2019	14,981,293	520,000	213,641	15,714,934
Additions	56,970	-	6,591	63,561
Transfer within investment properties	1,678	-	(1,678)	-
Impairment	-	-	(2,786)	(2,786)
Fair value adjustments	117,471	1,000	-	118,471
At 31 December 2019	15,157,412	521,000	215,768	15,894,180
<b>At 31 December 2018</b>				
At 1 January 2018	14,944,258	515,500	207,717	15,667,475
Additions	21,471	14	5,924	27,409
Fair value adjustments	15,564	4,486	-	20,050
At 31 December 2018	14,981,293	520,000	213,641	15,714,934

The following investment properties are held under lease terms:

	Group	
	2019 RM'000	2018 RM'000
Completed investment property	365,000	346,332
IPUC land at fair value	232,000	232,000
IPUC at cost	193,000	190,873
	<b>790,000</b>	769,205

The investment properties are stated at fair value, which have been determined based on valuations performed by an independent professional valuer. There are no material events that affect the valuation between the valuation date and financial year end. The valuation methods used in determining the valuations are the investment method, residual method and comparison method.

The Group has performed a review of the recoverable amount on an IPUC during the financial year. As a result, the Group has provided impairment loss on the IPUC which amounted to RM2,786,440 (2018: NIL) during the financial year.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 6. INVESTMENT PROPERTIES (CONT'D.)

The following are recognised in profit or loss in respect of investment properties:

	Group	
	2019 RM'000	2018 RM'000
Rental income	1,098,900	1,086,772
Direct operating expenses of income generating investment properties	(97,397)	(99,065)
	1,001,503	987,707

#### Fair value information

Fair value of investment properties are categorised as follows:

	Level 1 RM'000	Level 2 RM'000	Level 3 RM'000	Total RM'000
<b>2019</b>				
- Office properties	-	-	9,264,191	9,264,191
- Retail properties	-	-	6,125,221	6,125,221
- Land	-	-	289,000	289,000
	-	-	15,678,412	15,678,412
<b>2018</b>				
- Office properties	-	-	9,242,446	9,242,446
- Retail properties	-	-	5,970,847	5,970,847
- Land	-	-	288,000	288,000
	-	-	15,501,293	15,501,293

#### Policy on transfer between levels

The fair value of an asset to be transferred between levels is determined as of the date of the event or change in circumstances that caused the transfer.

#### Level 1 fair value

Level 1 fair value is derived from quoted price (unadjusted) in active markets for identical investment properties that the entity can assess at the measurement date.

#### Level 2 fair value

Level 2 fair value is estimated using inputs other than quoted prices included within Level 1 that are observable for the investment properties, either directly or indirectly.

#### Level 3 fair value

Level 3 fair value is estimated using unobservable inputs for the investment property.

#### Transfer between Level 1, 2 and 3 fair values

There is no transfer between Level 1, 2 and 3 fair values during the financial year.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 6. INVESTMENT PROPERTIES (CONT'D.)

The following table shows a reconciliation of Level 3 fair values:

	2019 RM'000	2018 RM'000
Valuation per valuers' report	16,104,900	15,921,900
Less: Accrued rental income	(426,488)	(420,607)
	<b>15,678,412</b>	15,501,293
Adjusted valuation on 1 January	<b>15,501,293</b>	15,459,758
Additions	<b>56,970</b>	21,485
Transfer within investment properties	<b>1,678</b>	-
Re-measurement recognised in profit or loss	<b>118,471</b>	20,050
At 31 December	<b>15,678,412</b>	15,501,293

The following table shows the valuation techniques used in the determination of fair values within Level 3, as well as the significant unobservable inputs used in the valuation models.

Valuation technique	Significant unobservable inputs	Range		Inter-relationship between significant unobservable inputs and fair value measurement
		2019	2018	
Investment method (refer a)	<b>Office:</b>			The estimated fair value would increase/(decrease) if:
	- Market rental rate (RM/psf/month)			
	- Term	<b>4.92 - 12.99</b>	4.92 - 12.99	- expected market rental growth was higher/(lower)
	- Reversion	<b>5.96 - 12.71</b>	5.73 - 12.71	- expected market rental growth was higher/(lower)
	- Outgoings (RM/psf/month)			
	- Term	<b>2.00</b>	2.00	- expected inflation rate was lower/(higher)
	- Reversion	<b>2.00 - 2.36</b>	2.00 - 2.40	- expected inflation rate was lower/(higher)
	- Void rate (%)	<b>5.00 - 15.00</b>	5.00 - 10.00	- void rate was lower/(higher)
	- Term yield (%)	<b>5.50 - 7.50</b>	5.50 - 7.00	- term yield rate was lower/(higher)
	- Reversionary yield (%)	<b>6.00 - 8.00</b>	6.00 - 7.50	- reversionary yield was lower/(higher)
	- Discount rate (%)	<b>5.50 - 8.00</b>	5.50 - 7.50	- discount rate was lower/(higher)
	<b>Retail:</b>			
	- Market rental rate (RM/psf/month)			
	- Term	<b>1.00 - 407.50</b>	5.11 - 318.15	- expected market rental growth was higher/(lower)
	- Reversion	<b>5.64 - 407.50</b>	5.64 - 416.64	- expected market rental growth was higher/(lower)
	- Outgoings (RM/psf/month)			
	- Term	<b>5.85 - 6.53</b>	5.78 - 6.38	- expected inflation rate was lower/(higher)
	- Reversion	<b>5.85 - 6.35</b>	5.78 - 6.38	- expected inflation rate was lower/(higher)
	- Void rate (%)	<b>7.00</b>	5.00 - 7.00	- void rate was lower/(higher)
	- Term yield (%)	<b>6.25 - 6.50</b>	6.25 - 6.50	- term yield rate was lower/(higher)
	- Reversionary yield (%)	<b>6.75 - 7.00</b>	6.75 - 7.00	- reversionary yield was lower/(higher)
	- Discount rate (%)	<b>6.25 - 7.00</b>	6.25 - 7.00	- discount rate was lower/(higher)

# NOTES TO THE FINANCIAL STATEMENTS

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## 6. INVESTMENT PROPERTIES (CONT'D.)

The following table shows the valuation techniques used in the determination of fair values within Level 3, as well as the significant unobservable inputs used in the valuation models. (Cont'd.)

Valuation technique	Significant unobservable inputs	Range		Inter-relationship between significant unobservable inputs and fair value measurement
		2019	2018	
Residual method (refer b)	- Expected rate of return (%)	15.00	15.00	The estimated fair value would increase/(decrease) if: - expected rate of return was lower/(higher)
	- Gross Development Value (RM million)	1,519	1,519	- gross development value was higher/(lower)
	- Gross Development Costs (RM million)	962	960	- gross development costs was lower/(higher)
	- Financing costs (%)	7.00	7.00	- financing costs was lower/(higher)
	- Discount rate (%)	7.00	7.00	- discount rate was lower/(higher)

- (a) Investment method entails the capitalisation of the net rent from a property. Net rent is the residue of gross annual rent less annual expenses (outgoings) required to sustain the rent with allowance for void and management fees.
- (b) Residual method is used to value a property that has development potential. The value of the property will be the residual of the potential value less the construction costs and the required profit from the project.

Based on the current development plans, the property is currently valued based on land at fair value with actual construction costs incurred to date.

- (c) Under the comparison method, a property's fair value is estimated based on the comparable transactions.

### Valuation processes applied by the Group for Level 3 fair value

The fair value of investment properties is determined by independent professional valuers, having appropriate recognised professional qualifications and recent experience in the location and category of property being valued. The independent professional valuers provide the fair value of the Group's investment properties portfolio annually. Changes in Level 3 fair values are analysed by the management annually after obtaining the valuation report from the independent professional valuers.

## 7. INVESTMENT IN SUBSIDIARIES

	Company	
	2019 RM'000	2018 RM'000
Unquoted shares, at cost	4,530,109	4,530,109
Discount on loans to subsidiaries	196,314	196,314
Effects of conversion of amounts due from subsidiaries to investment *	723,350	722,583
Capital reduction	(780,916)	(780,916)
Write-down in value **	(3,296,954)	(3,296,954)
	1,371,903	1,371,136

\* During the year, certain subsidiaries have issued non-cumulative non-convertible redeemable preference shares ("NCNCRPS") to the Company through equity settlement to settle their amount due to the Company.

\*\* The investments in certain subsidiaries have been adjusted to their recoverable amount subsequent to the disposal of their assets and liabilities to KLCC REIT.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 7. INVESTMENT IN SUBSIDIARIES (CONT'D.)

Details of subsidiaries are as follows:

Name of Subsidiaries	Proportion of ownership interest		Principal Activities
	2019 %	2018 %	
Suria KLCC Sdn Bhd ("SKSB")	60	60	Ownership and management of a shopping centre and the provision of business management services
Asas Klasik Sdn Bhd ("AKSB")	75	75	Property investment in a hotel
Arena Johan Sdn Bhd ("AJSB")	100	100	Inactive
KLCC Parking Management Sdn Bhd ("KPM")	100	100	Management of car park operations
KLCC Urusharta Sdn Bhd ("KLCCUH")	100	100	Facilities management
Kompleks Dayabumi Sdn Bhd ("KDSB")	100	100	Property investment
Midciti Resources Sdn Bhd ("MRSB")	100	100	Inactive
Impian Cemerlang Sdn Bhd ("ICSB")	100	100	Property investment
Arena Merdu Sdn Bhd ("AMSB")	100	100	Inactive
KLCC REIT Management Sdn Bhd ("KLCC REIT Management")	100	100	Management of a real estate investment trust
KLCC REIT	*	*	To invest in a Shariah compliant portfolio or real estate assets and real estate related assets
<b>Subsidiary of KLCC REIT</b>			
Midciti Sukuk Berhad ("MSB") *	100	100	To undertake the issuance of Islamic term notes ("Sukuk") under a medium term notes programme and all matters relating to it

The country of incorporation and principal place of business of all subsidiaries is Malaysia.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 7. INVESTMENT IN SUBSIDIARIES (CONT'D.)

- \* Whilst the Group has no ownership interests in KLCC REIT, the Directors have deemed it to be a subsidiary as:
- (i) the Group exercises power over KLCC REIT by virtue of its control over KLCC REIT Management, the manager of KLCC REIT; and
  - (ii) KLCC REIT units are stapled to the ordinary shares of the Company such that the shareholders of the Company are exposed to variable returns from its involvement with KLCC REIT and the Group has the ability to affect those returns through its power over KLCC REIT.

### Non-controlling interests relating to KLCC REIT

	2019	2018
<b>NCI percentage of ownership interest and voting interest</b>	<b>100%</b>	100%
Carrying amount of NCI (RM'000)	<b>8,073,356</b>	8,091,402
Profit allocated to NCI (RM'000)	<b>433,648</b>	440,661

### Summarised financial information before intra-group elimination

	2019 RM'000	2018 RM'000
Non-current assets - Investment properties	<b>9,193,989</b>	9,190,831
Non-current assets - Others	<b>411,874</b>	410,454
Current assets	<b>90,578</b>	62,069
Non-current liabilities	<b>(1,531,743)</b>	(1,010,521)
Current liabilities	<b>(91,342)</b>	(561,431)
Net assets	<b>8,073,356</b>	8,091,402
Revenue	<b>591,363</b>	588,523
Profit for the year, representing total comprehensive income	<b>433,648</b>	440,661
Cash flows generated from operating activities	<b>541,281</b>	452,628
Cash flows used in investing activities	<b>(2,121)</b>	(4,160)
Cash flows used in financing activities	<b>(512,634)</b>	(459,543)
Net increase/(decrease) in cash and cash equivalents	<b>26,526</b>	(11,075)
Dividend paid to NCI relating to KLCC REIT	<b>(451,694)</b>	(399,520)

# NOTES TO THE FINANCIAL STATEMENTS

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## 7. INVESTMENT IN SUBSIDIARIES (CONT'D.)

### Other non-controlling interests in subsidiaries

The Group's subsidiaries that have material other non-controlling interests are as follows:

	SKSB	2019 Other immaterial subsidiary	Total
<b>NCI percentage of ownership interest and voting interest</b>	40.0%		
Carrying amount of NCI (RM'000)	2,008,722	72,756	2,081,478
Profit allocated to NCI (RM'000)	155,352	168	155,520

	SKSB	2018 Other immaterial subsidiary	Total
<b>NCI percentage of ownership interest and voting interest</b>	40.0%		
Carrying amount of NCI (RM'000)	1,957,248	72,588	2,029,836
Profit allocated to NCI (RM'000)	113,982	24	114,006

### Summarised financial information of significant subsidiary before intra-group elimination

SKSB	2019 RM'000	2018 RM'000
Non-current assets - Investment properties	5,598,422	5,444,130
Non-current assets - Others	23,676	15,616
Current assets	217,763	222,131
Non-current liabilities	(678,542)	(669,392)
Current liabilities	(139,515)	(119,364)
Net assets	5,021,804	4,893,121
Revenue	480,830	472,261
Profit for the year, representing total comprehensive income	388,379	284,956
Cash flows generated from operating activities	349,875	295,261
Cash flows used in investing activities	(55,208)	(18,596)
Cash flows used in financing activities	(289,329)	(256,250)
Net increase in cash and cash equivalents	5,338	20,415
Dividends paid to other NCI	(103,867)	(102,500)



# NOTES TO THE FINANCIAL STATEMENTS

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## 8. INVESTMENT IN AN ASSOCIATE

	2019 RM'000	2018 RM'000
<b>Group</b>		
Unquoted shares at cost	99,195	99,195
Share of post-acquisition reserves	166,393	153,778
	<b>265,588</b>	252,973
<b>Company</b>		
Unquoted shares at cost	99,195	99,195

Details of the associate are as follows:

Name of Associate	Country of Incorporation	Principal Activity	Proportion of ownership interest	
			2019 %	2018 %
Impian Klasik Sdn Bhd ("IKSB") *	Malaysia	Property investment	33	33

\* Audited by a firm of auditors other than Ernst & Young PLT.

The summarised financial statements of the associate are as follows:

	2019 RM'000	2018 RM'000
Non-current assets	774,528	770,295
Current assets	36,964	2,253
Total assets	<b>811,492</b>	772,548
Non-current liabilities	99,976	98,624
Current liabilities	1,705	2,340
Total liabilities	<b>101,681</b>	100,964
<b>Results</b>		
Revenue	45,967	50,722
Profit for the year, representing total comprehensive income	38,226	40,268
Share of profit for the year	<b>12,615</b>	13,288
Other information		
- Share of dividends	-	16,756

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 8. INVESTMENT IN AN ASSOCIATE (CONT'D.)

#### Reconciliation of net assets to carrying amount as at 31 December

	2019 RM'000	2018 RM'000
Group's share of net assets	234,238	221,623
Goodwill	31,350	31,350
	<b>265,588</b>	252,973

### 9. OTHER INVESTMENT

	Company	
	2019 RM'000	2018 RM'000
Investment in Sukuk Murabahah of a subsidiary	-	100,000

The details of the Sukuk Murabahah are disclosed in Note 18(a).

### 10. DEFERRED TAX

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
At 1 January	47,955	27,245	(808)	(311)
Recognised in profit or loss (Note 27)	22,709	20,710	(104)	(497)
At 31 December	<b>70,664</b>	47,955	<b>(912)</b>	(808)

Deferred tax liabilities and assets are offset when there is a legally enforceable right to set off current tax assets against current tax liabilities and when the deferred taxes relate to the same tax authority. The following amounts determined after appropriate offsetting are as follows:

	Group	
	2019 RM'000	2018 RM'000
Deferred tax assets	(1,330)	(1,225)
Deferred tax liabilities	71,994	49,180
	<b>70,664</b>	47,955

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 10. DEFERRED TAX (CONT'D.)

The components and movements of deferred tax liabilities and assets during the financial year prior to offsetting are as follows:

### Deferred Tax Liabilities of the Group:

	Property, plant and equipment RM'000	Investment properties RM'000	Others RM'000	Total RM'000
At 1 January 2019	63,071	21,744	3,022	87,837
Recognised in profit or loss	3,409	21,853	2,938	28,200
At 31 December 2019	66,480	43,597	5,960	116,037
At 1 January 2018	57,538	-	2,223	59,761
Recognised in profit or loss	5,533	21,744	799	28,076
At 31 December 2018	63,071	21,744	3,022	87,837

### Deferred Tax Assets of the Group:

	Unused tax losses and investment tax allowances RM'000	Lease liabilities RM'000	Others RM'000	Total RM'000
At 1 January 2019	(36,116)	-	(3,766)	(39,882)
Recognised in profit or loss	(3,346)	(1,993)	(152)	(5,491)
At 31 December 2019	(39,462)	(1,993)	(3,918)	(45,373)
At 1 January 2018	(29,577)	-	(2,939)	(32,516)
Recognised in profit or loss	(6,539)	-	(827)	(7,366)
At 31 December 2018	(36,116)	-	(3,766)	(39,882)

### Deferred Tax Liabilities/(Assets) of the Company:

	Property, plant and equipment RM'000	Lease liabilities RM'000	Others RM'000	Total RM'000
At 1 January 2019	(7)	-	(801)	(808)
Recognised in profit or loss	(28)	(6)	(70)	(104)
At 31 December 2019	(35)	(6)	(871)	(912)
At 1 January 2018	363	-	(674)	(311)
Recognised in profit or loss	(370)	-	(127)	(497)
At 31 December 2018	(7)	-	(801)	(808)

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 11. INVENTORIES

The inventories comprise general merchandise and operating supplies, and are stated at cost.

## 12. TRADE AND OTHER RECEIVABLES

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Non-current</b>				
<b>Other receivables</b>				
Accrued rental income	426,488	418,939	-	-
<b>Current</b>				
<b>Trade receivables</b>	9,103	9,998	-	-
Less: Allowance for impairment	(235)	(770)	-	-
Trade receivables, net of impairment	8,868	9,228	-	-
<b>Other receivables</b>				
Other receivables and deposits	24,302	26,295	3,530	2,494
Amount due from:				
Subsidiaries	-	-	1,914	2,337
Ultimate holding company	11,126	13,556	-	-
Immediate holding company	1,917	434	352	314
Other related companies	6,749	10,467	2,023	2,728
Total other receivables	44,094	50,752	7,819	7,873
<b>Total</b>	<b>52,962</b>	<b>59,980</b>	<b>7,819</b>	<b>7,873</b>

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Trade receivables	8,868	9,228	-	-
Other receivables	470,582	469,691	-	-
Add: Cash and bank balances (Note 13)	883,908	735,724	474,759	395,749
Less: Accrued rental income (Note 6)	(426,488)	(420,607)	-	-
Total financial assets carried at amortised cost	936,870	794,036	474,759	395,749

Amounts due from subsidiaries, ultimate holding company, immediate holding company and other related companies which arose in the normal course of business are unsecured, non-interest bearing and repayable on demand.

## NOTES TO THE FINANCIAL STATEMENTS

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### 12. TRADE AND OTHER RECEIVABLES (CONT'D.)

*Offsetting of financial assets and financial liabilities*

The following table provides information of financial assets and liabilities that have been set off for presentation purposes:

Group	Gross amount RM'000	Balances that are set off RM'000	Net carrying amount RM'000
<b>Amount due from ultimate holding company</b>			
2019	12,376	(1,250)	11,126
2018	14,806	(1,250)	13,556

### 13. CASH AND BANK BALANCES

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Cash with PETRONAS Integrated				
Financial Shared Services Centre	544,787	439,400	474,022	395,574
Cash and bank balances	4,909	9,919	67	42
Deposits with licensed banks	334,212	286,405	670	133
	<b>883,908</b>	735,724	<b>474,759</b>	395,749
Less: Deposits restricted	(2,322)	(5,293)	-	-
Cash and cash equivalents	<b>881,586</b>	730,431	<b>474,759</b>	395,749

The Group's and the Company's cash and bank balances are held in the In-House Account ("IHA") managed by PETRONAS Integrated Financial Shared Service Centre ("IFSSC") to enable more efficient cash management for the Group and the Company.

Included in deposits restricted are monies held on behalf of clients held in designated accounts, which represent cash calls less payments in the course of rendering building and facilities management services on behalf of clients.

Included in cash with IFSSC and cash and bank balances of the Group and of the Company are interest bearing balances amounting to RM546,289,000 (2018: RM441,799,000) and RM474,081,000 (2018: RM395,616,000) respectively.

The weighted average effective interest rates applicable to the deposits with licensed banks of the Group is 3.45% per annum (2018: 3.80% per annum).

Deposits with licensed banks of the Group have an average maturity of 53 days (2018: 34 days).

# NOTES TO THE FINANCIAL STATEMENTS

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## 14. SHARE CAPITAL

	Group and Company	
	Number of shares Ordinary shares '000	Amount Ordinary shares RM'000
<b>Issued and fully paid:</b>		
At 1 January 2019/ 31 December 2019	<b>1,805,333</b>	<b>1,823,386</b>
At 1 January 2018/ 31 December 2018	1,805,333	1,823,386

Included in share capital is the capital redemption reserve amounting to RM18,053,000 that has not been utilised in accordance to Section 618(3) of Companies Act 2016 and the period for utilisation has expired on 30 January 2019.

### Stapled security:

Stapled security means one ordinary share in the Company stapled to one unit in KLCC REIT ("Unit"). Holders of KLCCP Stapled Group securities are entitled to receive distributions and dividends declared from time to time and are entitled to one vote per stapled security at Shareholders' and Unitholders' meetings.

## 15. RETAINED PROFITS

As at 31 December 2019, the Company may distribute the entire balance of the retained profits under the single-tier system.

## 16. DEFERRED REVENUE

Deferred revenue relates to the excess of the principal amount of security deposits received over their fair value which is accounted for as prepaid lease income and amortised over the lease term on a straight line basis.

## 17. OTHER LONG TERM LIABILITIES

	Group	
	2019 RM'000	2018 RM'000
Security deposit payables	<b>171,288</b>	156,132

Security deposit payables are interest-free, unsecured and refundable upon expiry of the respective lease agreements. The fair values at initial recognition were determined based on interest rates of 4.52% to 5.20% per annum.

# NOTES TO THE FINANCIAL STATEMENTS

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## 18. BORROWINGS

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Short term borrowings</b>				
<b>Secured:</b>				
Sukuk Murabahah				
- KLCC Real Estate Investment Trust	15,737	516,907	-	-
Less: Sukuk Murabahah subscribed	-	(100,000)	-	-
	15,737	416,907	-	-
Term loans	9,333	10,641	-	-
Lease liabilities (Note 30)	4,140	-	2,975	-
	29,210	427,548	2,975	-
<b>Long term borrowings</b>				
<b>Secured:</b>				
Sukuk Murabahah				
- KLCC Real Estate Investment Trust	1,355,000	855,000	-	-
- Other subsidiary	600,000	600,000	-	-
Term loans	354,666	362,166	-	-
Lease liabilities (Note 30)	7,720	-	4,909	-
	2,317,386	1,817,166	4,909	-
<b>Total borrowings</b>	<b>2,346,596</b>	<b>2,244,714</b>	<b>7,884</b>	<b>-</b>

# NOTES TO THE FINANCIAL STATEMENTS

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## 18. BORROWINGS (CONT'D.)

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Total borrowings which are secured, comprise:</b>				
Sukuk Murabahah	1,970,737	1,971,907	-	-
less: Sukuk Murabahah subscribed	-	(100,000)	-	-
(a)	1,970,737	1,871,907	-	-
Term loans	363,999	372,807	-	-
Lease liabilities	11,860	-	7,884	-
	2,346,596	2,244,714	7,884	-

The repayment schedules are as follows:

Group	Total RM'000	Under 1 year RM'000	1 - 2 years RM'000	2 - 5 years RM'000	Over 5 years RM'000
<b>2019</b>					
<b>Secured</b>					
Sukuk Murabahah	1,970,737	15,737	400,000	1,055,000	500,000
Term loans	363,999	9,333	7,500	22,500	324,666
Lease liabilities	11,860	4,140	3,408	4,312	-
	2,346,596	29,210	410,908	1,081,812	824,666
<b>2018</b>					
<b>Secured</b>					
Sukuk Murabahah	1,871,907	416,907	-	400,000	1,055,000
Term loans	372,807	10,641	7,500	22,500	332,166
	2,244,714	427,548	7,500	422,500	1,387,166



## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 18. BORROWINGS (CONT'D.)

#### (a) Sukuk Murabahah

On 25 April 2014, a subsidiary of the Group completed the issuance of Sukuk Murabahah. The Sukuk Murabahah consists of Islamic Commercial Programme ("ICP") of up to RM500 million and Islamic medium term notes ("IMTN") of up to RM3 billion subject to a combined limit of RM3 billion. It is primarily secured against assignment and charge over the Finance Service Account and Revenue Account maintained by the REIT Trustee.

During the year, the Group has repaid its RM400 million Sukuk Murabahah upon maturity on 25 April 2019 and on the same date issued RM500 million of Sukuk Murabahah with a profit rate of 4.20% per annum and maturing on 25 April 2026. Details of the drawdown that are outstanding as at year end are as follows:

Tenure	Value (RM)	Profit rate	Maturity
7 years	400,000,000	4.55%	25 April 2021
10 years	455,000,000	4.80%	25 April 2024
7 years	500,000,000	4.20%	25 April 2026

The profit rate is payable semi-annually.

Another subsidiary of the Group also issued Sukuk Murabahah of up to RM600 million on 31 December 2014. The Sukuk Murabahah consists of ICP of up to RM300 million and IMTN of up to RM600 million subject to a combined limit of RM600 million. It is secured against assignment and charge over the Finance Service Account of the subsidiary. RM600 million has been drawdown at the profit rate of 4.73% per annum and repayable in 10 years.

#### (b) Term loans

On 27 May 2015, a subsidiary of the Group entered into a Supplemental Agreement with Public Bank Berhad to restructure the term loan with an aggregate sum of RM378 million, comprising the following:

Type of Facilities	Revised Principal Limit (RM'000)
Term Loan Facility 1	239,540
Term Loan Facility 2	138,460

The term loans are repayable at RM7.5 million per annum for 7 years commencing on the 3rd year with the final bullet payment of the remainder in the final year.

The term loan is secured by way of a fixed charge over the hotel property as well as debenture covering all fixed and floating assets of the hotel property as disclosed in Note 5.

The loan bears an interest rate of 4.49% per annum (2018: 4.73% per annum).

Other information on financial risks of borrowings are disclosed in Note 32.

# NOTES TO THE FINANCIAL STATEMENTS

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## 18. BORROWINGS (CONT'D.)

### Reconciliation of movement of liabilities to cash flows arising from financing activities

Group	Sukuk Murabahah RM'000	Term loans RM'000	Lease liabilities RM'000	Dividend payable RM'000	Total RM'000
<b>Balance at 1 January 2019</b>	<b>1,871,907</b>	<b>372,807</b>	-	-	<b>2,244,714</b>
Effect on the adoption of new pronouncement (Note 30)	-	-	2,712	-	2,712
<b>As at 1 January 2019 (restated)</b>	<b>1,871,907</b>	<b>372,807</b>	<b>2,712</b>	-	<b>2,247,426</b>
<b>Changes from financing cash flows</b>					
Repayment term loan	-	(7,500)	-	-	(7,500)
Net drawdown Sukuk Murabahah	100,000	-	-	-	100,000
Repayment lease liabilities	-	-	(1,984)	-	(1,984)
Dividend paid	-	-	-	(777,211)	(777,211)
Interest/profit paid	(88,077)	(18,468)	-	-	(106,545)
<b>Total changes from financing cash flows</b>	<b>11,923</b>	<b>(25,968)</b>	<b>(1,984)</b>	<b>(777,211)</b>	<b>(793,240)</b>
<b>Other changes</b>					
Liability-related					
Interest/profit expenses	86,907	17,160	97	-	104,164
Acquisition of new lease	-	-	11,035	-	11,035
Dividend payable	-	-	-	777,211	777,211
<b>Total liability-related other changes</b>	<b>86,907</b>	<b>17,160</b>	<b>11,132</b>	<b>777,211</b>	<b>892,410</b>
<b>Balance at 31 December 2019</b>	<b>1,970,737</b>	<b>363,999</b>	<b>11,860</b>	-	<b>2,346,596</b>
<b>Balance at 1 January 2018</b>	1,871,026	380,051	-	-	2,251,077
<b>Changes from financing cash flows</b>					
Repayment term loan	-	(7,500)	-	-	(7,500)
Dividend paid	-	-	-	(760,388)	(760,388)
Interest/profit paid	(84,625)	(17,493)	-	-	(102,118)
<b>Total changes from financing cash flows</b>	<b>(84,625)</b>	<b>(24,993)</b>	-	<b>(760,388)</b>	<b>(870,006)</b>
<b>Other changes</b>					
Liability-related					
Interest/profit expenses	85,506	17,749	-	-	103,255
Dividend payable	-	-	-	760,388	760,388
<b>Total liability-related other changes</b>	<b>85,506</b>	<b>17,749</b>	-	<b>760,388</b>	<b>863,643</b>
<b>Balance at 31 December 2018</b>	<b>1,871,907</b>	<b>372,807</b>	-	-	<b>2,244,714</b>

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 18. BORROWINGS (CONT'D.)

### Reconciliation of movement of liabilities to cash flows arising from financing activities

Company	Lease liabilities RM'000	Dividend payable RM'000	Total RM'000
<b>Balance at 1 January 2019</b>	-	-	-
Effect on the adoption of new pronouncement (Note 30)	1,064	-	1,064
<b>As at 1 January 2019 (restated)</b>	<b>1,064</b>	<b>-</b>	<b>1,064</b>
<b>Changes from financing cash flows</b>			
Repayment lease liabilities	(702)	-	(702)
Dividend paid	-	(221,695)	(221,695)
<b>Total changes from financing cash flows</b>	<b>(702)</b>	<b>(221,695)</b>	<b>(222,397)</b>
<b>Other changes</b>			
Liability-related			
Interest/profit expenses	40	-	40
Acquisition of new lease	7,482	-	7,482
Dividend payable	-	221,695	221,695
<b>Total liability-related other changes</b>	<b>7,522</b>	<b>221,695</b>	<b>229,217</b>
<b>Balance at 31 December 2019</b>	<b>7,884</b>	<b>-</b>	<b>7,884</b>
<b>Balance at 1 January 2018</b>			
<b>Changes from financing cash flows</b>	-	-	-
Dividend paid	-	(258,524)	-
Dividend payable	-	258,524	-
<b>Balance at 31 December 2018</b>	<b>-</b>	<b>-</b>	<b>-</b>

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 19. TRADE AND OTHER PAYABLES

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Trade payables</b>	<b>9,665</b>	9,204	<b>132</b>	75
<b>Other payables</b>				
Other payables	<b>171,633</b>	129,902	<b>4,279</b>	4,154
Security deposits	<b>69,324</b>	67,794	-	-
Amount due to:				
Ultimate holding company	<b>3,111</b>	3,856	<b>1,640</b>	2,071
Immediate holding company	<b>151</b>	446	-	-
Other related companies	<b>3,959</b>	3,160	-	-
	<b>248,178</b>	205,158	<b>5,919</b>	6,225
Total trade and other payables	<b>257,843</b>	214,362	<b>6,051</b>	6,300
Add: Borrowings (Note 18)	<b>2,346,596</b>	2,244,714	-	-
Other long term liabilities (Note 17)	<b>171,288</b>	156,132	-	-
Total financial liabilities carried at amortised cost	<b>2,775,727</b>	2,615,208	<b>6,051</b>	6,300

Amount due to subsidiaries, ultimate holding company, immediate holding company and other related companies which arose in the normal course of business are unsecured, interest-free and repayable on demand.

### 20. REVENUE

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Property investment				
- Office	<b>595,698</b>	595,762	-	-
- Retail	<b>503,203</b>	491,010	-	-
Hotel operations	<b>177,481</b>	172,375	-	-
Management services	<b>146,639</b>	146,794	<b>21,770</b>	22,724
Dividend income from subsidiaries	-	-	<b>198,300</b>	226,344
Dividend income from associate	-	-	-	16,756
	<b>1,423,021</b>	1,405,941	<b>220,070</b>	265,824

All the revenue of the Group and of the Company are derived from the same geographical market as the Group and the Company operate predominantly in Malaysia. The services are transferred to the customers at a point in time.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 21. OPERATING PROFIT

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Revenue (Note 20)	1,423,021	1,405,941	220,070	265,824
Cost of revenue:				
- Cost of services and goods	(239,593)	(240,775)	-	-
Gross profit	1,183,428	1,165,166	220,070	265,824
Selling and distribution expenses	(12,420)	(11,409)	-	-
Administration expenses	(153,966)	(145,938)	(35,698)	(36,232)
Other operating income	2,978	3,072	3	12
Operating profit	1,020,020	1,010,891	184,375	229,604

## 22. INTEREST INCOME

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Interest and profit income from:				
Deposits	31,636	27,574	15,950	12,275
Investment in Sukuk Murabahah	-	-	1,289	4,090
	31,636	27,574	17,239	16,365

## 23. FINANCING COSTS

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Interest/profit expense on:				
Term loans	17,160	17,749	-	-
Sukuk Murabahah	86,907	85,506	-	-
Lease liabilities	97	-	40	-
Accretion of financial instruments	7,257	4,455	-	-
	111,421	107,710	40	-

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 24. PROFIT BEFORE TAX

The following amounts have been included in arriving at profit before tax:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Employee benefits expense (Note 25)	114,842	110,549	22,374	22,284
Directors' remuneration (Note 26)	1,123	1,090	1,123	1,090
Fee in relation to services of Executive Director	1,173	1,124	1,173	1,124
Auditors' remuneration				
- Audit fees	621	603	219	212
- Others	16	73	16	26
Valuation fees	1,015	925	-	-
Depreciation of property, plant and equipment (Note 5)	41,461	38,073	1,100	1,476
Depreciation of right-of-use assets (Note 30)	1,873	-	648	-
Rental of land and buildings	2,113	3,754	2,113	2,883
Rental of plant and machinery	172	232	128	172
Property, plant and equipment written off	9	28	-	-
Loss on disposal of property, plant and equipment	38	148	-	-
Impairment of investment property under construction	2,786	-	-	-
Allowance for impairment losses	23	37	-	-

### 25. EMPLOYEE BENEFITS EXPENSE

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Wages, salaries and others	104,903	101,162	19,912	19,847
Contributions to defined contribution plan	9,939	9,387	2,462	2,437
Total (Note 24)	114,842	110,549	22,374	22,284

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 26. DIRECTORS' REMUNERATION

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Directors of the Company				
Executive *	-	-	-	-
Non-Executive:				
Fees	1,123	1,090	1,123	1,090
	<b>1,123</b>	1,090	<b>1,123</b>	1,090

Included in Directors' remuneration is the fee paid directly to PETRONAS in respect of the Directors who are the appointees of the ultimate holding company.

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Analysis excluding benefits-in-kind:				
Total Non-Executive Directors' remuneration (Note 24)	<b>1,123</b>	1,090	<b>1,123</b>	1,090

The number of Directors of the Company whose total remuneration during the financial year fell within the following bands is analysed below:

	Group		Company	
	2019	2018	2019	2018
Executive Director*	1	1	1	1
Non-Executive Directors				
RMNil - RM50,000	-	3	-	3
RM50,001 - RM100,000	1	-	1	-
RM100,001 - RM150,000	2	5	2	5
RM150,001 - RM200,000	3	2	3	2
RM200,001 - RM250,000	-	-	-	-
RM250,001 - RM300,000	1	-	1	-

\* The remuneration of the Executive Director is paid to KLCCH as disclosed in Note 24.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 27. TAX EXPENSE

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Current income tax:				
Malaysian income tax	104,043	105,630	578	1,322
(Over)/under provision of tax in prior year	(1,102)	(1,167)	152	74
	102,941	104,463	730	1,396
Deferred tax (Note 10):				
Relating to origination and reversal of temporary differences	21,759	20,455	(100)	(187)
Under/(over) provision of deferred tax in prior year	950	255	(4)	(310)
	22,709	20,710	(104)	(497)
Total tax expense	125,650	125,173	626	899

Domestic current income tax is calculated at the statutory tax rate of 24% (2018: 24%) of the estimated assessable profit for the year.

A reconciliation of income tax expense applicable to profit before taxation at the statutory income tax rate to income tax expense at the effective income tax rate of the Group and of the Company is as follows:

	2019 RM'000	2018 RM'000
<b>Group</b>		
Profit before taxation	1,071,321	964,093
Taxation at Malaysian statutory tax rate of 24% (2018: 24%)	257,117	231,382
Expenses not deductible for tax purposes	7,176	8,428
Income not subject to tax	(153,234)	(128,407)
Effects of share of profit of an associate	(3,028)	(3,189)
Deferred tax recognised at different tax rates	21,853	21,743
Deferred tax assets recognised on investment tax allowances	(4,082)	(3,872)
Under provision of deferred tax in prior year	950	255
Over provision of taxation in prior year	(1,102)	(1,167)
Tax expense	125,650	125,173



## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 27. TAX EXPENSE (CONT'D.)

	2019 RM'000	2018 RM'000
<b>Company</b>		
Profit before taxation	<b>201,574</b>	245,969
Taxation at Malaysian statutory tax rate of 24% (2018: 24%)	<b>48,378</b>	59,033
Expenses not deductible for tax purposes	<b>3,525</b>	3,343
Income not subject to tax	<b>(51,425)</b>	(61,241)
Over provision of deferred tax in prior year	<b>(4)</b>	(310)
Under provision of taxation in prior year	<b>152</b>	74
Tax expense	<b>626</b>	899

### 28. EARNINGS PER SHARE/STAPLED SECURITY

Basic earnings per share amounts are calculated by dividing profit for the year attributable to ordinary equity holders of the Company by the weighted average number of ordinary share in issue during the financial year.

Basic earnings per stapled security amounts are calculated by dividing profit for the year attributable to ordinary equity holders of the Company and unitholders of the KLCC REIT by the weighted average number of stapled securities in issue during the financial year.

	2019	2018
Profit attributable to equity holders of the Company (RM'000)	<b>356,503</b>	284,253
Profit attributable to NCI relating to KLCC REIT (RM'000)	<b>433,648</b>	440,661
Profit attributable to stapled securities holders (RM'000)	<b>790,151</b>	724,914
Weighted average number of stapled securities/shares in issue ('000)	<b>1,805,333</b>	1,805,333
Basic earnings per share (sen)	<b>19.75</b>	15.75
Basic earnings per stapled security (sen)	<b>43.77</b>	40.15

The Group has no potential ordinary shares in issue as at reporting date and therefore, diluted earnings per share has not been presented.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 29. DIVIDENDS

	Dividends Recognised in Year		Net Dividends per Ordinary Share	
	2019 RM'000	2018 RM'000	2019 Sen	2018 Sen
<b>Recognised during the year:</b>				
A fourth interim 4.63% (2017: 5.30%) on 1,805,333,083 ordinary shares for financial year ended 31 December 2018/2017	<b>83,587</b>	95,683	<b>4.63</b>	5.30
A first interim dividend of 2.52% (2018: 2.98%) on 1,805,333,083 ordinary shares for financial year ended 31 December 2019/2018	<b>45,494</b>	53,799	<b>2.52</b>	2.98
A second interim dividend of 2.57% (2018: 3.05%) on 1,805,333,083 ordinary shares for financial year ended 31 December 2019/2018	<b>46,397</b>	55,063	<b>2.57</b>	3.05
A third interim dividend of 2.56% (2018: 2.99%) on 1,805,333,083 ordinary shares for financial year ended 31 December 2019/2018	<b>46,217</b>	53,979	<b>2.56</b>	2.99
	<b>221,695</b>	258,524	<b>12.28</b>	14.32

A fourth interim dividend in respect of the financial year ended 31 December 2019, of 5.35%, tax exempt under the single tier system on 1,805,333,083 ordinary shares amounting to a dividend payable of RM96,585,000 will be paid on 28 February 2020.

The financial statements for the current year do not reflect this fourth interim dividend. Such dividend will be accounted for in equity as an appropriation of profits in the financial year ending 31 December 2020.

## NOTES TO THE FINANCIAL STATEMENTS

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### 30. RIGHT-OF-USE ASSETS

The Group and the Company have lease contracts for office space with contract terms of 3 to 4 years and the lease contracts do not contain variable lease payments.

The Group and the Company also have certain leases of office equipments with lease terms of 12 months or less and leases of office equipment with low value. The Group and the Company apply the 'short-term lease' and 'lease of low-value assets' recognition exemptions for these leases.

Upon the adoption of MFRS 16, the Group and the Company had resulted in a decrease in retained profits of RM66,000 and RM38,000 respectively as at 1 January 2019.

Set out below are the carrying amounts of right-of-use assets recognised and the movements during the period:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
As at 1 January 2019	-	-	-	-
Effect on the adoption of new pronouncement	2,646	-	1,026	-
As at 1 January 2019 (restated)	2,646	-	1,026	-
Additions	11,034	-	7,481	-
Depreciation (Note 24)	(1,873)	-	(648)	-
As at 31 December 2019	11,807	-	7,859	-

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
As at 1 January 2019	-	-	-	-
Effect on the adoption of new pronouncement	2,712	-	1,064	-
As at 1 January 2019 (restated)	2,712	-	1,064	-
Additions	11,035	-	7,482	-
Accretion of interest	97	-	40	-
Payments	(1,984)	-	(702)	-
As at 31 December 2019	11,860	-	7,884	-
Current	4,140	-	2,975	-
Non-current	7,720	-	4,909	-

The maturity analysis of lease liabilities are disclosed in Note 33.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 30. RIGHT-OF-USE ASSETS (CONT'D.)

The following are the amounts recognised in profit or loss:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Depreciation expense of right-of-use assets	1,873	-	648	-
Interest expense on lease liabilities	97	-	40	-
Total amount recognised in profit or loss	1,970	-	688	-

The Group and the Company have several lease contracts that include extension options. These options are negotiated by management to provide flexibility in managing the leased-asset portfolio and align with the Group's and the Company's business needs. Management exercises judgement in determining whether these extension options are reasonably certain to be exercised (Note 2.23 (iv)).

Set out below are the undiscounted potential future rental payments relating to periods following the exercise date of extension and termination options that are not included in the lease term:

	Company		
	Within five years RM'000	More than five years RM'000	Total RM'000
Extension option expected not to be exercised	5,384	10,767	16,151

#### Operating lease commitments - as lessor

The Group has entered into non-cancellable commercial property leases on its investment properties. The future minimum rental receivable under these operating leases at the reporting date is as follows:

	Group	
	2019 RM'000	2018 RM'000
Not later than 1 year	927,603	910,373
Later than 1 year but not later than 5 years	2,769,063	2,433,734
More than 5 years	1,628,534	2,144,784
	5,325,200	5,488,891

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 31. COMMITMENTS

#### Capital commitments

	Group	
	2019 RM'000	2018 RM'000
<b>Approved and contracted for</b>		
Property, plant and equipment	143,422	13,622
Investment property	51,049	51,412
	<b>194,471</b>	65,034
<b>Approved but not contracted for</b>		
Property, plant and equipment	36,744	116,788
Investment property	181,755	157,055
	<b>218,499</b>	273,843

### 32. RELATED PARTY DISCLOSURES

#### (a) Controlling related party relationships are as follows:

- (i) PETRONAS, the ultimate holding company, and its subsidiaries.
- (ii) Subsidiaries of the Company as disclosed in Note 7.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 32. RELATED PARTY DISCLOSURES (CONT'D.)

- (b) Other than as disclosed elsewhere in the notes to the financial statements, the significant related party transactions are as follows:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Federal Government of Malaysia:</b>				
Property licences and taxes	(13,327)	(13,320)	(1)	(2)
Goods and Services Tax, Sales and Service Tax, and Tourism Tax	(19,033)	(28,051)	(739)	99
<b>Government of Malaysia's related entities:</b>				
Purchase of utilities	(20,931)	(20,588)	-	-
Hotel revenue	1,430	6,801	-	-
<b>Ultimate Holding Company:</b>				
Rental income	561,694	536,399	-	-
Facilities management and manpower fees	29,526	27,537	-	-
Rental of car park spaces	(7,322)	(7,642)	-	-
Fees for representation on the Board of Directors*	(162)	(133)	(162)	(133)
Hotel revenue	6,711	2,379	-	-
Centralised Head Office Services charges	(4,254)	(1,707)	(624)	(505)
<b>Immediate Holding Company:</b>				
General management services fee payables	(1,536)	(1,498)	(651)	(635)
General management services fee receivables	3,625	3,704	3,625	3,704
<b>Subsidiaries:</b>				
Reimbursement of security costs	-	-	(105)	(79)
General management services fee receivable	-	-	7,761	7,986
Profit income from Sukuk Murabahah	-	-	1,289	4,090
<b>Other Related Companies:</b>				
Facilities management and manpower fees	21,680	22,361	-	-
General management services fee receivable	10,374	11,029	10,374	11,029
Hotel revenue	245	152	-	-
Management and incentive fees	2,466	2,537	-	-
Chilled water supply	(28,257)	(27,291)	-	-
Project management fees	(726)	(3,207)	-	-
Rental of car park spaces	(5,265)	(5,546)	-	-

\* Fees paid directly to PETRONAS in respect of the Directors who are the appointees of the ultimate holding company.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 32. RELATED PARTY DISCLOSURES (CONT'D.)

**(b) Other than as disclosed elsewhere in the notes to the financial statements, the significant related party transactions are as follows: (Cont'd.)**

The Directors of the Company are of the opinion that the above transactions and transactions detailed elsewhere were undertaken at mutually agreed terms between the parties in the normal course of business and the terms and conditions are established under negotiated terms.

Information regarding outstanding balances arising from related party transactions as at 31 December 2019 are disclosed in Notes 12 and 19.

**(c) Compensation of key management personnel**

**Directors**

The remuneration of Directors is disclosed in Note 26.

**Other key management personnel**

Datuk Hashim Bin Wahir, Executive Director and Chief Executive Officer of the Company is an employee of KLCCH. KLCCH charges fees in consideration for his services to the Company as disclosed in Note 24.

## 33. FINANCIAL INSTRUMENTS

**Financial Risk Management**

As the Company owns a diverse property portfolio, the Group and the Company are exposed to various risks that are particular to its various businesses. These risks arise in the normal course of the Group's and the Company's business.

The Group has a Risk Management Framework and Guidelines that set the foundation for the establishment of effective risk management across the Group.

The Group's and the Company's goal in risk management is to ensure that the management understands, measures and monitors the various risks that arise in connection with their operations. Policies and guidelines have been developed to identify, analyse, appraise and monitor the dynamic risks facing the Group and the Company. Based on this assessment, each business unit adopts appropriate measures to mitigate these risks in accordance with the business unit's view of the balance between risk and reward.

The Group and the Company have exposure to credit risk, liquidity risk and market risk arising from its use of financial instruments in the normal course of the Group's and the Company's business.

**Credit Risk**

Credit risk is the potential exposure of the Group and the Company to losses in the event of non-performance by counterparties. Credit risk arises from its operating activities, primarily for trade receivables and long term receivables. The credit risk arising from the Group's and the Company's normal operations are controlled by individual operating units within the Group Risk Management Framework and Guidelines.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 33. FINANCIAL INSTRUMENTS (CONT'D.)

### Credit Risk (Cont'd.)

#### Receivables

The Group and the Company minimise credit risk by entering into contracts with highly credit rated counterparties and through credit approval, financial limits and on-going monitoring procedures. Counterparties credit evaluation is done systematically using quantitative and qualitative criteria on credit risks specified by individual operating units. Depending on the creditworthiness of the counterparty, the Group and the Company may require collateral or other credit enhancements.

The maximum exposure to credit risk for the Group and the Company are represented by the carrying amount of each financial asset as reported in the statement of financial position.

A significant portion of these receivables are regular customers who have been transacting with the Group and in the case of the Company, a significant portion of these receivables are related companies.

The Group and the Company use ageing analysis and credit limit review to monitor the credit quality of the receivables. The Company monitors the results of subsidiaries regularly. Any customers exceeding their credit limit are monitored closely. With respect to the trade and other receivables that are neither impaired nor past due, there are no indications as of the reporting date that the debtors will not meet their payment obligations.

With respect to the trade and other receivables which have no realistic prospect of recovery, the gross carrying amounts of the credit impaired receivables will be written off (either in partial or in full).

The exposure of credit risk for receivables at the reporting date by business segment was:

	Group	
	2019 RM'000	2018 RM'000
Property investment		
- Office	1,968	877
- Retail	132	1,333
Hotel operations	6,657	7,423
Management services	346	365
	<b>9,103</b>	9,998
Less: Allowance for impairment losses	<b>(235)</b>	(770)
	<b>8,868</b>	9,228



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 33. FINANCIAL INSTRUMENTS (CONT'D.)

### Credit Risk (Cont'd.)

#### Recognition and measurement of impairment loss

The adoption of MFRS 9 has fundamentally changed the Group's accounting for impairment losses for financial assets by replacing MFRS 139's incurred loss approach with a forward-looking expected credit loss ("ECL") approach. In determining the ECL, the probability of default assigned to each customer is based on their individual credit rating. This probability of default is derived by benchmarking against available third party and market information, which also incorporates forward looking information.

There are trade receivables where the Group has not recognised any loss allowance as the trade receivables are secured by collateral and/or other credit enhancements such as cash deposits, letter of credit and bank guarantees.

	Group	
	2019 RM'000	2018 RM'000
The ageing of trade receivables as at the reporting date was:		
At net:		
Not past due	7,720	7,342
Past due 1 to 30 days	632	930
Past due 31 to 60 days	326	394
Past due 61 to 90 days	60	175
Past due more than 90 days	365	1,157
	<b>9,103</b>	9,998
Less: Allowance for impairment losses	<b>(235)</b>	(770)
	<b>8,868</b>	9,228
The movement in the allowance account is as follows:		
At 1 January	770	603
Effect on the adoption of new pronouncement	-	143
Opening balance under MFRS 9	770	746
Allowance for impairment	23	37
Allowance written off	<b>(558)</b>	(13)
At 31 December	<b>235</b>	770

The Group does not typically renegotiate the terms of trade receivables. There were no renegotiated balances outstanding as at 31 December 2019.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 33. FINANCIAL INSTRUMENTS (CONT'D.)

### Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. Liquidity risk arises from the requirement to raise funds for the Group's businesses on an ongoing basis as a result of the existing and future commitments which are not funded from internal resources. As part of its overall liquidity management, the Group maintains sufficient levels of cash or cash convertible investments to meet its working capital requirements. As far as possible, the Group raises committed funding from financial institutions and balances its portfolio with some short term funding so as to achieve overall cost effectiveness.

### Maturity analysis

The table below summarises the maturity profile of the Group's and Company's financial liabilities as at the reporting date based on undiscounted contractual payments:

	Carrying amount RM'000	Effective interest rate %	Contractual cash flow * RM'000	Within 1 year RM'000	1-2 years RM'000	2-5 years RM'000	More than 5 years RM'000
<b>31 December 2019</b>							
<b>Group</b>							
<b>Financial Liabilities</b>							
Sukuk Murabahah	1,970,737	4.50 - 4.73	2,363,545	105,235	476,855	1,253,896	527,559
Term loans	363,999	4.49	446,883	25,431	23,216	67,659	330,577
Trade and other payables	257,843	-	257,843	257,843	-	-	-
Leased liabilities	11,860	5.03 - 5.25	12,760	4,384	3,974	4,402	-
Other long term liabilities	171,288	4.35 - 4.98	271,073	60,950	43,183	39,362	127,578
<b>Company</b>							
<b>Financial Liabilities</b>							
Leased liabilities	7,884	5.03 - 5.25	8,485	3,101	2,692	2,692	-
Trade and other payables	6,051	-	6,051	-	-	-	-
<b>31 December 2018</b>							
<b>Group</b>							
<b>Financial Liabilities</b>							
Sukuk Murabahah	1,871,907	4.41 - 4.73	2,205,171	489,869	68,608	556,139	1,090,555
Term loans	372,807	4.73	477,410	27,929	24,459	71,099	353,923
Trade and other payables	214,362	-	214,362	214,362	-	-	-
Other long term liabilities	156,132	4.98	205,713	-	52,203	30,667	122,843
<b>Company</b>							
<b>Financial Liabilities</b>							
Trade and other payables	6,300	-	6,300	6,300	-	-	-

\* The contractual cash flow is inclusive of the principal and interest but excluding interest accretion due to MFRS 139 measurement.

NOTES TO THE FINANCIAL  
STATEMENTS

31 DECEMBER 2019

**33. FINANCIAL INSTRUMENTS (CONT'D.)****Market Risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market prices comprise three types of risk: interest rate risk, currency risk and other price risk, such as equity risk and commodity risk.

Financial instruments affected by market risk include loans and borrowings and deposits.

**Interest Rate Risk**

Interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. As the Group has no significant interest-bearing financial assets, the Group's income and operating cash flows are substantially independent of changes in market interest rates. The Group's interest-bearing financial assets are mainly short term in nature and have been mostly placed in fixed deposits.

The Group's interest rate risk arises primarily from interest-bearing borrowings. Borrowings at floating rates expose the Group to cash flow interest rate risk. Borrowings obtained at fixed rates expose the Group to fair value interest rate risk. The Group manages its interest rate exposure through a balanced portfolio of fixed and floating rate borrowings.

The interest rate profile of the Group's and the Company's interest-bearing financial instruments, based on carrying amount as at reporting date was:

	Group		Company	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Fixed rate instruments</b>				
Financial assets	334,212	286,405	670	133
Financial liabilities	(1,970,737)	(1,871,907)	-	-
<b>Floating rate instruments</b>				
Financial liabilities	(363,999)	(372,807)	-	-

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 33. FINANCIAL INSTRUMENTS (CONT'D.)

### Interest Rate Risk (Cont'd.)

#### Cash flow sensitivity analysis for floating rate instruments

The following table demonstrates the indicative pre-tax effects on the profit or loss and equity of applying reasonably foreseeable market movements in the following interbank offered rates:

	Change in interest rate basis points	Group Profit or loss RM'000
<b>2019</b>		
KLIBOR	-20	724
KLIBOR	+20	(724)
<b>2018</b>		
KLIBOR	-40	1,483
KLIBOR	+40	(1,483)

This analysis assumes that all other variables remain constant.

### Foreign Currency Risk

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

The Group operates predominantly in Malaysia and transacts mainly in Malaysian Ringgit. As such, it is not exposed to any significant foreign currency risk.

### Fair Values

The Group's and the Company's financial instruments consist of cash and bank balances, trade and other receivables, borrowings, and trade and other payables.

The carrying amounts of cash and bank balances, trade and other receivables, trade and other payables and short term borrowings approximate their fair values due to the relatively short term nature of these financial instruments.

The carrying amount of other long term liabilities approximate its fair value amount.

This analysis assumes that all other variables remain constant.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 33. FINANCIAL INSTRUMENTS (CONT'D.)

#### Fair Values (Cont'd.)

The following table analyses financial instruments not carried at fair value for which fair value is disclosed, together with their fair values and carrying amounts shown in the statement of financial position. The different levels have been defined as follows:

	Fair value of financial instruments not carried at fair value				Carrying amount RM'000
	Level 1 RM'000	Level 2 RM'000	Level 3 RM'000	Total RM'000	
<b>Group</b>					
<b>2019</b>					
<b>Financial liabilities</b>					
Sukuk Murabahah	-	1,933,420	-	1,933,420	1,970,737
Term loans	-	356,414	-	356,414	363,999
<b>2018</b>					
<b>Financial liabilities</b>					
Sukuk Murabahah	-	1,845,107	-	1,845,107	1,871,907
Term loans	-	365,025	-	365,025	372,807

For financial instruments listed above, fair values have been determined by discounting expected future cash flows at market incremental lending rate for similar types of borrowings at the reporting date. There has been no transfer between Level 1, 2 and 3 fair values during the financial year.

### 34. CAPITAL MANAGEMENT

The Group and the Company define capital as total equity and debt of the Group and the Company. The objective of the Group's and the Company's capital management is to maintain an optimal capital structure and ensuring availability of funds in order to support its business and maximise shareholder value. The Group's and the Company's approach in managing capital is set out in the KLCC Group Corporate Financial Policy.

The Group and the Company monitor and maintain a prudent level of total debts to total assets ratio to optimise shareholder value and to ensure compliance with covenants under debt, shareholders' agreements and regulatory requirements, if any.

The debt to equity ratio as at 31 December 2019 and 31 December 2018 is as follows:

	Group	
	2019	2018
Total debt (RM'000)	2,346,596	2,244,714
Total equity (excluding Other NCI) (RM'000)	13,211,960	13,095,253
Debt equity ratio	18:82	17:83

There were no changes in the Group's and the Company's approach to capital management during the year.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 35. SEGMENTAL INFORMATION

### (a) Reporting Format

Segment information is presented in respect of the Group's business segments.

Inter-segment transactions have been entered into in the normal course of business and have been established on commercial basis.

Segment results, assets and liabilities include items directly attributable to a segment as well as those that can be allocated on a reasonable basis. Unallocated items mainly comprise interest-earning assets and revenue, interest-bearing loans and borrowings and expenses, and corporate assets and expenses.

The Group comprises the following main business segments:

Property investment - Office	Rental of office spaces and other related activities.
Property investment - Retail	Rental of retail spaces and other related activities.
Hotel operations	Rental of hotel rooms, the sale of food and beverages and other related activities.
Management services	Facilities management, car park operations, management of a real estate investment trust and general management services.

Details on geographical segments are not applicable as the Group operates predominantly in Malaysia.

### (b) Allocation Basis and Transfer Pricing

Segment results, assets and liabilities include items directly attributable to a segment as well as those that can be allocated on a reasonable basis. Unallocated items mainly comprise interest-earning assets and revenue, interest-bearing loans, borrowings and expenses, and corporate assets and expenses.

Transfer prices between business segments are set on an arm's length basis in a manner similar to transactions with third parties. Segment revenue, expenses and results include transfers between business segments. Inter-segment transactions have been entered into in the normal course of business and have been established on commercial basis. These transfers are eliminated on consolidation.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 35. SEGMENTAL INFORMATION (CONT'D.)

### Business Segments

31 December 2019

	Property investment - Office RM'000	Property investment - Retail RM'000	Hotel operations RM'000	Management services RM'000	Elimination/ Adjustment RM'000	Consolidated RM'000
<b>Revenue</b>						
Revenue from external customers	595,698	503,203	177,481	146,639	-	1,423,021
Inter-segment revenue	1,626	11,504	-	60,291	(73,421)	-
<b>Total revenue</b>	<b>597,324</b>	<b>514,707</b>	<b>177,481</b>	<b>206,930</b>	<b>(73,421)</b>	<b>1,423,021</b>
<b>Results</b>						
Operating profit	523,598	418,306	16,695	75,266	(13,845)	1,020,020
Fair value adjustment on investment properties	17,103	100,368	-	1,000	-	118,471
Financing costs						(111,421)
Interest income						31,636
Share of profit of an associate						12,615
Tax expense						(125,650)
Profit after tax but before non-controlling interests						945,671
Segment assets	10,324,091	6,365,405	679,115	114,315	462,742	17,945,668
Investment in an associate	-	-	-	99,195	166,393	265,588
<b>Total assets</b>						<b>18,211,256</b>
<b>Total liabilities</b>	<b>1,626,505</b>	<b>837,551</b>	<b>418,378</b>	<b>51,904</b>	<b>(16,520)</b>	<b>2,917,818</b>
Capital expenditure	9,729	55,398	7,238	30,885	-	103,250
Depreciation	782	3,166	31,705	5,808	-	41,461
Non-cash items other than depreciation	2,786	37	49	(16)	-	2,856

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 35. SEGMENTAL INFORMATION (CONT'D.)

### Business Segments (Cont'd.)

31 December 2018

	Property investment - Office RM'000	Property investment - Retail RM'000	Hotel operations RM'000	Management services RM'000	Elimination/ Adjustment RM'000	Consolidated RM'000
<b>Revenue</b>						
Revenue from external customers	595,762	491,010	172,375	146,794	-	1,405,941
Inter-segment revenue	1,372	12,275	-	60,311	(73,958)	-
<b>Total revenue</b>	<b>597,134</b>	<b>503,285</b>	<b>172,375</b>	<b>207,105</b>	<b>(73,958)</b>	<b>1,405,941</b>
<b>Results</b>						
Operating profit	525,855	408,072	16,592	75,191	(14,819)	1,010,891
Fair value adjustment on investment properties	13,819	1,745	-	4,486	-	20,050
Financing costs						(107,710)
Interest income						27,574
Share of profit of an associate						13,288
Tax expense						(125,173)
Profit after tax but before non-controlling interests						<u>838,920</u>
Segment assets	10,240,824	6,214,550	690,893	84,969	376,120	17,607,356
Investment in an associate	-	-	-	99,195	153,778	<u>252,973</u>
<b>Total assets</b>						<u>17,860,329</u>
<b>Total liabilities</b>						
Capital expenditure	10,868	17,970	39,669	3,642	-	72,149
Depreciation	792	2,170	29,457	5,654	-	38,073
Non-cash items other than depreciation	-	65	148	-	-	213



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 36. PRONOUNCEMENTS YET IN EFFECT

The following pronouncements that have been issued by the MASB will become effective in future financial reporting periods and have not been adopted by the Group and/or the Company in these financial statements:

### Effective for annual periods beginning on or after 1 January 2020

Amendments to MFRS 3	Business Combinations (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 6	Exploration for and Evaluation of Mineral Resources (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 7, MFRS 9 and MFRS 139	Interest Rate Benchmark Reform (Amendments to MFRS 9 Financial Instruments, MFRS 139 Financial Instruments: Recognition and Measurement and MFRS 7 Financial Instruments: Disclosures)
Amendments to MFRS 101	Presentation of Financial Statements (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 108	Accounting Policies, Changes in Accounting Estimates and Errors (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 134	Interim Financial Reporting (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 137	Provisions, Contingent Liabilities and Contingent Assets (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 138	Intangible Assets (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 19	Extinguishing Financial Liabilities with Equity Instruments (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 22	Foreign Currency Transactions and Advance Consideration (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 132	Intangible Assets—Web Site Costs (Amendments to References to the Conceptual Framework in MFRS Standards)

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 36. PRONOUNCEMENTS YET IN EFFECT (CONT'D.)

### Effective for annual periods beginning on or after 1 January 2021

MFRS 17 Insurance Contracts

### Effective for a date yet to be confirmed

Amendments to MFRS 10 Consolidated Financial Statements: Sale or Contribution of Assets between an Investor and its Associate or Joint Venture

Amendments to MFRS 128 Investments in Associates and Joint Ventures: Sale or Contribution of Assets between an Investor and its Associate or Joint Venture

The adoption of the above pronouncements is not expected to have material impact on the financial statements of the Group and of the Company in the period of initial application.

The adoption of the amendments to MFRS 128, amendments to MFRS 119 and IC Interpretation 23 does not impact the Group and the Company.

## 37. NEW PRONOUNCEMENTS NOT APPLICABLE TO THE GROUP AND THE COMPANY

The MASB has issued pronouncements which are not effective, but for which are not relevant to the operations of the Group and of the Company and hence, no further disclosure is warranted.

### Effective for annual periods beginning on or after 1 January 2020

Amendments to MFRS 2 Share-based Payment (Amendments to References to the Conceptual Framework in MFRS Standards)

Amendments to MFRS 14 Regulatory Deferral Accounts (Amendments to References to the Conceptual Framework in MFRS Standards)

Amendments to IC Interpretation 12 Service Concession Arrangements (Amendments to References to the Conceptual Framework in MFRS Standards)

Amendments to IC Interpretation 20 Stripping Costs in the Production Phase of a Surface Mine (Amendments to References to the Conceptual Framework in MFRS Standards)

# INDEPENDENT AUDITORS' REPORT

## TO THE MEMBERS OF KLCC PROPERTY HOLDINGS BERHAD (INCORPORATED IN MALAYSIA)

### Report on the audit of the financial statements

#### Opinion

We have audited the financial statements of KLCC Property Holdings Berhad, which comprise the statements of financial position as at 31 December 2019 of the Group and of the Company, and the statements of comprehensive income, statements of changes in equity and statements of cash flows of the Group and of the Company for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, as set out on pages 201-272.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Group and of the Company as at 31 December 2019, and of their financial performance and cash flows for the year then ended in accordance with Malaysian Financial Reporting Standards, International Financial Reporting Standards and the requirements of the Companies Act 2016 in Malaysia.

#### Basis for opinion

We conducted our audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence and other ethical responsibilities

We are independent of the Group and of the Company in accordance with the By-Laws (on Professional Ethics, Conduct and Practice) of the Malaysian Institute of Accountants ("By-Laws") and the International Code of Ethics for Professional Accountants (including International Independence Standards) ("IESBA Code"), and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.

#### Key audit matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the Group and of the Company for the current year. We have determined that there are no key audit matters to communicate in our report on the financial statements of the Company. The key audit matters for the audit of the financial statements of the Group are described below. These matters were addressed in the context of our audit of the financial statements of the Group as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. For each matter below, our description of how our audit addressed the matter is provided in that context.

We have fulfilled the responsibilities described in the Auditors' responsibilities for the audit of the financial statements section of our report, including in relation to these matters. Accordingly, our audit included the performance of procedures designed to respond to our assessment of the risks of material misstatement of the financial statements. The results of our audit procedures, including the procedures performed to address the matters below, provide the basis of our audit opinion on the accompanying financial statements.

#### *Valuation of investment properties*

As at 31 December 2019, the carrying value of the Group's investment properties carried at fair value amounted to RM15,678,412,000 which represents 86% of the Group's total assets. The Group adopts the fair value model for its investment properties. The valuation of investment properties is significant to our audit due to their magnitude, complex valuation method and high dependency on a range of estimates (amongst others, rental income data, yield rate and discount rate) which are based on current and future market or economic conditions. The Group had engaged external valuers to determine the fair value of the investment properties at the reporting date.

## INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF KLCC PROPERTY HOLDINGS BERHAD (INCORPORATED IN MALAYSIA)

### Key audit matters (Cont'd.)

#### *Valuation of investment properties (Cont'd.)*

Our audit procedures focused on the valuations performed by firms of independent valuers, which included, amongst others, the following procedures:

- We considered the objectivity, independence and expertise of the firms of independent valuers;
- We obtained an understanding of the methodology adopted by the independent valuers in estimating the fair value of the investment properties and assessed whether such methodology is consistent with those used in the industry;
- We had discussions with the independent valuers to obtain an understanding of the property related data used as input to the valuation models which included, amongst others, rental income data and yield rate;
- We tested the accuracy of rental income data applied in the valuation by comparing them with lease agreements and challenged the yield rate by comparing them with available industry data, taking into consideration comparability and market factors. Where the rates were outside the expected range, we undertook further procedures to understand the effect of additional factors and held further discussions with the valuers;
- We assessed whether the discount rate used to determine the present value of the cash flows reflects the estimated market rate of return for comparable assets with similar profile; and
- We also evaluated the Group's disclosures on those assumptions to which the outcome of the valuation is most sensitive. The Group's disclosures on the valuation sensitivity and significant assumptions used, including relationships between key unobservable inputs and fair values, are included in Notes 4.2 and 6 to the financial statements respectively.

For investment properties under construction ("IPUC"), the Group's policy is to measure them at cost until their fair value can be reliably determined or construction is completed, whichever is earlier, as disclosed in Note 2.7 to the financial statements. As at 31 December 2019, the IPUC carried at cost by the Group amounted to RM215,768,000. Our audit procedures included, amongst others, assessing the appropriateness of amounts capitalised as IPUC.

### Information other than the financial statements and auditors' report thereon

The directors of the Company are responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements of the Group and of the Company and our auditors' report thereon.

Our opinion on the financial statements of the Group and of the Company does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements of the Group and of the Company, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements of the Group and of the Company or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

# INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF KLCC PROPERTY HOLDINGS BERHAD (INCORPORATED IN MALAYSIA)

## Responsibilities of the directors for the financial statements

The directors of the Company are responsible for the preparation of financial statements of the Group and of the Company that give a true and fair view in accordance with Malaysian Financial Reporting Standards, International Financial Reporting Standards and the requirements of the Companies Act 2016 in Malaysia. The directors are also responsible for such internal control as the directors determine is necessary to enable the preparation of financial statements of the Group and of the Company that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements of the Group and of the Company, the directors are responsible for assessing the Group's and the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Group or the Company or to cease operations, or have no realistic alternative to do so.

## Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements of the Group and of the Company, as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements of the Group and of the Company, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's and the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's or the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements of the Group and of the Company or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Group or the Company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements of the Group and of the Company, including the disclosures, and whether the financial statements of the Group and of the Company represent the underlying transactions and events in a manner that achieves fair presentation.

# INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF KLCC PROPERTY HOLDINGS BERHAD (INCORPORATED IN MALAYSIA)

## Auditors' responsibilities for the audit of the financial statements (Cont'd.)

- Obtain sufficient appropriate audit evidence regarding the financial information of the entities and business activities within the Group to express an opinion on the financial statements of the Group. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide the directors with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with the directors, we determine those matters that were of most significance in the audit of the financial statements of the Group and of the Company for the current year and are therefore the key audit matters. We describe these matters in our auditors' report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

## OTHER MATTERS

This report is made solely to the members of the Company, as a body, in accordance with Section 266 of the Companies Act 2016 and for no other purpose. We do not assume responsibility to any other person for the content of this report.

### Ernst & Young PLT

202006000003 (LLP0022760-LCA) & AF 0039  
Chartered Accountants

Kuala Lumpur, Malaysia  
23 January 2020

### Ismed Darwis bin Bahatlar

No. 02921/04/2020 J  
Chartered Accountant





# THE PLACE TO PLAY

Our spaces are unique and built with people in mind. Through these spaces we bridge people together as a community, creating a welcoming, vibrant and positive environment

**THIS IS THE PLACE THAT INSPIRES  
LEARNING AND CAPTIVATES THE  
MIND**





# KLCC REIT

## SALIENT FEATURES

<b>Name of Fund</b>	<b>KLCC Real Estate Investment Trust (KLCC REIT)</b>
<b>Fund Type</b>	Income and Growth
<b>Fund Category</b>	Islamic Real Estate Investment Trust
<b>Duration of Fund/Termination Date</b>	<p>The earlier of:</p> <ul style="list-style-type: none"> <li>• 999 years falling on 8 April 3012</li> <li>• The date on which KLCC REIT is terminated by the Trustee or the Manager, in circumstances as set out under provisions of the Trust Deed dated 2 April 2013 (as amended and restated by the Amended and Restated Trust Deed dated 3 September 2019)</li> </ul>
<b>Approved Fund Size</b>	1,805,333,085 units
<b>Market Capitalisation</b>	RM14,262,131 (as at 31 December 2019)
<b>Investment Objective</b>	To provide the unitholders with regular and stable distributions, improving returns from property portfolio and capital growth, while maintaining an appropriate capital structure
<b>Investment Policy</b>	To invest, directly and indirectly, in a Shariah-compliant portfolio of income producing Real Estate used primarily for office and retail purposes in Malaysia and overseas
<b>Distribution Policy</b>	<p>95% of KLCC REIT's distributable income for FY2013 &amp; FY2014 and at least 90% for each subsequent financial year</p> <p>Distributions are made on a quarterly basis</p>
<b>Gearing Policy</b>	Up to 50% of total asset value of the Fund
<b>Listing Date</b>	9 May 2013
<b>Stock Name</b>	KLCC
<b>Stock Code</b>	5235SS

# PROFILE OF SHARIAH ADVISER

## About The Shariah Adviser, CIMB Islamic Bank Berhad (“CIMB Islamic”)

As Shariah Adviser to KLCC REIT, CIMB Islamic is providing necessary advice to ensure that KLCC REIT business is Shariah-compliant.

CIMB Islamic is CIMB Group’s global Islamic banking and finance services franchise. It offers innovative and comprehensive Shariah-compliant financial solutions in investment banking, consumer banking, asset management, private banking and wealth management. It is headquartered in Kuala Lumpur, Malaysia and offers consumer banking, wholesale banking, asset management products and services which comply with Shariah principles. It is part of the fifth largest banking group in ASEAN.

CIMB Islamic is licensed under the Malaysia’s Islamic Financial Services Act 2013 and is an approved Shariah Adviser as per the Registration of Shariah Advisers Guidelines issued by Securities Commission. This enables CIMB Islamic to provide a wide range of products and services to commercial, corporate, and institutional customers across ASEAN, the Middle East, South Asia, North Asia, and major international financial centres. Its products and operations are managed in strict compliance with Shariah principles under the guidance of the CIMB Islamic Shariah Committee, which comprises the world’s leading Islamic scholars.

CIMB Islamic is free from any conflict of interest with KLCC REIT, which could impair their objectivity and independence.

CIMB Islamic has not been convicted for offences within the past 6 years or been imposed with any penalty by the regulatory bodies relevant to the REIT during the financial year.

## Profile of Designated Person responsible for Shariah matters relating to KLCCP Stapled Group

In relation to Shariah matters, the designated person responsible for the Company and fund investment activities under KLCCP Stapled Group is Ashraf Gomma Ali. He is the Regional Head of Shariah & Governance, Group Islamic Banking, CIMB Group.

Ashraf Gomma Ali joined CIMB in April 2017 as Director and Head, Shariah & Governance Department. Previously, he was attached to the Shariah Advisory and Governance Department of National Commercial Bank (NCB) Jeddah, Saudi Arabia for more than six years. There, he was the Shariah Assurance Manager. He was actively involved in Shariah advisory activities of the Bank with specialty in treasury, corporate, retail and capital markets as Shariah subject matter expert. He was also involved in transaction structuring and documentation of 20 billion SAR of corporate deals and also Shariah Lead on development of a full suite (over 30) of Islamic alternative treasury products for hedging and structures investments covering alternatives to all conventional products.

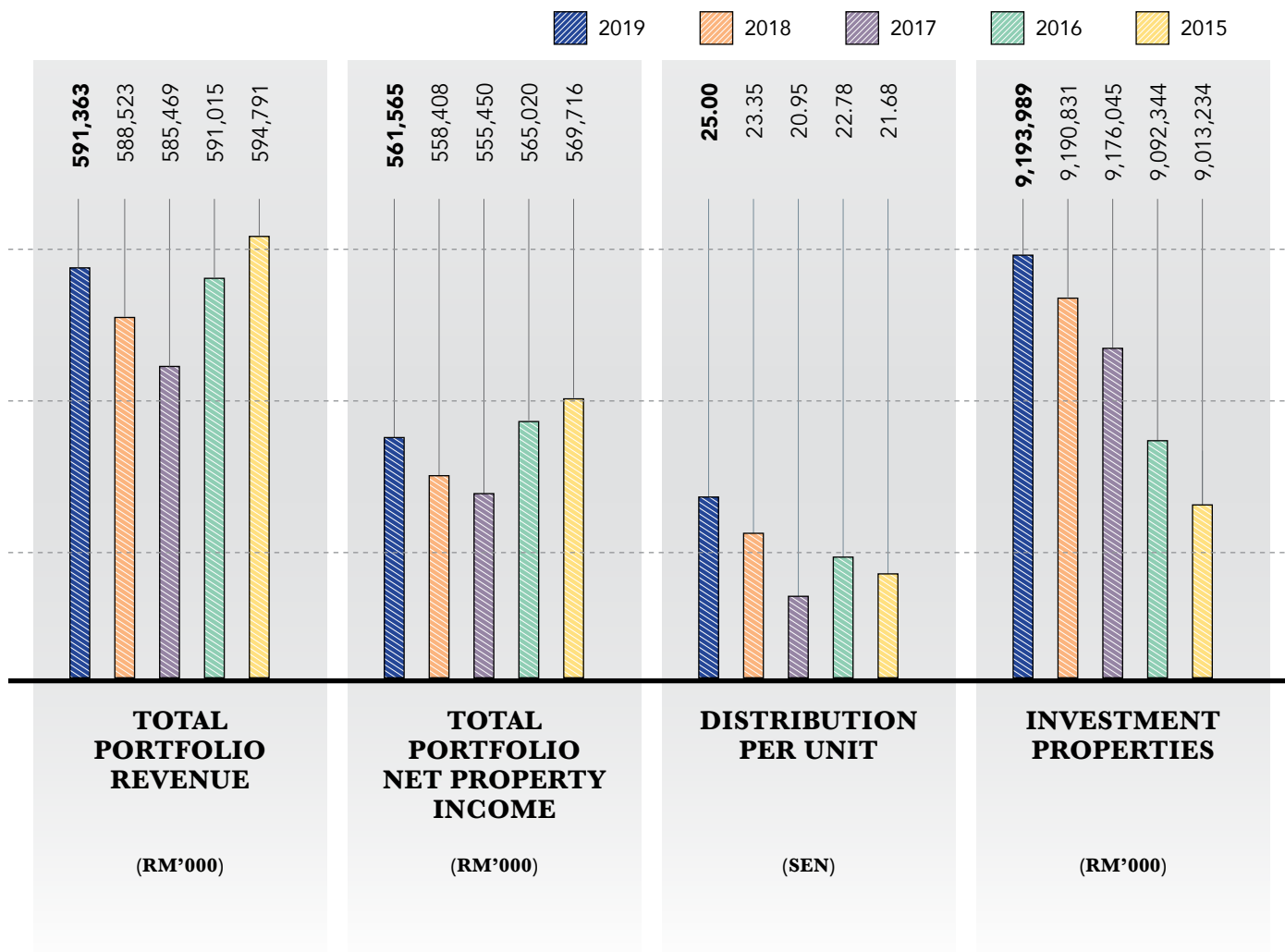
He now leads the overall functions of the Shariah & Governance Department which is responsible to provide the Shariah advisory for all types of Islamic products both to the CIMB Group and external parties in asset & fund management, investment & corporate banking, retail & commercial banking, treasury & structured products, takaful, private equity and etc.

He is currently a Shariah Supervisory Board Member of University Bank, Ann Arbor, MI which had completed a full analysis of the Murabahah Home finance product and issued a certificate of compliance.

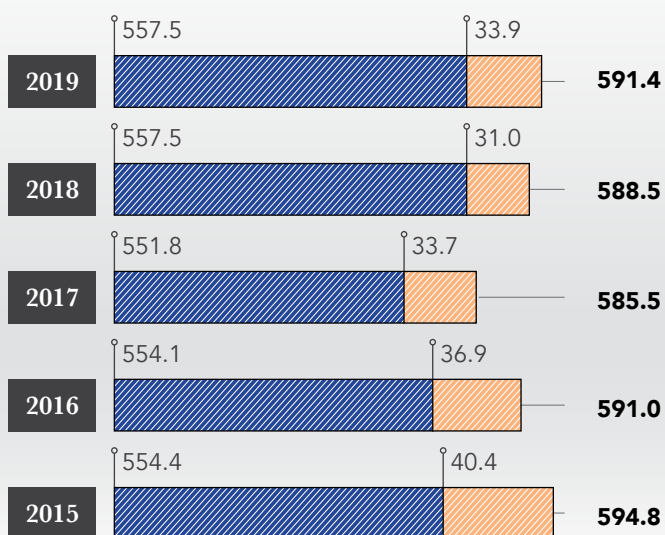
He is also a Certified Shariah Auditor and Advisor AAOIFI and ACI Treasury Dealer Certificate ACI-The Financial Markets Association.

He holds a Bachelor of Finance (Hons) from the University of Maryland, College Park, MD, USA and a Bachelor of Shariah (Hons) from the University of Umm Al Qura, Mecca, Saudi Arabia as well as Master in Islamic Finance Practice from International Centre for Education in Islamic Finance (INCEIF), Kuala Lumpur, Malaysia.

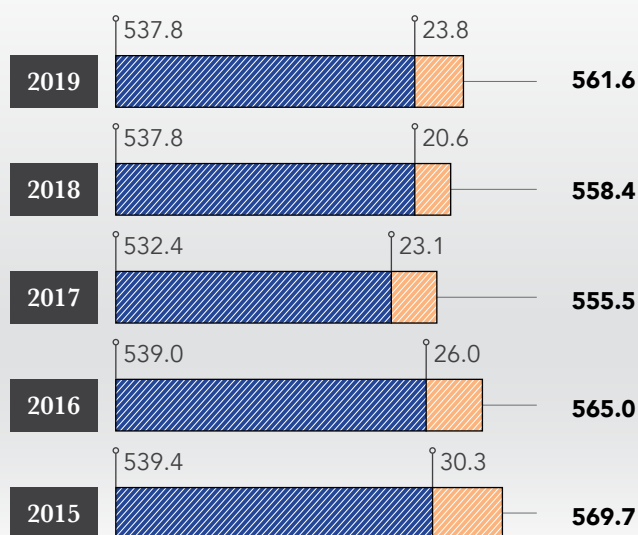
# KLCC REIT FINANCIAL HIGHLIGHTS



## Segmental Revenue (RM'mil)



## Net Property Income (RM'mil)



# KLCC REIT VALUE ADDED STATEMENT

	2019 RM'000	2018 RM'000
Total turnover	591,363	588,523
Profit income	3,634	3,195
Fair value adjustments of investment properties	1,092	12,042
Operating and tax expenses	(51,651)	(51,858)
	<b>544,438</b>	551,902
<b>Reconciliation</b>		
Profit for the year	433,648	440,661
Finance costs	64,504	65,069
Managers fees	45,686	45,572
Trustee fees	600	600
	<b>544,438</b>	551,902
<b>Value distributed</b>		
<b>Trust expenses</b>		
Managers fees	45,686	45,572
Trustee fees	600	600
<b>Providers of capital</b>		
Finance costs	64,504	65,069
Income distribution	451,694	399,520
<b>Reinvestment and growth</b>		
Undistributed income	2,715	50,842
Capital reserve*	(20,761)	(9,701)
	<b>544,438</b>	551,902

\* Capital reserve represents the fair valuation gain on properties which is only distributable upon disposal of investment property

# KLCC REIT FUND PERFORMANCE

## STATEMENT OF COMPREHENSIVE INCOME

Key Data & Financial Ratios	2019	2018	2017	2016	2015
Revenue (RM'000)	<b>591,363</b>	588,523	585,469	591,015	594,791
Net Property Income (RM'000)	<b>561,565</b>	558,408	555,450	565,020	569,716
Total Comprehensive Income: (RM'000)					
- Realised	<b>454,409</b>	450,362	446,148	454,349	459,290
- Unrealised	<b>(20,761)</b>	(9,701)	81,496	92,584	129,480
Income Available for Distribution (realised) (RM'000)	<b>451,569</b>	421,928	397,177	411,451	391,850
Income Distribution (RM'000)	<b>451,333<sup>1</sup></b>	421,545	378,217	411,255	391,396
Distribution per Unit (DPU) (sen)	<b>25.00</b>	23.35	20.95	22.78	21.68
Distribution Yield <sup>2</sup> (%)	<b>4.81</b>	4.83	4.18	4.30	4.91
Basic Earnings per Unit (sen)	<b>24.02</b>	24.41	29.22	30.30	32.61
Management expense ratio <sup>3</sup> (%)	<b>0.60</b>	0.60	0.60	0.61	0.61

## STATEMENT OF FINANCIAL POSITION

Key Data & Financial Ratios	As at 31 Dec 19	As at 31 Dec 18	As at 31 Dec 17	As at 31 Dec 16	As at 31 Dec 15
Investment Properties (RM'000)	<b>9,193,989</b>	9,190,831	9,176,045	9,092,344	9,013,234
Total Assets (RM'000)	<b>9,696,441</b>	9,663,354	9,631,719	9,683,102	9,568,582
Total Financings (RM'000)	<b>1,370,738</b>	1,371,907	1,371,026	1,572,478	1,570,395
Total Liabilities (RM'000)	<b>1,623,085</b>	1,571,952	1,581,455	1,770,891	1,791,869
Total Unitholders' Fund (RM'000)	<b>8,073,356</b>	8,091,402	8,050,264	7,912,211	7,776,713
Total Net Asset Value (NAV) (RM'000)	<b>8,073,356</b>	8,091,402	8,050,264	7,912,211	7,776,713
Net Asset Value (NAV) per unit:					
- before distribution (RM)	<b>4.47</b>	4.48	4.46	4.38	4.31
- after distribution (RM)	<b>4.41</b>	4.42	4.41	4.33	4.25
Highest NAV per unit (RM)	<b>4.52</b>	4.52	4.46	4.38	4.31
Lowest NAV per unit (RM)	<b>4.45</b>	4.45	4.37	4.29	4.16
Gearing Ratio (%)	<b>14.1</b>	14.2	14.2	16.2	16.4
Average Cost of Debt (%)	<b>4.35</b>	4.50	4.50	4.41	4.41
Debt Service Cover Ratio (times)	<b>8.6</b>	8.6	9.1	8.7	9.7

<sup>1</sup> Includes the 2019 fourth income distribution payable on 28 February 2020.

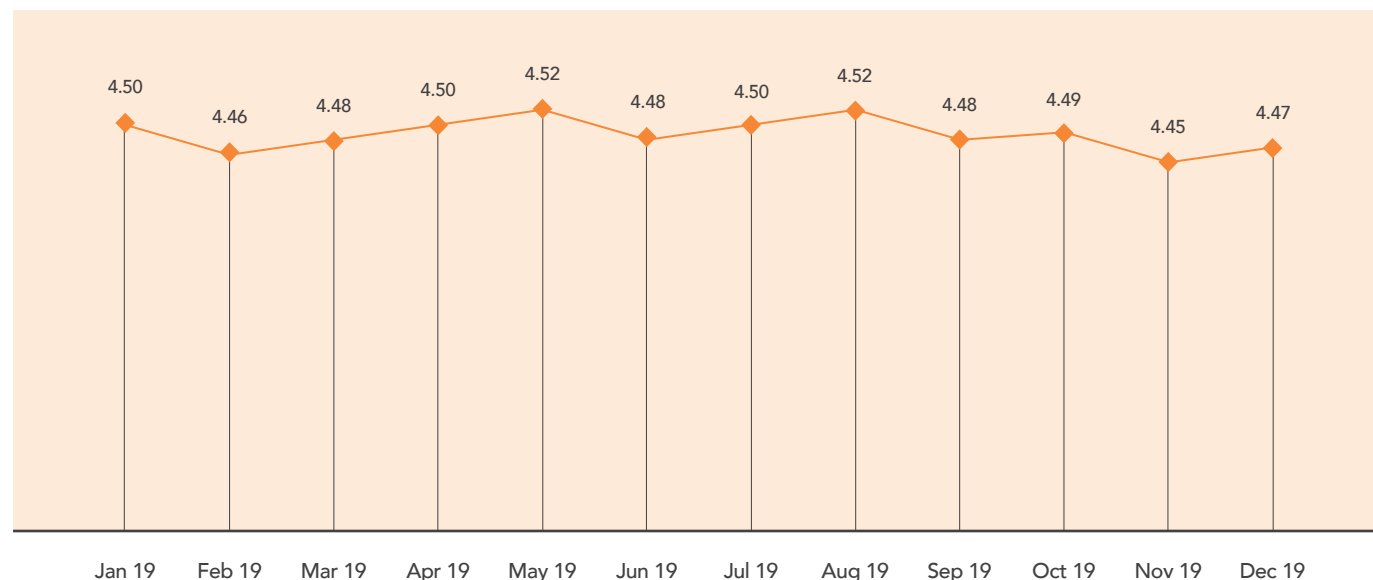
<sup>2</sup> Based on DPU of KLCCP Stapled Group of 38.00sen (2018: 37.00sen) and the closing price of KLCC Stapled Securities of RM7.90 (2018: RM7.66) as KLCC REIT units are stapled with KLCCP ordinary shares and traded as a single price quotation.

<sup>3</sup> Ratio of total fees and expenses incurred in operating KLCC REIT including Manager's fee, Trustee's fee, auditor's remuneration, tax agent's fee, valuation fees and other trust expenses to the NAV of KLCC REIT.

Past performance is not necessarily an indication of future performance as market conditions may change overtime.

## KLCC REIT FUND PERFORMANCE

### NET ASSET VALUE PER UNIT (RM)



### TRADING PRICE PERFORMANCE OF KLCC STAPLED SECURITIES<sup>1</sup>

Trading Summary	2019	2018	2017	2016	2015
Stapled Securities Closing Price at 31 December (RM)	<b>7.90</b>	7.66	8.64	8.30	7.06
Highest traded price for the year (RM)	<b>8.40</b>	8.00	8.64	8.30	7.30
Lowest traded price for the year (RM)	<b>7.68</b>	6.88	7.70	6.80	6.62
Capital Appreciation (%)	<b>3.1</b>	(11.3)	4.1	17.6	5.2
Annual Total Return (%) <sup>2</sup>	<b>7.9</b>	(6.5)	8.3	21.9	10.1
Average Total Return (3 years) (%)	<b>3.2</b>	7.9	13.4	17.2	9.2
Average Total Return (5 years) (%)	<b>8.3</b>	10.7	-	-	-
Number of Stapled Securities ('000)	<b>1,805,333</b>	1,805,333	1,805,333	1,805,333	1,805,333
Market Capitalisation (RM'000)	<b>14,262,131</b>	13,828,851	15,598,077	14,984,264	12,745,651

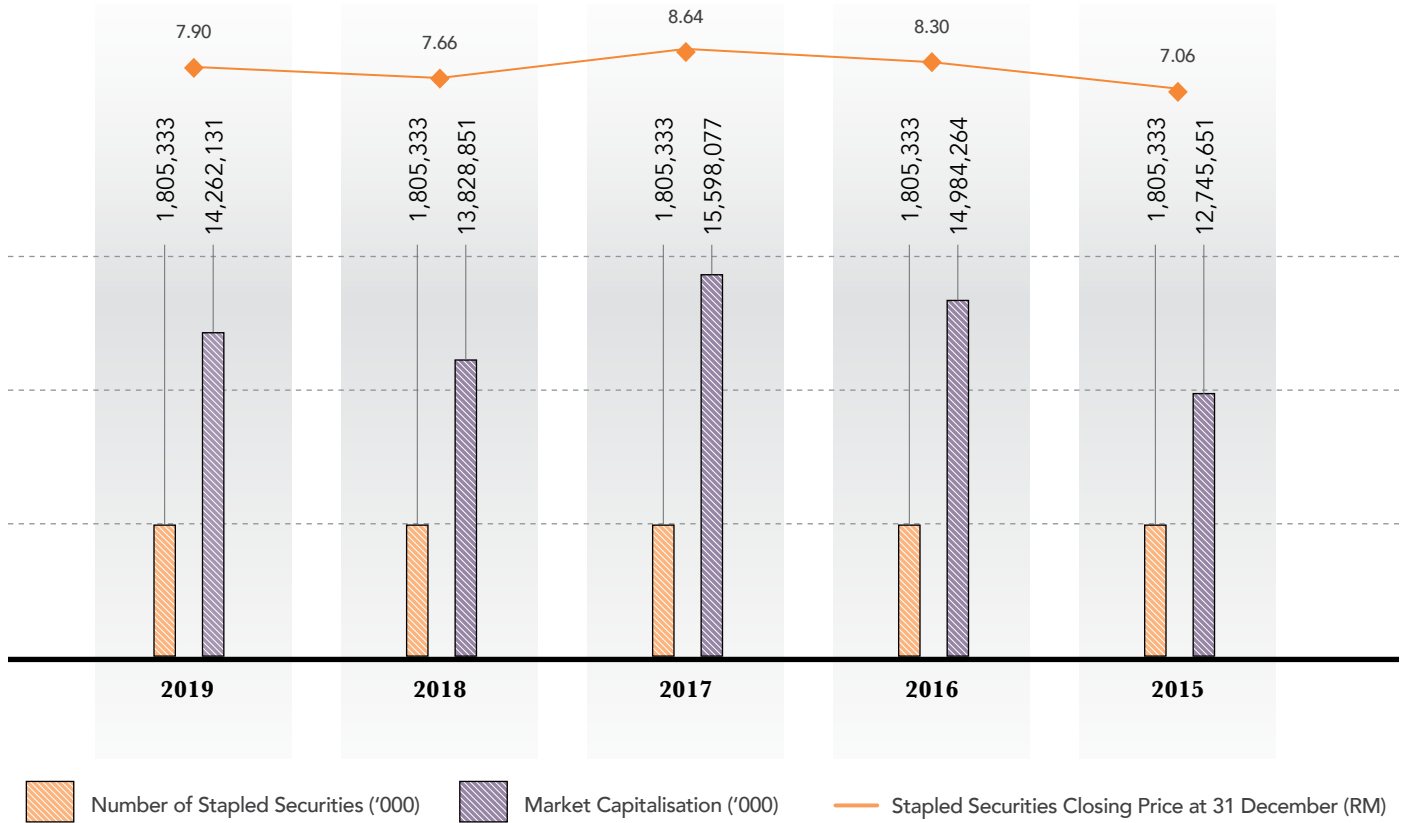
<sup>1</sup> The trading price performance of KLCC REIT is based on the price performance of KLCC Stapled Securities as KLCC REIT units are stapled with KLCCP ordinary shares and traded as a single price quotation

<sup>2</sup> Annual total return comprises capital appreciation from 1 January 2019 to 31 December 2019 of 3.1% (2018: (11.3%)) and distribution yield of KLCCP Stapled Group of 4.81% (2018: 4.83%)

Past performance is not necessarily an indication of future performance as market conditions may change over time.

# KLCC REIT FUND PERFORMANCE

## MARKET CAPITALISATION, SHARE PRICE PERFORMANCE AND NUMBER OF STAPLED SECURITIES



## KLCC STAPLED SECURITIES PRICE VS FTSE BURSA MALAYSIA KLCI INDEX PERFORMANCE BENCHMARK

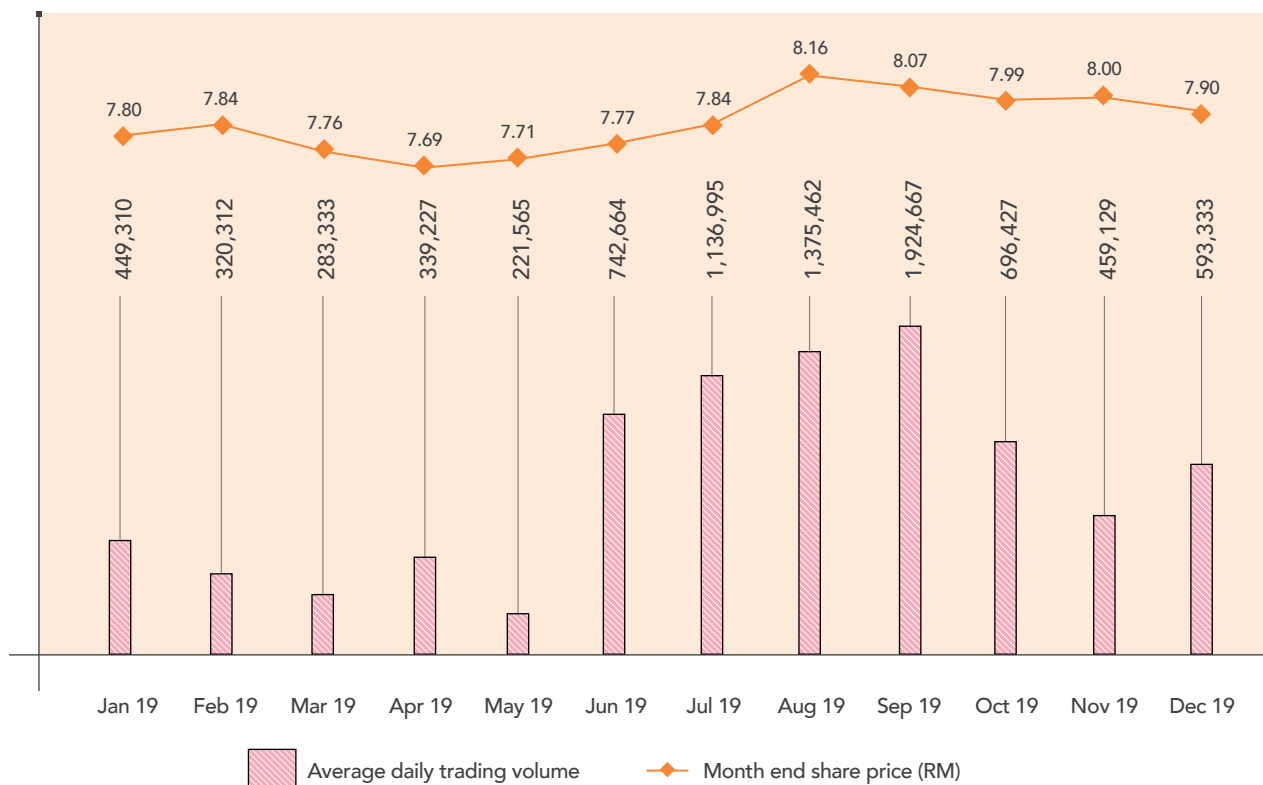


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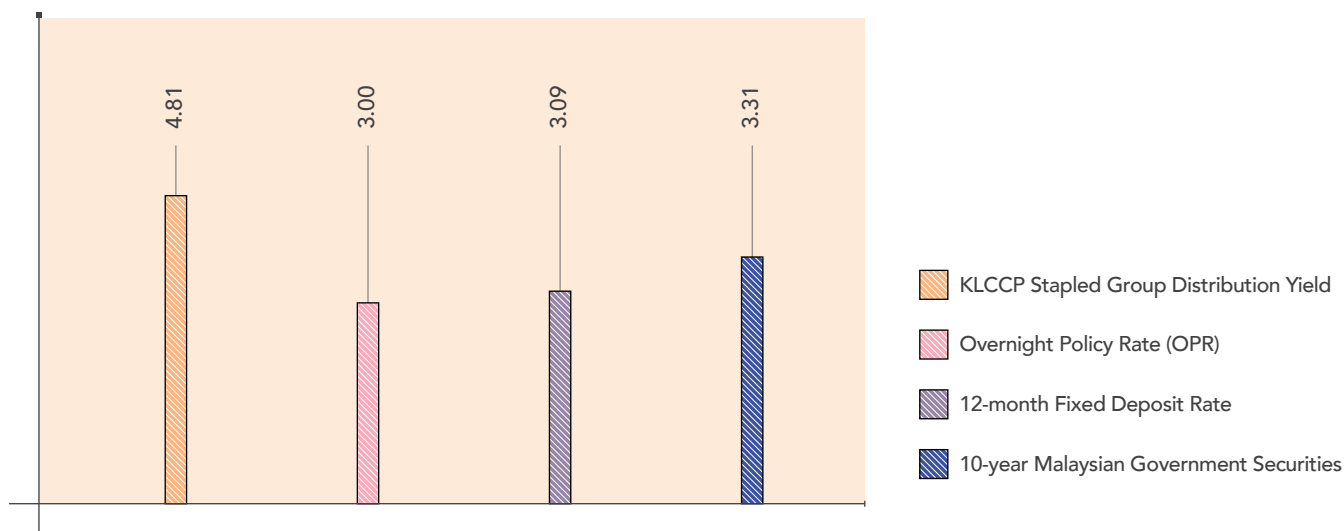


# KLCC REIT FUND PERFORMANCE

## KLCC STAPLED SECURITIES MONTHLY TRADING PERFORMANCE



## COMPARATIVE YIELD AS AT 31 DECEMBER 2019 (%)



Source: Bank Negara website

# MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

## PRINCIPAL ACTIVITY AND INVESTMENT OBJECTIVES

KLCC REIT is an Islamic Real Estate Investment Trust established to own and invest primarily in Shariah-compliant real estate for office and retail purposes. The Fund was constituted by the Trust Deed dated 2 April 2013 entered into between the Manager and Maybank Trustees Berhad (the Trustee). The Deed was registered and lodged with the Securities Commission (SC) on 9 April 2013 and the Fund was listed on the Main Board of Bursa Malaysia Securities Berhad on 9 May 2013.

In 2019, the Trust Deed was amended and restated for the purpose of streamlining the 2013 Trust Deed and the 2013 Stapling Deed, aligned to the Guidelines on Listed Real Estate Investments Trust revised by the Securities Commission (SC) on 18 June 2019, the Main Market Listing Requirements, the Companies Act, 2016, and the new constitution adopted by KLCCP at its Annual General Meeting held on 3 April 2019.

This Amended and Restated Trust Deed dated 3 September 2019 was registered and lodged with the SC on 16 October 2019 and 17 October 2019 respectively.

The key objective of the Fund is to provide unitholders with stable distributions of income, supported by KLCC REIT's strategy of improving returns from its property portfolio and capital growth.

## INVESTMENT STRATEGIES

The Manager is focused on active asset management and acquisition growth strategy to provide regular and stable distributions to unitholders and ensure capital growth and improved returns from its property portfolio.

### Active asset management strategy

Continue to optimise the rental and occupancy rates and the Net Lettable Area (NLA) of the properties in order to improve the returns from KLCC REIT's property portfolio.



### Acquisition growth strategy

Acquire real estate that fit with KLCC REIT's investment policy and strategy to enhance the returns to the unitholders and capitalise on opportunities for future income and Net Asset Value (NAV) growth.

## OVERVIEW OF PROPERTY PORTFOLIO

KLCC REIT is an office-focused diversified REIT whose portfolio includes three unique prime commercial assets with strong and stable asset performance – the iconic PETRONAS Twin Towers, Menara ExxonMobil and Menara 3 PETRONAS. The retail podium of Menara 3 PETRONAS represents the retail segment of KLCC REIT, which capitalises on Suria KLCC's reputation as a premier shopping destination in Malaysia.

The properties with a combined NLA of over 4.5 million sq. ft. are located in the prime area of Kuala Lumpur City Centre, popularly known as KLCC, within the 100-acre KLCC Development, ranked among the largest real-estate developments in the world. The integrated commercial development within the KLCC Precinct is a combination of prime Grade-A offices, premier retail outlets, 4 to 5 star hotels, high-end residential, M.I.C.E (meeting, incentives, convention and exhibition) facilities and world-class entertainment fronting a lush KLCC Park.

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW



### Financial Review

		2019 (RM'mil)	2018 (RM'mil)	Growth (%)
Revenue		<b>591.4</b>	588.5	0.5
Net property income		<b>561.6</b>	558.4	0.6
Profit for the year*		<b>454.4</b>	450.4	0.9
Income available for distribution		<b>451.6</b>	421.9	7.0
Income distribution		<b>451.3</b>	421.5	7.1
Earnings per unit* (EPU)	Sen	<b>25.17</b>	24.90	1.1
Distribution per unit (DPU)	Sen	<b>25.00</b>	23.35	7.1
Net asset value (NAV) per unit	RM	<b>4.47</b>	4.48	(0.2)

\* Excluding fair value adjustment

2019 has been an eventful year both globally and domestically. Globally, continuing trade tensions between China and the US, slowing growth rates in Asian markets, an inverted yield curve and the uncertainty as a result of Brexit which weighed heavily on investor sentiment have led to a negative impact on key markets including Malaysia.

On the domestic front, in response to a weak economic outlook, Central Bank of Malaysia reduced its Overnight Policy Rate (OPR) by 25bps to 3.00% in May 2019, which impacted the yields on the 10-year Malaysia Government Securities (MGS). The MGS yield broke below its converging band of 3.47% - 4.46% in 2H19 and fell 11.6 basis points (bps) in December 2019 to 3.31%, driven by non-resident portfolio inflows to the domestic bond market. The reduced OPR, to a certain extent, benefited the MREITs players as investors sought out alternative yielding assets during that period.

In spite of the challenges, KLCC REIT delivered sustained results reflective of its strong portfolio of assets. KLCC REIT reported a steady revenue of RM591.4 million and profit for the year of RM454.4 million, a marginal increase from the preceding year. The Fund's PBT represents 48% of KLCCP Stapled Group's PBT for FY2019.



### Key Highlights

- Income available for distribution of RM451.6 million, represents an increase of 7.0% over the previous year; arising from the full-year impact from the positive rental revision for PETRONAS Twin Towers which took effect in October 2018.
- Repayment of 2 tranches of Islamic Medium Term Notes (IMTN) and issuance of new IMTN of RM500 million repayable in April 2026, reducing the effective interest rate to 4.35% from 4.50% and lengthened the average maturity period from 2.6 years to 4.2 years.
- Entry of new tenant, Babel - Malaysia's iconic wellness club at the retail podium of Menara 3 PETRONAS, improved occupancy to 95% from 84% as at 31 December 2018.

Income available for distribution was higher by 7.0% contributed by the positive rental revision at PETRONAS Twin Towers which took effect in October 2018. However, NAV for the financial year reduced to RM4.47 per unit from RM4.48 per unit from lower fair value gain recorded for the year.

A testament to our commitment in delivering value and growth, KLCC REIT distributed a higher DPU to the unitholders of 25.00 sen compared to 23.35 sen in the preceding year. This represents a 100.0% pay-out of distributable income with a total income distribution of RM451.3 million to the unitholders for the financial year 2019.

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

	Revenue (RM'mil)		Net Property Income (RM'mil)		Profit for the Year * (RM'mil)	
	2019	2018	2019	2018	2019	2018
PETRONAS Twin Towers	<b>424.2</b>	423.9	<b>422.8</b>	422.1	<b>340.4</b>	338.8
Menara ExxonMobil	<b>45.2</b>	45.5	<b>27.1</b>	27.9	<b>21.6</b>	22.3
Menara 3 PETRONAS	<b>88.1</b>	88.1	<b>87.9</b>	87.8	<b>75.4</b>	75.4
<b>Total for Office Segment</b>	<b>557.5</b>	<b>557.5</b>	<b>537.8</b>	<b>537.8</b>	<b>437.4</b>	<b>436.5</b>
Menara 3 PETRONAS (Retail Podium)	<b>33.9</b>	31.0	<b>23.8</b>	20.6	<b>17.0</b>	13.9
<b>Total for Retail Segment</b>	<b>33.9</b>	<b>31.0</b>	<b>23.8</b>	<b>20.6</b>	<b>17.0</b>	<b>13.9</b>
<b>Total</b>	<b>591.4</b>	<b>588.5</b>	<b>561.6</b>	<b>558.4</b>	<b>454.4</b>	<b>450.4</b>

\* Excluding fair value adjustment

Profit for the year (excluding fair value adjustment) represented by total comprehensive income of RM454.4 million (FY2018: RM450.4 million) recorded a marginal increase mainly led by the improved performance in the retail segment. The performance of the three investment properties generated total net property income of RM561.6 million, representing a contribution of 96% from the office segment and 4% from retail.

### Office segment

The Kuala Lumpur office market continued to remain lackluster with demand lagging behind supply. Amidst the widening gap between office supply and demand and the challenging market conditions, the KLCC REIT office segment continued to remain resilient and delivered a steady earnings stream in FY2019 with revenue of RM557.5 million and net property income of RM537.8 million.

PETRONAS Twin Towers remained KLCC REIT's highest revenue contributor at 72%, contributing 75% of total net property income. The stable cashflows and resilient rental income with 100% occupancy in all the office portfolio continued to underpin the overall performance of KLCC REIT. This year also saw the full year impact from the

positive rental revision for PETRONAS Twin Towers which took effect from October 2018.

Our office segment will continue to remain stable and unaffected by the changing tides in the market anchored by its long-term tenancies and high quality tenants.

### Retail segment

The retail environment remained challenging and continued to be affected by the slow economic momentum and weak consumer sentiment. With consumers continuing to hold back on spending and the weak retail performance in 3Q19, the Retail Group Malaysia (RGM) cut its annual retail sales growth forecast for 2019 from 4.4% to 3.7%. This was RGM's third revision since the beginning of 2019.

The retail podium of Menara 3 PETRONAS leverages on Suria KLCC's reputation as a premier shopping destination in the country. Living up to its positioning of "Always Something New", the retail podium continued to evolve and re-imagine the retail space with the latest curation and services, catering to customers' needs for a seamless and exciting shopping experience.

Realising how health wellness has become increasingly important to most people, the retail podium of Menara 3 PETRONAS elevated its offering with the entry of Babel, Malaysia's iconic wellness club with state-of-the-art equipment. This significantly increased the occupancy rate for the retail podium at Menara 3 PETRONAS from 84% to 95% in FY2019.

The higher occupancy recorded for the year translated to a revenue of RM33.9 million, an increase of 9.4% compared to the previous year. Net property income of RM23.8 million, contributed 4% of KLCC REIT's total net property income.

The performance of the retail podium of Menara 3 PETRONAS is expected to gradually strengthen with the completion of the anchor-to-specialty reconfiguration exercise at Suria KLCC that will broaden the retail offerings, giving it a distinctive atmosphere appealing to a broader customer base.

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

### Assets and Liabilities

KLCC REIT maintained a stable and healthy balance sheet with unitholders' funds of RM8.1 billion and NAV per unit of RM4.47 as at year end.

	2019 (RM'mil)	2018 (RM'mil)	Variance (%)
<b>ASSETS</b>			
Investment properties	9,194.0	9,190.8	0.0
Receivables	417.1	413.4	0.9
Cash and bank balances	83.3	56.8	46.7
Others	2.0	2.4	(16.7)
	<b>9,696.4</b>	<b>9,663.4</b>	
<b>LIABILITIES</b>			
Borrowings	1,370.7	1,371.9	(0.1)
Others	252.3	200.1	26.1
	<b>1,623.0</b>	<b>1,572.0</b>	
<b>Unitholders' Fund</b>	<b>8,073.4</b>	<b>8,091.4</b>	<b>(0.2)</b>
<b>Net asset value per unit (NAV per unit)</b>	RM <b>4.47</b>	<b>4.48</b>	<b>(0.2)</b>

The receivables balance is primarily accrued operating lease income recognised and varies over the term of the lease. The accrued revenue was a result of the straight lining effect of recognition of the step-up rates in the Triple Net Lease arrangements whereby all future revenue of the tenancy locked-in period is accounted for in constant amounts across the entire lease period.

Higher cash balance was recorded at RM83.3 million compared to RM56.8 million mainly due to the advanced rental received from PETRONAS at year end. This is also reflected in the higher liabilities of RM252.3 million (2018: RM200.1 million).

A slightly lower NAV of RM4.47 was mostly due to smaller gain on the fair valuation on our investment properties in addition to our high dividend payout of 100% during the year.

### MARKET VALUE OF INVESTMENT PROPERTIES

KLCC REIT's portfolio of investment properties recorded an increase in market value amounting to RM5.0 million as of 31 December 2019.

In line with the requirements of MFRS 140 Investment Property, adjustments were made to account for accrued operating lease income and additions during the year, recognising RM1.1 million as gain on fair value adjustment in the income statement.

Property	Market Value		Carrying Value	
	31 Dec 2019 RM'mil	31 Dec 2018 RM'mil	31 Dec 2019 RM'mil	31 Dec 2018 RM'mil
PETRONAS Twin Towers	7,014.0	7,010.0	6,680.6	6,679.9
Menara ExxonMobil	536.8	536.7	536.8	535.3
Menara 3 PETRONAS	2,053.1	2,052.2	1,976.6	1,975.6
<b>Total</b>	<b>9,603.9</b>	<b>9,598.9</b>	<b>9,194.0</b>	<b>9,190.8</b>

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

### OPERATIONAL REVIEW

#### Asset Management

Good management of assets is pivotal to running a successful property portfolio. We continually revitalise our assets to stay ahead of industry trends and deliver optimal customer experience in creating places people look forward to.

During the year, the Manager continued its efforts to minimise disruptions to the environment and its adverse impact on the community by lowering the environmental footprint of our buildings and use energy, water and resources more efficiently. In stepping up with our efforts on sustainability, the Manager also identified several projects in the areas of environmental conservation and business innovation i.e. recycling of waste through placement of sorting bins throughout our retail mall, enhancement of KLCC Precinct security through installation of dynamic and high technology security features and implementation of cashless payment initiatives at our North West Development car park.

**EDGEPROP  
MALAYSIA'S BEST  
MANAGED PROPERTY  
AWARDS 2019**

**BRONZE AWARD**  
for the Above 10 Years  
Non-strata Office Category

**Menara ExxonMobil**



We were recognised for our disciplined approach to asset management at the EdgeProp Malaysia's Best Managed Property Awards 2019, when we were awarded the Bronze Award for the Above 10 Years Non-strata Office Category for Menara ExxonMobil. To date, all our buildings have received such recognition by the EdgeProp Malaysia as a testament to KLCC REIT's commitment to supporting our tenants and meeting their needs with award-winning facilities and asset management services.

In our efforts of supporting our tenant initiatives in greening our buildings, we also successfully attained the Green Building Index Gold Rating for PETRONAS Twin Towers and Green Building Index Silver Rating for Menara 3 PETRONAS in June 2019. PETRONAS Twin Towers was also one of the winners at the Top 10 Green Buildings of the Decade Awards organised by the Malaysia Green Building Council. The Manager is working diligently in ensuring that the buildings are well-maintained, to preserve the GBI accreditation status.

Driven by our shared values, the Manager continually strives to provide the right solutions to its tenant beyond simple asset management, instead of aiming to cultivate an environment that fosters greater communication, collaboration and flexibility. 2019 marked the completion of the Workplace for Tomorrow (WFT) initiatives at PETRONAS Twin Towers, Menara 3 PETRONAS and Menara ExxonMobil which saw 148 floors across 2.5 million sq. ft. of NLA transformed.

#### Capital Management

As part of our strategy to maximise value of investment and returns to our unitholders, the Manager maintains a strategy of actively monitoring and maintaining an optimal capital structure.

In FY2019, KLCC REIT repaid 2 tranches of its outstanding IMTN due in April 2019 and further issued another IMTN amounting to RM500.0 million under the same AAA graded Sukuk Murabahah programme. This has effectively lengthened our average maturity period from 2.6 years to 4.2 years while the average borrowing cost of 4.4% for the Fund.

As of 31 December 2019, KLCC REIT's borrowing remained at RM1.4 billion, representing a gearing ratio of 14.1%, with significant debt headroom to support financing for future growth. To-date, KLCC REIT remains one of the lowest geared M-REITs in the country.

		2019	2018
Total borrowings	RM'mil	<b>1,370.7</b>	1,371.9
Average cost of debt	%	<b>4.4</b>	4.5
Fixed: Floating	ratio	<b>100:0</b>	100:0
Average maturity period	years	<b>4.2</b>	2.6
Debt service cover ratio	times	<b>8.5</b>	8.6
Gearing ratio	%	<b>14.1</b>	14.2
RAM Rating of Sukuk		<b>AAA</b>	AAA

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

### Income Distribution

The Manager remained committed to enhance value to its unitholders and distributed 100% of its distributable income for the financial year 2019.

Based on the total income available for distribution of RM451.6 million, the Manager had recommended and the Trustee had approved a total income distribution of 25.00 sen for the year ended 31 December 2019.

Income Distribution	Income Distribution per unit (sen)	Income Distribution (RM'mil)	Remarks
First Interim Distribution	6.28	113.4	Paid on 20 June 2019
Second Interim Distribution	6.23	112.5	Paid on 4 October 2019
Third Interim Distribution	6.24	112.6	Paid on 18 December 2019
Fourth Interim Distribution	6.25	112.8	To be paid on 28 February 2020
<b>Total</b>	<b>25.00</b>	<b>451.3</b>	

### MARKET REVIEW

The Malaysian economy moderated to 4.3% in 2019, the lowest since the global financial crisis compared to a 4.7% growth in 2018. This attributed to the lower output of palm oil, crude oil & natural gas and fall in exports amid the US-China trade war.

The Malaysian Institute of Economic Research's (MIER) Consumer Sentiment Index tapered to 82.3 points in 4Q2019, marking the lowest, below the optimistic threshold level since 2Q17. MIER noted that the domestic spending momentum would deteriorate in the near future due to anxieties over rising cost of living, a sluggish job outlook coupled with limited shopping plans due to weakening purchasing power.



To read more, refer to the Market Report on pages 44 to 45

### Office Market Overview

Amid widening mismatch between supply and demand, both rental and occupancy levels continue to be under pressure. Landlords are stepping up on their marketing efforts to improve occupancy levels by repurposing their existing assets while being more flexible in negotiations in this tenant-led market.



To read more, refer to the Market Report on pages 46 to 48

### Retail Market Overview

The retail market continued to face challenges amid rapid changes in shopping retail trends and consumer behaviour. Adoption of technologies such as applications and e-wallet had retailers re-designing their space to be more than a place for transactions. Given the rapid pace of technological advances and fundamentals shifts from traditional retail experience, it is crucial for the mall operators to adapt their offer to customer's expectations and to create more engaging customer experience.



To read more, refer to the Market Report on pages 48 to 51

## MANAGER'S FINANCIAL AND OPERATIONAL REVIEW

### OUTLOOK

The economic outlook for 2020 remains cautious with export growth to remain soft, reflecting subdued global investment and trade activity with the World Bank projecting Malaysia's gross domestic product growth at 4.5%. However, Central Bank of Malaysia remains optimistic of a rebound fueled by normalised supply conditions and the revival of megaprojects. However, the recent global pandemic outbreak of Coronavirus (COVID-19) is expected to create another level of uncertainty and dampen travel, hospitality and retail industries. Globally, the US-China trade war and uncertainty following the Brexit referendum is likely to continue impacting the economy.

In the M-REITs sector, despite the oversupply in the office and retail markets, the outlook will continue to remain favorable citing its growth in the currently low interest rate market environment, as an easing interest rate environment will result in lower borrowing costs, promoting cheaper funding for yield-accretive acquisition. Furthermore, M-REITs with good and stable dividends will also be favored by investors because of their ability to deliver sustained yield and to cushion the volatility in interest rates.

The office and retail industries will also continue to see incoming supply outstripping demand. However, the growing popularity of co-working and shared services, especially among small and medium-sized enterprises (SMEs), multinational companies (MNCs), and start-ups, are enticing building owners to re-purpose their office space.

KLCC REIT offices remain shielded by the changing trends due to the locked-in long-term leases with high quality tenants. In the coming year, the Manager will preserve the established stature of KLCC REIT by maintaining the three buildings in pristine condition through active asset management services towards maximising value of investment for the unitholders.

The retail segment will continue to leverage on Suria KLCC's standing as a premier shopping, and tourist destination in Kuala Lumpur and remain at the forefront of being a place where visitors get unique, integrated yet differentiating experience. Nevertheless, the retail podium of Menara 3 PETRONAS will have to brace itself from any impact which may arise from the Coronavirus (COVID-19) outbreak on the retail industry.

### MATERIAL LITIGATION

The Manager is not aware of any material litigation since the balance sheet date as of 31 December 2019 up to the date of this report.

### CIRCUMSTANCES WHICH MATERIALLY AFFECT THE INTERESTS OF UNITHOLDERS

The Manager is not aware of any circumstances which materially affect the interests of unitholders.

### DIRECTORS OF THE MANAGER'S BENEFITS

During and at the end of the financial period, no Director of the Manager has received or become entitled to receive any benefit, by reason of a contract made by the Fund or a related corporate with the Director or with a firm of which the Director is a member, or with a company in which the Director has substantial financial interest.

There were no arrangements during and at the end of the financial period, which had the object of enabling Directors of the Manager to acquire benefits by means of the acquisition of units in or debentures of the Fund or any other body corporate.

### MANAGER'S FEE

For the financial year ended 31 December 2019, the Manager's fee comprised the following:

1. Base fee of RM28.8 million, calculated at 0.3% per annum of Total Asset Value
2. Performance fee of RM16.9 million, calculated at 3.0% per annum of Net Property Income

The Manager's total management fee of RM45.7 million represents 0.6% of NAV of KLCC REIT.

Except for expenses incurred for the general overheads and costs of services which the Manager is expected to provide, or falling within the normal expertise of the Manager, the Manager has the right to be reimbursed the fees, costs, charges, expenses and outgoings incurred by it that are directly related and necessary to the business of KLCC REIT.

### SOFT COMMISSION

During the year, the Manager did not receive any soft commission from any broker or dealer by virtue of transactions conducted by the Fund.



KLCC REAL ESTATE INVESTMENT TRUST ("KLCC REIT")

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# MANAGER'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

The Manager of KLCC Real Estate Investment Trust ("KLCC REIT" or "the Fund"), KLCC REIT Management Sdn Bhd ("the Manager"), has pleasure in submitting their report and the audited financial statements of the Group and of the Fund for the financial year ended 31 December 2019.

## PRINCIPAL ACTIVITIES

The principal activities of the Fund during the financial year are investing directly and indirectly, in a Shariah-compliant portfolio of income producing real estate used primarily for office and retail purposes as well as real estate related assets.

The principal activity of its subsidiary is stated in Note 7 to the financial statements.

## CORPORATE INFORMATION

The Fund is a Malaysia-domiciled real estate investment trust constituted pursuant to the Trust Deed dated 2 April 2013 (as amended and restated by the Amended and Restated Trust Deed dated 3 September 2019) (the "Amended and Restated Trust Deed") entered into between the Manager and Maybank Trustees Berhad (the "Trustee"). The Amended and Restated Trust Deed was registered with the Securities Commission Malaysia on 16 October 2019. The Fund was listed on the Main Market of Bursa Malaysia Securities Berhad on 9 May 2013. The registered office of the Manager is located at Level 54, Tower 2, PETRONAS Twin Towers, Kuala Lumpur City Centre, 50088 Kuala Lumpur.

## RESULTS

	Group RM'000	Fund RM'000
Profit for the year	433,648	433,654

## DISTRIBUTION OF INCOME

The amount of income distributions paid by the Fund were as follows:

	RM'000
In respect of the financial year ended 31 December 2018:	
Fourth interim income distribution of 6.27% on 1,805,333,083 units, paid on 28 February 2019	113,194
In respect of the financial year ended 31 December 2019:	
First interim income distribution of 6.28% on 1,805,333,083 units, paid on 20 June 2019	113,375
Second interim income distribution of 6.23% on 1,805,333,083 units, paid on 4 October 2019	112,472
Third interim income distribution of 6.24% on 1,805,333,083 units, paid on 18 December 2019	112,653
	451,694

A fourth interim income distribution in respect of the financial year ended 31 December 2019, of 6.25% on 1,805,333,083 units amounting to an income distribution payable of RM112,833,000 will be payable on 28 February 2020.

The financial statements for the current year do not reflect this fourth interim income distribution. Such income distribution will be accounted for in equity as an appropriation of profits in the financial year ending 31 December 2020.

## MANAGER'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

### RESERVES AND PROVISIONS

There were no material movements to and from reserves and provisions during the year, other than as disclosed in the Statements of Changes in Net Asset Value.

### DIRECTORS

The Directors who have served on the Board of the Manager during the financial year end and up to the date of this report are:

Datuk Ahmad Nizam Bin Salleh

Datuk Hashim Bin Wahir

Datuk Pragasa Moorthi A/L Krishnasamy

Habibah Binti Abdul

Farina Binti Farikhullah Khan

Tengku Muhammad Taufik

Dato' Jamaludin Bin Osman

Datuk Ishak Bin Imam Abas

Dato' Halipah Binti Esa

(appointed w.e.f. on 1 January 2020)

(resigned w.e.f. on 1 January 2020)

(resigned w.e.f. on 3 April 2019)

### DIRECTORS OF MANAGER'S INTERESTS

The Directors in office at the end of the year who have interests in the units of the Fund and its related corporations as recorded in the Register of Directors' Shareholdings are as follows:

Number of Shares in Petronas Chemicals Group Berhad				
	Balance as at 1.1.2019	Number of Shares		Balance as at 31.12.2019
		Bought	Sold	
<b>Direct</b>				
Datuk Hashim Bin Wahir	16,000	-	-	16,000
Datuk Ahmad Nizam Bin Salleh	10,000	-	-	10,000
Number of Shares in Petronas Gas Berhad				
	Balance as at 1.1.2019	Number of Shares		Balance as at 31.12.2019
		Bought	Sold	
<b>Direct</b>				
Datuk Ahmad Nizam Bin Salleh	2,000	-	-	2,000

None of the other Directors holding office as at 31 December 2019 had any interest in the units of the Fund and of its related corporations during the financial year.

# MANAGER'S REPORT

FOR THE YEAR ENDED 31 DECEMBER 2019

## DIRECTORS OF MANAGER'S BENEFITS

Since the end of the previous financial year, no Director of the Manager has received or become entitled to receive any benefit (other than the benefit included in the aggregate amount of emoluments received or due and receivable by the Directors or the remuneration received by the Directors from certain related corporations) by reason of a contract made by the Fund or a related corporation with the Director or with a firm of which the Director is a member, or with a company in which the Director has a substantial financial interest.

There were no arrangements during and at the end of the financial year, which had the object of enabling Directors of the Manager to acquire benefits by means of the acquisition of units in or debentures of the Fund or any other body corporate.

## SOFT COMMISSION

There was no soft commission received by the Manager during the financial year from any broker or dealer by virtue of transactions conducted for the Fund.

## ULTIMATE HOLDING COMPANY

The Directors regard Petroliam Nasional Berhad ("PETRONAS"), a company incorporated in Malaysia, as the ultimate holding company.

## ISSUE OF UNITS

There were no changes in the issued and paid up units of the Fund during the financial year.

## OPTIONS GRANTED OVER UNISSUED UNITS

No options were granted to any person to take up unissued units of the Fund during the year.

## OTHER STATUTORY INFORMATION

Before the financial statements of the Group and of the Fund were made out, the Manager took reasonable steps to ascertain that:

- (i) proper action had been taken in relation to the writing off of bad debts and the making of provision for doubtful debts and satisfied themselves that there were no known bad debts; and
- (ii) any current assets which were unlikely to realise their value as shown in the accounting records in the ordinary course of business had been written down to an amount which they might be expected so to realise.

**MANAGER'S  
REPORT**

FOR THE YEAR ENDED 31 DECEMBER 2019

**OTHER STATUTORY INFORMATION (CONT'D)**

At the date of this report, the Manager is not aware of any circumstances:

- (i) that would render it necessary to write off any bad debts or the amount of the provision for doubtful debts inadequate to any substantial extent; or
- (ii) that would render the values attributed to the current assets in the financial statements of the Group and of the Fund misleading; or
- (iii) which have arisen which render adherence to the existing method of valuation of assets or liabilities of the Group and of the Fund misleading or inappropriate; or
- (iv) not otherwise dealt with in this report or the financial statements, that would render any amount stated in the financial statements of the Group and of the Fund misleading.

At the date of this report, there does not exist:

- (i) any charge on the assets of the Group or of the Fund that has arisen since the end of the financial year and which secures the liabilities of any other person; or
- (ii) any contingent liability in respect of the Group or of the Fund that has arisen since the end of the financial year.

No contingent or other liability has become enforceable, or is likely to become enforceable within the period of twelve months after the end of the financial year which, in the opinion of the Manager, will or may substantially affect the ability of the Group and of the Fund to meet their obligations as and when they fall due.

In the opinion of the Manager, the results of the operations of the Group and of the Fund for the financial year ended 31 December 2019 have not been substantially affected by any item, transaction or event of a material and unusual nature nor has any such item, transaction or event occurred in the interval between the end of that financial year and the date of this report.

**AUDITORS**

The auditors, Ernst & Young PLT, have indicated their willingness to accept re-appointment.

Auditors' remuneration is as follows:

	Group RM'000	Fund RM'000
Audit fees	92	87

Signed on behalf of the Board of the Manager in accordance with a resolution of the Directors of the Manager dated 23 January 2020.

**Datuk Ahmad Nizam Bin Salleh**

**Datuk Hashim Bin Wahir**

# STATEMENT BY THE MANAGER

In the opinion of the Directors of the Manager, the financial statements set out on pages 303 to 350 are drawn up in accordance with the provision of the Trust Deed dated 2 April 2013 and an Amended and Restated Trust Deed dated 3 September 2019 (collectively referred to as the "Deed"), the Securities Commission's Guidelines on Listed Real Estate Investment Trusts in Malaysia, Malaysian Financial Reporting Standards and International Financial Reporting Standards so as to give a true and fair view of the financial position of the Group and of the Fund as at 31 December 2019 and of the results of their financial performance and cash flows for the year ended 31 December 2019.

For and on behalf of the Manager,  
**KLCC REIT MANAGEMENT SDN BHD**

Signed on behalf of the Board of the Manager in accordance with a resolution of the directors of the Manager dated 23 January 2020.

**Datuk Ahmad Nizam Bin Salleh**

**Datuk Hashim Bin Wahir**

# STATUTORY DECLARATION

I, Annuar Marzuki Bin Abdul Aziz, the Officer of the Manager primarily responsible for the financial management of KLCC Real Estate Investment Trust, do solemnly and sincerely declare that the financial statements set out on pages 303 to 350 are to the best of my knowledge and belief, correct and I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Statutory Declarations Act, 1960.

Subscribed and solemnly declared by the  
abovenamed Annuar Marzuki Bin Abdul Aziz  
in Kuala Lumpur, Wilayah Persekutuan  
on 23 January 2020.

Annuar Marzuki Bin Abdul Aziz  
(MIA Membership No. 11345)

BEFORE ME:

**YM Tengku Fariddudin Bin Tengku Sulaiman**  
Commissioner for Oaths

# TRUSTEE'S REPORT

## To the unitholders of KLCC REIT

We have acted as Trustee of KLCC Real Estate Investment Trust ("KLCC REIT") for the financial year ended 31 December 2019. To the best of our knowledge, KLCC REIT Management Sdn Bhd ("the Manager") has managed KLCC REIT in the financial year under review in accordance to the following:

- (a) the limitation imposed on the investment powers of the Manager and the Trustee under the Deed, other applicable provisions of the Deed, the Securities Commission's Guidelines on Listed Real Estate Investment Trusts, the Capital Markets & Services Act 2007 and other applicable laws; and
- (b) the valuation of KLCC REIT is carried out in accordance with the Deed and other regulatory requirements.

There are four (4) income distributions to the unitholders of KLCC REIT in the financial year under review, details of which are stated below:

- (i) First interim income distribution of 6.28 sen per unit distributed on 20 June 2019;
- (ii) Second interim income distribution of 6.23 sen per unit distributed on 4 October 2019;
- (iii) Third interim income distribution of 6.24 sen per unit distributed on 18 December 2019;
- (iv) Fourth interim income distribution of 6.25 sen per unit for year ended 31 December 2019 declared and will be payable on 28 February 2020.

We are of the view that the distributions are consistent with the objectives of KLCC REIT.

For and on behalf of the Trustee,  
**MAYBANK TRUSTEES BERHAD**  
(Company No.: 196301000109 (5004-P))

**BERNICE K M LAU**

Head, Operations

Kuala Lumpur, Malaysia

# SHARIAH ADVISER'S REPORT

## To the Unitholders of KLCC REIT

We have acted as the Shariah Adviser of KLCC REIT. Our responsibility is to ensure that the procedures and processes employed by KLCC REIT Management Sdn Bhd and that the provisions of the Trust Deed are in accordance with Shariah principles.

In our opinion, KLCC REIT Management Sdn Bhd has managed and administered KLCC REIT in accordance with Shariah principles and complied with applicable guidelines, rulings and decisions issued by the Securities Commission pertaining to Shariah matters for the financial year ended 31 December 2019.

In addition, we also confirm that the investment portfolio of KLCC REIT:

- (a) Comprises investment properties and rental income which complied with the Securities Commission Guidelines for Islamic Real Estate Investment Trust. The percentage ratio of Shariah Non-Compliant Rental for the financial year ended 31 December 2019 is 1.18%;
- (b) KLCCP Stapled Securities is listed on Bursa Malaysia Securities Berhad which have been classified as Shariah-compliant by Shariah Advisory Council of the Securities Commission;
- (c) Cash placement and liquid assets, which are placed in Shariah-compliant investments and/or instruments; and
- (d) There is no acquisition of real estate during the financial year.

For and on behalf of the Shariah Adviser  
CIMB Islamic Bank Berhad

### **ASHRAF GOMMA ALI**

Director/Regional Head, Shariah & Governance Department/Designated Person  
Responsible for Shariah Advisory

Kuala Lumpur, Malaysia



# STATEMENTS OF FINANCIAL POSITION

AS AT 31 DECEMBER 2019

	Note	Group		Fund	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>ASSETS</b>					
<b>Non-Current Assets</b>					
Property, plant and equipment	5	1,964	2,385	1,964	2,385
Investment properties	6	9,193,989	9,190,831	9,193,989	9,190,831
Trade and other receivables	8	409,910	408,069	409,910	408,069
Investment in subsidiary	7	-	-	*	*
		<b>9,605,863</b>	9,601,285	<b>9,605,863</b>	9,601,285
<b>Current Assets</b>					
Trade and other receivables	8	7,236	5,253	7,236	5,253
Cash and bank balances	9	83,342	56,816	83,236	56,703
		<b>90,578</b>	62,069	<b>90,472</b>	61,956
<b>TOTAL ASSETS</b>		<b>9,696,441</b>	9,663,354	<b>9,696,335</b>	9,663,241
<b>TOTAL UNITHOLDERS' FUND AND LIABILITIES</b>					
<b>Unitholders' Fund</b>					
Unitholders' capital	10	7,212,684	7,212,684	7,212,684	7,212,684
Merger reserve	2.18	6,212	6,212	6,212	6,212
Capital reserve	2.17	392,366	413,127	392,366	413,127
Retained profits		462,094	459,379	462,137	459,416
<b>Total Unitholders' Fund</b>		<b>8,073,356</b>	8,091,402	<b>8,073,399</b>	8,091,439
<b>Non-Current Liabilities</b>					
Other long term liabilities	11	97,608	93,777	97,608	93,777
Amount due to a subsidiary	12	-	-	1,355,000	855,000
Financing	13	1,355,000	855,000	-	-
Deferred tax liability	14	43,596	21,743	43,596	21,743
Other payables	15	35,539	40,001	35,539	40,001
		<b>1,531,743</b>	1,010,521	<b>1,531,743</b>	1,010,521

\* Represents RM2 in Midciti Sukuk Berhad

## STATEMENTS OF FINANCIAL POSITION

AS AT 31 DECEMBER 2019

	Note	Group		Fund	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Current Liabilities</b>					
Other payables	15	75,604	44,524	75,533	44,453
Amount due to a subsidiary	12	-	-	15,660	516,828
Financing	13	15,738	516,907	-	-
		91,342	561,431	91,193	561,281
<b>Total Liabilities</b>		1,623,085	1,571,952	1,622,936	1,571,802
<b>TOTAL UNITHOLDERS' FUND AND LIABILITIES</b>		9,696,441	9,663,354	9,696,335	9,663,241
<b>Number of units in circulation ( '000 units)</b>		1,805,333	1,805,333	1,805,333	1,805,333
<b>Net asset value ("NAV")</b>					
- before income distribution		8,073,356	8,091,402	8,073,399	8,091,439
- after income distribution		7,960,523	7,978,208	7,960,566	7,978,245
<b>NAV per unit (RM)</b>					
- before income distribution		4.47	4.48	4.47	4.48
- after income distribution		4.41	4.42	4.41	4.42

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# STATEMENTS OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	Group		Fund	
		2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Revenue	16	591,363	588,523	591,363	588,523
Property operating expenses	17	(29,798)	(30,115)	(29,792)	(30,109)
<b>Net property income</b>		<b>561,565</b>	558,408	<b>561,571</b>	558,414
Fair value adjustment of investment properties	6	1,092	12,042	1,092	12,042
Profit income		<b>3,634</b>	3,195	<b>3,634</b>	3,195
		<b>566,291</b>	573,645	<b>566,297</b>	573,651
Management fees	18	(45,686)	(45,572)	(45,686)	(45,572)
Trustee's fees	19	(600)	(600)	(600)	(600)
Financing costs	20	(64,504)	(65,069)	(64,504)	(65,069)
<b>Profit before tax</b>	21	<b>455,501</b>	462,404	<b>455,507</b>	462,410
Tax expense	22	(21,853)	(21,743)	(21,853)	(21,743)
<b>PROFIT FOR THE YEAR, REPRESENTING TOTAL COMPREHENSIVE INCOME</b>		<b>433,648</b>	440,661	<b>433,654</b>	440,667
<b>Basic earnings per unit (sen)</b>	23	<b>24.02</b>	24.41	<b>24.02</b>	24.41

## STATEMENTS OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 DECEMBER 2019

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Income Distribution</b>				
Total comprehensive income for the financial year	<b>433,648</b>	440,661	<b>433,654</b>	440,667
Add/(less) Non cash items:				
Accrued rental income	<b>(1,841)</b>	(28,413)	<b>(1,841)</b>	(28,413)
Amortisation of deferred rental income	<b>(4,997)</b>	(4,522)	<b>(4,997)</b>	(4,522)
Amortisation of premium for Sukuk Murabahah	<b>(1,189)</b>	130	<b>(1,189)</b>	130
Deferred tax liabilities	<b>21,853</b>	21,743	<b>21,853</b>	21,743
Depreciation	<b>476</b>	293	<b>476</b>	293
Allowance for impairment losses	<b>23</b>	69	<b>23</b>	69
Accretion of financial instruments	<b>4,688</b>	4,009	<b>4,688</b>	4,009
Fair value adjustment of investment properties	<b>(1,092)</b>	(12,042)	<b>(1,092)</b>	(12,042)
	<b>17,921</b>	(18,733)	<b>17,921</b>	(18,733)
Total income available for distribution	<b>451,569</b>	421,928	<b>451,575</b>	421,934
Distribution to unitholders in respect of financial year 2019:				
1st interim income distribution of 6.28% (2018: 5.72%) on 1,805,333,083 units	<b>(113,375)</b>	(103,265)	<b>(113,375)</b>	(103,265)
2nd interim income distribution of 6.23% (2018: 5.65%) on 1,805,333,083 units	<b>(112,472)</b>	(102,001)	<b>(112,472)</b>	(102,001)
3rd interim income distribution of 6.24% (2018: 5.71%) on 1,805,333,083 units	<b>(112,653)</b>	(103,085)	<b>(112,653)</b>	(103,085)
4th interim income distribution of 6.25% (2018: 6.27%) on 1,805,333,083 units	<b>(112,833)</b>	(113,194)	<b>(112,833)</b>	(113,194)
Balance undistributed	<b>236</b>	383	<b>242</b>	389

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# CONSOLIDATED STATEMENT OF CHANGES IN NET ASSET VALUE

FOR THE YEAR ENDED 31 DECEMBER 2019

	Non-Distributable		Distributable		Total Funds RM'000
	Unitholders' Capital RM'000	Merger Reserve RM'000	Capital Reserve RM'000	Retained Profits RM'000	
<b>As at 1 January 2019</b>	<b>7,212,684</b>	<b>6,212</b>	<b>413,127</b>	<b>459,379</b>	<b>8,091,402</b>
Total comprehensive income for the year	-	-	-	433,648	433,648
Transfer of fair value surplus	-	-	(20,761)	20,761	-
Income distribution (Note 24)	-	-	-	(451,694)	(451,694)
Net total comprehensive income for the year attributable to unitholders	-	-	(20,761)	2,715	(18,046)
<b>As at 31 December 2019</b>	<b>7,212,684</b>	<b>6,212</b>	<b>392,366</b>	<b>462,094</b>	<b>8,073,356</b>
<b>As at 1 January 2018</b>	7,212,684	6,212	422,828	408,540	8,050,264
Effect on the adoption of new pronouncement	-	-	-	(3)	(3)
<b>As at 1 January 2018, restated</b>	7,212,684	6,212	422,828	408,537	8,050,261
Total comprehensive income for the year	-	-	-	440,661	440,661
Transfer of fair value surplus	-	-	(9,701)	9,701	-
Income distribution (Note 24)	-	-	-	(399,520)	(399,520)
Net total comprehensive income for the year attributable to unitholders	-	-	(9,701)	50,842	41,141
<b>As at 31 December 2018</b>	<b>7,212,684</b>	<b>6,212</b>	<b>413,127</b>	<b>459,379</b>	<b>8,091,402</b>

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# STATEMENT OF CHANGES IN NET ASSET VALUE

FOR THE YEAR ENDED 31 DECEMBER 2019

	Non-Distributable		Distributable		Total Funds RM'000
	Unitholders' Capital RM'000	Merger Reserve RM'000	Capital Reserve RM'000	Retained Profits RM'000	
<b>As at 1 January 2019</b>	<b>7,212,684</b>	<b>6,212</b>	<b>413,127</b>	<b>459,416</b>	<b>8,091,439</b>
Total comprehensive income for the year	-	-	-	433,654	433,654
Transfer of fair value surplus	-	-	(20,761)	20,761	-
Income distribution (Note 24)	-	-	-	(451,694)	(451,694)
Net total comprehensive income for the year attributable to unitholders	-	-	(20,761)	2,721	(18,040)
<b>As at 31 December 2019</b>	<b>7,212,684</b>	<b>6,212</b>	<b>392,366</b>	<b>462,137</b>	<b>8,073,399</b>
<b>As at 1 January 2018</b>	7,212,684	6,212	422,828	408,571	8,050,295
Effect on the adoption of new pronouncement	-	-	-	(3)	(3)
<b>As at 1 January 2018, restated</b>	7,212,684	6,212	422,828	408,568	8,050,292
Total comprehensive income for the year	-	-	-	440,667	440,667
Transfer of fair value surplus	-	-	(9,701)	9,701	-
Income distribution (Note 24)	-	-	-	(399,520)	(399,520)
Net total comprehensive income for the year attributable to unitholders	-	-	(9,701)	50,848	41,147
<b>As at 31 December 2018</b>	<b>7,212,684</b>	<b>6,212</b>	<b>413,127</b>	<b>459,416</b>	<b>8,091,439</b>

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.

# STATEMENTS OF CASH FLOWS

## FOR THE YEAR ENDED 31 DECEMBER 2019

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
Profit before tax	455,501	462,404	455,507	462,410
Adjustments for:				
Profit income	(3,634)	(3,195)	(3,634)	(3,195)
Financing costs	64,504	65,069	64,504	65,069
Accrued rental income and deferred revenue	(6,838)	(29,937)	(6,838)	(29,937)
Depreciation of property, plant and equipment	476	293	476	293
Allowance for impairment losses	23	69	23	69
Fair value adjustments on investment properties	(1,092)	(12,042)	(1,092)	(12,042)
<b>Operating cash flows before changes in working capital</b>	<b>508,940</b>	482,661	<b>508,946</b>	482,667
Changes in working capital:				
Trade and other receivables	(1,975)	1,532	(1,975)	1,532
Trade and other payables	30,712	(34,770)	30,713	(34,792)
Cash generated from operations	537,677	449,423	537,684	449,407
Profit income received	3,604	3,205	3,604	3,205
<b>Net cash generated from operating activities</b>	<b>541,281</b>	452,628	<b>541,288</b>	452,612

**STATEMENTS OF CASH FLOWS**

FOR THE YEAR ENDED 31 DECEMBER 2019

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Additions for investment property (Note 6)	(2,066)	(2,744)	(2,066)	(2,744)
Purchase of property, plant and equipment	(55)	(1,416)	(55)	(1,416)
<b>Net cash used in investing activities</b>	<b>(2,121)</b>	<b>(4,160)</b>	<b>(2,121)</b>	<b>(4,160)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
Income distributions paid	(451,649)	(399,364)	(451,649)	(399,364)
Financing cost paid	(60,985)	(60,179)	(60,985)	(60,179)
Proceeds from issuance of Sukuk Murabahah	500,000	-	500,000	-
Repayment of Sukuk Murabahah	(500,000)	-	(500,000)	-
<b>Net cash used in financing activities</b>	<b>(512,634)</b>	<b>(459,543)</b>	<b>(512,634)</b>	<b>(459,543)</b>
<b>NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>	<b>26,526</b>	<b>(11,075)</b>	<b>26,533</b>	<b>(11,091)</b>
<b>CASH AND CASH EQUIVALENTS AT THE BEGINNING OF THE YEAR</b>	<b>56,816</b>	<b>67,891</b>	<b>56,703</b>	<b>67,794</b>
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR (NOTE 9)</b>	<b>83,342</b>	<b>56,816</b>	<b>83,236</b>	<b>56,703</b>

The accompanying accounting policies and explanatory notes form an integral part of, and, should be read in conjunction with, these financial statements.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 1. CORPORATE INFORMATION

The Fund is a Malaysia-domiciled real estate investment trust constituted pursuant to the Trust Deed dated 2 April 2013 and an Amended and Restated Trust Deed dated 3 September 2019 (collectively referred to as the "Deed") entered into between the Manager and Maybank Trustees Berhad ("the Trustee") and was registered with the Securities Commission Malaysia on 16 October 2019. The Fund was listed on the Main Market of Bursa Malaysia Securities Berhad on 9 May 2013. The registered office of the Manager is located at Level 54, Tower 2, PETRONAS Twin Towers, Kuala Lumpur City Centre, 50088 Kuala Lumpur.

The principal place of business of the Manager is located at Level 33 & 34, Menara Dayabumi, Jalan Sultan Hishamuddin, 50050 Kuala Lumpur.

The immediate, penultimate and ultimate holding companies are KLCC Property Holdings Berhad ("KLCCP"), KLCC (Holdings) Sdn Bhd ("KLCC") and Petrolia Nasional Berhad ("PETRONAS") respectively, all of which are incorporated and domiciled in Malaysia.

The principal activities of the Fund are investing directly and indirectly, in a Shariah-compliant portfolio of income producing real estate used primarily for office and retail purposes as well as real estate related assets.

The principal activity of its subsidiary is stated in Note 7 to the financial statements.

The financial statements were authorised for issue by the Board of Directors of the Manager in accordance with a resolution of the Directors of the Manager on 23 January 2020.

## 2. SIGNIFICANT ACCOUNTING POLICIES

### 2.1 Basis of Preparation

The financial statements of the Group and of the Fund have been prepared in accordance with Malaysian Financial Reporting Standards ("MFRSs"), International Financial Reporting Standards ("IFRSs"), applicable provisions of the Deed and the Securities Commission's Guidelines on Listed Real Estate Investment Trusts in Malaysia. These financial statements also comply with the applicable disclosure provisions of the Listing Requirements of Bursa Malaysia Securities Berhad.

The financial statements of the Group and of the Fund have also been prepared on a historical cost basis, except for investment properties and applicable financial instruments that have been measured at their fair values.

The financial statements are presented in Ringgit Malaysia ("RM") and all values are rounded to the nearest thousand (RM'000) except when otherwise indicated.

As of January 2019, the Group and the Fund adopted new MFRSs and amendments to MFRS 3 (collectively referred to as "pronouncements") that have been issued by the Malaysian Accounting Standards Board ("MASB") as described fully in Note 3.

### 2.2 Basis of Consolidation

#### Subsidiary

Subsidiary is an entity controlled by the Fund. The financial statements of the subsidiary are included in the consolidated financial statements from the date that control commences until the date that control ceases.

Control exists when the Group is exposed, or has rights, to variable returns from its involvement with the entity and has the ability to affect those returns through its power over the entity. Potential voting rights are considered when assessing control when such rights are substantive. The Group considers it has de facto power over an investee when, despite not having the majority of voting rights, it has the current ability to direct the activities of the investee that significantly affect the investee's return.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.2 Basis of Consolidation (Cont'd.)

#### Business combination

A business combination is a transaction or other event in which an acquirer obtains control of one or more businesses. Business combinations are accounted for using the acquisition method. The identifiable assets acquired and liabilities assumed are measured at their fair values at the acquisition date. The cost of an acquisition is measured at the aggregate of the fair value of the consideration transferred and the amount of any non-controlling interests in the acquiree. Non-controlling interests are stated either at fair value or at the proportionate share of the acquirer's identifiable net assets at the acquisition date.

When a business combination is achieved in stages, the Group remeasures its previously held non-controlling equity interest in the acquiree at fair value at the acquisition date, with any resulting gain or loss recognised in the profit or loss. Increase in the Group's ownership interest in an existing subsidiary is accounted for as equity transactions with differences between the fair value of consideration paid and the Group's proportionate share of net assets acquired, recognised directly in equity.

The Group measures goodwill as the excess of the cost of an acquisition as defined above and the fair values of any previously held interest in the acquiree over the fair value of the identifiable assets acquired and liabilities assumed at the acquisition date. When the excess is negative, a bargain purchase gain is recognised immediately in profit or loss.

All intercompany transactions are eliminated on consolidation and revenue and profits relate to external transactions only. Unrealised losses resulting from intercompany transactions are also eliminated unless cost cannot be recovered.

### 2.3 Business Combination under Common Control

KLCC REIT applies merger accounting to account for business combinations under common control. Under the merger accounting, assets and liabilities acquired are not restated to their respective fair values but at their carrying amounts in the consolidated financial statements of the holding company. The difference between any consideration given and the aggregate carrying amounts of the assets and liabilities (at the date of the transaction) of the acquired business is recorded as merger reserve. No additional goodwill is recognised. The acquired business' results and the related assets and liabilities are recognised prospectively from the date on which the business combination between entities under common control occurred.

### 2.4 Property, Plant and Equipment

Property, plant and equipment are stated at cost less accumulated depreciation and accumulated impairment losses and are depreciated on a straight line basis over the estimated useful life of the related assets.

Costs are expenditure that are directly attributable to the acquisition of the asset. When significant parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

The cost of replacing part of an item of property, plant and equipment is recognised in the carrying amount of the items if it is probable that the future economic benefits embodied within the part will flow to the Group and the Fund and its cost can be measured reliably. The net book value of the replaced item of property, plant and equipment is derecognised with any corresponding gain or loss recognised in the profit or loss accordingly. The costs of the day-to-day servicing of property, plant and equipment are recognised in the profit or loss as incurred.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.4 Property, Plant and Equipment (Cont'd.)

The estimated useful life for the current year is as follows:

Building improvements	5 to 6 years
Office equipment	5 years

The residual values, useful life and depreciation method are reviewed at each financial year end to ensure the amount, method and period of depreciation are consistent with previous estimates and the expected pattern of consumption of the future economic benefits embodied in the items of the property, plant and equipment.

An item of the property, plant and equipment is derecognised upon disposal or when no future economic benefits are expected from its use or disposal. The difference between the net disposal proceeds, if any, and the net carrying amount is recognised in profit or loss.

### 2.5 Investment

Investment in subsidiary is stated at cost less impairment loss, if any, in the Fund's financial statements. The cost of investment includes transaction cost.

On disposal of such investment, the difference between net disposal proceeds and their carrying amounts is included in profit or loss.

### 2.6 Investment Properties

Investment properties are properties which are held either to earn rental income or for capital appreciation or for both. Such properties are measured initially at cost, including transaction costs. Subsequent to initial recognition, investment properties are stated at fair value. Fair value is arrived at by reference to market evidence of transaction prices for similar properties and is performed by registered independent valuers having an appropriate recognised professional qualification and recent experience in the location and category of the properties being valued.

Gains or losses arising from changes in the fair value of investment properties are recognised in the profit or loss in the year in which they arise.

A property interest under an operating lease is classified and accounted for as an investment property on a property-by-property basis when the Group holds it to earn rentals or for capital appreciation or both. Any such property interest under an operating lease classified as an investment property is carried at fair value.

Investment properties are derecognised when either they have been disposed of or when the investment property is permanently withdrawn from use and no future economic benefit is expected from its disposal. Any gains or losses on the retirement or disposal of an investment property are recognised in the profit or loss in the year in which they arise.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.7 Impairment of Non-Financial assets

The Fund assesses at each reporting date whether there is an indication that an asset may be impaired. If any such indication exists, or when an annual impairment assessment for an asset is required, the Fund makes an estimate of the asset's recoverable amount.

An asset's recoverable amount is the higher of an asset's fair value less costs to sell and its value in use. For the purpose of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash flows (cash-generating units ("CGU")).

In assessing value in use, the estimated future cash flows expected to be generated by the asset are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset. Where the carrying amount of an asset exceeds its recoverable amount, the asset is written down to its recoverable amount. Impairment losses recognised in respect of a CGU or groups of CGUs are allocated first to reduce the carrying amount of any goodwill allocated to those units or groups of units and then, to reduce the carrying amount of the other assets in the unit or groups of units on a pro-rata basis.

Impairment losses are recognised in profit or loss. An assessment is made at each reporting date as to whether there is any indication that previously recognised impairment losses may no longer exist or may have decreased. A previously recognised impairment loss is reversed only if there has been a change in the estimates used to determine the asset's recoverable amount since the last impairment loss was recognised. If that is the case, the carrying amount of the asset is increased to its recoverable amount. That increase cannot exceed the carrying amount that would have been determined, net of depreciation, had no impairment loss been recognised previously. Such a reversal is recognised in profit or loss.

### 2.8 Cash and Cash Equivalents

Cash and cash equivalents consist of cash on hand, bank balances and short term deposits with an original maturity of 3 months or less.

### 2.9 Financial Assets

Financial assets are recognised in the statements of financial position when, and only when, the Group and the Fund become a party to the contractual provisions of the instrument.

#### (i) Recognition and initial measurement

Financial assets are classified, at initial recognition, as subsequently measured at amortised cost, fair value through other comprehensive income ("OCI"), and fair value through profit or loss.

The classification of financial assets at initial recognition depends on the financial asset's contractual cash flow characteristics and the Group's and the Fund's business model for managing them.

With the exception of trade receivables that do not contain a significant financing component or for which the Group and the Fund have applied the practical expedient, the Group and the Fund initially measure a financial asset at its fair value plus, in the case of a financial asset not at fair value through profit or loss, transaction costs.

Trade receivables that do not contain a significant financing component or if the period between performance and payment is 1 year or less under practical expedient of MFRS 15, are measured at the transaction price determined under MFRS 15.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.9 Financial Assets (Cont'd.)

#### (i) Recognition and initial measurement (Cont'd.)

In order for a financial asset to be classified and measured at amortised cost or fair value through OCI, it needs to give rise to cash flows that are solely payments of principal and interest ("SPPI") on the principal amount outstanding. This assessment is referred to as the SPPI test and is performed at an instrument level.

The Group's and the Fund's business model for managing financial assets refers to how it manages its financial assets in order to generate cash flows. The business model determines whether cash flows will result from collecting contractual cash flows, selling the financial assets, or both.

Purchases or sales of financial assets that require delivery of assets within a time frame established by regulation or convention in the market place ("regular way trades") are recognised on the trade date, that is the date that the Group or the Fund commits to purchase or sell the asset.

#### (ii) Subsequent measurement

For purposes of subsequent measurement, financial assets are classified in three categories:

- (a) Financial assets at amortised cost (debt instruments)
- (b) Financial assets at fair value through OCI (debt instruments)
- (c) Financial assets at fair value through profit or loss

#### **Financial assets at amortised cost**

This category is the most relevant to the Group and the Fund. The Group and the Fund measure financial assets at amortised cost if both of the following conditions are met:

- i. The financial asset is held within a business model with the objective to hold financial assets in order to collect contractual cash flows, and
- ii. The contractual terms of the financial asset give rise on specified dates to cash flows that are solely payments of principal and interest on the principal amount outstanding.

Financial assets at amortised cost are subsequently measured using the effective profit rate method and are subject to impairment. Gains and losses are recognised in profit or loss when the asset is derecognised, modified or impaired.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.9 Financial Assets (Cont'd.)

#### (iii) Derecognition

A financial asset is derecognised when:

- (a) The rights to receive cash flows from the asset have expired, or
- (b) The Group and the Fund have transferred their rights to receive cash flows from the asset or have assumed an obligation to pay the received cash flows in full without material delay to a third party under a 'pass-through' arrangement; and either:
  - i. The Group and the Fund have transferred substantially all the risks and rewards of the asset, or
  - ii. The Group and the Fund have neither transferred nor retained substantially all the risks and rewards of the asset, but have transferred control of the asset.

When the Group and the Fund have transferred their rights to receive cash flows from an asset or have entered into a pass-through arrangement, they evaluate if, and to what extent, they have retained the risks and rewards of ownership. When they have neither transferred nor retained substantially all of the risks and rewards of the asset, nor transferred control of the asset, the Group and the Fund continue to recognise the transferred asset to the extent of its continuing involvement. In that case, the Group and the Fund also recognise an associated liability. The transferred asset and the associated liability are measured on a basis that reflects the rights and obligations that the Group and the Fund have retained.

Continuing involvement that takes the form of a guarantee over the transferred asset is measured at the lower of the original carrying amount of the asset and the maximum amount of consideration that the Group and the Fund would require to repay.

### 2.10 Impairment of Financial Assets

The Group and the Fund recognise an allowance for expected credit losses ("ECLs") for all debt instruments carried at amortised cost and fair value through OCI. ECLs are based on the difference between the contractual cash flows due in accordance with the contract and all the cash flows that the Group and the Fund expect to receive, discounted at an approximation of the original effective profit rate. The expected cash flows will include cash flows from the sale of collateral held or other credit enhancements that are integral to the contractual terms.

ECLs are recognised in two stages. For credit exposures for which there has not been a significant increase in credit risk since initial recognition, ECLs are provided for credit losses that result from default events that are possible within the next 12-months (a 12-month ECL). For those credit exposures for which there has been a significant increase in credit risk since initial recognition, a loss allowance is required for credit losses expected over the remaining life of the exposure, irrespective of the timing of the default (a lifetime ECL).

For trade receivables, the Group and the Fund apply a simplified approach in calculating ECLs. Therefore, the Group and the Fund do not track changes in credit risk, but instead recognise a loss allowance based on lifetime ECLs at each reporting date. The Group and the Fund have established a provision matrix that is based on its historical credit loss experience, adjusted for forward-looking factors specific to the debtors and the economic environment.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.10 Impairment of Financial Assets (Cont'd.)

The Group and the Fund consider a financial asset in default when contractual payments are 30 days past due. However, in certain cases, the Group and the Fund may also consider a financial asset to be in default when internal or external information indicates that the Group and the Fund are unlikely to receive the outstanding contractual amounts in full before taking into account any credit enhancements held by the Group and the Fund. A financial asset is written off when there is no reasonable expectation of recovering the contractual cash flows.

### 2.11 Provisions

A provision is recognised when the Group and the Fund have a present obligation as a result of a past event and it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation, and a reliable estimate of the amount can be made. Provisions are reviewed at each reporting date and adjusted to reflect the current best estimate.

### 2.12 Financial Liabilities

#### (i) Recognition and initial measurement

Financial liabilities are classified, at initial recognition, as financial liabilities at fair value through profit or loss, loans and borrowings and payables.

All financial liabilities are recognised initially at fair value and, in the case of loans and borrowings and payables, net of directly attributable transaction costs.

The Group's and the Fund's financial liabilities include trade and other payables and loans and borrowings.

#### (ii) Subsequent measurement

The measurement of financial liabilities depends on their classification, as described below:

##### **Financial liabilities at fair value through profit or loss**

Financial liabilities at fair value through profit or loss include financial liabilities held for trading and financial liabilities designated upon initial recognition as at fair value through profit or loss.

Financial liabilities are classified as held for trading if they are incurred for the purpose of repurchasing in the near term. This category also includes derivative financial instruments entered into by the Group and the Fund that are not designated as hedging instruments in hedge relationships as defined by MFRS 9. Separated embedded derivatives are also classified as held for trading unless they are designated as effective hedging instruments.

Gain or losses on liabilities held for trading are recognised in the statement of profit or loss.

Financial liabilities designated upon initial recognition at fair value through profit or loss are designated at the initial date of recognition, and only if the criteria in MFRS 9 are satisfied. The Group and the Fund have not designated any financial liability as at fair value through profit or loss.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.12 Financial Liabilities (Cont'd.)

#### (ii) Subsequent measurement (Cont'd.)

##### Financial liabilities at amortised cost

This is the category most relevant to the Group and the Fund. After initial recognition, financings are subsequently measured at amortised cost using the effective profit rate method. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the effective profit rate amortisation process.

Amortised cost is calculated by taking into account any discount or premium on acquisition and fees or costs that are an integral part of the effective profit rate. The effective profit rate amortisation is included as finance costs in the statement of profit or loss.

This category generally applies to financing cost and borrowings.

#### (iii) Derecognition

A financial liability is derecognised when the obligation under the liability is discharged or cancelled or expires. When an existing financial liability is replaced by another from the same lender on substantially different terms, or the terms of an existing liability are substantially modified, such an exchange or modification is treated as the derecognition of the original liability and the recognition of a new liability. The difference in the respective carrying amounts is recognised in the profit or loss.

### 2.13 Offsetting of Financial Instruments

Financial assets and financial liabilities are offset and the net amount is reported in the consolidated statement of financial position if there is a currently enforceable legal right to offset the recognised amounts and there is an intention to settle on a net basis, to realise the assets and settle the liabilities simultaneously.

### 2.14 Financing Costs

Financing costs directly attributable to the acquisition and construction of qualifying assets, which are assets that necessarily take a substantial period of time to get ready for their intended use or sale, are capitalised as part of cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other financing costs are charged to the profit or loss as an expense in the year in which they are incurred.

### 2.15 Taxation

Tax expense in the profit or loss for the year comprises current and deferred tax. Income tax is recognised in the profit or loss except to the extent it relates to items recognised directly in other comprehensive income, in which case it is recognised in other comprehensive income.

#### (i) Current tax

Current tax expense is the expected tax payable on the taxable income for the period, using the statutory tax rate at the reporting date, and any adjustment to tax payable in respect of previous years.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.15 Taxation (Cont'd.)

#### (ii) Deferred tax

Deferred tax is provided for, using the liability method, on temporary differences at the reporting date between the tax base of assets and liabilities and their carrying amounts in the financial statements. In principle, deferred tax liabilities are recognised for all taxable temporary differences and deferred tax assets are recognised for all deductible temporary differences, unused investment tax allowances, unused tax losses and unused tax credits to the extent that it is probable that taxable profit will be available against which the deductible temporary differences, unused investment tax allowances, unused tax losses and unused tax credits can be utilised.

Deferred tax is not recognised if the temporary difference arises from goodwill or negative goodwill or from the initial recognition of an asset or liability in a transaction which is not a business combination and at the time of the transaction, affects neither accounting profit nor taxable profit.

Deferred tax is measured at the tax rates that are expected to apply in the year when the asset is expected to be realised or the liability is expected to be settled, based on tax rates and the tax laws that have been enacted at the reporting date.

Deferred tax provided for the investment properties is at 10% which reflects the expected manner of recovery of the investment properties.

### 2.16 Equity Instrument

An equity instrument is any contract that evidences a residual interest in the assets of the Group and the Fund after deducting all of its liabilities. Units are classified as equity. Dividends on units are recognised in equity in the period in which they are declared.

The transaction costs of an equity transaction are accounted for as a deduction from equity, net of tax. Equity transaction costs comprise only those incremental external costs directly attributable to the equity transaction which would otherwise have been avoided.

### 2.17 Capital Reserve

Fair value adjustments on investment property are transferred from retained profits to capital reserve and such surplus will be considered distributable upon the sale of investment property.

### 2.18 Merger Reserve

KLCC REIT adopts merger accounting as its accounting policy to account for business combination under common control. In accordance with its policy, the difference between the fair value of the units issued as consideration and the aggregate carrying amount of assets and liabilities acquired as of the date of business combination is included in equity as merger reserve.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.19 Revenue Recognition

#### (i) Rental income

Rental income is recognised based on the accrual basis unless collection is in doubt, in which case it is recognised on the receipt basis.

Rental income from fixed and minimum guaranteed rent reviews is recognised on a straight line basis over the shorter of the entire lease term or the period to the first break option. Where such rental income is recognised ahead of the related cash flow, an adjustment is made to ensure the carrying value of the related property including the accrued rent does not exceed the external valuation.

#### (ii) Others

Revenue is measured based on the consideration specified in a contract with a customer and exclude amounts collected on behalf of third parties. The Group or the Fund recognise revenue when or as it transfers control over a product or service to customer. An asset is transferred when (or as) the customer obtains control of the asset.

An entity transfers control of a good or service over time and, therefore, satisfies a performance obligation and recognises revenue over time, if one of the following criteria is met:

- (a) the customer simultaneously receives and consumes the benefits provided by the entity's performance as the entity performs;
- (b) the entity's performance creates or enhances an asset (for example, work in progress) that the customer controls as the asset is created or enhanced; or
- (c) the entity's performance does not create an asset with an alternative use to the entity and the entity has an enforceable right to payment for performance completed to date.

If a performance obligation is not satisfied over time, an entity satisfies the performance obligation at a point in time.

#### Profit income

Profit income is recognised on an accrual basis using the effective profit method.

### 2.20 Leases

#### Operating leases - the Fund as lessor

Leases in which the Group and the Fund do not transfer substantially all the risks and rewards incidental to ownership of an asset are classified as operating leases. Rental income arising is accounted for on a straight-line basis over the lease terms and is included in revenue in the statement of profit or loss due to its operating nature. Initial direct costs incurred in negotiating and arranging an operating lease are added to the carrying amount of the leased asset and recognised over the lease term on the same basis as rental income. Contingent rents are recognised as revenue in the period in which they are earned.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 2. SIGNIFICANT ACCOUNTING POLICIES (CONT'D.)

### 2.21 Operating Segments

An operating segment is a component of an entity that engages in business activities from which it may earn revenues and incur expenses (including revenues and expenses relating to transactions with other components of the same entity), whose operating results are regularly reviewed by the entity's chief operating decision maker to make decisions about resources to be allocated to the segment and assess its performance, and for which discrete financial information is available.

### 2.22 Fair Value Measurement

The fair value of an asset or a liability, except for lease transactions, is determined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The measurement assumes that the transaction to sell the asset or transfer the liability takes place either in the principal market or in the absence of a principal market, in the most advantageous market.

#### (i) Financial instruments

The fair value of financial instruments that are actively traded in organised financial markets is determined by reference to quoted market prices within the bid-ask spread at the close of business at the end of reporting date. For financial instruments where there is no active market, fair value is determined using valuation techniques. Such techniques may include using recent arm's length market transactions; reference to the current fair value of another instrument that is substantially the same; discounted cash flow analysis or other valuation models. Where fair value cannot be reliably estimated, assets are carried at cost less impairment losses, if any.

#### (ii) Non-financial assets

For non-financial assets, the fair value measurement takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

When measuring the fair value of an asset or a liability, the Group and the Fund use observable market data as far as possible. Fair values are categorised into different levels in a fair value hierarchy based on the input used in the valuation technique as follows:

- Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities.
- Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability.
- Level 3 - Inputs for the asset or liability that are not based on observable market data (unobservable input).

The fair value of an asset to be transferred between levels is determined as of the date of the event or change in circumstances that caused the transfer.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 3. ADOPTION OF NEW AND REVISED PRONOUNCEMENTS

As of 1 January 2019, the Group and the Fund have adopted the following pronouncements that are applicable and have been issued by the MASB as listed below:

#### Effective for annual periods beginning on or after 1 January 2019

MFRS 16	Leases
Amendments to MFRS 123	Borrowing Costs: Borrowing Costs Eligible for Capitalisation (Annual Improvements to MFRS 2015-2017 Cycle)
IC Interpretation 23	Uncertainty over Income Tax Treatments

The principal changes in accounting policies and their effects are set out below:

#### (i) MFRS 16 Leases

MFRS 16 supersedes MFRS 117 Leases, IC Interpretation 4 Determining whether an Arrangement contains a Lease, IC Interpretation 115 Operating Leases - Incentives and IC Interpretation 127 Evaluating the Substance of Transactions Involving the Legal Form of a Lease. The standard set out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the statement of financial position.

On transition to MFRS 16, the Group and the Fund reassessed all contracts to determine whether the contracts are, or contain a lease at the date of initial application.

#### (a) Leases in which the Group and the Fund are lessee

The Group and the Fund have assessed the estimated impact and the initial application of MFRS 16 does not have any impact to the financial statements of the Group and the Fund.

#### (b) Leases in which the Group and the Fund are lessor

The current accounting treatment remains unchanged for the Group and the Fund as lessors. There are no contracts that are or contain a lease in which the Group and the Fund expect to reclassify as a finance lease.

#### (ii) Amendments to MFRS 123 Borrowing Costs

In previous years, borrowing costs relating to a specific qualifying assets is capitalised into the cost of the asset. The capitalisation of borrowing costs cease when substantially all activities necessary to prepare the qualifying asset for its intended use or sale are completed. Any borrowing costs incurred subsequently were expensed off to profit or loss.

The amendments clarify that an entity treats as part of general borrowings any borrowing originally made to develop a qualifying asset when substantially all of the activities necessary to prepare that asset for its intended use or sale are complete.

Since the Group's and the Fund's current practice is in line with these amendments, they had no impact on the consolidated financial statements of the Group.

The amendments to MFRS 123 does not have any impact to the financial statements of the Group and the Fund.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 4. SIGNIFICANT ACCOUNTING ESTIMATES AND JUDGEMENTS

### 4.1 Critical judgement made in applying accounting policies

There are no critical judgements made by management in the process of applying the Group's and the Fund's accounting policies that have a significant effect on the amounts recognised in the financial statements.

### 4.2 Key sources of estimation uncertainty

The key assumptions concerning the future and other key sources of estimation uncertainty at the reporting date, that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next financial year is discussed below:

#### Fair valuation of investment properties

The Group and the Fund carry their investment properties at fair value, with changes in fair values being recognised in profit or loss. The Group and the Fund had engaged an independent professional valuer to determine the fair value and there are no material events that affect the valuation between the valuation date and financial year end.

The determined fair value of the investment properties by the independent professional valuer is most sensitive to the estimated yield rate and discount rate. The range of the yield rate and the discount rate used in the valuation is described in Note 6.

The following table demonstrates the sensitivity of the fair value measurement to changes in estimated term yield rate, discount rate and its corresponding sensitivity result in a higher or lower fair value measurement:

	Fair value	
	Increase/(decrease)	
	2019	2018
	RM'000	RM'000
<b>Yield rate</b>		
- 0.25%	<b>272,359</b>	259,557
+ 0.25%	<b>(251,201)</b>	(239,735)
<b>Discount rate</b>		
- 0.25%	<b>120,213</b>	133,206
+ 0.25%	<b>(117,062)</b>	(129,688)

The other key assumptions used to determine the fair value of the investment properties, are further explained in Note 6.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 5. PROPERTY, PLANT AND EQUIPMENT

	Group/Fund			Total RM'000
	Building Improvements RM'000	Office Equipment RM'000	Work-in Progress RM'000	
<b>At 31 December 2019</b>				
<b>Cost</b>				
At 1 January 2019	1,938	53	958	2,949
Additions	105	1	(51)	55
Transfer	907	-	(907)	-
At 31 December 2019	2,950	54	-	3,004
<b>Accumulated Depreciation</b>				
At 1 January 2019	516	48	-	564
Charge for the year (Note 21)	471	5	-	476
At 31 December 2019	987	53	-	1,040
<b>Net Carrying Amount</b>	<b>1,963</b>	<b>1</b>	<b>-</b>	<b>1,964</b>
<b>At 31 December 2018</b>				
<b>Cost</b>				
At 1 January 2018	930	51	552	1,533
Additions	456	2	958	1,416
Transfer	552	-	(552)	-
At 31 December 2018	1,938	53	958	2,949
<b>Accumulated Depreciation</b>				
At 1 January 2018	233	38	-	271
Charge for the year (Note 21)	283	10	-	293
At 31 December 2018	516	48	-	564
<b>Net Carrying Amount</b>	<b>1,422</b>	<b>5</b>	<b>958</b>	<b>2,385</b>

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 6. INVESTMENT PROPERTIES

	Group/Fund	
	2019 RM'000	2018 RM'000
At 1 January	9,190,831	9,176,045
Fair value adjustments	1,092	12,042
Additions during the year	2,066	2,744
At 31 December	9,193,989	9,190,831

The investment properties are stated at fair value, which have been determined based on valuations performed by an independent professional valuer. The valuation method used in determining the valuations is the investment method.

There are no material events that affect the valuation between the valuation, data and financial year end.

The following are recognised in profit or loss in respect of the investment properties:

	Group/Fund	
	2019 RM'000	2018 RM'000
Rental income	591,363	588,523
Direct operating expenses	(27,841)	(27,677)
	563,522	560,846

### Policy on transfer between levels

The fair value of an asset to be transferred between levels is determined as of the date of the event or change in circumstances that caused the transfer.

### Level 1 fair value

Level 1 fair value is derived from quoted price (unadjusted) in active markets for identical investment properties that the entity can assess at the measurement date.

### Level 2 fair value

Level 2 fair value is estimated using inputs other than quoted prices included within Level 1 that are observable for the investment properties, either directly or indirectly.

### Level 3 fair value

Level 3 fair value is estimated using unobservable inputs for the investment property.

### Transfer between Level 1, 2 and 3 fair values

There is no transfer between level 1, 2 and 3 fair values during the financial year.

Fair value of investment properties is classified as Level 3.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 6. INVESTMENT PROPERTIES (CONT'D.)

The following table shows the valuation techniques used in the determination of fair values within Level 3, as well as the significant unobservable inputs used in the valuation models.

Valuation technique	Significant unobservable inputs	Range		Inter-relationship between significant unobservable inputs and fair value measurement
		2019	2018	
Investment method (refer below)	<b>Office:</b>			The estimated fair value would increase/(decrease) if:
	Market rental rate (RM/psf/month)			
	- Term	<b>8.50 - 12.99</b>	8.50 - 12.99	- expected market rental growth was higher/(lower)
	- Reversion	<b>8.80 - 12.71</b>	9.00 - 12.71	- expected market rental growth was higher/(lower)
	Outgoings (RM/psf/month)			
	- Term	<b>2.00</b>	2.00	- expected inflation rate was lower/(higher)
	- Reversion	<b>2.00 - 2.36</b>	2.00 - 2.40	- expected inflation rate was lower/(higher)
	Void rate (%)	<b>5.00</b>	5.00	- void rate was lower/(higher)
	Term yield (%)	<b>5.50 - 6.00</b>	5.50 - 6.00	- term yield rate was lower/(higher)
	Reversionary yield (%)	<b>6.00 - 6.50</b>	6.00 - 6.50	- reversionary yield was lower/(higher)
	Discount rate (%)	<b>5.50 - 6.50</b>	5.50 - 6.50	- discount rate was lower/(higher)
	<b>Retail:</b>			The estimated fair value would increase/(decrease) if:
	Market rental rate (RM/psf/month)			
	- Term	<b>6.65 - 47.15</b>	6.50 - 43.21	- expected market rental growth was higher/(lower)
	- Reversion	<b>16.35 - 113.02</b>	16.51 - 115.66	- expected market rental growth was higher/(lower)
	Outgoings (RM/psf/month)			
	- Term	<b>5.85</b>	5.78	- expected inflation rate was lower/(higher)
	- Reversion	<b>5.85</b>	5.78	- expected inflation rate was lower/(higher)
	Void rate (%)	<b>7.00</b>	7.00	- void rate was lower/(higher)
	Term yield (%)	<b>6.25</b>	6.25	- term yield rate was lower/(higher)
	Reversionary yield (%)	<b>6.75</b>	6.75	- reversionary yield was lower/(higher)
	Discount rate (%)	<b>6.25 - 6.75</b>	6.25 - 6.75	- discount rate was lower/(higher)

Investment method entails the capitalisation of the net rent from a property. Net rent is the residue of gross annual rent less annual expenses (outgoings) required to sustain the rent with allowance for void and management fees.

**Valuation processes applied by the Group and the Fund for Level 3 fair value**

The fair value of investment properties is determined by an external, independent property valuer, having appropriate recognised professional qualifications and recent experience in the location and category of property being valued. The independent professional valuer provides the fair value of the Group's and of the Fund's investment properties portfolio annually. Changes in Level 3 fair values are analysed by the Management annually based on the valuation reports from the independent professional valuer.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 6. INVESTMENT PROPERTIES (CONT'D.)

Description of property	Tenure of land	Existing use	Location	Date of acquisition	Acquisition cost RM'000	Carrying value as at	Carrying value as at	Fair value as at	Fair value as at	Percentage of Net Asset Value as at		
						31.12.2019 RM'000	31.12.2018 RM'000	31.12.2019 RM'000	31.12.2018 RM'000	31.12.2019 %	31.12.2018 %	
PETRONAS Twin Towers	Freehold	Office	Kuala Lumpur	10.04.2013	6,500,000	<b>6,680,632</b>	6,679,919	<b>7,014,000</b>	7,010,000	<b>86.9</b>	86.6	
Menara 3 PETRONAS	Freehold	Office & retail	Kuala Lumpur	10.04.2013	1,790,000	<b>1,976,559</b>	1,975,605	<b>2,053,100</b>	2,052,200	<b>25.4</b>	25.4	
Menara ExxonMobil	Freehold	Office	Kuala Lumpur	10.04.2013	450,000	<b>536,798</b>	535,307	<b>536,800</b>	536,700	<b>6.6</b>	6.6	
						<b>8,740,000</b>	<b>9,193,989</b>	9,190,831	<b>9,603,900</b>	9,598,900		

## 7. INVESTMENT IN SUBSIDIARY

	Fund	
	2019 RM	2018 RM
Unquoted shares at cost	<b>2</b>	2

Details of the subsidiary, which is incorporated in Malaysia, are as follows:

Name of Subsidiary	Proportion of ownership interest		Principal Activity
	2019 %	2018 %	
Midciti Sukuk Berhad ("MSB")	<b>100</b>	100	To undertake the issuance of Islamic medium term notes ("Sukuk") under a medium term notes programme and all matters relating to it.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 8. TRADE AND OTHER RECEIVABLES

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Non-Current</b>				
Accrued rental income	409,910	408,069	409,910	408,069
<b>Current</b>				
<b>Trade receivables</b>	669	458	669	458
<b>Other receivables</b>				
Other receivables and deposits	6,515	4,704	6,515	4,704
Amount due from a fellow subsidiary	52	91	52	91
Total other receivables	6,567	4,795	6,567	4,795
Total	7,236	5,253	7,236	5,253
Trade receivables	669	458	669	458
Other receivables	6,567	4,795	6,567	4,795
	7,236	5,253	7,236	5,253
Add: Cash and bank balances (Note 9)	83,342	56,816	83,236	56,703
Total financial assets carried at amortised cost	90,578	62,069	90,472	61,956

Amount due from a fellow subsidiary which arose in the normal course of business are unsecured, non-interest bearing and repayable on demand.

## 9. CASH AND BANK BALANCES

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Cash and bank balances	501	223	431	145
Deposits with licensed banks	82,841	56,593	82,805	56,558
	83,342	56,816	83,236	56,703

The weighted average effective profit rate applicable to the deposits with licensed banks at the reporting date was 3.30% per annum (2018: 3.61% per annum).

Deposits with licensed banks have an average maturity of 45 days (2018: 31 days).

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 10. UNITHOLDERS' CAPITAL

	Fund			
	Number of Units		Amount	
	2019 '000	2018 '000	2019 RM'000	2018 RM'000
<b>Issued and fully paid:</b>				
At 1 January/31 December	<b>1,805,333</b>	1,805,333	<b>7,212,684</b>	7,212,684

### Stapled Security:

Stapled security means one unit in KLCC REIT is stapled to one ordinary share in KLCCP. Holders of KLCCP Group stapled securities are entitled to receive distributions and dividends as declared from time to time and are entitled to one vote per stapled security at Unitholders' and Shareholders' meetings.

Accordingly, the Fund does not have authorised unitholders' capital, or par value in respect of its issued units.

As at 31 December 2019, the Manager did not hold any units in the Fund. However, parties related to the Manager held units in the Fund as follows:

	Fund			
	Number of Units		Market value	
	2019 '000	2018 '000	2019 RM'000	2018 RM'000
<b>Direct unitholdings of parties related to the Manager</b>				
KLCCH	<b>1,167,639</b>	1,167,639	<b>9,224,348</b>	8,944,115
PETRONAS	<b>194,817</b>	194,817	<b>1,539,054</b>	1,492,298
	<b>1,362,456</b>	1,362,456	<b>10,763,402</b>	10,436,413
<b>Indirect unitholdings of parties related to the Manager</b>				
PETRONAS	<b>1,167,639</b>	1,167,639	<b>9,224,348</b>	8,944,115

The market value of the units held by the parties related to the Manager is determined by using the closing market value of the Fund as at 31 December 2019 of RM7.90 per unit (2018: RM7.66 per unit).

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 11. OTHER LONG TERM LIABILITIES

	Group/Fund	
	2019 RM'000	2018 RM'000
Security deposits payable	97,608	93,777

Security deposits payable are interest-free, unsecured and refundable upon expiry of the respective lease agreements. The fair values at initial recognition were determined based on profit rates between 4.52% - 5.20% (2018: 4.52% - 5.20%) per annum.

## 12. AMOUNT DUE TO A SUBSIDIARY

The amount due to a subsidiary relates to Sukuk undertaken by the subsidiary but utilised by the Fund. The profit expenses incurred on the financing is charged to the Fund. The short term amount due is unsecured and is repayable on demand. The long term amount due is unsecured and is not repayable within the next 12 months.

## 13. FINANCING

	Group	
	2019 RM'000	2018 RM'000
<b>Short term financing</b>		
Secured:		
Sukuk Murabahah	15,738	516,907
<b>Long term financing</b>		
Secured:		
Sukuk Murabahah	1,355,000	855,000
<b>Total financing</b>		
Secured:		
Sukuk Murabahah	1,370,738	1,371,907

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 13. FINANCING (CONT'D.)

Terms and debt repayment schedule :

Group	Total RM'000	Under 1 year RM'000	1 - 2 years RM'000	2 - 5 years RM'000	Over 5 years RM'000
<b>31 December 2019</b>					
<b>Secured</b>					
Sukuk Murabahah	1,370,738	15,738	400,000	455,000	500,000
<b>31 December 2018</b>					
<b>Secured</b>					
Sukuk Murabahah	1,371,907	516,907	-	400,000	455,000

#### (a) Sukuk Murabahah

Sukuk Murabahah consists of Islamic Commercial Programme ("ICP") of up to RM500 million and Islamic medium term notes ("IMTN") of up to RM3 billion subject to a combined limit of RM3 billion. It is primarily secured against assignment and charge over the Finance Service Account and Revenue Account maintained by the REIT Trustee.

The Group had paid its RM500 million Sukuk Murabahah upon maturity on 25 April 2019 and on the same date issued RM500 million of Sukuk Murabahah with a profit rate of 4.20% per annum and maturing on 25 April 2026. Details of the drawdown that are outstanding as at year end are as follows:

Tenure	Value (RM)	Profit rate	Maturity
7 years	400,000,000	4.55%	25 April 2021
10 years	455,000,000	4.80%	25 April 2024
7 years	500,000,000	4.20%	25 April 2026

The profit rate is payable semi-annually and disclosed as short term financing.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 13. FINANCING (CONT'D.)

## (a) Sukuk Murabahah (Cont'd.)

Reconciliation of the movement of liabilities to cash flows arising from financing activities

	Sukuk Murabahah RM'000	Dividend payable RM'000	Total RM'000
<b>Balance at 1 January 2019</b>	<b>1,371,907</b>	<b>-</b>	<b>1,371,907</b>
<b>Changes from financing cash flows</b>			
Proceeds from issuance of Sukuk Murabahah	500,000	-	500,000
Repayment of Sukuk Murabahah	(500,000)	-	(500,000)
Financing cost paid	(60,985)	-	(60,985)
Income distribution paid	-	(451,649)	(451,649)
<b>Total changes from financing cash flows</b>	<b>(60,985)</b>	<b>(451,649)</b>	<b>(512,634)</b>
<b>Other changes</b>			
Liability-related			
Financing cost	59,816	-	59,816
Dividend payable	-	451,649	451,649
<b>Total liability-related other changes</b>	<b>59,816</b>	<b>451,649</b>	<b>511,465</b>
<b>Balance at 31 December 2019</b>	<b>1,370,738</b>	<b>-</b>	<b>1,370,738</b>
<b>Balance at 1 January 2018</b>	<b>1,371,026</b>	<b>-</b>	<b>1,371,026</b>
<b>Changes from financing cash flows</b>			
Financing cost paid	(60,179)	-	(60,179)
Income distribution paid	-	(399,364)	(399,364)
<b>Total changes from financing cash flows</b>	<b>(60,179)</b>	<b>(399,364)</b>	<b>(459,543)</b>
<b>Other changes</b>			
Liability-related			
Financing cost	61,060	-	61,060
Dividend payable	-	399,364	399,364
<b>Total liability-related other changes</b>	<b>61,060</b>	<b>399,364</b>	<b>460,424</b>
<b>Balance at 31 December 2018</b>	<b>1,371,907</b>	<b>-</b>	<b>1,371,907</b>

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 14. DEFERRED TAX LIABILITY

	Group/Fund	
	2019 RM'000	2018 RM'000
At 1 January	21,743	-
Recognised in profit or loss (Note 22)	21,853	21,743
At 31 December	<b>43,596</b>	21,743

## 15. OTHER PAYABLES

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Non-Current</b>				
Deferred revenue	35,539	40,001	35,539	40,001
<b>Current</b>				
<b>Other payables</b>				
Other payables	58,800	26,600	58,796	26,597
Security deposits payable	4,027	4,140	4,027	4,140
Amount due to:				
Ultimate holding company	-	518	-	518
Holding company	184	249	117	181
Fellow subsidiaries	11,990	12,161	11,990	12,161
Other related companies	603	856	603	856
Total other payables	<b>75,604</b>	44,524	<b>75,533</b>	44,453
Add: Financing (Note 13)	<b>1,370,738</b>	1,371,907	-	-
Amount due to a subsidiary (Note 12)	-	-	<b>1,370,661</b>	1,371,828
Other long term liabilities (Note 11)	<b>97,608</b>	93,777	<b>97,608</b>	93,777
Total financial liabilities carried at amortised cost	<b>1,543,950</b>	1,510,208	<b>1,543,802</b>	1,510,058

Deferred revenue relates to the excess of the principal amount of security deposits received over their fair value which is accounted for as prepaid lease income and amortised over the lease term on a straight line basis.

Amount due to ultimate holding company, holding company, fellow subsidiaries and other related companies which arose in the normal course of business are unsecured, interest-free and repayable on demand.

## NOTES TO THE FINANCIAL STATEMENTS

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## 16. REVENUE

	Group/Fund	
	2019 RM'000	2018 RM'000
Investment properties		
- Office	557,486	557,500
- Retail	33,877	31,023
	<b>591,363</b>	588,523

## 17. PROPERTY OPERATING EXPENSES

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Utilities expenses	10,849	10,149	10,849	10,149
Maintenance expenses	9,931	9,939	9,931	9,939
Quit rent and assessment	3,441	3,441	3,441	3,441
Other operating expenses	5,577	6,586	5,571	6,580
	<b>29,798</b>	30,115	<b>29,792</b>	30,109

## 18. MANAGEMENT FEES

	Group/Fund	
	2019 RM'000	2018 RM'000
Base fee	28,839	28,820
Performance fee	16,847	16,752
	<b>45,686</b>	45,572

The Manager will receive the following fees from KLCC REIT:

- i) a base fee of 0.3% per annum of the total asset value of KLCC REIT (excluding cash and bank balances) at each financial year end.
- ii) a performance fee of 3.00% per annum of KLCC REIT's net property income in the relevant financial year.



## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 19. TRUSTEE'S FEE

In accordance with the Deed, an annual trusteeship fee of up to 0.025% per annum of the net asset value of KLCC REIT at each financial year end, subject to a maximum cap of RM600,000 per annum is to be paid to Trustee.

### 20. FINANCING COSTS

	Group/Fund	
	2019 RM'000	2018 RM'000
Profit expense:		
Sukuk Murabahah	59,816	61,060
Accretion of financial instruments	4,688	4,009
	<b>64,504</b>	65,069

### 21. PROFIT BEFORE TAX

The following amounts have been included in arriving at profit before tax:

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Audit fees	92	89	87	84
Valuation fees	592	524	592	524
Property manager fee	95	92	95	92
Depreciation (Note 5)	476	293	476	293
Impairment loss on trade receivables (Note 28)	23	69	23	69

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 22. TAX EXPENSE

Pursuant to Section 61A of the Malaysian Income Tax Act, 1967 ("Act"), income of KLCC REIT will be exempted from tax provided that at least 90% of its total taxable income (as defined in the Act) is distributed to the unitholders' in the basis period of KLCC REIT for that year of assessment within two months after the close of the financial year. If the 90% distribution condition is not complied with or the 90% distribution is not made within two months after the close of KLCC REIT financial year which forms the basis period for a year of assessment, KLCC REIT will be subject to income tax at the prevailing statutory rate on its total taxable income. Income which has been taxed at the KLCC REIT level will have tax credits attached when subsequently distributed to unitholders.

As at the date of this financial statements, KLCC REIT has declared more than 90% of its distributable income to unitholders for the financial year ended 31 December 2019 accordingly. No provision for income tax expense has been made for the year.

Deferred tax liability has been provided for the investment properties held by KLCC REIT at 10% (2018:5%) which reflects the expected manner of recovery of the investment properties, i.e. recovered through sale.

Reconciliation of the tax expense is as follows:

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
Profit before taxation	455,501	462,404	455,507	462,410
Taxation at Malaysian statutory tax rate of 24% (2018: 24%)	109,321	110,977	109,322	110,978
Expenses not deductible for tax purposes	1,301	1,522	1,300	1,521
Income not subject to tax	(110,622)	(112,499)	(110,622)	(112,499)
Deferred tax recognised at different tax rate	21,853	21,743	21,853	21,743
Tax expense	21,853	21,743	21,853	21,743

### 23. BASIC EARNINGS PER UNIT

Basic earnings per unit amounts are calculated by dividing profit for the year attributable to unitholders of the Fund by the weighted average number of units in issue during the financial year.

	2019	2018
Profit attributable to unitholders of the Fund (RM'000)	433,654	440,667
Weighted average number of units in issue ('000)	1,805,333	1,805,333
Basic earnings per unit (sen)	24.02	24.41

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 24. INCOME DISTRIBUTION

	Income distribution recognised in year 2019 RM'000	Net income distribution per unit 2019 Sen	Income distribution recognised in year 2018 RM'000	Net income distribution per unit 2018 Sen
<b>For the financial year ended 31 December 2019</b>				
A first interim income distribution of 6.28% on 1,805,333,083 units	113,375	6.28	-	-
A second interim income distribution of 6.23% on 1,805,333,083 units	112,472	6.23	-	-
A third interim income distribution of 6.24% on 1,805,333,083 units	112,653	6.24	-	-
<b>For the financial year ended 31 December 2018</b>				
A first interim income distribution of 5.72% on 1,805,333,083 units	-	-	103,265	5.72
A second interim income distribution of 5.65% on 1,805,333,083 units	-	-	102,001	5.65
A third interim income distribution of 5.71% on 1,805,333,083 units	-	-	103,085	5.71
A fourth interim income distribution of 6.27% on 1,805,333,083 units	113,194	6.27	-	-
<b>For the financial year ended 31 December 2017</b>				
A fourth interim income distribution of 5.05% on 1,805,333,083 units	-	-	91,169	5.05
	451,694	25.02	399,520	22.13

The fourth interim income distribution in respect of the financial year ended 31 December 2019, of 6.25% on 1,805,333,083 units amounting to an income distribution payable of RM112,833,000 will be payable on 28 February 2020.

The financial statements for the current year do not reflect this fourth interim income distribution. Such income distribution will be accounted for in equity as an appropriation of profits in the financial year ending 31 December 2020.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 24. INCOME DISTRIBUTION (CONT'D.)

Distribution to unitholders is from the following sources:

	Group	
	2019 RM'000	2018 RM'000
Net property income	561,565	558,408
Profit income	3,634	3,195
Fair value adjustment of investment properties	1,092	12,042
	566,291	573,645
Less: Expenses	(110,790)	(111,241)
Less: Tax expense	(21,853)	(21,743)
Profit for the year	433,648	440,661
Less: Non-cash items	17,921	(18,733)
Add: Brought forward undistributed income available for distribution	41,233	40,850
Total available for income distribution	492,802	462,778
Less: Income distributed	(338,500)	(308,351)
Less: Income to be distributed on 28 February 2020	(112,833)	(113,194)
Balance undistributed income available for distribution	41,469	41,233
Distribution per unit (sen)	25.00	23.35

## 25. MANAGEMENT EXPENSE RATIO

	Group	
	2019 RM'000	2018 RM'000
Total trust expenses	48,073	47,706
Net asset value at the end of the financial year	8,073,356	8,091,402
Less: Fourth interim income distribution	(112,833)	(113,194)
Net asset value at the end of the financial year, after interim income distribution	7,960,523	7,978,208
Management Expense Ratio ("MER")	0.60	0.60

The calculation of MER is based on the total fees and expenses incurred by the Group and the Fund in the financial year, including Manager's fee and Trustee's fee, auditors' remuneration, tax agent's fee, valuation fees and other Trust expenses to the net asset value (after the fourth interim income distribution) at the end of the respective financial year.

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

### 26. COMMITMENTS

#### (a) Capital commitments

	Group/Fund	
	2019 RM'000	2018 RM'000
<b>Approved but not contracted for</b>		
Property, plant and equipment	-	207
Investment properties	4,100	2,000
	<b>4,100</b>	<b>2,207</b>

#### (b) Operating lease commitments - as lessor

The Group has entered into non-cancellable commercial property lease on its investment properties. The future minimum rental receivable under this non-cancellable operating lease at the reporting date is as follows:

	Group/Fund	
	2019 RM'000	2018 RM'000
Not later than 1 year	531,064	537,062
Later than 1 year but not later than 5 years	2,205,234	2,155,985
More than 5 years	1,573,922	2,144,784
	<b>4,310,220</b>	<b>4,837,831</b>

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 27. RELATED PARTY DISCLOSURES

## (a) Controlling related party relationships are as follows:

- (i) PETRONAS, the ultimate holding company, and its subsidiaries.
- (ii) KLCCH, the penultimate holding company, and its subsidiaries.
- (iii) KLCCP, the immediate holding company, and its subsidiaries.
- (iv) Subsidiary of the Fund as disclosed in Note 7.

## (b) Other than as disclosed elsewhere in the notes to the financial statements, the significant related party transactions are as follows:

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Federal Government of Malaysia</b>				
Goods and Service Tax ("GST")	-	(13,400)	-	(13,400)
Property licenses and other taxes	(3,441)	(3,441)	(3,441)	(3,441)
<b>Government of Malaysia's related entities</b>				
Purchase of utilities	(4,527)	(4,398)	(4,527)	(4,398)
<b>Ultimate Holding Company</b>				
Rental income	525,271	500,149	525,271	500,149
<b>Immediate Holding Company</b>				
Profit expense from Sukuk Murabahah	(1,289)	(4,090)	(1,289)	(4,090)
<b>Fellow subsidiaries</b>				
Management fees	(45,686)	(45,572)	(45,686)	(45,572)
Property management fees	(2,066)	(2,116)	(2,066)	(2,116)
Property maintenance fees	(8,365)	(8,166)	(8,365)	(8,166)
Property advertising and marketing fees	(552)	(698)	(552)	(698)
Carpark income	1,000	883	1,000	883
<b>Other related company</b>				
Chilled water supply	(6,314)	(5,700)	(6,314)	(5,700)

The Directors of the Manager are of the opinion that the above transactions and transactions detailed elsewhere were undertaken at mutually agreed terms between the parties in the normal course of business and the terms and conditions are established under negotiated terms.

Information regarding outstanding balances arising from related party transactions as at 31 December 2019 are disclosed in Notes 8 and 15.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 28. FINANCIAL INSTRUMENTS

### Financial Risk Management

The Group has a Risk Management Framework and Guidelines that set the foundation for the establishment of effective risk management across the Group.

The Group's and the Fund's goal in risk management is to ensure that the management understands, measures and monitors the various risks that arise in connection with their operations. Policies and guidelines have been developed to identify, analyse, appraise and monitor the dynamic risks facing the Group and the Fund. Based on this assessment, each business unit adopts appropriate measures to mitigate these risks in accordance with the business unit's view of the balance between risk and reward.

The Group and the Fund have exposure to credit risk, liquidity risk and market risk arising from its use of financial instruments in the normal course of the Group's and the Fund's business.

### Credit Risk

Credit risk is the potential exposure of the Group and the Fund to losses in the event of non-performance by counterparties. Credit risk arises from its operating activities, primarily for trade receivables and long term receivables. The credit risk arising from the Group's and the Fund's normal operations are controlled by individual operating units within the Group Risk Management Framework and Guidelines.

#### Receivables

The Group and the Fund minimise credit risk by entering into contracts with highly credit rated counterparties and through credit approval, financial limits and on-going monitoring procedures. Counterparties credit evaluation is done systematically using quantitative and qualitative criteria on credit risks specified by individual operating units. Depending on the creditworthiness of the counterparty, the Group and the Fund may require collateral or other credit enhancements.

The maximum exposure to credit risk for the Group and the Fund are represented by the carrying amount of each financial asset.

A significant portion of these receivables are regular customers who have been transacting with the Group and in the case of the Fund, a significant portion of these receivables are related companies.

The Group and the Fund use ageing analysis and credit limit review to monitor the credit quality of the receivables. The Fund monitors the results of its subsidiary regularly. Any customers exceeding their credit limit are monitored closely. With respect to the trade and other receivables that are neither impaired nor past due, there are no indications as of the reporting date that the debtors will not meet their payment obligations.

With respect to the trade and other receivables which have no realistic prospect of recovery, the gross carrying amounts of the credit impaired receivables will be written off (either in partial or in full).

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 28. FINANCIAL INSTRUMENTS (CONT'D.)

## Credit Risk (Cont'd.)

## Receivables (Cont'd.)

As at the end of the reporting year, the maximum exposure to credit risk arising from receivables is equal to the carrying amount. The ageing of trade receivables net of impairment losses as at the end of the reporting period is analysed below:

	Group/Fund	
	2019 RM'000	2018 RM'000
<b>At net</b>		
Current	634	364
Past due 1 to 30 days	*	18
Past due 31 to 60 days	*	5
Past due 61 to 90 days	*	11
Past due more than 90 days	130	132
	<b>764</b>	530
Trade receivables	764	530
Less: Impairment losses	(95)	(72)
Net trade receivable (Note 8)	<b>669</b>	458

\* Represents amount less than RM1,000

The movements in the allowance account are as follows.

	Group/Fund	
	2019 RM'000	2018 RM'000
At 1 January	72	-
Adjustment on initial application of MFRS 9	-	3
At 1 January, restated	72	3
Impairment loss on trade receivables (Note 21)	23	69
At 31 December	<b>95</b>	72



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 28. FINANCIAL INSTRUMENTS (CONT'D.)

### Credit Risk (Cont'd.)

#### Receivables (Cont'd.)

#### Recognition and measurement of impairment loss

In determining the Expected Credit Loss ("ECL"), the probability of default assigned to each customer is based on their individual credit rating. This probability of default is derived by benchmarking against available third party and market information, which also incorporates forward looking information.

There are trade receivables where the Group has not recognised any loss allowance as the trade receivables are secured by collateral and /or other credit enhancements such as cash deposits, letter of credit and bank guarantees.

The Group and the Fund do not typically renegotiate the terms of trade receivables. There were no renegotiated balances outstanding as at 31 December 2019.

### Liquidity Risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. Liquidity risk arises from the requirement to raise funds for the Group's and the Fund's businesses on an ongoing basis as a result of the existing and future commitments which are not funded from internal resources. As part of its overall liquidity management, the Group and the Fund maintain sufficient levels of cash or cash convertible investments to meet their working capital requirements. As far as possible, the Group and the Fund raise committed funding from financial institutions and balances its portfolio with some short term funding so as to achieve overall cost effectiveness.

### Maturity analysis

The table below summarises the maturity profile of the Group's and the Fund's financial liabilities as at the reporting date based on undiscounted contractual payments:

31 December 2019	Carrying amount RM'000	Effective profit rate %	Contractual cash flow RM'000	Within 1 year RM'000	1-2 years RM'000	2-5 years RM'000	More than 5 years RM'000
<b>Group</b>							
<b>Financial Liabilities</b>							
Sukuk Murabahah	1,370,738	4.35	1,621,489	76,777	448,475	568,678	527,559
Other payables	75,604	-	75,604	75,604	-	-	-
Other long term liabilities	97,608	4.98	142,006	-	13,680	1,992	126,334
<b>Fund</b>							
<b>Financial Liabilities</b>							
Other payables	75,533	-	75,533	75,533	-	-	-
Amount due to a subsidiary	1,370,660	-	1,370,660	15,660	400,000	455,000	500,000
Other long term liabilities	97,608	4.98	142,006	-	13,680	1,992	126,334

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 28. FINANCIAL INSTRUMENTS (CONT'D.)

## Liquidity Risk (Cont'd.)

## Maturity analysis (Cont'd.)

31 December 2018	Carrying amount RM'000	Effective profit rate %	Contractual cash flow RM'000	Within 1 year RM'000	1-2 years RM'000	2-5 years RM'000	More than 5 years RM'000
<b>Group</b>							
<b>Financial Liabilities</b>							
Sukuk Murabahah	1,371,907	4.50	1,536,774	563,529	40,150	471,155	461,940
Other payables	44,524	-	44,524	44,524	-	-	-
Other long term liabilities	93,777	4.98	135,094	-	8,505	3,746	122,843
<b>Fund</b>							
<b>Financial Liabilities</b>							
Other payables	44,453	-	44,453	44,453	-	-	-
Amount due to a subsidiary	1,371,828	-	1,371,828	516,828	-	400,000	455,000
Other long term liabilities	93,777	4.98	135,094	-	8,505	3,746	122,843

**Market Risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market prices comprise three types of risk: profit rate risk, foreign currency risk and other price risk, such as equity risk and commodity risk.

Financial instruments affected by market risk include financing and deposits.

**Profit Rate Risk**

Profit rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market profit rates. Fair value profit rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market profit rates. As the Group has no significant profit-bearing financial assets, the Group's income and operating cash flows are substantially independent of changes in market profit rates. The Group's and the Fund's profit-bearing financial assets are mainly short term in nature and have been mostly placed in fixed deposits.

The Group's and the Fund's profit rate risk arises primarily from profit-bearing financing. Financing at variable rates expose the Group to cash flow profit rate risk. Financing obtained at fixed rates expose the Group and the Fund to fair value profit rate risk. The Group and the Fund manage their profit expense rate exposure through a balanced portfolio of fixed and variable rate financing.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 28. FINANCIAL INSTRUMENTS (CONT'D.)

### Profit Rate Risk (Cont'd.)

The profit rate profile of the Group's and the Fund's profit-bearing financial instruments based on carrying amount as at reporting date was:

	Group		Fund	
	2019 RM'000	2018 RM'000	2019 RM'000	2018 RM'000
<b>Fixed rate instruments</b>				
Financial assets	82,841	56,593	82,805	56,558
Financial liabilities	(1,370,738)	(1,371,907)	-	-

### Foreign Currency Risk

Foreign currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in foreign exchange rates.

The Group and the Fund operate predominantly in Malaysia and transacts mainly in Malaysian Ringgit. As such, it is not exposed to any significant foreign currency risk.

### Fair Value Information

The Group's and the Fund's financial instruments consist of cash and cash equivalents, investments and financing, trade and other receivables, financing, other payables and various debt.

The carrying amounts of cash and cash equivalents, trade and other receivables, other payables and short term financing approximate their fair values due to the relatively short term nature of these financial instruments.

The carrying amount of other long term liabilities approximate its fair value amount.

The following table analyses financial instruments not carried at fair value for which fair value is disclosed, together with their fair values and carrying amounts shown in the statement of financial position.

Group	Fair value of financial instruments not carried at fair value				Carrying amount RM'000
	Level 1 RM'000	Level 2 RM'000	Level 3 RM'000	Total RM'000	
<b>2019</b>					
<b>Financial liabilities</b>					
Sukuk Murabahah	-	1,333,293	-	1,333,293	1,370,738
<b>2018</b>					
<b>Financial liabilities</b>					
Sukuk Murabahah	-	1,341,313	-	1,341,313	1,371,907

For other financial instruments listed above, fair values have been determined by discounting expected future cash flows at market incremental lending rate for similar types of financing at the reporting date.

There has been no transfer between Level 1, 2 and 3 fair values during the financial year.



# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 30. SEGMENT INFORMATION (CONT'D.)

### (b) Allocation basis and transfer pricing

Segment results, assets and liabilities include items directly attributable to a segment as well as those that can be allocated on a reasonable basis. Unallocated items mainly comprise profit-earning assets and revenue, profit-bearing financing and corporate assets and expenses.

Transfer prices between business segments are set on an arm's length basis in a manner similar to transactions with third parties. Segment revenue, expenses and results include transfers between business segments. Inter-segment transactions have been entered into in the normal course of business and have been established on commercial basis. These transfers are eliminated on consolidation.

#### Business Segments

31 December 2019	Property investment - Office RM'000	Property investment - Retail RM'000	Elimination/ Adjustment RM'000	Consolidated RM'000
<b>Revenue</b>				
Revenue from external customers	557,486	33,877	-	591,363
<b>Results</b>				
Net property income	537,786	23,779	-	561,565
Profit income				3,634
Fair value adjustment on investment properties				1,092
Management fees				(45,686)
Trustee's fees				(600)
Financing costs				(64,504)
Tax expense				(21,853)
Profit after tax				<u>433,648</u>
Depreciation				476
Non-cash items other than depreciation				<u>17,445</u>
<b>Total assets</b>	<b>9,042,039</b>	<b>654,402</b>	<b>-</b>	<b>9,696,441</b>
<b>Total liabilities</b>	<b>1,603,600</b>	<b>19,485</b>	<b>-</b>	<b>1,623,085</b>

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 30. SEGMENT INFORMATION (CONT'D.)

## (b) Allocation basis and transfer pricing (Cont'd.)

## Business Segments (Cont'd.)

31 December 2018	Property investment - Office RM'000	Property investment - Retail RM'000	Elimination/ Adjustment RM'000	Consolidated RM'000
<b>Revenue</b>				
Revenue from external customers	557,500	31,023	-	588,523
<b>Results</b>				
Net property income	537,823	20,585	-	558,408
Profit income				3,195
Fair value adjustment on investment properties				12,042
Management fees				(45,572)
Trustee's fees				(600)
Financing costs				(65,069)
Tax expense				(21,743)
Profit after tax				440,661
Depreciation				293
Non-cash items other than depreciation				(19,026)
<b>Total assets</b>	9,010,246	653,108	-	9,663,354
<b>Total liabilities</b>	1,548,464	23,488	-	1,571,952

## NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

**31. PRONOUNCEMENTS YET IN EFFECT**

The following pronouncements that have been issued by the MASB will become effective in future financial reporting periods and have not been adopted by the Group and/or the Fund in these financial statements:

**Effective for annual periods beginning on or after 1 January 2020**

Amendments to MFRS 3	Business Combinations (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 6	Exploration for and Evaluation of Mineral Resources (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 7, MFRS 9 and MFRS 139	Interest Rate Benchmark Reform (Amendments to MFRS 9 Financial Instruments, MFRS 139 Financial Instruments: Recognition and Measurement and MFRS 7 Financial Instruments: Disclosures)
Amendments to MFRS 101	Presentation of Financial Statements (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 108	Accounting Policies, Changes in Accounting Estimates and Errors (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 134	Interim Financial Reporting (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 137	Provisions, Contingent Liabilities and Contingent Assets (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 138	Intangible Assets (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 19	Extinguishing Financial Liabilities with Equity Instruments (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 22	Foreign Currency Transactions and Advance Consideration (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendment to IC Interpretation 132	Intangible Assets – Web Site Costs (Amendments to References to the Conceptual Framework in MFRS Standards)

**Effective for annual periods beginning on or after 1 January 2021**

MFRS 17	Insurance Contracts
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**Effective for a date yet to be confirmed**

Amendments to MFRS 10	Consolidated Financial Statements: Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
Amendments to MFRS 128	Investments in Associates and Joint Ventures: Sale or Contribution of Assets between an Investor and its Associate or Joint Venture

The adoption of the above pronouncements is not expected to have material impact on the financial statements of the Group and of the Fund in the period of initial application.

# NOTES TO THE FINANCIAL STATEMENTS

31 DECEMBER 2019

## 32. NEW PRONOUNCEMENTS NOT APPLICABLE TO THE GROUP AND THE FUND

The MASB has issued pronouncements which are not effective, but for which are not relevant to the operations of the Group and of the Fund and hence, no further disclosure is warranted.

### Effective for annual periods beginning on or after 1 January 2020

Amendments to MFRS 2	Share-based Payment (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to MFRS 14	Regulatory Deferral Accounts (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to IC Interpretation 12	Service Concession Arrangements (Amendments to References to the Conceptual Framework in MFRS Standards)
Amendments to IC Interpretation 20	Stripping Costs in the Production Phase of a Surface Mine (Amendments to References to the Conceptual Framework in MFRS Standards)



# INDEPENDENT AUDITORS' REPORT

## TO THE UNITHOLDERS OF KLCC REAL ESTATE INVESTMENT TRUST

### Report on the audit of the financial statements

#### Opinion

We have audited the financial statements of KLCC Real Estate Investment Trust ("KLCC REIT" or the "Fund"), which comprise the statements of financial position as at 31 December 2019 of the Group and of the Fund, and the statements of comprehensive income, statements of changes in equity and statements of cash flows of the Group and of the Fund for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information, as set out on pages 303 to 350.

In our opinion, the accompanying financial statements give a true and fair view of the financial position of the Group and of the Fund as at 31 December 2019, and of their financial performance and cash flows for the year then ended in accordance with Malaysian Financial Reporting Standards, International Financial Reporting Standards and the requirements of the Securities Commission's Guidelines on Real Estate Investment Trusts in Malaysia.

#### Basis for opinion

We conducted our audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Independence and other ethical responsibilities

We are independent of the Group and of the Fund in accordance with the By-Laws (on Professional Ethics, Conduct and Practice) of the Malaysian Institute of Accountants ("By-Laws") and the International Code of Ethics for Professional Accountants (including International Independence Standards) ("IESBA Code"), and we have fulfilled our other ethical responsibilities in accordance with the By-Laws and the IESBA Code.

#### Key audit matters

Key audit matters are those matters that, in our professional judgement, were of most significance in our audit of the financial statements of the Group and of the Fund for the current year. We have determined that there are no key audit matters to communicate in our report on the financial statements of the Fund. The key audit matters for the audit of the financial statements of the Group are described below. These matters were addressed in the context of our audit of the financial statements of the Group as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters. For each matter below, our description of how our audit addressed the matter is provided in that context.

We have fulfilled the responsibilities described in the **Auditors' responsibilities for the audit of the financial statements** section of our report, including in relation to these matters. Accordingly, our audit included the performance of procedures designed to respond to our assessment of the risks of material misstatement of the financial statements. The results of our audit procedures, including the procedures performed to address the matters below, provide the basis of our audit opinion on the accompanying financial statements.

## INDEPENDENT AUDITORS' REPORT

### TO THE UNITHOLDERS OF KLCC REAL ESTATE INVESTMENT TRUST

#### Valuation of investment properties

As at 31 December 2019, the carrying value of the Group's investment properties amounted to RM9,193,989,878 which represents 95% of the Group's total assets. The Group adopts the fair value model for its investment properties. The valuation of investment properties is significant to our audit due to their magnitude, complex valuation method and high dependency on a range of estimates (amongst others, rental income data, yield rate and discount rate) which are based on current and future market or economic conditions. The Group had engaged an external valuer to determine the fair value of the investment properties at the reporting date.

Our audit procedures focused on the valuations performed by firms of independent valuers, which included, amongst others, the following procedures:

- We considered the objectivity, independence and expertise of the firms of independent valuers;
- We obtained an understanding of the methodology adopted by the independent valuers in estimating the fair value of the investment properties and assessed whether such methodology is consistent with those used in the industry;
- We had discussions with the independent valuers to obtain an understanding of the property related data used as input to the valuation models which included, amongst others, rental income data and yield rate;
- We tested the accuracy of rental income data applied in the valuation by comparing them with lease agreements and challenged the yield rate by comparing them with available industry data, taking into consideration comparability and market factors. Where the rates were outside the expected range, we undertook further procedures to understand the effect of additional factors and held further discussions with the valuers;
- We assessed whether the discount rate used to determine the present value of the cash flows reflects the estimated market rate of return for comparable assets with similar profile; and
- We also evaluated the Group's disclosures on those assumptions to which the outcome of the valuation is most sensitive. The Group's disclosures on the valuation sensitivity and significant assumptions used, including relationships between key unobservable inputs and fair values, are included in Notes 4.2 and 6 to the financial statements respectively.

#### Information other than the financial statements and auditors' report thereon

The Manager of the Fund is responsible for the other information. The other information comprises the information included in the annual report, but does not include the financial statements of the Group and of the Fund and our auditors' report thereon.

Our opinion on the financial statements of the Group and of the Fund does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements of the Group and of the Fund, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements of the Group and of the Fund or our knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## INDEPENDENT AUDITORS' REPORT

### TO THE UNITHOLDERS OF KLCC REAL ESTATE INVESTMENT TRUST

#### Responsibilities of the Manager for the financial statements

The Manager of the Fund is responsible for the preparation of financial statements of the Group and of the Fund that give a true and fair view in accordance with Malaysian Financial Reporting Standards, International Financial Reporting Standards and the requirements of the Securities Commission's Guidelines on Real Estate Investment Trusts in Malaysia. The Manager is also responsible for such internal control as the Manager determines is necessary to enable the preparation of financial statements of the Group and of the Fund that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements of the Group and of the Fund, the Manager is responsible for assessing the Group's and the Fund's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Manager either intends to liquidate the Group or the Fund or to cease operations, or has no realistic alternative to do so.

#### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements of the Group and of the Fund as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with approved standards on auditing in Malaysia and International Standards on Auditing will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with approved standards on auditing in Malaysia and International Standards on Auditing, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements of the Group and of the Fund, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's and the Fund's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Manager.
- Conclude on the appropriateness of the Manager's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's or the Fund's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements of the Group and of the Fund or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Group or the Fund to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements of the Group and of the Fund, including the disclosures, and whether the financial statements of the Group and of the Fund represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the Group to express an opinion on the financial statements of the Group. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with the Manager regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## INDEPENDENT AUDITORS' REPORT

TO THE UNITHOLDERS OF KLCC REAL ESTATE INVESTMENT TRUST

### Auditors' responsibilities for the audit of the financial statements (Cont'd.)

We also provide the Manager with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

From the matters communicated with the Manager, we determine those matters that were of most significance in the audit of the financial statements of the Group and of the Fund for the current year and are therefore the key audit matters. We describe these matters in our auditors' report unless law or regulation precludes public disclosure about the matter or when, in extremely rare circumstances, we determine that a matter should not be communicated in our report because the adverse consequences of doing so would reasonably be expected to outweigh the public interest benefits of such communication.

### Other matters

This report is made solely to the unitholders of the Fund, as a body, and for no other purpose. We do not assume responsibility to any other person for the content of this report.

#### Ernst & Young PLT

202006000003 (LLP0022760-LCA) & AF 0039  
Chartered Accountants

Kuala Lumpur, Malaysia  
23 January 2020

#### Ismed Darwis bin Bahatlar

No. 02921/04/2020 J  
Chartered Accountant

# ANALYSIS OF SHAREHOLDINGS AND UNITHOLDINGS

AS AT 20 JANUARY 2020

For the purpose of Main Market Listing Requirements of Bursa Malaysia Securities Berhad, both KLCC Property Holdings Berhad ("KLCCP") and KLCC Real Estate Investment Trust ("KLCC REIT") are classified as "listed issuers".

Listed Issuer	: KLCC Property Holdings Berhad
Issued Share Capital	: 1,805,333,083 Ordinary Shares
No. of Shareholders	: 6,004
Voting Rights	: One vote for each share

Listed Issuer	: KLCC Real Estate Investment Trust
Approved Fund Size	: 1,805,333,085 Units
Total Issued Units	: 1,805,333,083 Units
No. of Unitholders	: 6,004
Voting Rights	: One vote for each unit

Under the "stapled" structure, all ordinary shares of KLCCP are stapled together with all units of KLCC REIT ("Stapled Securities"). Therefore, the information on Distribution of the Stapled Securities Holdings, Directors' Interest in Listed Issuers, Substantial Stapled Securities Holders of the Listed Issuers and Thirty Largest Stapled Securities Holders stated below is based on Stapled Securities structure.

## DISTRIBUTION OF STAPLED SECURITIES HOLDINGS

Size of Stapled Securities Holdings	No. of Stapled Securities Held	(%)	No. of Stapled Securities Holders	(%)
Less than 100	8,461	0.000	1,018	16.955
100 to 1,000	1,603,244	0.088	2,707	45.086
1,001 to 10,000	6,790,485	0.376	1,758	29.280
10,001 to 100,000	11,879,431	0.658	322	5.363
100,001 to less than 5% of issued stapled securities	422,595,679	23.408	196	3.264
5% and above of issued stapled securities	1,362,455,783	75.468	3	0.049
<b>Total</b>	<b>1,805,333,083</b>	<b>100.000</b>	<b>6,004</b>	<b>100.000</b>

## DIRECTORS' INTERESTS IN THE LISTED ISSUERS

None of the Directors of the Listed Issuers have any interest in the Stapled Securities.

## ANALYSIS OF SHAREHOLDINGS AND UNITHOLDINGS

### DIRECTORS' INTERESTS IN RELATED CORPORATIONS

Name	PETRONAS Chemicals Group Berhad			
	Direct		Indirect	
	No. of Shares	(%)	No. of Shares	(%)
Datuk Ahmad Nizam bin Salleh	10,000	0.000	-	-
Datuk Hashim bin Wahir	16,000	0.000	-	-

Name	PETRONAS Gas Berhad			
	Direct		Indirect	
	No. of Shares	(%)	No. of Shares	(%)
Datuk Ahmad Nizam bin Salleh	2,000	0.000	-	-

### SUBSTANTIAL STAPLED SECURITIES HOLDERS OF THE LISTED ISSUERS

Name	Direct		Indirect	
	No. of Stapled Securities Held	(%)	No. of Stapled Securities Held	(%)
1. KLCC (Holdings) Sdn Bhd	1,167,638,804	64.677	-	-
2. CIMB Group Nominees (Tempatan) Sdn Bhd [Exempt AN for Petroliam Nasional Berhad]	194,816,979	10.791	1,167,638,804 <sup>#</sup>	64.677
3. Citigroup Nominees (Tempatan) Sdn Bhd – Employees Provident Fund Board	108,113,975	5.989	-	-

<sup>#</sup> Deemed interest in 1,167,638,804 stapled securities held by KLCC (Holdings) Sdn Bhd by virtue of PETRONAS 100% direct interest in KLCC (Holdings) Sdn Bhd.

### THIRTY LARGEST STAPLED SECURITIES HOLDERS

No.	Name	No. of Stapled Securities	(%)
1.	KLCC (HOLDINGS) SDN BHD	617,700,294	34.215
2.	KLCC (HOLDINGS) SDN BHD	549,938,510	30.461
3.	CIMB GROUP NOMINEES (TEMPATAN) SDN BHD (EXEMPT AN FOR PETROLIAM NASIONAL BERHAD)	194,816,979	10.791
4.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (EMPLOYEES PROVIDENT FUND BOARD)	80,208,575	4.442
5.	AMANAHRAYA TRUSTEES BERHAD (AMANAHAH SAHAM BUMIPUTERA)	54,000,000	2.991
6.	AMANAHRAYA TRUSTEES BERHAD (AMANAHAH SAHAM MALAYSIA)	26,511,900	1.468
7.	AMANAHRAYA TRUSTEES BERHAD (AMANAHAH SAHAM MALAYSIA 3)	19,111,400	1.058
8.	LEMBAGA TABUNG HAJI	13,749,400	0.761
9.	MAYBANK NOMINEES (TEMPATAN) SDN BHD (MAYBANK TRUSTEES BERHAD FOR PUBLIC ITTIKAL FUND (N14011970240))	13,000,000	0.720

## ANALYSIS OF SHAREHOLDINGS AND UNITHOLDINGS

No.	Name	No. of Stapled Securities	(%)
10.	PERMODALAN NASIONAL BERHAD	11,942,600	0.661
11.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (EMPLOYEES PROVIDENT FUND BOARD (NOMURA))	11,260,000	0.623
12.	AMANAHRAYA TRUSTEES BERHAD (AMANAH SAHAM MALAYSIA 2 – WAWASAN)	8,000,000	0.443
13.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (EXEMPT AN FOR AIA BHD)	7,721,700	0.427
14.	AMANAHRAYA TRUSTEES BERHAD (PUBLIC ISLAMIC DIVIDEND FUND)	7,511,700	0.416
15.	MAYBANK NOMINEES (TEMPATAN) SDN BHD (MTRUSTEE BERHAD FOR PRINCIPAL DALI EQUITY GROWTH FUND (UT-CIMB-DALI) (419455))	7,400,900	0.409
16.	AMANAHRAYA TRUSTEES BERHAD (AMANAH SAHAM BUMIPUTERA 2)	6,993,500	0.387
17.	CARTABAN NOMINEES (TEMPATAN) SDN BHD (PAMB FOR PRULINK EQUITY FUND)	6,844,000	0.379
18.	HSBC NOMINEES (TEMPATAN) SDN BHD (HSBC (M) TRUSTEE BHD FOR ZURICH LIFE INSURANCE MALAYSIA BERHAD (LIFE PAR))	6,127,500	0.339
19.	KUMPULAN WANG PERSARAAN (DIPERBADANKAN)	5,411,600	0.299
20.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (VALUECAP SDN BHD)	5,353,400	0.296
21.	AMANAHRAYA TRUSTEES BERHAD (AMANAH SAHAM BUMIPUTERA 3 – DIDIK)	5,000,000	0.276
22.	PERTUBUHAN KESELAMATAN SOSIAL	3,985,683	0.220
23.	AMANAHRAYA TRUSTEES BERHAD (ASN UMBRELLA FOR ASN EQUITY 3)	3,742,900	0.207
24.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (EMPLOYEES PROVIDENT FUND BOARD (CIMB PRIN))	3,597,100	0.199
25.	AMANAHRAYA TRUSTEES BERHAD (PUBLIC ISLAMIC EQUITY FUND)	3,486,700	0.193
26.	CITIGROUP NOMINEES (TEMPATAN) SDN BHD (EMPLOYEES PROVIDENT FUND BOARD (ASIANISLAMIC))	3,257,100	0.180
27.	AMANAHRAYA TRUSTEES BERHAD (ASN UMBRELLA FOR ASN IMBANG (MIXED ASSET BALANCED) 2)	3,256,400	0.180
28.	CITIGROUP NOMINEES (ASING) SDN BHD (CBNY FOR DFA INTERNATIONAL REAL ESTATE SECURITIES PORTFOLIO OF DFA INVESTMENT DIMENSIONS GROUP INC)	2,936,300	0.162
29.	AMANAHRAYA TRUSTEES BERHAD (PUBLIC ITTIKAL SEQUEL FUND)	2,709,000	0.150
30.	DB (MALAYSIA) NOMINEE (ASING) SDN BHD (SSBT FUND ZYEF FOR VANGUARD GLOBAL EX-U.S. REAL ESTATE INDEXFUND)	2,491,570	0.138

# LIST OF PROPERTIES OF KLCCP STAPLED GROUP

AS AT 31 DECEMBER 2019

## 1) KLCC Property Holdings Berhad

Registered Owner	Particulars of land title	Date of Revaluation (Tenure)	Description/ Existing use	Land area (sq m)	Built-up area (sq m)	Age of building	Audited net carrying amount as at 31.12.2019 (RM mil)
Suria KLCC Sdn Bhd	Grant 43698 Lot 170, Seksyen 58, Town & District of Kuala Lumpur	15.11.2019 (Freehold)	A 6 storey retail centre (Suria KLCC)/ Shopping Centre	28,160	143,569	21 years	5,598.4*
Asas Klasik Sdn Bhd	Grant 43700 Lot 172, Seksyen 58, Town & District of Kuala Lumpur	14.11.2019 (Freehold)	An international class hotel comprising hotel rooms and service apartments (Mandarin Oriental, Kuala Lumpur)/Hotel	8,094	92,783	21 years	623.9
Impian Cemerlang Sdn Bhd	Grant 43701, Lot 173, Seksyen 58, Town & District of Kuala Lumpur	16.11.2019 (Freehold)	Vacant Land	5,726	-	-	311.8*
Kompleks Dayabumi Sdn Bhd	Lot 38 and Lot 45, all within Seksyen 70, Town & District of Kuala Lumpur held under title no. PN 2395 and PN 33471 respectively	11.11.2019 (Leasehold of 99 year expiring on 27.1.2079)	A 36-storey office building (Menara Dayabumi) and a parcel of vacant contiguous commercial land/ Office building	Lot 38: 52 sq m	125,988	37 years	790.0**
		11.11.2019 (Leasehold interest for 99 years expiring on 9.11.2081)		Lot 39: 2,166 sq m			
	11.11.2019 (Leasehold of 98 years expiring on 21.1.2079)	Lot 45: 25,790 sq m					
		Lot 51: 1,331 sq m					
				<b>Total:</b>			
				<b>29,339</b>			
				<b>sq m</b>			



## LIST OF PROPERTIES OF KLCCP STAPLED GROUP

### 2) KLCC Real Estate Investment Trust

Registered Owner	Particulars of land title	Date of Revaluation (Tenure)	Description/ Existing use	Land area (sq m)	Built-up area (sq m)	Age of building	Audited net carrying amount as at 31.12.2019 (RM mil)
Maybank Trustees Berhad as trustee of KLCC Real Estate Investment Trust	Grant 43685 Lot 157, Seksyen 58, Town & District of Kuala Lumpur	16.10.2019 (Freehold)	A 29 storey office building with 3 basement levels (Menara ExxonMobil)/ Office building	3,999	74,369	23 years	536.8*
Maybank Trustees Berhad as trustee of KLCC Real Estate Investment Trust	Grant 43699 Lot 171, Seksyen 58, Town & District of Kuala Lumpur	12.11.2019 (Freehold)	A 58-storey office tower (Menara 3 PETRONAS) cum shopping podium and basement car park/ Office building & retail podium	4,302	155,296	8 years	1,976.6*
Maybank Trustees Berhad as trustee of KLCC Real Estate Investment Trust	Grant 43697 Lot 169, Seksyen 58, Town & District of Kuala Lumpur	22.11.2019 (Freehold)	Two 88-storey office towers (PETRONAS Twin Towers)/Office building	21,740	510,917	22 years	6,680.6*

\* Investment Properties stated at fair value

\*\* Investment Properties stated at fair value and IPUC stated at cost

# NOTICE OF ANNUAL GENERAL MEETING

## KLCC PROPERTY HOLDINGS BERHAD

200401003073 (641576-U)

(Incorporated in Malaysia)

## KLCC REAL ESTATE INVESTMENT TRUST

(A real estate investment trust constituted under the laws of Malaysia)

NOTICE IS HEREBY GIVEN THAT the Seventh Annual General Meeting ("7<sup>th</sup> AGM") of KLCC Real Estate Investment Trust ("KLCC REIT") and the Seventeenth Annual General Meeting ("17<sup>th</sup> AGM") of KLCC Property Holdings Berhad (the "Company" or "KLCCP") will be held concurrently at the Sapphire Room, Level 1, Mandarin Oriental Kuala Lumpur, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia on 22 April 2020, Wednesday at 10.30 a.m. for the following purposes:

### A. KLCC REIT

#### AS ORDINARY BUSINESS:

1. To receive the Audited Financial Statements for the financial year ended 31 December 2019 of KLCC REIT together with the Reports attached thereon.

(Please refer to  
Note 7)

#### AS SPECIAL BUSINESS:

To consider and if thought fit, to pass, with or without modifications, the following resolution:

2. Proposed Unitholders' Mandate to Issue New Units pursuant to Paragraph 6.59 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad

"THAT pursuant to the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") and the approval of the relevant regulatory authorities, where such approval is required and subject to passing of Resolution VI of KLCCP, approval be and is hereby given to the Directors of KLCC REIT Management Sdn Bhd, the manager for KLCC REIT (the "Manager"), to issue new units in KLCC REIT ("New Units") from time to time to such persons and for such purposes and upon such terms and conditions as the Directors of the Manager may in their absolute discretion deem fit, provided that the number of New Units to be issued, when aggregated with the number of units in KLCC REIT issued during the preceding 12 months, must not exceed 10% of the total number of units issued of KLCC REIT for the time being and provided further that such corresponding number of new ordinary shares in KLCCP equal to the number of New Units shall be issued and every one New Unit shall be stapled to one new ordinary share upon issuance to such persons ("Proposed KLCC REIT Mandate") and the Directors of the Manager be and are hereby also empowered to obtain the approval for the listing of and quotation for such new stapled securities comprising ordinary shares in KLCCP stapled together with the units in KLCC REIT ("Stapled Securities") on the Main Market of Bursa Securities.

THAT such approval shall continue to be in force until:

- (i) the conclusion of the next Annual General Meeting of the unitholders held after the approval was given;
- (ii) the expiration of the period within which the next Annual General Meeting of the unitholders is required to be held after the approval was given; or
- (iii) revoked or varied by resolution passed by the unitholders in a unitholders' meeting,

## NOTICE OF ANNUAL GENERAL MEETING

whichever is the earlier.

THAT the New Units to be issued pursuant to the Proposed KLCC REIT Mandate shall, upon issue and allotment, rank *pari passu* in all respects with the existing units of KLCC REIT, except that the New Units will not be entitled to any income distribution, right, benefit, entitlement and/or any other distributions, in respect of which the entitlement date is prior to the date of allotment of such New Units.

THAT authority be and is hereby given to the Directors of the Manager and Maybank Trustees Berhad (the "Trustee"), acting for and on behalf of KLCC REIT, to give effect to the Proposed KLCC REIT Mandate with full powers to assent to any conditions, modifications, variations and/or amendments as they may deem fit in the best interest of KLCC REIT and/or as may be imposed by the relevant authorities.

AND FURTHER THAT the Directors of the Manager and the Trustee, acting for and on behalf of KLCC REIT, be and are hereby authorised to implement, finalise, complete and take all necessary steps and to do all acts (including execute such documents as may be required), deeds and things in relation to the Proposed KLCC REIT Mandate."

**Resolution 1**

### B. KLCCP

#### AS ORDINARY BUSINESS:

3. To receive the Audited Financial Statements for the financial year ended 31 December 2019 of the Company and the Reports of the Directors and Auditors thereon.

**(Please refer to  
Note 9)**

4. To re-elect the following Directors who retire pursuant to the Constitution of the Company:

- (i) Datuk Hashim bin Wahir
- (ii) Cik Habibah binti Abdul
- (iii) Dato' Jamaludin bin Osman

**Resolution I  
Resolution II  
Resolution III**

5. To approve the payment of the following Directors' fees and benefits payable to Non-Executive Directors with effect from 23 April 2020 until the next Annual General Meeting to be held in 2021 of the Company.

**Resolution IV**

Category	Non-Executive Chairman	Non-Executive Directors
<b>The Company</b>	<b>(RM per annum)</b>	<b>(RM per annum)</b>
Directors' Retainer Fees	240,000	120,000
Petrol Allowance	6,000	6,000
	<b>(RM per attendance)</b>	<b>(RM per attendance)</b>
Attendance fee/ Tele-Conferencing fee	3,500	3,500
<b>The Manager</b>	<b>(RM per attendance)</b>	<b>(RM per attendance)</b>
Attendance fee/ Tele-Conferencing fee	3,500	3,500

6. To re-appoint Messrs. Ernst & Young as Auditors of the Company and to authorise the Directors to fix the Auditors' remuneration.

**Resolution V**

## NOTICE OF ANNUAL GENERAL MEETING

### AS SPECIAL BUSINESS:

To consider and if thought fit, to pass the following resolutions:

- 7 Authority to Issue Shares of the Company pursuant to Sections 75 and 76 of the Companies Act, 2016

"THAT pursuant to Sections 75 and 76 of the Companies Act, 2016, Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("**Bursa Securities**") and the approval of the relevant regulatory authorities, where such approval is required and subject to passing of Resolution 1 of KLCC REIT, the Directors of the Company be and are hereby authorised to issue ordinary shares in the capital of the Company ("**New Ordinary Shares**") from time to time to such persons and for such purposes and upon such terms and conditions as the Directors may in their absolute discretion deem fit, provided that the total number of such New Ordinary Shares to be issued, pursuant to this resolution, when aggregated with the total number of any such ordinary shares issued during the preceding 12 months does not exceed 10% of the total number of issued shares of the Company for the time being (excluding any treasury shares) and provided further that such corresponding number of New Units in KLCC REIT equal to the number of New Ordinary Shares shall be issued and every one New Ordinary Share shall be stapled to one New Unit upon issuance to such persons ("**Proposed KLCCP Mandate**") and that the Directors be and are hereby also empowered to obtain the approval from Bursa Securities for the listing of and quotation for such new Stapled Securities on the Main Market of Bursa Securities.

THAT such approval shall continue to be in force until:

- (i) the conclusion of the next Annual General Meeting of the Company held after the approval was given;
- (ii) the expiration of the period within which the next Annual General Meeting of the Company is required to be held after the approval was given; or
- (iii) revoked or varied by resolution passed by the shareholders of the Company in a general meeting,

whichever is the earlier.

THAT the New Ordinary Shares to be issued pursuant to the Proposed KLCCP Mandate shall, upon issue and allotment, rank *pari passu* in all respects with the existing ordinary shares of the Company, except that the New Ordinary Shares will not be entitled to any dividend, right, benefit, entitlement and/or any other distributions, in respect of which the entitlement date is prior to the date of allotment of such New Ordinary Shares.

THAT authority be and is hereby given to the Directors of the Company, to give effect to the Proposed KLCCP Mandate with full powers to assent to any conditions, modifications, variations and/or amendments as they may deem fit in the best interest of the Company and/or as may be imposed by the relevant authorities.

AND FURTHER THAT the Directors of the Company, be and are hereby authorised to implement, finalise, complete and take all necessary steps and to do all acts (including execute such documents as may be required), deeds and things in relation to the Proposed KLCCP Mandate."

**Resolution VI**

8. To transact any other business for which due notice has been given.

## NOTICE OF ANNUAL GENERAL MEETING

FURTHER NOTICE IS HEREBY GIVEN THAT for the purpose of determining a holder of the Stapled Securities who shall be entitled to attend the 7<sup>th</sup> AGM of KLCC REIT and the 17<sup>th</sup> AGM of KLCCP, the Manager and/or the Trustee and KLCCP shall be requesting Bursa Malaysia Depository Sdn Bhd, in accordance with Paragraph 17 of Schedule 1 of the Amended and Restated Trust Deed dated 3 September 2019 entered into between the Manager and the Trustee, Articles 76(1) and 76(2) of KLCCP's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991, to issue a General Meeting Record of Depositors as at 10 April 2020 and only a Depositor whose name appears on such Record of Depositors shall be entitled to attend, speak and vote at the said meetings.

BY ORDER OF THE BOARD

**Abd Aziz bin Abd Kadir** (LS0001718)

**Yeap Kok Leong** (MAICSA 0862549)

Company Secretaries

Kuala Lumpur

28 February 2020

## NOTICE OF ANNUAL GENERAL MEETING

### Notes:

1. A holder of the Stapled Securities entitled to attend and vote at the meetings is entitled to appoint not more than 2 proxies to attend and, to vote in his stead. A proxy may but need not be a holder of the Stapled Securities. There shall be no restriction as to the qualification of the proxy.
2. Where a holder of the Stapled Securities is an authorised nominee, it may appoint at least one proxy but not more than 2 proxies in respect of each securities account it holds with ordinary shares of the Company and units of KLCC REIT standing to the credit of the said securities account.
3. Where a holder of the Stapled Securities is an exempt authorised nominee which holds Stapled Securities for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 ("SICDA") which is exempted from compliance with the provisions of subsection 25A(1) of SICDA.
4. Where a holder of the Stapled Securities or the authorised nominee appoints 2 proxies, or where an exempt authorised nominee appoints 2 or more proxies, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
5. A corporation which is a holder of the Stapled Securities may by resolution of its Directors or other governing body authorised such person as it thinks fit to act as its representative at the meetings. If the appointor is a corporation, this form must be executed under its Common Seal or rubber stamp (if the corporation does not have a common seal) or under the hand of its attorney.  
  
If this proxy form is signed by the attorney duly appointed under the power of attorney, it should be accompanied by a statement reading "*signed under Power of Attorney which is still in force, no notice of revocation having been received*". A copy of the power of attorney which should be valid in accordance with the laws of the jurisdiction in which it was created and is exercised should be enclosed with the proxy form.
6. The form of proxy must be deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than 48 hours before the time appointed for holding the meetings or any adjournment thereof.
7. [Explanatory Note for Item 1](#)  
  
This agenda item is meant for discussion only as in accordance with the provision of Paragraph 13.18(b) of Guidelines on Listed Real Estate Investment Trusts, a formal approval on the Audited Financial Statements of KLCC REIT from the holders of the Stapled Securities is not required. Hence, this item is not put forward to the holders of the Stapled Securities for voting.
8. [Explanatory Note for Item 2](#)  
  
Subject to passing of Resolution VI of the Company, the proposed Resolution 1, if passed, will grant a renewed mandate to the Manager of KLCC REIT to issue New Units from time to time provided that the number of the New Units to be issued, when aggregated with the number of units issued during the preceding 12 months, must not exceed 10% of the total number of units issued of KLCC REIT for the time being and provided further that such corresponding number of New Ordinary Shares in the Company equal to the number of New Units shall be issued and every one New Unit shall be stapled to one New Ordinary Share upon issuance. The Proposed KLCC REIT Mandate, unless revoked or varied at a unitholders' meeting, will expire at the conclusion of the next AGM of unitholders of KLCC REIT.  
  
The Proposed KLCC REIT Mandate will allow the Manager the flexibility to issue New Units to raise funds to finance future investments, acquisitions and capital expenditure to enhance the value of KLCC REIT and/or to refinance existing debt as well as for working capital purposes, subject to the relevant laws and regulations. With the Proposed KLCC REIT Mandate, delays and further costs involved in convening separate general meetings to approve such issue of units to raise funds can be avoided.  
  
As at the date of this Notice, no New Units have been issued pursuant to the mandate granted to the Directors of the Manager at the 6<sup>th</sup> AGM of KLCC REIT.

## NOTICE OF ANNUAL GENERAL MEETING

### 9. Explanatory Note for Item 3

This agenda item is meant for discussion only as the provision of Sections 248(2) and 340(1) of the Companies Act, 2016 does not require a formal approval of the holders of the Stapled Securities for the Audited Financial Statements of the Company. Hence, this item is not put forward to the holders of the Stapled Securities for voting.

### 10. Explanatory Note for Item 4

Article 106 of the Company's Constitution provides that one-third of the Directors of the Company for the time being shall retire by rotation at an AGM of the Company provided always that all Directors, shall retire from office once at least in each three years but shall be eligible for re-election at the AGM. A Director retiring at a meeting shall retain office until the conclusion of the meeting.

Article 112 of the Company's Constitution provides, amongst others, that the Board shall have the power to appoint any person to be a Director to fill a casual vacancy or as an addition to the existing Board, and that any Director so appointed shall hold office until the next AGM and shall be eligible for re-election.

The profiles of the retiring Directors are set out in the Profiles of the Board of Directors on pages 154 to 160 of the Integrated Annual Report 2019 of KLCCP Stapled Group.

The Board of Directors of the Company, with the recommendation of Nomination and Remuneration Committee ("NRC"), endorsed that the Directors as named under Resolutions I to III who retire in accordance with Articles 106 and 112 of the Company's Constitution are eligible to stand for re-election.

### 11. Explanatory Note for Item 5

The holders of Stapled Securities at the last AGM held on 3 April 2019 approved the Non-Executive Directors' ("NEDs") fees and benefits as per the table disclosed in Item 5 above effective 4 April 2019 until the AGM of the Company to be held in 2020 i.e. 17<sup>th</sup> AGM ("Directors' Remuneration 2019/2020").

A total of RM1,123,050.00 of Non-Executive Directors' fees and benefits were incurred for the Company for the financial year ended 31 December 2019 and the details of payment are enumerated on page 182 of the Integrated Annual Report 2019 of KLCCP Stapled Group.

NRCs of the Company and the Manager (a wholly-owned subsidiary of the Company) had reviewed the Directors' Remuneration for the NEDs for the period from 23 April 2020 until the next AGM to be held in 2021 and recommended that the said Directors' Remuneration shall remain unchanged as per Directors' Remuneration 2019/2020. The respective Boards of Directors of the Company and the Manager endorsed the respective NRCs' recommendations.

Resolution IV on the proposed Directors' fees and benefits to be approved by the holders of the Stapled Securities is pursuant to Section 230(1)(b) of the Companies Act, 2016.

The members of the Board and Board Committees of the Manager are only remunerated for Attendance/ Tele-Conferencing when the meetings of the Manager are held on a different date than the meetings of the Board and Board Committees of the Company.

### 12. Explanatory Note for Item 7

Subject to passing of Resolution 1 of KLCC REIT, the proposed Resolution VI, if passed, will grant a renewed mandate and provide flexibility for the Company to empower the Directors to issue New Ordinary Shares from time to time, provided that the total number of such New Ordinary Shares to be issued, when aggregated with the total number of any such ordinary shares issued during the preceding 12 months does not exceed 10% of the total number of issued shares of the Company for the time being (excluding any treasury shares) should the need arise and provided further that such corresponding number of New Units equal to the number of New Ordinary Shares shall be issued and every one New Ordinary Share shall be stapled to one New Unit upon issuance.

In order to avoid any delay and costs involved in convening a general meeting to approve such issuance of ordinary shares, the approval is a renewed mandate given to the Directors as the Board is always looking into prospective areas and seeking opportunities to broaden the operating base, increase earnings potential of the Company, raise funds to finance future investments, acquisitions and capital expenditure to enhance the value of the Company and/or to refinance existing debt as well as for working capital purposes which may involve the issue of new ordinary shares. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next AGM of the Company.

As at the date of this Notice, the Company did not issue any New Ordinary Shares pursuant to the mandate granted to the Directors at its 16<sup>th</sup> AGM.

# ADMINISTRATIVE DETAILS

## KLCC REIT 7<sup>TH</sup> ANNUAL GENERAL MEETING AND KLCCP 17<sup>TH</sup> ANNUAL GENERAL MEETING

<b>DATE</b> 22 April 2020	<b>PLACE</b> Sapphire Room, Level 1, Mandarin Oriental, Kuala Lumpur, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia
<b>TIME</b> 10.30 a.m.	

### Registration

- Registration will start at 8.15 a.m. and the Annual General Meetings will start punctually at 10.30 a.m. We strongly encourage you to come early to facilitate registration.
- Please ascertain which registration counter you should approach to register yourself for the meetings and join the queue accordingly.
- Please produce your original Identity Card (MyKad) or passport (for foreigners) to the registration staff for verification. Please make sure you collect your MyKad or passport thereafter. KLCCP will not be responsible for any lost MyKad or Passport.
- Upon verification and registration:
  - Please sign on the Attendance List and an **identification wristband** will be provided at the registration counter; and
  - If you are attending the AGM as a shareholder as well as proxy, you will be registered once and will be given only one identification wristband to enter the meeting hall. No person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event that you lose/misplace the identification wristband. The said wristband has a passcode printed which will be required for electronic voting purpose.
- Once you have collected your **identification wristband** and signed the Attendance List, please leave the registration area immediately.
- No person will be allowed to register on behalf of another person even with the original MyKad or passport of that other person.
- The registration counters will only handle verification for identities and registration. If you have any queries, please proceed to the Help Desk.

### Registration Help Desk

- The Registration Help Desk handles revocation of proxy's appointment and/or any clarification or enquiry.

### Car Park and Parking Redemption Counter

- After registration for attendance of the KLCC REIT 7<sup>th</sup> AGM and the KLCCP 17<sup>th</sup> AGM, Stapled Securities holders are advised to approach the Parking Redemption Counter to exchange their parking ticket for free parking provided by the Company for cars parked only at the following locations in KLCC:

Locations	Enquiry Contact
Mandarin Oriental, Kuala Lumpur Car Park	03-2179 8898
KLCC Basement Car Park	03-2392 8585
Kuala Lumpur Convention Centre Car Park	03-2333 2945
Lot D1 Open Car Park (adjacent to Mandarin Oriental, Kuala Lumpur)	03-2392 8585



## ADMINISTRATIVE DETAILS

### Proxy

10. A member entitled to attend and vote is entitled to appoint proxy/proxies, to attend and vote instead of him. If you are unable to attend the meetings and wish to appoint a proxy to vote on your behalf, please submit your Form of Proxy in accordance with the notes and instructions printed therein.
11. If you wish to attend the meetings yourself, please do not submit the Form of Proxy. You will not be allowed to attend the meetings together with a proxy appointed by you.
12. If you have submitted your Form of Proxy prior to the meetings and subsequently decided to attend the meetings yourself, please proceed to the Registration Help Desk to revoke the appointment of your proxy.
13. Please ensure that the original Form of Proxy is deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. not less than forty-eight (48) hours before the time appointed for holding the meetings.

### Corporate Member

14. Any corporate member who wishes to appoint a representative instead of a proxy to attend the meetings should lodge the certificate of appointment under the seal of the corporation, at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn. Bhd. not less than forty-eight (48) hours before the time appointed for holding the meetings.

### General Meeting Record of Depositors

15. For the purpose of determining a holder of the Stapled Securities who shall be entitled to attend the 7<sup>th</sup> AGM of KLCC REIT and the 17<sup>th</sup> AGM of KLCCP, the Manager and KLCCP shall be requesting Bursa Malaysia Depository Sdn. Bhd., in accordance with Paragraph 17 of Schedule 1 of the Amended and Restated Trust Deed dated 3 September 2019 and Articles 76(1) and 76(2) of KLCCP's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991, to issue a General Meeting Record of Depositors as at 10 April 2020 and only a depositor whose name appears on such Record of Depositors shall be entitled to attend, speak and vote at the said meetings.

### Refreshment

16. Light Refreshment shall be provided.
17. A refreshment meal voucher will be given to each member who is present personally during the registration at the Annual General Meeting.
18. One registered shareholder/proxy/corporate representative shall be entitled to only one (1) refreshment meal voucher.
19. Please redeem your refreshment meal from the Diamond Ballroom at the Ground Floor of the hotel.
20. There will be no replacement in the event that you lose/misplace your refreshment meal voucher.

### AGM Enquiry

21. For enquiry prior to the KLCC REIT 7<sup>th</sup> AGM and KLCCP 17<sup>th</sup> AGM, please contact the following during office hours:
  - (a) Investor Relations and Business Development Department, KLCCP (Tel 03-2783 6000) (G/L)
  - (b) Share Registrar – Tricor Investor & Issuing House Services Sdn. Bhd. (Tel 03-2783 9299) (G/L)

### Integrated Annual Report 2019

22. The KLCCP STAPLED GROUP Integrated Annual Report 2019 is available on Bursa Malaysia's website at [www.bursamalaysia.com](http://www.bursamalaysia.com) under Company Announcements and also on the KLCCP Stapled Group's website at [www.klcc.com.my](http://www.klcc.com.my).

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# PROXY FORM



**KLCC PROPERTY HOLDINGS BERHAD**  
200401003073 (641576-U)  
(Incorporated in Malaysia)

**KLCC REAL ESTATE INVESTMENT TRUST**  
(a real estate investment trust constituted under the laws of Malaysia)

No. of Stapled Securities held	CDS Account No.

\*I/We \_\_\_\_\_  
(Full Name as per NRIC/Certificate of Incorporation)

Company No./NRIC No. (new) \_\_\_\_\_ (old) \_\_\_\_\_

of \_\_\_\_\_

\_\_\_\_\_  
(Full Address)

being a \*holder/holders of the Stapled Securities of KLCC PROPERTY HOLDINGS BERHAD ("Company") and KLCC REAL ESTATE INVESTMENT TRUST ("KLCC REIT"), hereby appoint:

## 1. PROXY "A"

Full Name (In Block)	Proportion of shareholdings	
	No. of Stapled Securities	%
NRIC/Passport No.		
Address		

\* and/or failing him (\*delete as appropriate)

## 2. PROXY "B"

Full Name (In Block)	Proportion of shareholdings	
	No. of Stapled Securities	%
NRIC/Passport No.		
Address		

or failing him/them, the CHAIRMAN OF THE MEETINGS as \*my/our \*proxy/proxies to vote for \*me/us and on \*my/our behalf at the Seventh Annual General Meeting ("7<sup>th</sup> AGM") of KLCC REIT and the Seventeenth Annual General Meeting ("17<sup>th</sup> AGM") of the Company to be held concurrently at the Sapphire Room, Level 1, Mandarin Oriental, Kuala Lumpur, Kuala Lumpur City Centre, 50088 Kuala Lumpur, Malaysia on 22 April 2020, Wednesday at 10.30 a.m. and at any adjournment thereof.

Please indicate with an "X" in the appropriate box against each resolution how you wish your vote to be cast. If you do not indicate how you wish your proxy to vote on any resolution, the proxy shall vote as he/she thinks fit, or at his/her discretion, abstain from voting.

Resolution	PROXY "A"		PROXY "B"	
	For	Against	For	Against
<b>KLCC REIT</b>				
Proposed unitholders' mandate to issue new units pursuant to Paragraph 6.59 of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad	<b>1</b>			
<b>KLCCP</b>				
Re-election of Datuk Hashim bin Wahir	<b>I</b>			
Re-election of Cik Habibah binti Abdul	<b>II</b>			
Re-election of Dato' Jamaludin bin Osman	<b>III</b>			
Directors' fees and benefits payable to Non-Executive Directors with effect from 23 April 2020 until the next Annual General Meeting to be held in 2021 of the Company	<b>IV</b>			
Re-appointment of Messrs Ernst & Young as Auditors and to authorise the Directors to fix the Auditors' remuneration	<b>V</b>			
Authority to issue shares of the Company pursuant to Sections 75 and 76 of the Companies Act, 2016	<b>VI</b>			

Contact Number: \_\_\_\_\_

Dated: \_\_\_\_\_

\* Strike out whichever is not desired.

\_\_\_\_\_  
Signature of holder(s) of the Stapled Securities or  
Common Seal

**Notes:**

1. A holder of the stapled securities comprising ordinary shares in the Company stapled together with the units in KLCC REIT ("Stapled Securities") entitled to attend and vote at the meetings is entitled to appoint not more than 2 proxies to attend and, to vote in his stead. A proxy may but need not be a holder of the Stapled Securities. There shall be no restriction as to the qualification of the proxy.
2. Where a holder of the Stapled Securities is an authorised nominee, it may appoint at least one proxy but not more than 2 proxies in respect of each securities account it holds with ordinary shares of the Company and units of KLCC REIT standing to the credit of the said securities account.
3. Where a holder of the Stapled Securities is an exempt authorised nominee which holds Stapled Securities for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Securities Industry (Central Depositories) Act 1991 ("SICDA") which is exempted from compliance with the provisions of subsection 25A(1) of SICDA.
4. Where a holder of the Stapled Securities or the authorised nominee appoints 2 proxies, or where an exempt authorised nominee appoints 2 or more proxies, the appointment shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
5. A corporation which is a holder of the Stapled Securities may by resolution of its Directors or other governing body authorised such person as it thinks fit to act as its representative at the meetings. If the appointor is a corporation, this form must be executed under its Common Seal or rubber stamp (if the corporation does not have a common seal) or under the hand of its attorney.  
  
If this proxy form is signed by the attorney duly appointed under the power of attorney, it should be accompanied by a statement reading "*signed under Power of Attorney which is still in force, no notice of revocation having been received*". A copy of the power of attorney which should be valid in accordance with the laws of the jurisdiction in which it was created and is exercised should be enclosed with the proxy form.
6. The form of proxy must be deposited at the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd, Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or alternatively, the Customer Services Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur not less than 48 hours before the time appointed for holding the meetings or any adjournment thereof.
7. For the purpose of determining a holder of the Stapled Securities who shall be entitled to attend the 7<sup>th</sup> AGM of KLCC REIT and the 17<sup>th</sup> AGM of the Company, KLCC REIT Management Sdn Bhd ("Manager") and/or Maybank Trustees Berhad ("Trustee") and the Company shall be requesting Bursa Malaysia Depository Sdn Bhd, in accordance with Paragraph 17 of Schedule 1 of the Amended and Restated Trust Deed dated 3 September 2019 entered into between the Manager and the Trustee, Article 76(1) and 76(2) of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act, 1991, to issue a General Meeting Record of Depositors as at 10 April 2020 and only a Depositor whose name appears on such Record of Depositors shall be entitled to attend, speak and vote at the said meetings.

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Share Registrar

**Tricor Investor & Issuing House Services Sdn Bhd 197101000970 (11324-H)**

Unit 32-01, Level 32,  
Tower A, Vertical Business Suite,  
Avenue 3, Bangsar South,  
No. 8, Jalan Kerinchi,  
59200 Kuala Lumpur

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# CORPORATE DIRECTORY

## KLCC PROPERTY HOLDINGS BERHAD

Levels 33 & 34, Menara Dayabumi  
Kompleks Dayabumi  
Jalan Sultan Hishamuddin  
50050 Kuala Lumpur  
Malaysia  
Telephone : 603 2783 6000  
Facsimile : 603 2783 7810  
Website : [www.klcc.com.my](http://www.klcc.com.my)  
E-mail : [info@klcc.com.my](mailto:info@klcc.com.my)

## KLCC PARKING MANAGEMENT SDN BHD

Level P2, Tower 1  
PETRONAS Twin Towers  
Kuala Lumpur City Centre  
50088 Kuala Lumpur  
Malaysia  
Telephone : 603 2392 8585  
603 2392 8448  
Facsimile : 603 2392 8407  
Website : [www.parking.klcc.com.my](http://www.parking.klcc.com.my)  
E-mail : [klccparking@klcc.com.my](mailto:klccparking@klcc.com.my)

## KLCC URUSHARTA SDN BHD

Level P1, Tower 2  
PETRONAS Twin Towers  
Kuala Lumpur City Centre  
50088 Kuala Lumpur  
Malaysia  
Telephone : 603 2392 8768  
Facsimile : 603 2382 1037  
Website : [www.klcc.com.my](http://www.klcc.com.my)  
E-mail : [info@klcc.com.my](mailto:info@klcc.com.my)

## KLCC REIT MANAGEMENT SDN BHD

Levels 33 & 34, Menara Dayabumi  
Kompleks Dayabumi  
Jalan Sultan Hishamuddin  
50050 Kuala Lumpur  
Malaysia  
Telephone : 603 2783 6000  
Facsimile : 603 2783 7810  
Website : [www.klcc.com.my](http://www.klcc.com.my)  
E-mail : [info@klcc.com.my](mailto:info@klcc.com.my)

## MANDARIN ORIENTAL, KUALA LUMPUR

Kuala Lumpur City Centre  
P.O. Box 10905  
50088 Kuala Lumpur  
Malaysia  
Telephone : 603 2380 8888  
Facsimile : 603 2380 8833  
Website : [www.mandarinoriental.com](http://www.mandarinoriental.com)  
E-mail : [mokul-sales@mohg.com](mailto:mokul-sales@mohg.com)

## SURIA KLCC SDN BHD

Level 13, Menara Darussalam  
No 12, Jalan Pinang  
50450, Kuala Lumpur  
Malaysia  
Telephone : 603 2382 3434  
Facsimile : 603 2382 2838  
Website : [www.suriaklcc.com.my](http://www.suriaklcc.com.my)  
E-mail : [info@suriaklcc.com.my](mailto:info@suriaklcc.com.my)

**[www.klcc.com.my](http://www.klcc.com.my)**

**KLCC PROPERTY HOLDINGS BERHAD 200401003073 (641576-U)**  
**KLCC REAL ESTATE INVESTMENT TRUST**

Levels 33 & 34, Menara Dayabumi, Jalan Sultan Hishamuddin, 50050 Kuala Lumpur  
TEL: (03) 2783 6000 FAX: (03) 2783 7810 EMAIL: [info@klcc.com.my](mailto:info@klcc.com.my)